

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, October 4, 2016 at 12:00 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre, Chair
Trustee L. Ferguson
Trustee J. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman
Trustee P. King
Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. J. Everett, Superintendent, Learning
Mr. G. Francis, Superintendent, Human Resources/General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Ms. L. Gaffney, Principals’ Association for Adolescent Learners
Mr. K. Kempt, Alberta Teachers’ Association, Local 38
Ms. M. Krickhan, Principals’ Association for Adolescent Learners
Ms. L. Robb, Calgary Board of Education Staff Association

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Bowen-Eyre called the meeting to order at 12:03 p.m. and O Canada was led by Nicolas, Laurendy and Kennedy, students from Lester B. Pearson High School. On behalf of the Board, Trustee King thanked the students for leading our national anthem.

Chair Bowen-Eyre acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta. She acknowledged and welcomed staff, the public and representatives from the aforementioned organizations.

The Chair also welcomed Ms. C. Thijs and her Grade 10 students from Henry Wise Wood School who have moved their classroom to the historical classroom and the downtown community for the week. They are exploring resiliency, community and how we meet the

needs of those who are marginalized. Students will work with Calgary Drop In, CUPS, Mustard Seed, Inn From the Cold, two community churches and Corporate Partnerships, gathering information to support their inquiry studies. The students will return October 13, 2016 to work with Nureva as they use the SPAN Technology to enhance their research.

Chair Bowen-Eyre acknowledged that Wednesday, October 5th is World Teachers' Day, and on behalf of the Calgary Board of Education and the Board of Trustees, she thanked teachers for their dedication to teaching students and making the world a better place.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Hehr:

THAT the Agenda for the Regular Meeting of October 4, 2016 be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

There were none.

4 | **RESULTS FOCUS**

4.1 **Ernest Morrow School Presentation**

Director D. Yee, Area III, introduced the presentation, noting that the presenters would provide a snapshot of personal development as it is learned and lived by students at Ernest Morrow School. She noted that in practice our citizenship, character and personal development results are often intertwined and this would be in evidence through the students' presentation. Dr. Yee introduced and called forward Principal C. Malette and Grade 8 students Bacheira and Wendy.

Ms. Malette informed that over the past year she has observed Wendy and Bacheira spending quality learning time identifying and developing their individual gifts, talents and interests. They have learned and practiced their skills in taking initiative, being resilient, embracing ambiguity and perseverance.

Bacheira and Wendy shared their learning experience with taking on a leadership role in a class project on how to improve their community. A PowerPoint slideshow was shared with their presentation. They spoke of how the students collaboratively made the decision to work with senior citizens from Clifton Manor to help them to experience a higher quality of life through recreation. They shared the initiatives they undertook throughout the project planning stages, which evolved to the conception of a short-term hockey league of senior citizens and Grade 7 students, to run on Fridays. They commented on the challenges they faced in relation to managing and organizing time schedules, being flexible, resilient and meeting goals, and how they and their classmates learned about empathy, the importance of personal well-being and how to help people to become engaged and participate in leadership activities.

On behalf of the Board of Trustees, Trustee King expressed appreciation for the presentation, and she thanked the students for their admirable leadership and representation of themselves, their school and their community.

5 | **OPERATIONAL EXPECTATIONS**

5.1 **OE-3: Treatment of Owners – Annual Monitoring**

Chief Superintendent Stevenson noted that even though there is reported non-compliance with policy subsection 3.1, indicator 1.a, overall compliance is being reported for OE-3: Treatment of Owners. He reviewed the issue in detail and commented on the capacity building in relation to the issues, which is noted at the end of the report.

Administration responded to trustee questions on issues including: clarification on the statement made for policy subsection 3.1, indicator 3; the reliability of the internal tracking methods to effectively handle complaints; and the rationale behind the statement under policy 3.1 that the development and implementation of systematic processes for the comprehensive strategic records management program will be a multi-year endeavour.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-3: Treatment of Owners. She requested that trustees send their proposed motions to the Corporate Secretary and to all trustees by the end of day October 5, 2016, and noted that if no motions come forward the item will be placed on the October 11, 2016 Consent Agenda, indicating that the Board finds the Chief Superintendent to be in compliance with the provisions of OE-3: Treatment of Owners.

5.2 **Community Engagement Framework – Presentation**

Chief Superintendent Stevenson provided opening remarks, noting that this commitment to improving engagement at the Calgary Board of Education began approximately 18 months ago. He noted that the creation of a coherent, consistent public engagement framework that reasonably includes people in decisions that affect them was supported by Superintendents' Team in May 2015. This has been an area of focus in the CBE's Three-Year Education Plan, and the importance of having a coherent process is highlighted in the impending *Education Act*.

