

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the "Board") held in Room T224, Education Centre, 1221 - 8 Street SW, Calgary, Alberta on Tuesday, December 10, 2013 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee S. Taylor, Chair
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee J. Hehr
Trustee T. Hurdman
Trustee P. King
Trustee A. Stewart

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. B. Grundy Superintendent, Finance and Supply Chain Services
Dr. C. Oishi, Superintendent, Human Resources
Mr. D. Parsons, Superintendent, Learning Services
Mr. G. Francis, General Counsel, Legal Services
Ms. J. Barkway, Corporate Secretary

CALL TO ORDER

Chair Taylor called the meeting to order at 11:05 a.m.

MOVED by Trustee Hurdman:

THAT the Board of Trustees waives section F(1) of the Board Meeting Procedures to allow that agenda planning be done in public.

The motion was
CARRIED.

In favour:	Trustee Hehr Trustee Hurdman Trustee Stewart Trustee Taylor
Opposed:	Trustee Bowen-Eyre Trustee Ferguson Trustee King

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, December 10, 2013 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee King
Trustee Stewart

Opposed: Trustee Hurdman
Trustee Taylor

MOVED by Trustee Hurdman:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED.

In favour: Trustee Hehr
Trustee Hurdman
Trustee Stewart
Trustee Taylor

Opposed: Trustee Bowen-Eyre
Trustee Ferguson
Trustee King

Trustees briefly discussed potential upcoming agenda items.

MOVED by Trustee Hehr:

THAT the motion to waive section F(1) of the Board Meeting Procedures to allow that agenda planning be done in public be reconsidered.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee King

Opposed: Trustee Hurdman
Trustee Stewart
Trustee Taylor

MOVED by Trustee Hehr:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, December 10, 2013 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee King

Opposed: Trustee Hurdman
Trustee Stewart
Trustee Taylor

At 12:40 p.m. Superintendents left the meeting.

MOVED by Trustee Hehr:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

The following motion was placed on the floor for reconsideration:

MOVED by Trustee Hurdman:

THAT the Board of Trustees waives section F(1) of the Board Meeting Procedures to allow that agenda planning be done in public.

The motion was
DEFEATED.

In favour: Trustee Hurdman
Trustee Stewart
Trustee Taylor

Opposed: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee King

MOVED by Trustee Ferguson:

THAT the Board of Trustees:

- 1) receives for information the following documents, as attached to the private report of December 10, 2013:**

- (a) the draft Consolidated Financial Statements and Unaudited Statistical Information for the years ended August 31, 2012 and 2013, including the Auditors' Report thereon, dated December 17, 2013; and
 - (b) KPMG's Audit Findings Report to the Audit Committee, for the year ended August 31, 2013 which includes:
 - i. correspondence from KPMG, dated December 17, 2013 re: the relationships between the CBE and KPMG LLP (Independence Letter);
 - ii. management representation letter dated December 17, 2013; and
 - iii. KPMG's management letter and administrative responses relating to matters identified in the conduct of the audit examination dated December 17, 2013; and
 - (c) the draft Minutes of the Audit Committee meeting held on December 2, 2013; and
- 2) requests that management provides an update to the Board and to the Audit Committee on all actions recommended by the Auditor in the Audit Findings Report to the Audit Committee. Such report to be provided by March 31, 2014; and
 - 3) considers the draft unaudited Statistical Information and the Audited Financial Statements, including the Auditors' Reports thereon for the years ended August 31, 2012 and 2013, at the December 17, 2013 Regular Meeting of the Board, public agenda.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Hehr:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, December 10, 2013 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED.

In favour:	Trustee Bowen-Eyre Trustee Ferguson Trustee Hehr Trustee King Trustee Stewart Trustee Taylor
Opposed:	Trustee Hurdman

Chief Superintendent Johnson and Superintendent Oishi attended the meeting at 1:36 p.m.
Chief Superintendent Johnson left the meeting at 1:42 p.m.

MOVED by Trustee King:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Ms. Barkway left the meeting at 2:05 p.m.

Superintendent Oishi left the meeting at 2:12 p.m.

MOVED by Trustee King:

That the Board of Trustees approves that the Scope of Services for Chief Superintendent recruitment, as described in the amended report, be provided to the pre-approved executive search firms in order to obtain service proposals for board consideration by December 31, 2013.

The motion was
CARRIED UNANIMOUSLY.

Chair Taylor declared the following item on the Consent Agenda approved as presented:

THAT the Board of Trustees receives the correspondence attached to the private report of December 10, 2013, for information and for the record.

ADJOURNMENT

Chair Taylor declared the meeting adjourned at 2:13 p.m.