

CALGARY BOARD OF EDUCATION

Minutes of the Organizational Meeting of the Board of Trustees (“Board”) held in the Multipurpose Room, Education Centre, 1221 8th Street SW, Calgary, Alberta, on Tuesday, October 29, 2013 at 3:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee T. Hurdman
Trustee J. Hehr
Trustee P. King
Trustee A. Stewart
Trustee S. Taylor

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Copping, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. D. Parsons, Superintendent, Learning Services
Mr. A. Jain, Acting Superintendent, Finance and Supply Chain Services
Dr. C. Oishi, Superintendent, Human Resources
Mr. G. Francis, General Counsel, Legal Services
Ms. J. Barkway, Corporate Secretary
Ms. J. Manfield, Recording Secretary

Stakeholder Representatives:

Ms. L. Robb, Calgary Board of Education Staff Association
Mr. F. Bruseker, Alberta Teachers’ Association, Local 38
Ms. C. O’Conner, Elementary School Principals’ Association
Ms. J. Hugill, Elementary School Principals’ Association

1 | CALL TO ORDER AND WELCOME

Ms. J. Barkway, Corporate Secretary, assumed the chair as Chair pro tem and called the meeting to order at 3:00 p.m. on the Link. O Canada was led by the Tuscany School Grade 1 Choir. Trustee Bowen-Eyre thanked the students for their wonderful performance.

The meeting reconvened in the Multipurpose Room at 3:05 p.m. Ms. Barkway acknowledged and welcomed representatives from the aforementioned organizations, the superintendents’ team and senior administration.

2 | CONSIDERATION/APPROVAL OF AGENDA

Ms. Barkway noted the proposed changes to the Agenda include the removal of Item 4.3, Roster for Second Vice-Chair, to be considered at a future meeting, and that Items

5.1 and 5.2 be reversed in order to consider trustee liaison responsibilities prior to committee membership responsibilities.

MOVED by Trustee Ferguson:

THAT the Agenda for the October 29, 2013 Organizational Meeting of the Board of Trustees be approved as submitted, subject to the revisions noted above.

The motion was
CARRIED UNANIMOUSLY.

3 | **ELECTION RESULTS**

3.1 **Reading of Election Returns as Certified by the Returning Officer**

Ms. Barkway referred to the Official Election Results of the October 21, 2013 election as declared by the Returning Officer of The City of Calgary. A document entitled "Declaration of Election Results" was submitted for the record (attached to the official copy of these Minutes). Ms. Barkway noted that the following are the election results for Public School Trustees held on Monday, October 21, 2013:

Wards 1 & 2	Joy Bowen-Eyre duly elected with votes received of 11,246
Wards 3 & 4	Lynn C. Ferguson duly elected with votes received of 10,444
Wards 5 & 10	Pamela King duly elected with votes received of 7,677
Wards 6 & 7	Trina Hurdman duly elected with votes received of 14,882
Wards 8 & 9	Judy Hehr duly elected with votes received of 15,983
Wards 11 & 13	Sheila Taylor duly elected with votes received of 20,825
Wards 12 & 14	Amber Stewart duly elected with votes received of 6,693

Ms. Barkway congratulated Trustees and wished them every success as a Board of Trustees over the next four years.

3.2 **Declaration of Legally Constituted Board**

Ms. Barkway stated that, pursuant to the *School Act* each Trustee at the Swearing-in ceremony held earlier in the day, did swear and subscribe to the Oath of Office, and based on the election results as certified by the Returning Officer of The City of Calgary, the Board is hereby declared legally constituted for the four-year term commencing with this Organizational meeting, and includes the following members:

Joy Bowen-Eyre	Wards 1 and 2
Lynn Ferguson	Wards 3 and 4
Pamela King	Wards 5 and 10
Trina Hurdman	Wards 6 and 7
Judy Hehr	Wards 8 and 9
Sheila Taylor	Wards 11 and 13
Amber Stewart	Wards 12 and 14

4 | **NOMINATIONS**

4.1 **Nominations for and Election of Chair of the Board**

Ms. Barkway expressed how it was her honour to preside over the election of the Chair of the Board of Trustees, as provided for in Section 65 of the *School Act*.

