

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, October 24, 2023 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee L. Hack, Chair
Trustee P. Bolger
Trustee N. Close (attended the private session virtually)
Trustee M. Dennis
Trustee D. Downey (attended virtually)
Trustee C. May
Trustee S. Vukadinovic

Administration:

G. Strother, Acting Chief Superintendent of Schools
R. Armstrong, Superintendent, Human Resources
D. Breton, Superintendent, Facilities and Environmental Services
K. Fenney, General Counsel
B. Grundy, Superintendent, Finance/Technology Services
M. Martin-Esposito, Chief Communications Officer.
M. Nelson, Acting Superintendent, School Improvement
J. Pitman, Superintendent, School Improvement
P. Minor, Corporate Secretary
M. Graham, Board Administrator

Stakeholder Representatives:

M. Fell, Senior High School Principals’ Association

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Hack called the meeting to order at 11:01 a.m. and students from David Thompson School led the national anthem through a video recording.

Chair Hack acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

The Chair welcomed staff, union representatives and members of the public to the meeting, including those attending virtually



2 | **CONSIDERATION/ APPROVAL OF AGENDA**

P. Minor, Corporate Secretary, noted that no agenda change requests were received.

MOVED by Trustee Bolger:

THAT the Board of Trustees approves the agenda for the Regular Meeting of October 24, 2023, as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

There were no presentations.

4 | **RESULTS FOCUS**

There were no reports or presentations.

5 | **OPERATIONAL EXPECTATIONS**

There were no reports or presentations.

6 | **PUBLIC COMMENT**

There were no public comments.

7 | **BOARD DEVELOPMENT SESSION**

7.1 **Corporate Partnerships**

Acting Chief Superintendent G. Strother introduced the presentation, commenting on: partnership work guided by CBE's Education Plan which ensures the Board's priorities of achievement, equity, and well-being are a central focus; priority of collaborative partnerships in the 2021-2024 Education Plan with a goal to foster relationships to support student success; and CBE's gratitude for support from the community.

Chief Communications Officer, M. Martin-Esposito, presented on the purpose of partnerships to help ensure student success both in school and outside of school hours; approximately three-hundred community partnerships currently in place across the CBE; continued work on processes and practices to improve partnership management; the definition of partnerships within the CBE as collaborative arrangements with external organizations to support and enhance student learning, well-being and achievement through programs, services or resources; formalized partnerships with businesses, not-for-profit organizations, government agencies, and individuals; five categories of partnerships, including career pathways, well-being and holistic learning, learning



enrichment, partners in education, and barrier-removal donors; and the Integrated School Support Program wellness initiative managed by the Calgary Police Youth Foundation.

Superintendent J. Pitman and Acting Superintendent M. Nelson continued, presenting on partnerships that support vulnerable students and families by removing barriers and building capacity, including the Calgary Police Service, Alberta Health Services, Inclusive Education Alberta, and the Multi Agency Student Support Team (MASST); welcoming growing numbers of newcomer to Canada students through programs like Literacy, English, Academic Development (LEAD) and partnership with community agencies like the Calgary Bridge Foundation for Youth (CBFY) and Kindred; partnerships that enrich learning in the classroom and outside of the classroom; opportunities for students, staff, and communities to engage in practices that support reconciliation; support for students who self-identify as Indigenous through Indigenous ways of being, belonging, doing, and knowing; support for student well-being through strong mutual relationships that align with CBE's Student Well-Being Framework; support for student nutrition through more than fifteen partners; and equipping students for successful careers through Career Pathways programs and partnerships that provide on-the-job skills training from industry professionals and subject matter experts.

Superintendent B. Grundy continued, highlighting removal of financial barriers through EducationMatters, CBE's charitable trust, who raise money through fundraising and corporate donations. They provide grants, scholarships, and awards to schools and students to improve access to learning enhancement to enhance equity and mitigate the effects of poverty on learning and wellbeing. The CBE works closely with EducationMatters to identify areas of greatest need. In the 2022-23 school year, more than \$94,000 was provided to twenty-four schools for off-site activity experiences for hundreds of students. Superintendent Grundy summarized tax receiptable donation guidelines and acknowledged donors for both financial and in-kind donations.

Superintendent D. Breton continued, highlighting school use outside of school hours by the community, public, and non-profit organizations, including for before-and-after school programs which are available in 70% of CBE elementary schools.

Chief Communications Officer, M. Martin-Esposito, concluded the presentation, highlighting the partnership processes.

Administration responded to trustee questions on matters including: fundraising processes through EducationMatters; partnership services availability across the district; and nutrition support partnerships.

Trustees commented on their appreciation for the presentation.

8 | MATTERS RESERVED FOR BOARD INFORMATION

There were no reports or presentations.

9 | MATTERS RESERVED FOR BOARD DECISION



9.1 Proposed Amendments to New School, Modernization and Modular Ranking Criteria

Acting Chief Superintendent Strother introduced the report, stating that the proposed amendments were requested by the Board of Trustees with the purpose of creating criteria for the ranking of new high schools on the Three Year Capital Plan with the objective of increasing transparency and the availability of ranking results.

