

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, April 4, 2023 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee L. Hack, Chair
Trustee P. Bolger
Trustee N. Close
Trustee M. Dennis
Trustee D. Downey
Trustee C. May
Trustee S. Vukadinovic

Absent:

Trustee C. May

Administration:

C. Usih, Chief Superintendent of Schools
R. Armstrong, Superintendent, Human Resources
D. Breton, Superintendent, Facilities and Environmental Services
K. Fenney, General Counsel
B. Grundy, Superintendent, Finance/Technology Services
A. Holowka, Superintendent, School Improvement
M. Martin-Esposito, Chief Communications Officer
J. Pitman, Superintendent, School Improvement
P. Minor, Corporate Secretary
M. Graham, Board Administrator

Stakeholder Representatives:

C. Gordan, Canadian Union of Public Employees, Local 40
C. Keuben, David Thompson School

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Hack called the meeting to order at 11:00 a.m. and students from New Brighton School led the national anthem.

Chair Hack acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.



The Chair welcomed staff, union representatives and members of the public to the meeting.

2 | **CONSIDERATION/ APPROVAL OF AGENDA**

P. Minor, Corporate Secretary, noted that there were no agenda change requests received.

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees approves the agenda for the Regular Meeting of April 4, 2023.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee May

3 | **AWARDS AND RECOGNITIONS**

There were no presentations.

4 | **RESULTS FOCUS**

4.1 **Results 4: Personal Development – Annual Monitoring**

Chief Superintendent Usih introduced the report, stating that Results 4: Personal Development outlines results in ensuring that each CBE student will identify and develop their individual gifts, talents, and interests. Informing this report is Alberta Education Assurance Survey data, report card data, and CBE Student Survey data. Results continue to remain high for students in setting and working towards learning goals and engaging in their learning with confidence and persistence. Also noted is the increase in rates of students returning to school after dropping out.

Superintendent Pitman provided further context for the report, including: data for the Annual Dropout and Returning Rates is from a cohort aged 14-18 who are tracked over a period of three years; given the tracking period, this data is always a year behind in current reporting; the increase return rates; and the impact of COVID19 on this cohort.

Superintendent Holowka provided further highlights from the report, including: K-9 student results remain strong; high school results in Career and Life Management (CALM), though strong, have continued to decline; student self-reported agreement with limiting screen time and sharing feelings declined and have been identified as areas for improvement; support for teachers with regard to learning and implementing the Student Wellbeing Framework; professional learning opportunities for teachers; and student digital citizenship documents.

Administration responded to trustee questions on the matter including: research based learning regarding healthy screen time; reduction of cell phone use during school hours; K-6 Physical Education and Wellness Curriculum; and the Career and Life Management course.



Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for Results 4: Personal Development to the Corporate Secretary and to trustees by noon, Thursday, April 13, 2022. She stated the item will be placed on the April 18, 2023 agenda for consideration.

5 | **OPERATIONAL EXPECTATIONS**

5.1 **OE-2: Learning Environment/Treatment of Students – Annual Monitoring**

Chief Superintendent Usih introduced the report, stating: the data collected for this report is from the 2021-22 school year; evidence indicates compliance with all seven indicators; all schools were compliant with safety requirements; and evidence indicates continued CBE commitment to providing safe learning environments, supporting student attendance, and supporting transition for students with Individual Progress Plans.

Superintendent Holowka presented the report, highlighting: the importance of ensuring welcoming, caring, safe and respectful learning environments that support diversity and foster a sense of belonging for all students; evidence indicating 82% of students feel that schools are safe and caring places to learn; student codes of conduct; continued commitment of schools to be responsive to students in the creation of student groups; and attendance improvement.

Administration responded to trustee questions on matters including: professional learning related to progressive student discipline and restorative practices; Individual Progress Plans; English Language Learners; support for teachers in complex classrooms; Administrative Regulation (AR) 6005 – Student Code of Conduct and ability of the school to manage or impact behaviour outside of the classroom; AR 3021 Emergency Practices and Procedures; specific or targeted emergency training for staff; and student organizations.

Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-2: Learning Environment/Treatment of Students to the Corporate Secretary and to trustees by noon, Thursday, April 13, 2023. She stated that if no motions come forward, the item will be placed on the April 18, 2023 consent agenda with a motion that the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-2: Learning Environment/Treatment of Students.

5.2 **OE-6: Asset Protection – Annual Monitoring**

Chief Superintendent Usih introduced the report stating: the data for this report applies to the 2021-22 school year; data supports that CBE is properly maintaining, adequately protecting, and appropriately using all organizational assets; and evidence supports compliance with all six indicators.

Superintendent Grundy provided highlights from the report stating: evidence supports compliance for the 2021-22 school year in protecting all CBE assets; the 2021-22 school year continued to operate under COVID-19 guidelines; record keeping practices



remained aligned with applicable standards; CBE information and technology teams successfully thwarted attempted intrusions into the CBE systems; provides an example of processes to respond to intrusions and mitigate risk to CBE information and technology assets; the report provides evidence that CBE facilities are protected and insured as required; and the report provided evidence that the CBE is prudent with financial resources.

Administration responded to trustee questions on the matter including: new process for monitoring following the end of Alberta Infrastructure facilities inspections and placement of schools on the modernization list; criteria for listing a facility on the modernization list; capacity for Records Management as per AR 6024 Official Student Records; and digitization of student records.

Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-6: Asset Protection to the Corporate Secretary and to trustees by noon, Thursday, April 13, 2023. She stated that if no motions come forward, the item will be placed on the April 18, 2023 consent agenda with a motion that the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-6: Asset Protection.

6 | **PUBLIC COMMENT**

There were no public comments.

7 | **MATTERS RESERVED FOR BOARD INFORMATION**

7.1 **Budget Assumptions Report 2023-24**

Chief Superintendent Usih introduced the report, stating the report: sets out how the CBE will continue to advance the Board's priorities of student achievement, equity, and well-being; demonstrates how CBE administration will meet the needs of students, staff, and community while upholding commitment to fiscal responsibility; and shows optimism about increased Alberta Government funding that will support significant enrollment growth, increased numbers of students with complex learning needs, and general inflation with the hiring of additional teachers, educational assistants, and other professionals to support student learning.

Superintendent Grundy provided highlights from the report, including: information on the material operating, revenue, and expenditure assumptions that will be incorporated into the 2023-24 budget; the priorities of the budget to hire school based staff; scale existing programs and supports to address growing student complexity; lay the groundwork for the transition of the student transportation program to the new Alberta Education expectations for the 2024-25 school year; invest where necessary to address inflationary pressures; enrollment growth expectations of over 3800 students on which the BAR is based; projected Government of Alberta funding of \$1,287,000,000, a \$110 million increase from the previous year, \$917 million of which will be allocated directly to schools; and expectations for additional funding to meet anticipated enrolment growth beyond previous estimates.



Administration responded to trustee questions on matters including: flexibility in use for funds received; potential school fee increases; transportation service increase; projected international student numbers; funding for wellbeing, mental health, learning loss, and specialized assessments; cost saving efficiencies; bridge funding; attracting and retaining highly qualified employees; investment in supports for specialized classes; Kindergarten programming; and management of public expectations; deferred maintenance backlog.

8 | **MATTERS RESERVED FOR BOARD DECISION**

8.1 **Proposed Amendments to the Board Meeting Procedures**

Chair Hack noted that on January 31, 2023 the Board of Trustees approved amendments to its Board Meeting Procedures which includes a revision to the start time of regular Board meetings from Noon to 11:00 a.m. Today the Board is considering a minor amendment to its Board Meeting Procedures to allow sufficient time for Public Comment requests to be processed.

MOVED by Trustee Downey:

THAT the Board of Trustees gives first reading to the following amendment to the Board Meeting Procedures: “The first sentence of Section J(6)(a) Public Comment be amended to remove the word “noon” and replace it with “10:30 a.m.”

In debate of the motion, trustees made comments on matters including: the straightforward nature of the motion.

Chair Hack called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY

Absent: Trustee May

Chair Hack asked for any additional motions regarding the report.

MOVED by Trustee Downey:

THAT the Board of Trustees gives second reading, and thereby final approval, to the following amendment to the Board Meeting Procedures: “The first sentence of Section J(6)(a) Public Comment be amended to remove the word “noon” and replace it with “10:30 a.m.” (the “Amendment”)

In debate of the motion, trustees noted that the motion is straightforward.

Chair Hack called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY

Absent: Trustee May



9 | CONSENT AGENDA

9.1 Items Provided for Board Decision

9.1.1 Revision to the Schedule of Regular Board Meetings

THAT the Board of Trustees approves revisions to the Schedule of Meetings to change the commencement time of the May 23, 2023 public meeting to 2:30 p.m.

9.2 Items Provided for Board Information

9.2.1 Chief Superintendent's Update

Chair Hack noted that the Board would meet in-camera following the public portion of the meeting to discuss three land, three strategic planning, and one labour matter. She noted the next public Board meeting will be held on Tuesday, April 18, 2023.

Recessed: 12:38 p.m.

Reconvened: 1:21 p.m.

10 | PRIVATE SESSION

Motion to Move In-Camera

MOVED by Trustee Dennis:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, March 7, 2023 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was

CARRIED UNANIMOUSLY.

Absent: Trustee May

Motion to Move Out of In Camera

MOVED by Trustee Vukadinovic:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was

CARRIED UNANIMOUSLY.

Absent: Trustee May

Motions to Action In-Camera Recommendations

MOVED by Trustee Downey:



THAT the Board of Trustees approves the new high school being built in north Calgary be named “North Trail High School”, and

THAT the decision of the Board of Trustees be communicated to the public as soon as possible.

The motion was
CARRIED.

In Favour: Trustee Bolger
Trustee Close
Trustee Dennis
Trustee Downey
Trustee Hack

Opposed: Trustee Vukadinovic

Absent: Trustee May

MOVED by Trustee Bolger:

THAT the Board of Trustees authorizes the Chair to communicate with the Minister of Education as discussed in camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee May

MOVED by Trustee Dennis:

THAT the Board of Trustees approves the Service Provider Engagement, Attachment I to the private report.

The motion was
CARRIED.

In Favour: Trustee Bolger
Trustee Close
Trustee Dennis
Trustee Downey
Trustee Hack

Opposed: Trustee Vukadinovic

Absent: Trustee May

11 | **TERMINATION OF MEETING**

The meeting terminated at 6:21 p.m.