Ms. Barkway called for nominations for the position of Chair of the Board of Trustees.

Trustee Stewart nominated Trustee Taylor.

Ms. Barkway called for further nominations. Trustee Ferguson nominated Trustee Bowen-Eyre.

Ms. Barkway called once more for nominations for the position of Chair.

There were no further nominations. Trustees Taylor and Bowen-Eyre confirmed that they would let their names stand for Chair.

Trustee Stewart spoke to the nomination of Trustee Taylor, stating that she believes with the many new faces on the Board, having Trustee Taylor as Chair is an opportunity to turn over a new leaf. She noted that Trustee Taylor received a higher percentage of the popular vote than the Mayor, which speaks to the support within her community, and that she has the skills and the leadership to bring the collaborative process forward which is needed within the Board.

Trustee Ferguson spoke on behalf of Trustee Bowen-Eyre, stating that she is a team player and utilizes her well-developed skills as a facilitator to advocate on behalf of the Board. She has worked as a social worker for 20 years advocating for children, youth and families, and has served on the Audit Committee, was the trustee liaison for the Alberta Teachers' Association and the Calgary Association of Parents and School Councils, and sits on the Elder Advisory Council which focuses on better outcomes for Aboriginal students. She has also chaired both the Governance Committee, and the Open Governance and Transparency Committee. She added that Trustee Bowen-Eyre understands that to be an effective Chair, she must be willing to listen to trustees, facilitate difficult conversations and collaborate as a team to strategize and focus the work of the Board in the best interests of students. She understands that effective leadership and advocacy only happen when the Board operates as a team focused on common goals, and student success.

Ms. Barkway confirmed that there were two trustees who agreed to let their names stand for Chair, and therefore the Board would need to vote on the nominations. In response to a trustee request for the vote to be held by secret ballot, ballots were distributed to Trustees. They were then collected and tallied by the Corporate Secretary.

Trustee Taylor was declared elected Chair of the Board of Trustees.

4.2 Nominations for and Election of Vice-Chair of the Board

Trustee Taylor assumed the Chair, and called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Ferguson nominated Trustee Bowen-Eyre for Vice-Chair.

Chair Taylor called two more times for further nominations for the position of Vice-Chair. There were no further nominations.

Trustee Bowen-Eyre confirmed that she would let her name stand for Vice-Chair.

Trustee Bowen-Eyre was declared elected by acclamation and congratulated.

MOVED by Trustee King:

THAT the ballots be destroyed.

The motion was
CARRIED UNANIMOUSLY.

5 | ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP, AND LIAISON LINKS

5.1 Appointment of Trustees to Liaison Responsibilities

- **Alberta School Boards Association (ASBA) Board of Directors**

Chair Taylor stated that Trustee King and Trustee Hehr were nominated for the ASBA Board of Directors through an earlier canvass of trustees.

Trustee King agreed to let her name stand for nomination.

Chair Taylor asked if there were further nominations from the floor, and there were none.

Trustee King was declared elected as the Board's representative to the ASBA Board of Directors by acclamation. This appointment is effective from November, 2013 to November, 2015.

- **Alberta School Boards Association Board of Directors Alternate**

Chair Taylor asked if there were any nominations. Trustee Hehr agreed to let her name stand for nomination.

Chair Taylor called two more times for further nominations for the position of Alternate to the ASBA Board of Directors. There were no further nominations.

Trustee Hehr was declared elected as the Board's representative to the ASBA Board of Directors Alternate. This appointment is effective from November, 2013 to November, 2015.

- **EducationMatters Board of Governors**

Chair Taylor stated that five nominations had come forward for the trustee liaison to EducationMatters through an earlier canvass of trustees and those nominees are Trustee King, Trustee Bowen-Eyre, Trustee Hehr, Trustee Ferguson and Trustee Taylor.

Chair Taylor asked if there were further nominations from the floor, and there were none.