Superintendent D. Breton highlighted the contents of the report, including: new high schools were not previously ranked on the Three Year Capital Plan using point based criteria, but were recommended on the analysis of a number of factors including site readiness, high school utilization rates, enrolment rates and community demographics; historically the CBE has not had more than one high school site ready at one time; the proposed criteria contains both a point based ranking score and a context analysis component; the point based criteria has many similarities with the grades K-4 and 5-9 criteria that is already in place; the point based ranking criteria considers current enrolment in grades 4-6, as those students are be most likely to be entering new high schools upon construction completion; the criteria includes consideration of the influx of students usually seen from outside of the CBE seen in Grade 10 and median travel times for students; contextual analysis highlights anticipated impacts on current high schools, including impact on utilization rates and the subsequent impact on programming.

Administration responded to trustee questions on matters including: adjacent communities as defined in the criteria; advocacy for the availability of serviced school sites in community development; impact of the new CBE ranking criteria and the new Alberta Education funding categories of pre-planning and planning being used in tandem on high school completion timelines; the relationship between area structure plan boundaries and high school ranking criteria; changes to enrolment demographics criteria; context of community reputation in the analysis; mitigation of possible impacts on existing high schools, particularly on utilization balance; and major modernization evaluation.

MOVED by Trustee Close:

THAT the Board of Trustees approves amendments to the New School, Modernization and Modular Ranking Criteria as provided in Attachment I to this report.

In debate of the motion, trustees made comments on: the robust evaluation of the need for and ranking of new high school requests; the in depth contextual analysis and clarity this criteria provides; the transparency and data driven nature of the criteria; consistency in communication and decision making assuring a fair process and forward thinking.

Chair Hack called for a vote on the motion.

The motion was,
CARRIED UNANIMOUSLY

9.2 2024/25 Modular Classroom Program



Acting Chief Superintendent Strother provided introductory remarks highlighting: consideration of the exceptionally high enrolment experienced in the 2022-23 school year, 2023-24 school year to date, and expected continuation; and that the number of modular classrooms being requested reflects the high number of schools in overflow.

Superintendent D. Breton highlighted contents of the report, including: the proposal includes the relocation of twelve modular classroom units and the addition of sixty-eight new modular classroom units, for a total of eighty modular units across seventeen schools; the proposal includes the demolition of one unit; record enrolment necessitates a one-time adjustment to the Board approved modular classroom criteria as all identified schools have utilization over 100% and the current criteria does not allow for ranking beyond 100%; recognition of the need for fiscal responsibility; and the transfer of units to supply the three highest priority schools: Prairie Sky School, Sir Winston Churchill School and Connaught School.

Administration responded to trustee question on matters including: future capital project impacts on Kenneth D. Taylor School; the scope of need for modular space in CBE schools; process timelines; financial implications; school priority order; increased enrolment trends on future utilization estimates and new school needs; the process for managing overflow; adjustments to the Category A criteria; and utilization of North Trail High School and future modular needs.

MOVED by Trustee Dennis:

THAT the Board of Trustees approves the use of the revised Category A Enrolment, Utilization, Projection for the Modular Classroom Ranking Criteria contained in Attachment I to the report, for the purpose of the 2024-25 Modular Classroom Program.

In debate of the motion, trustees made comments on: proposed revisions for this year that are in greater alignment with government criteria; future discussions on this criteria; and responsiveness to student needs.

The motion was,
CARRIED UNANIMOUSLY.

Moved by Trustee Bolger:

THAT the Board of Trustees approves the 2024-25 Modular Classroom Program Submission.

In debate of the motion, trustees made comments on: support for twelve modular unit relocations, one modular unit demolition, and sixty-eight new modular unit acquisitions for the 2024-25 school year; showing proactivity and fiscal responsibility with resources available; planning for system growth and adapting to changes in where students attend school; unprecedented enrolment growth; school overflow management; transparent, data driven, and specific reporting and criteria; and responsiveness to student and community needs.



Chair Hack called for a vote on the motion.

The motion was,
CARRIED UNANIMOUSLY

10 | **CONSENT AGENDA**

10.1 **Items Provided for Board Decision**

10.1.1 OE-1: Global Operational Expectations – Annual Monitoring

THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-1: Global Operational Expectations.

10.1.2 Meeting Minutes

- Special Meeting held September 6, 2023
- Regular Meeting held September 26, 2023

THAT the Board of Trustees approves the Minutes of the Special Meeting held September 6, 2023 and the Regular Meeting held September 26, 2023.

10.2 **Items Provided for Board Information**

Chair Hack noted the public portion of this meeting is now adjourned; and, that the Board would reconvene in private to discuss one legal, one land, four labour and five strategic planning matters. She stated the next public Board meeting is on Tuesday, November 7, 2023.

Recessed: 12:58 p.m.
Reconvened: 1:20 p.m.

10 | **PRIVATE SESSION**

Trustees Close and Downey confirmed they are alone and in a location that no other person could hear them or any part of this meeting.

Motion to Move In Camera

MOVED by Trustee Dennis:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, October 24, 2023 be considered at a private session; therefore, be it

Resolved, **THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was
CARRIED UNANIMOUSLY.



Motion to Move Out of In Camera

MOVED by Trustee Vukadinovic:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Bolger:

THAT the Board of Trustees approves the bargaining mandate, Attachment I to the report, with the Canadian Union of Public Employees (CUPE), Local 40.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees authorizes the Chair to communicate with the Minister of Education as discussed in camera.

The motion was
CARRIED UNANIMOUSLY.

11 | **TERMINATION OF MEETING**

The meeting terminated at 4:15 p.m.

