

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, October 28, 2014 at 12 noon

MEETING ATTENDANCE

Board of Trustees

In attendance:

Trustee J. Bowen-Eyre, Chair
Trustee L. Ferguson
Trustee J. Hehr
Trustee T. Hurdman
Trustee P. King

Absent:

Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. B. Grundy, Superintendent, Finance and Supply Chain Services
Dr. C. Oishi, Superintendent, Human Resources
Mr. B. Brunton, Chief Communications Officer
Mr. G. Francis, General Counsel, Legal Services
Ms. J. Barkway, Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. F. Bruseker, Alberta Teachers' Association, Local 38
Ms. L. Robb, Calgary Board of Education Staff Association

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Bowen-Eyre called the meeting to order at 12:01 p.m. O Canada was led by the 2014-2015 Grade 3 Choir from W.H. Cushing Workplace School and as the ward trustee, Trustee Hurdman expressed appreciation to the students.

Chair Bowen-Eyre noted the attendance of approximately 40 first and second-year principals in the public gallery and welcomed them to the meeting. She also welcomed Mr. C. Blais and his Grade 1 students from Royal Oak School and noted they are



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working in the historical classroom this week, learning about how we show that we care about the historical structures and how these structures impact the environment.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

Corporate Secretary J. Barkway noted that an in-camera session for one item was requested as an addition to the agenda, as new Item 9.0.

MOVED by Trustee Ferguson:

THAT the Agenda for the Regular Meeting of October 28, 2014 be approved as submitted, subject to the above-noted change.

The motion was
CARRIED UNANIMOUSLY.

Chair Bowen-Eyre noted that the Board of Trustees is continuing to collect information related to whether to hold a by-election for the trustee vacancy or to operate as a six-member board until the next general election. The Board has corresponded with all school councils and principals in Wards 11 and 13 to encourage them to contact the Board at any time should they have questions or concerns. The earliest possible date that a by-election can take place is late February 2015. The timing of a by-election is an important consideration. A review is underway for confirmation of costs and logistical issues, as well as seeking input from the public. The Board believes that an informed decision on this matter is in the best interest of all CBE students and will move forward as quickly as possible on this decision.

3 | **AWARDS AND RECOGNITIONS**

3.1 **Lighthouse Award**

Superintendent Faber shared that the Lighthouse Award recipient this month is Dr. Sarah Hulland and the team at ABC Pediatric Dentistry, in recognition of the outstanding support they provide to our students and teachers to address and heighten awareness of health and wellness. Since 2012 they have provided oral health kits in conjunction with the Backpacks for Kids program. This donation allows teachers to integrate the kits into classroom instruction at each grade level, connecting student learning with how students care for themselves and how they take responsibility for their well-being.

Two students from Falconridge School, Tunmise, Grade 3, and Alexis, Grade 2, shared comments about their personal learning experience regarding the importance of oral health.

By way of a video recording, Dr. Hulland expressed appreciation for the partnership and for the recognition by the CBE. She provided comments about how her team is enabled through donors to benefit children with this prevention initiative. Her long term goal is to make this initiative possible across Alberta and potentially across Canada. On behalf of



ABC Pediatric Dentistry, Ms. J. Parkhurst and Ms. S. Brush accepted the Lighthouse Award, which was presented by Chair Bowen-Eyre on behalf of the CBE.

4 | **PUBLIC COMMENTS**

There were no public comments.

5 | **RESULTS FOCUS**

5.1 **Campus Calgary/Open Minds Presentation**

Superintendent Faber provided opening remarks about the program. She called forward Ms. T. Savill, teacher, to give an overview of Campus Calgary/Open Minds. A PowerPoint presentation and videos were shown and trustees were provided a copy of Campus Calgary/Chevron Open Minds 2013-2014 Annual Report. Individual participants of the presentation were: Ms. J. Gray and Mr. C. Blais, learning leaders, Ms. H. Jeffery, teacher, Ms. I. Kistorma, Calgary Catholic School District, Ms. M. Mulligan, community member, Ms. L. Piatto, Chevron, and students Al Isha, Elma and Seth.

The collaborative partners of the program are: Chevron Canada Resources; Calgary Zoo – Zoo School; Glenbow Museum – Museum School; TELUS Spark – Science School; Cross Conservation Area – Cross Conservation School; University of Calgary – University School; Cenovus and Cardel Place – Healthy Living School; Suncor and Inglewood Bird Sanctuary – Nature School; City of Calgary/Calgary Municipal Building – City Hall School; Stampede Foundation/Stampede Park – Stampede School; For the Love of Children and Aero Space Museum – Aero Space School; Encana and Ralph Klein Park – EcoAction School; Calgary Board of Education – 2School; and Calgary Catholic School District.

Presenters shared their individual experiences and the benefits and accountability of the program, including: increased teacher capacity, personalized and experiential learning opportunities, authentic and relevant connections and ownership for students, increased connections to facilities and experts in the community, and realization of curricular mandates. Demand for the program exceeds its current capacity.

The structure of Campus Calgary/Open Minds is transitioning from a model of external governance to a shared governance model where community advisors work with the two school jurisdictions in support of the program. Challenges include awareness, growth and sustainability, and fund development, to which committees will focus their attention to identify solutions in support of the program.

Chair Bowen-Eyre expressed the appreciation of the Board for the presentation, to focus on this program, and she thanked all of the people involved in this innovative teaching and learning program. She stated this is an exciting opportunity for our students, to learn outside of the classroom and in the campus settings.