Trustee Bowen-Eyre, Trustee Hehr, and Trustee Ferguson agreed to let their names stand for nomination.

Trustee Bowen-Eyre and Trustee Hehr received five votes, and Trustee Ferguson received four votes.

Trustee Bowen-Eyre and Trustee Hehr were declared elected as trustee representatives for EducationMatters Board of Governors. These appointments are for a three-year term commencing October 29, 2013, and extending to October 29, 2016.

- **Calgary Association of Parents and School Councils**

Chair Taylor stated that one nomination had come forward for the trustee liaison to the Calgary Association of Parents and School Councils, and that nominee is Trustee Stewart.

Trustee Stewart agreed to let her name stand for nomination.

Chair Taylor asked two more times if there were further nominations from the floor, and there were none.

Trustee Stewart was declared elected as trustee liaison to the Calgary Association of Parents and School Councils by acclamation.

- **Alberta School Boards Association (ASBA) Zone 5**

Chair Taylor stated that three nominations had come forward for the trustee liaison to ASBA Zone 5 through an earlier canvass of trustees and those nominees are Trustee Bowen-Eyre, Trustee Ferguson, and Trustee Hehr.

Trustee Bowen-Eyre, Trustee Ferguson, and Trustee Hehr agreed to let their names stand for nomination.

Chair Taylor asked if there were further nominations from the floor, and there were none.

Trustee Ferguson received two votes, and Trustee Hehr received five votes.

Trustee Hehr was declared elected as trustee liaison to the Alberta School Boards Association Zone 5.

- **imagineCALGARY Committee**

Chair Taylor stated that one nomination had come forward for the trustee liaison to the imagineCALGARY Committee, and that nominee is Trustee Stewart.

Trustee Stewart agreed to let her name stand for nomination.

Chair Taylor asked if there were further nominations from the floor, and there were none.

Trustee Stewart was declared elected as trustee liaison to imagineCALGARY by acclamation.

5.2 **Establishment of Committees and Committee Membership**

MOVED by Trustee King:

THAT the Board of Trustees approves the continued functioning of the following committees and their terms, as outlined in GC-5E attached to the report:

- **Audit Committee**
- **Board Evaluation Committee**
- **School Naming Committee (ad hoc)**
- **Strategic Dialogue and Public Engagement Committee**
- **Trustee Remuneration Committee**

The motion was
CARRIED UNANIMOUSLY.

- **Audit Committee**

Chair Taylor stated that four nominations had come forward for the Audit Committee through an earlier canvass of trustees, and those nominees are Trustee Stewart, Trustee Taylor, Trustee Ferguson, and Trustee Hurdman.

Trustees Ferguson and Hurdman agreed to let their names stand for nomination to the Audit Committee.

Chair Taylor asked if there were further nominations from the floor, and there were none.

Chair Taylor declared Trustees Ferguson and Hurdman elected as Board appointments to the Audit Committee.

Trustee Bowen-Eyre nominated Trustee Ferguson as Chair of the Audit Committee. Trustee Ferguson agreed to let her name stand for Chair of the Audit Committee.

Chair Taylor called two more times for further nominations for Chair of the Audit Committee, and there were none.

Trustee Ferguson was declared elected Chair of the Audit Committee by acclamation.

- **Board Evaluation Committee**

Chair Taylor stated that five nominations had come forward for the Board Evaluation Committee through an earlier canvass of trustees, and those nominees are Trustee King, Trustee Hurdman, Trustee Taylor, Trustee Stewart and Trustee Bowne-Eyre.

Chair Taylor asked if there were further nominations from the floor, and there were none.

Trustees Hurdman and Stewart agreed to let their names stand for nomination to the Board Evaluation Committee.

Chair Taylor asked twice more if there were further nominations from the floor, and there were none.

Trustees Hurdman and Stewart were declared elected as Board appointments to the Board Evaluation Committee.

Trustee Stewart nominated Trustee Hurdman as Chair of the Board Evaluation Committee. Trustee Hurdman agreed to let her name stand for Chair of the Board Evaluation Committee.

