

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, May 23, 2023 at 2:30 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee L. Hack, Chair
Trustee P. Bolger
Trustee N. Close
Trustee M. Dennis
Trustee D. Downey
Trustee C. May
Trustee S. Vukadinovic

Administration:

C. Usih, Chief Superintendent of Schools
R. Armstrong, Superintendent, Human Resources
D. Breton, Superintendent, Facilities and Environmental Services
K. Fenney, General Counsel
B. Grundy, Superintendent, Finance/Technology Services
M. Martin-Esposito, Chief Communications Officer
J. Pitman, Superintendent, School Improvement
P. Minor, Corporate Secretary
M. Graham, Board Administrator

Stakeholder Representatives:

S. Clements, Alberta Teachers Association, Local 38
C. Gordon, Canadian Union of Public Employees, Local 40

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Hack called the meeting to order at 2:38 p.m. and students from Fish Creek School led the national anthem.

Chair Hack acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

The Chair welcomed staff, union representatives and members of the public to the meeting.



2 | **CONSIDERATION/ APPROVAL OF AGENDA**

P. Minor, Corporate Secretary, noted that no agenda change requests were received.

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees approves the agenda for the Regular Meeting of May 23, 2023 as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

There were no presentations.

4 | **RESULTS FOCUS**

4.1 **Results 5: Character – Annual Monitoring**

Chief Usih introduced the report highlighting that the report provided evidence from the 2021-2022 school year showing that CBE students continue to act in ways that are ethical and responsible. The report is informed by the CBE Student Survey and Kindergarten through Grade 9 report card results and provides evidence that students continue to demonstrate strength in both making responsible decisions and treating others with respect and compassion. Results 5 will continue to be supported by the ongoing work at the school and system levels in equity, anti-racism, Indigenous education, diversity and inclusion, and student voice.

Superintendent Pitman continued with highlights from the report, including: last year's students' cumulative school experience had been severely impacted by COVID-19 restrictions which included consecutive years with limited opportunities to act on policies or decisions with which they may not agree; the percentage of students who reported they respectfully challenge policies or decisions with which they may not agree dropped 3.7% over the previous year's response; results indicated students were less likely to speak up about rules or decisions made by school staff or teachers than about decisions made by classmates; continued system work to prioritize key structures to engage students and allow them to provide their perspectives; the importance of building strong student communities and voice.

Administration responded to trustee questions on matters including: the priority of student voice; addressing results with schools and students; networks of support; and priorities in the student survey.

Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for Results 5: Character to the Corporate Secretary and to trustees by noon, Thursday, May 25, 2023. She stated the item will be placed on the May 30, 2023 agenda for consideration.



5 | OPERATIONAL EXPECTATIONS

There were no reports or presentations.

6 | PUBLIC COMMENT

There were no public comments.

7 | MATTERS RESERVED FOR BOARD INFORMATION

7.1 CBE 2021-2024 Education Plan – Year 3

Chief Usih introduced the report stating the 2021-2024 Education Plan is a direct reflection of the priorities identified by the Board of Trustees for student success, namely achievement, equity, and wellbeing. To support these priorities, the Education Plan identified four major goals: learning excellence, people excellence, collaborative partnerships, and strategic resourcing. The CBE is currently embarking on the third and final year of the three-year plan, using evidence from across the system to inform key actions and make adjustments based on data, new information, or evidence of success.

Superintendent Pitman continued with highlights from the report, including: priorities reflected in the goals, key outcomes, and key actions identified for year three of the Education Plan; support for the Education Plan through people excellence, collaborative partnerships, strategic resourcing and the CBE's four learning frameworks; requisite adjustments made to key actions and detailed implementation based on stakeholder feedback, evidence of achievement, and staff capacity; engagement through a parent and guardian specific Education Plan survey; adjustments to key actions for emphasis on quality implementation of new curriculum, monitoring and responding to student data, and addressing student wellbeing needs; ongoing and increasing enrollment of students who are newcomers to Canada and require additional supports including English as a additional language; support for complexity in classrooms through quality instruction, measured intervention, and quality programming; career education programming through key partnerships with industry and post-secondary; development of people excellence through focus on building and enhancing access to staff supports; and key actions to support stability, depth, and innovation moving into the 2023-2024 school year.

