

Administrative
Regulation No.
4024

Classification:
Facilities

Effective Date:
July 1, 2019

Smoke-free Environment

1 | Purpose

The purpose of this Administrative Regulation is:

- The Calgary Board of Education recognizes that smoking by students, staff, and other persons using CBE facilities is not conducive to maintaining a healthy environment. Further, the CBE is aware of the need to set a positive and healthy example for students.

2 | Scope

This Administrative Regulation applies to:

- All users of CBE facilities and property, including students and staff.

3 | Compliance

All employees are responsible for knowing, understanding and complying with this Administrative Regulation.

4 | Principles

The following principles apply to

- Staff and students need safe and healthy work environments.
- Adults are positive and healthy examples for students.

5 | Definitions.

CBE: means The Calgary Board of Education.

Minor: means a person who is under 18 years of age.

Smoke: means to smoke, hold or otherwise have control over a lit tobacco product.

Staff: means a person who performs a service for the CBE:

- a) as an employee (a person who is employed in a permanent or temporary capacity by the CBE);
- b) as a contractor (a person, company or organization external to the CBE who is hired to provide services); or
- c) in an agency relationship.

Tobacco Product: means a product composed in whole or in part of tobacco, including tobacco leaves and any extract of tobacco leaves, but does not include any product for use in nicotine replacement therapy.

Workplace: means all or any part of a building, structure or other enclosed area in which employees perform the duties of their employment, whether or not members of the public have access to the building, structure or area as of right or implied invitation.

6 | Regulation Statement

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| Smoke-free environment | <ol style="list-style-type: none"> 1) All facilities and property owned and operated by the CBE are smoke-free environments. 2) This regulation prohibits the possession or use of any smoking materials or products by students, including cigarettes, marijuana, hookah and shisha/water pipes, and smokeless tobacco (i.e. vapes). 3) This includes all CBE facilities including parking lots, playgrounds, fields, and CBE-owned or leased vehicles. |
| Treatment | <ol style="list-style-type: none"> 4) Staff are supported in smoking cessation through the Employee Health Resource Centre and Homewood Health. 5) Students are supported in smoking cessation through classroom instruction of the Programs of Study. |
| Exception | <ol style="list-style-type: none"> 6) Protocol events will be exempt from the smoke-free expectation to permit smudging consistent with section 2(1) of the <i>Tobacco and Smoking Reduction Act</i>. 7) Students receiving smudging as an accommodation are exempt from this Administrative Regulation specific to the purpose of smudging. |

7 | History

DATES	
Approval	November 10, 1987
Next Review	June 2024
Revision/Review Dates	February 15, 2003 October 26, 2011 January 23, 2012

8 | Related Information

- AR 4027 – Employee Code of Conduct
- AR 6005 – Student Code of Conduct
- AR 6006 – Progressive Student Discipline
- AR 6031 – Welcoming, Caring, Respectful and Safe Learning and Work Environments
- Terms and Conditions for Permitted Use of School Facilities
- Alberta Tobacco and Smoking Reduction Act (June, 2018)