Chair Taylor called for further nominations for Chair of the Board Evaluation Committee, and there were none.

Trustee Hurdman was declared elected Chair of the Board Evaluation Committee by acclamation.

- **Strategic Dialogue and Public Engagement Committee**

Chair Taylor stated that five nominations had come forward for the Strategic Dialogue and Public Engagement Committee through an earlier canvass of trustees, and those nominees are Trustee Hurdman, Trustee King, Trustee Ferguson, Trustee Stewart and Trustee Hehr.

Trustee Hehr and Stewart declined the nomination.

Trustee Hehr nominated Trustee Bowen-Eyre. Trustees Hurdman, King, Ferguson and Bowen-Eyre agreed to let their names stand for nomination to the Strategic Dialogue and Public Engagement Committee.

Chair Taylor asked if there were further nominations from the floor, and there were none.

Trustee Hurdman received three votes, Trustee King received five votes, Trustee Ferguson received six votes, and Trustee Bowen-Eyre received seven votes.

Trustees King, Ferguson and Bowen-Eyre were declared elected as Board appointments to the Strategic Dialogue and Public Engagement Committee.

Trustee Hehr nominated Trustee Bowen-Eyre as Chair of the Strategic Dialogue and Public Engagement Committee. Trustee Stewart nominated Trustee King as Chair of the Strategic Dialogue and Public Engagement Committee.

Trustee Bowen-Eyre and Trustee King agreed to let their names stand for Chair of the Strategic Dialogue and Public Engagement Committee.

Chair Taylor called for further nominations for Chair of the Strategic Dialogue and Public Engagement Committee, and there were none.

Trustee Bowen-Eyre received one vote, and Trustee King received six votes.

Trustee King was declared elected Chair of the Strategic Dialogue and Public Engagement Committee.

- **Trustee Remuneration Committee**

Chair Taylor stated that three nominations had come forward for the Trustee Remuneration Committee through an earlier canvass of trustees, and those nominees are Trustee Hehr, Trustee Ferguson and Trustee Taylor.

Trustees Hehr and Ferguson both declined the nomination.

Chair Taylor asked for further nominations from the floor, indicating that this Committee requires two trustees. Trustee Stewart nominated Trustee Hurdman. Trustee Hurdman agreed to let her name stand for nomination to the Trustee Remuneration Committee.

Chair Taylor called for further nominations for the Trustee Remuneration Committee. Chair Taylor nominated Trustee King, who declined the nomination.

Chair Taylor called for further nominations for the Trustee Remuneration Committee, and there were none.

Chair Taylor declared Trustees Taylor and Hurdman elected as Board appointments to the Trustee Remuneration Committee, and called for a nomination for Chair of the Committee.

Trustee Hehr nominated Trustee Hurdman as Chair of the Trustee Remuneration Committee. Trustee Hurdman agreed to let her name stand for the nomination of Chair of the Trustee Remuneration Committee.

Chair Taylor called for further nominations for Chair of the Trustee Remuneration Committee, and there were none.

Trustee Hurdman was declared elected Chair of the Trustee Remuneration Committee by acclamation.

6 | SCHEDULE OF BOARD MEETINGS AND ANNUAL AGENDA

MOVED by Trustee King:

THAT the Board of Trustees approves the Schedule of Regular Board Meetings, including the date, time and place, for November 5, 2013 to October 21, 2014, as follows:

Held at the Education Centre, 1221 – 8 Street SW, Calgary, Alberta

**PUBLIC AGENDAS
3:00 p.m. to 6:00 p.m.
Multipurpose Room**

**PRIVATE AGENDAS
11:00 a.m. to 2:00 p.m.
Room T224**

**November 5, 2013
November 26, 2013**

**December 3, 2013
December 17, 2013**

December 10, 2013

**January 7, 2014
January 21, 2014**

January 28, 2014

**February 4, 2014
February 18, 2014**

February 25, 2014

**March 4, 2014
March 18, 2014**

**April 1, 2014
April 15, 2014**

April 22, 2014

**May 6, 2014
May 20, 2014**

May 27, 2014

**June 10, 2014
June 17, 2014**

June 24, 2014

**September 2, 2014
September 16, 2014**

September 23, 2014

**October 7, 2014
October 21, 2014**

THAT the Board of Trustees approves GC-6E: Annual Work Plan 2013-2014 in principle, recognizing that the work of the Board and Agenda planning for specific Board Meetings is subject to ongoing review and update.