Administration responded to trustee questions on matters including: collaborative partnerships and student access to community supports and services; instructional-hour supports and non-instructional hour supports; partnerships with post-secondary and industry; relationships with Indigenous and new-to-Canada parents/guardians; strategic resourcing of programs, services, and supports; people excellence and leadership development; school development plans; and teacher growth plans.

Chair Hack stated the item will be placed on the May 30, 2023 public meeting agenda for consideration.



7.2 Budget Report for the 2023-2024 School Year

Chief Usih introduced the report, stating: the 2023-24 budget provides details on how the CBE is strategically allocating resources to support student success; the budget aligns with Alberta Education's funding model and the CBE's Education Plan; the \$1.5 billion budget is forecast on supporting estimated enrollment increase; appreciation for the year-over-year increase of \$130 million to support the growing student population with the ability to hire more teachers, educational assistants and other staff, to fund critical building and maintenance needs, and invest in other necessary resources.

Superintendent Grundy provided additional detail, stating that the primary objectives identified in the Budget Assumptions Report, presented on April 4, 2023, were: to hire sufficient school based staff to accommodate expected enrollment growth, scale existing programs, services and supports to address growing student complexity, begin laying the ground work for the transition of student transportation to the new service level expectations for the 2024-25 school year, and invest where necessary to address inflationary pressures and ensure the continuity of CBE operations. These objectives have been addressed in the budget for 2023-24 during which time the CBE will deploy \$1.5 billion to support more than 138,000 students across 251 schools sites, equalling more than \$8 million per instructional day. The expected year-over-year change in the next school year includes a 7000 student enrolment increase. Increased funding will allow for hiring additional staff and needed extension to programs. CBE expects that Budget 2023-24 will result in a 774 full-time staff equivalent increase; of that, 710 full-time equivalents will be deployed to schools and areas, including 574 certificated staff and additional non-certificated support staff. Thirty-seven full-time equivalent staff will be added to the school improvement service unit to support students and staff across schools. The report also addresses the resource allocation method, increasing costs of operations, expected reduction in transportation fees, and allocation of just over \$28 million to support capital needs exclusive of new schools and modernizations funded by Alberta Education.

Administration responded to trustee questions on matters including: increases in non-school based staff; the Alberta Education funding commitment; expectations for increased student complexity; in-year enrolment growth; additional special education classes; changes to transportation funding and guidelines; provincial government changes to walk zones; funding and cost for specialized transportation; program sustainability and classroom space; support for English Language Learners; recovery of per-student funding to 2018-19 school year; system administration grants; operations & maintenance budgeting; system administration expenses; grant changes and impact on sustainability; and identified business and financial risks.

Chair Hack stated the item will be placed on the May 30, 2023 agenda for consideration.

8 | MATTERS RESERVED FOR BOARD DECISION

There were no reports or presentations.



9 | CONSENT AGENDA

9.1 Items Provided for Board Decision

9.1.1 Office of the Board of Trustees 2023-2024 Operating Budget

THAT the Board of Trustees approves the 2023-24 budget for the Office of the Board of Trustees of \$1,565,963, it being reasonable to allow the Board to perform its governing responsibilities effectively and efficiently.

9.2 Items Provided for Board Information

9.2.1 Chief Superintendent Update

Chair Hack noted that the Board would meet in camera following the public portion of the meeting to discuss two labour matters. She noted the next public Board meeting will be held on Tuesday, May 30, 2023.

Recessed: 4:22 p.m.

Reconvened: 4:32 p.m.

10 | PRIVATE SESSION

Motion to Move In-Camera

MOVED by Trustee Dennis:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, May 9, 2023 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Move Out of In Camera

MOVED by Trustee Bolger:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Downey:



THAT the Board of Trustees approves recommendation A contained in the report.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Dennis:

THAT the Board of Trustees approves the Scope of Services for the Chief Superintendent Recruitment, Attachment I to this report.

The motion was
CARRIED UNANIMOUSLY.

11 | **TERMINATION OF MEETING**

The meeting terminated at 7:05 p.m.

