

## CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, October 17, 2023 at 11:00 a.m.

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee L. Hack, Chair  
Trustee P. Bolger  
Trustee N. Close  
Trustee M. Dennis  
Trustee D. Downey  
Trustee C. May (attended virtually)  
Trustee S. Vukadinovic

#### Administration:

G. Strother, Acting Chief Superintendent of Schools  
R. Armstrong, Superintendent, Human Resources  
D. Breton, Superintendent, Facilities and Environmental Services  
K. Fenney, General Counsel  
B. Grundy, Superintendent, Finance/Technology Services  
M. Martin-Esposito, Chief Communications Officer  
M. Nelson, Acting Superintendent, School Improvement  
J. Pitman, Superintendent, School Improvement  
P. Minor, Corporate Secretary  
M. Graham, Board Administrator

#### Stakeholder Representatives:

S. Clements, Alberta Teacher’s Association (ATA), Local 38  
C. Gordon, Canadian Union of Public Employees (CUPE), Local 40  
A. Taylor, Elementary School Principals’ Association

### 1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Hack called the meeting to order at 11:00 a.m. and students from Western Canada High School led the national anthem through a video recording.

Chair Hack acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

The Chair welcomed staff, union representatives and members of the public to the meeting, including those attending virtually.



**2 | CONSIDERATION/ APPROVAL OF AGENDA**

P. Minor, Corporate Secretary, noted that no agenda change requests were received.

MOVED by Trustee Close:

**THAT the Board of Trustees approves the agenda for the Regular Meeting of October 17, 2023, as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

**3 | AWARDS AND RECOGNITIONS**

There were no presentations.

**4 | RESULTS FOCUS**

There were no reports or presentations.

**5 | OPERATIONAL EXPECTATIONS**

**5.1 OE-1: Global Operational Expectations – Annual Monitoring**

G. Strother introduced the report, highlighting: data collected applies to the 2022-23 school year; data supports that the CBE has taken reasonable measures to ensure practices, activities and decisions are lawful, ethical, prudent and consistent with board policy; sound practices and consistent standards were used to manage risk; compliance has been found in 5 of 6 indicators; and one indicator is not applicable as the work is ongoing.

Administration responded to trustee questions on the report including: mitigation of financial and logistical risks relating to field trip cancellation; use of vouchers received for cancellation of field trips due to COVID-19; Offsite Activities Coordinator and Manager of Corporate Risk & Security responsibilities related to field trips; onsite field trip activities; Code of Conduct accountability; and CBE risk appetite and risk tolerance levels.

Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-1: Global Operational Expectations to the Corporate Secretary and to trustees by noon Thursday, October 19, 2023. She stated that if no motions come forward, the matter will be placed on the October 24, 2023 consent agenda with a motion that the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE1: Global Operational Expectations.

**6 | PUBLIC COMMENT**

There were no public comments.



7 | **MATTERS RESERVED FOR BOARD INFORMATION**

There were no reports or presentations.

8 | **MATTERS RESERVED FOR BOARD DECISION**

There were no reports or presentations.

9 | **CONSENT AGENDA**

9.1 Items Provided for Board Decision

There were no reports or presentations.

9.2 Items Provided for Board Information

9.2.1 Acting Chief Superintendent's Update

Chair Hack noted the public portion of this meeting is now adjourned; and, that the Board would reconvene in private to discuss one land and five strategic planning matters. She stated the next public Board meeting is on Tuesday, October 24, 2023.

Recessed: 11:21 a.m.

Reconvened: 11:38 a.m.

10 | **PRIVATE SESSION**

Trustee May confirmed she was alone and in a location that no other person could hear her or any part of this meeting.

Motion to Move In Camera

MOVED by Trustee Bolger:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, October 17, 2023 be considered at a private session; therefore, be it

Resolved, **THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Motion to Move Out of In Camera

MOVED by Trustee Dennis:



**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Vukadinovic:

1. **THAT the Board of Trustees ratifies the electronic approval of the September 14, 2023 letter to the Minister of Education;**
2. **THAT the Board of Trustees ratifies the electronic approval of the September 25, 2023 endorsement letter for Trustee Dennis as ASBA President; and**
3. **THAT the Board of Trustees ratifies the electronic approval of the October 6, 2023 letter to the Minister of Education.**

The motion was  
CARRIED UNANIMOUSLY.

11 | **TERMINATION OF MEETING**

The meeting terminated at 2:05 p.m.