Chief Stevenson called on Ms. Martin-Esposito, Chief Communications Officer, to give the presentation, which was aided by a PowerPoint slideshow. Ms. K. Drummond, Community Engagement Manager and project manager on the framework, assisted with the presentation. Highlights of the presentation are summarized as follows:

- Over the past year much work and many voices have gone into the development of this community engagement framework, which is referred to as *dialogue*.
- The goal of the framework is to ensure people have the opportunity to be heard, to share their perspectives and participate in decisions.
- Ten key lessons that have been learned from previous engagements are:
 1. leadership commitment is essential;

2. stakeholder needs and expectations are at the centre of planning;
 3. it is important for people to understand the “why” – the full scope of the decision and the factors to consider, and that it is explained clearly, concisely and often;
 4. engagement takes time, thought and planning;
 5. diverse experiences and perspectives make us stronger;
 6. engagement is an ongoing investment;
 7. staff have an important dual role in engagement;
 8. engagement is more than communication – it focuses more on listening to what others need and then incorporates that into what needs to be done;
 9. little fixes can make a big difference – engagements can uncover hidden opportunities to improve; and
 10. dialogue is ongoing.
- A video that provides an overview of the *dialogue* framework was shared and it is posted on the CBE website; it will be used as part of the training materials.
 - It will take time to embed engagement into decision-making – it amounts to almost 120,000 students, more than 60,000 families and approximately 14,000 staff being educated, supported and involved in this process.

Trustees posed questions, which were addressed by Administration, on issues including: the challenges and barriers in relation to engaging families whose first language is not English, and those barriers will be reduced; and budgeting for the dedication of resources to the work surrounding engagement.

A few trustees individually acknowledged the time and efforts that have gone into this work by CBE Administration and staff, and expressed their appreciation.

6 | **PUBLIC COMMENT**

There were no public comments.

7 | **MATTERS RESERVED FOR BOARD ACTION**

There were no items.

8 | **CONSENT AGENDA**

The Chair noted that items on the consent agenda are approved with the agenda as follows:

8.1 **Approval of Minutes**

- Regular Meeting held September 20, 2016

THAT the Board of Trustees approves the minutes of the Regular Meeting held September 20, 2016, as submitted.

8.2 Items Provided for Board Action

8.2.1 Exemption from Closure of Schools Regulation - Christine Meikle School

1. **THAT Christine Meikle School at 64 12 Street NE be closed effective January 31, 2017 for the purpose of relocating the entirety of the existing program to a purpose-built replacement school at 3525 50 Street NW; and**
2. **THAT upon closure of the school at 64 12 Street NE, the name Christine Meikle School be transferred to the new facility located at 3525 50 Street NW; and**
3. **THAT the Board of Trustees corresponds with parents and the Ministers, as required.**

8.3 Items Provided for Board Information

8.3.1 Chief Superintendent's Update

8.3.2 EducationMatters Financial Statements as at July 31, 2016

8.3.3 Trustee Liaison Report re: Alberta School Boards Association -Board of Directors

8.3.4 Trustee Liaison Report re: Alberta School Boards Association - Zone 5

The Chair noted that the meeting would go in camera to discuss one labour issue and one legal issue.

Recessed: 12:58 p.m.

Reconvened: 1:16 p.m.

9 | **IN-CAMERA SESSION**

Motion to Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of October 4, 2016 be considered at an in-camera session, therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee King:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

10 | **ADJOURNMENT**

Chair Bowen-Eyre stated that the meeting will adjourn to reconvene at 11:30 a.m., Wednesday, October 5, 2016.

The Regular Meeting of the Board of Trustees held on October 4, 2015 was reconvened by Chair Bowen-Eyre on October 5, 2016 at 11:35 a.m.

MEETING ATTENDANCE

Board of Trustees

In Attendance:

Trustee J. Bowen-Eyre, Chair
Trustee L. Ferguson
Trustee J. Hrdlicka
Trustee T. Hurdman
Trustee P. King

Absent:

Trustee J. Hehr
Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. J. Everett, Superintendent, Learning
Mr. G. Francis, Superintendent, Human Resources/General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary

Motion to Move In Camera

MOVED by Trustee King:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of October 4, 2016, reconvened October 5, 2016, be considered at an in-camera session, therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Hurdman:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

ADJOURNMENT

Chair Bowen-Eyre declared the meeting adjourned at 1:06 p.m.