6 | OPERATIONAL EXPECTATIONS

6.1 OE-4: Treatment of Employees – Annual Monitoring

Chief Superintendent Stevenson provided a brief summary of the contents of the annual monitoring report for OE-4: Treatment of Employees, and noted that the report indicates compliance, with exceptions in policy sections 4.1, 4.7, and 4.12. Superintendent Oishi provided additional comments, noting that Administration is in the process of refining and revising the reasonable interpretation and indicators associated with OE-4, and will present those revisions for the Board's approval at a later date.

Chair Bowen-Eyre reminded that trustees are to determine whether the Chief Superintendent is in compliance with OE-4: Treatment of Employees, and if the Board is satisfied that its policy values are being complied with. She noted that any decision or comment of the Board of Trustees around non-compliance of the Operational Expectations policy, or any part of it, is in no way intended to be a vote of non-confidence for the Chief Superintendent.

Administration responded to trustee questions on issues including: reporting compliance for policy section 4.4, where indicator #1 is not in compliance; consequences to third-party service providers as a result of breaches of confidential information; methods for individual employees to report on breaches that may have occurred; the types of questions posed to the Employee Information Centre; the industry benchmark for attrition rates, which is a moving indicator; the employee engagement survey and the rationale for not conducting the survey; and the requirements for reference checks in the hiring process.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance or commendation with OE-4: Treatment of Employees. Trustee Hurdman indicated her intention to bring a motion forward that the Chief Superintendent is in compliance with the exception of policy sections 4.1, 4.7, and 4.12. Trustee King indicated her intention to bring forward a motion to include policy section 4.4 as an exception to compliance. Trustee King shared her belief that Trustee Stewart had indicated she would bring forward a motion of commendation.

Chair Bowen-Eyre stated that the report will be placed on the agenda for the regular meeting of the Board on November 4, 2014 for decision.

6.2 OE-10: Instructional Program – Annual Monitoring

Deputy Chief Superintendent Church provided a brief review of the contents of the annual monitoring report for OE-10: Instructional Program. She pointed out that Administration is in the process of refining and revising the reasonable interpretation and indicators for this policy and will present those revisions for the Board's approval at a later date. The report indicates compliance with exceptions. For policy section 10.1, indicator #2 is noted as not applicable because there is no data to report. As of March 2013, Cycle 5 of the Alberta Initiative for School Improvement was no longer funded by the province. Additionally, the tool used to document school development plans,

SkoVision, was decommissioned as of August 31, 2013. For policy section 10.6, indicator #2 is non-compliant, as detailed in the report. Administration has reported the overall policy section to be in compliance since the other four indicators show evidence of compliance.

Administration responded to trustee questions on issues including: the cover page to the monitoring report conveys that the Chief Superintendent is “in compliance with exceptions noted in the evidence”, which does not align with the statements made on each of the policy sections reported in the body of the report; policy section 10.2 speaks to instruction that is competency-based, and the connection is that the competencies are embedded in the programs of study; student enrolments are increasing, while funding is decreasing, and that has an impact on every aspect of the organization, including instructional programs.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance or commendation with OE-10: Instructional Program. A trustee shared her belief that the Chief Superintendent is in compliance with the provisions of OE-10, without exceptions, and suggested that the front cover page of the report to come forward on November 4, 2014 indicates compliance.

Chair Bowen-Eyre stated that the report will be placed on the consent agenda for the regular meeting of the Board on November 4, 2014 for decision.

7 | **MATTERS RESERVED FOR BOARD ACTION**

There were no items.

8 | **CONSENT AGENDA**

Chair Bowen-Eyre declared the following items to be adopted as submitted.

8.1 **Approval of Minutes**

- Regular Meeting of the Board held October 7, 2014
- Regular Meeting of the Board held October 14, 2014
- Regular Meeting of the Board held October 21, 2014

THAT the Board of Trustees approves the minutes of the Regular Meetings held October 7, 14 and 21, 2014, as submitted.

8.2 **Board Evaluation of Governance Culture Policies GC-1 to GC-9, and Board/Chief Superintendent Relationship Policies B/CSR-1 to B/CSR-5**

THAT the Board approves the Board of Trustees' self-evaluation report as developed during the evaluation workshop of September 17, 2014.

8.3 **Board Representation on the Trustee Remuneration Committee**

THAT the Board of Trustees approves the following appointments to the Trustee Remuneration Committee:

- Trustee Hurdman to serve as Chair of the committee, and
- Trustee King as member.



8.4 Proposed Revisions to the Terms of Reference for the Strategic Dialogue and Public Engagement Committee

THAT the Board of Trustees approves the amendments to policy GC-5E: Board Committees – Strategic Dialogue Committee Terms of Reference, as shown in Attachment I of the report, to:

- **remove the third and fourth bullets under Purpose/Charge, and**
- **remove “in this area” from the fifth bullet.**

8.5 Items Provided for Board Information

8.5.1 Correspondence

8.5.2 Construction Projects Status Report

Chair Bowen-Eyre informed the public that the Regular meeting would go in-camera for the Board to discuss one item relevant to a land issue.

Recessed: 1:50 p.m.

Reconvened: 2:15 p.m.

9 | IN-CAMERA ISSUES

9.1 Motion to Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board, Tuesday, October 28, 2014, be considered at an in-camera session; therefore be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.

The motion was
CARRIED UNANIMOUSLY.

9.2 Motion to Revert to Public Meeting

MOVED by Trustee King:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.



9.3 Motion to Action In-Camera Recommendation

MOVED by Trustee King:

THAT the Board of Trustees authorizes the Chair to correspond with the Ministers of Alberta Education and Alberta Infrastructure as discussed in camera.

The motion was
CARRIED UNANIMOUSLY.

10 | ADJOURNMENT

Chair Bowen-Eyre declared the meeting adjourned at 2:50 p.m.