The motion was
CARRIED UNANIMOUSLY.

7 | **ADJOURNMENT**

Chair Taylor declared the meeting adjourned at 3:47 p.m.



DECLARATION OF ELECTION RESULTS

CALGARY BOARD OF EDUCATION (PUBLIC SCHOOL DISTRICT No. 19)

At the Election for Public School Trustees held on Monday, 2013 October 21 the following votes were cast:

COMBINED CITY WARDS 1 AND 2

Bowen-Eyre, Joy	11,246
McDonald, Roberta Maclise	6,548
Stabbler, Erin	6,151

I declare **Bowen-Eyre, Joy** elected for the four year term commencing with the Organizational Meeting of Board.


RETURNING OFFICER

DECLARED: 2013 October 25

COMBINED CITY WARDS 3 AND 4

Ferguson, Lynn Cameron	10,444
Lundy, Rick	8,211
Phillips, Wilf	2,960

I declare **Ferguson, Lynn Cameron** elected for the four year term commencing with the Organizational Meeting of the Board.


RETURNING OFFICER

DECLARED: 2013 October 25



COMBINED CITY WARDS 5 AND 10

Butt, A. Najeeb	2,848
King, Pamela Lynn	7,677
Leach, Larry	6,687

I declare **King, Pamela Lynn** elected for the four year term commencing with the Organizational Meeting of the Board.

DECLARED: 2013 October 25

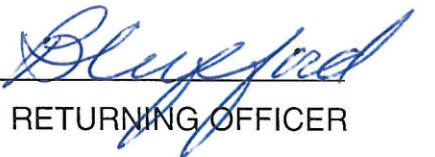

RETURNING OFFICER

COMBINED CITY WARDS 6 AND 7

Hamel, Misty	4,223
Hurdman, Trina	14,882
Lane, George S.	9,689

I declare **Hurdman, Trina** elected for the four year term commencing with the Organizational Meeting of the Board.

DECLARED: 2013 October 25


RETURNING OFFICER

COMBINED CITY WARDS 8 AND 9

Chapman, Steve	6,051
Hehr, Judy	15,983
Kuperis, Irina	1,302
Urvald, Steven	694

I declare **Hehr, Judy** elected for the four year term commencing with the Organizational Meeting of the Board.

DECLARED: 2013 October 25

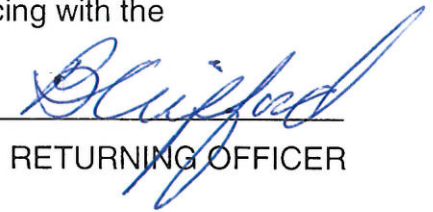

RETURNING OFFICER



COMBINED CITY WARDS 11 AND 13

Sweet, Randy	5,423
Taylor, Sheila	20,825

I declare **Taylor, Sheila** elected for the four year term commencing with the Organizational Meeting of the Board.



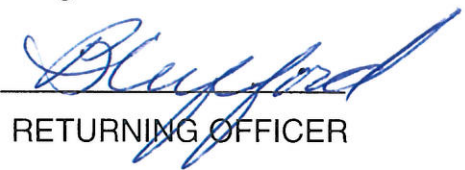
RETURNING OFFICER

DECLARED: 2013 October 25

COMBINED CITY WARDS 12 AND 14

Amery, Malik	5,224
Humphreys, Greg (Serena's Dad)	3,577
Mowat, Helen	1,167
Neuman, Todd	2,841
Steed, Christina Brewerton	3,883
Stewart, Amber	6,693

I declare **Stewart, Amber** elected for the four year term commencing with the Organizational Meeting of the Board.



RETURNING OFFICER

DECLARED: 2013 October 25
