

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, January 13, 2015, at 12 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre, Chair
Trustee L. Ferguson
Trustee J. Hehr
Trustee T. Hurdman
Trustee P. King
Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. E. Heeger, on behalf of Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. B. Grundy, Superintendent, Finance and Supply Chain Services
Dr. C. Oishi, Superintendent, Human Resources
Mr. B. Brunton, Chief Communications Officer
Mr. G. Francis, General Counsel, Legal Services
Ms. J. Barkway, Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. R. Anderson, Canadian Union of Public Employees, Local 41
Mr. F. Bruseker, Alberta Teachers' Association, Local 38
Ms. L. Robb, Calgary Board of Education Staff Association

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Bowen-Eyre called the meeting to order at 11:50 a.m. on the Link and O Canada was led by the Kodiak Choir from Nose Creek School. Chair Bowen-Eyre expressed appreciation to the students for their pre-meeting musical performance. The meeting reconvened in the Multipurpose Room.

Chair Bowen-Eyre welcomed staff, members of the public and the above-noted stakeholders. She also introduced and welcomed grade 5 students from Prince of Wales School and their teacher Ms. R. Bergerman, who have moved their classroom to the historical classroom this week. They will be exploring the many artifacts at the CBE and the community of Connaught, learn about LEED, public art and visit the Lougheed House. They are gathering data to support why it is important to keep items from the past and how they influence the future.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Hehr:

THAT the Agenda for the Regular Meeting of January 13, 2015 be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

3.1 **Lighthouse Award**

Superintendent Faber shared that the Lighthouse Award recipient this month is the National Music Centre (NMC). The National Music Centre (formerly under the name Cantos Music Foundation) has been offering school programs to the Calgary Board of Education for twelve years. In 2013, programs served 104 CBE schools and during this current school year, we are expected to exceed having over 10,000 students participate in NMC programs and events. Opening in 2016, the new 160,000 square foot facility in Calgary's East Village will showcase education programs in NMC's exhibition spaces, classrooms, technician workshops, performance hall and artist-in-residence sound labs.

The CBE and National Music Centre have a shared vision to support 21st century learning and the competencies in Inspiring Education. Music is used as an entry point into exploring the program of studies through arts-integrated learning. Through a video recording, Trizia, a Grade 12 student from Discovering Choices, shared her story and message of thanks to the NMC. Reese, a Grade 2 student from Chaparral School, shared her experiences with the program. Ms. K. Schutz, Education Manager, National Music Centre, shared words in appreciation of the recognition and commented on the importance of their partnership with the CBE. She recognized a number of CBE staff and thanked them for their support of the program.

On behalf of the Board of Trustees, Chair Bowen-Eyre thanked Trizia and Reese for sharing their stories of success. She thanked the National Music Centre for partnering with the CBE in this very important educational program.

4 | **PUBLIC COMMENTS**

There were no public comments.

5 | **RESULTS FOCUS**

There were no items.

6 | **OPERATIONAL EXPECTATIONS**

6.1 **OE-6: Financial Administration – Annual Monitoring**

Superintendent Grundy noted that this report represents work by a great number of people across the system, for which he expressed his appreciation. He provided a summary of the contents of the annual monitoring report for OE-6: Financial Administration. As noted in the report, the Chief Superintendent is reporting non-compliance in policy subsections 6.1 and 6.4. Attachment I provides capacity building/process information for these areas.

Administration responded to questions posed by trustees on issues including the collection of funds due the organization, communication efforts pertaining to fee waivers, and payroll accuracy.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-6: Financial Administration. Trustee Hurdman shared her intention to bring forward a motion of compliance with the exception of policy subsections 6.1 and 6.4. Trustee Hehr noted that she would bring forward a motion of commendation.

Chair Bowen-Eyre stated that the report will be placed on the agenda for the regular meeting of the Board on January 20, 2015 for decision.

6.2 **OE-7: Asset Protection – Annual Monitoring**

Superintendent Grundy provided a summary of the contents of the annual monitoring report for OE-7: Asset Protection. As noted in the report, the Chief Superintendent is reporting compliance in each of the subsections of this policy. Superintendent Grundy expressed his appreciation for efforts utilized in this work by numerous people across the system. He pointed out that an administrative review is required of indicator five for policy subsection 7.3 to provide more clarity, and that a review is underway of an Administrative Regulation in relation to policy subsection 7.6.

Administration responded to questions posed by trustees on issues surrounding policy subsection 7.4, and relevant to safety, maintenance requirements, infrastructure maintenance renewal funding, and Alberta Infrastructure's facility condition index.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-7: Asset Protection. Trustee Hehr noted that she would be seeking further clarification from Administration on some issues before determining whether she would bring a motion forward on January 20, 2015. Chair Bowen-Eyre asked Trustee Hehr to provide her intentions in writing to trustees by Friday, January 16; otherwise the item would be placed on the consent agenda for January 20, 2015.

7 | **MATTERS RESERVED FOR BOARD ACTION**

7.1 **Proposed Amendment to Governance Policies: Results**

A brief introduction was made of the report. Chief Superintendent Stevenson shared that he did not anticipate organizational impacts with the proposed changes to R-3, but that there would be some impacts in relation to the proposed revisions to R-2 and R-4 and those would be reported to the Board in a timely manner.

MOVED by Trustee Hurdman:

1. **THAT the Board of Trustees gives first reading to the amendment of the following Results Policies, as provided in the Attachment to the report:**
 - **R-2: Academic Success**
 - **R-3: Citizenship**
 - **R-4: Personal Development**

and
2. **THAT the Chief Superintendent informs the Board of significant organizational impacts, if any, that would result from these proposed changes.**

The motion was
CARRIED UNANIMOUSLY.

7.2 **Proposed Amendment to Governance Policies: Operational Expectations**

A brief introduction was given of the report. Chief Superintendent Stevenson advised that the impact statements resulting from the proposed revisions to these operational expectations policies would be provided for the Board's information through separate reports that will be prepared over a span of time, and completed by the end of this school year.

MOVED by Trustee Stewart:

1. **THAT the Board of Trustees gives first reading to the amendment of the following Operational Expectations Policies, as provided in the Attachment to the report:**
 - **OE-1: Global Operational Expectation**
 - **OE-3: Treatment of Owners**
 - **OE-4: Treatment of Employees**
 - **OE-5: Financial Planning**
 - **OE-8: Communication With and Support for the Board**
 - **OE-9: Communicating With the Public**
 - **OE-10: Instructional Program**
 - **OE-11: Learning Environment/Treatment of Students**

and

2. THAT the Chief Superintendent informs the Board of significant organizational impacts, if any, that would result from these proposed changes.

In debate of the motion trustees expressed anticipation that the proposed changes more specifically identify the Board's values and will add clarity to the policies, and they looked forward to reviewing the potential impacts these may have on the organization.

Chair Bowen-Eyre called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

8 | CONSENT AGENDA

Chair Bowen-Eyre declared the following items to be adopted as submitted.

8.1 Approval of Minutes

- Regular Meeting of the Board held November 19, 2014
- Regular Meeting of the Board held November 25, 2014
- Regular Meeting of the Board held December 2, 2014
- Regular Meeting of the Board held December 16, 2014

THAT the Board of Trustees approves the minutes of the Regular Meetings of the Board held November 19 and 25, 2014, and December 2 and 16, 2014, as submitted.

8.2 Revision to the Schedule of Regular Board Meetings

THAT the Board of Trustees approves revisions to the Schedule of Regular Board Meetings, to:

- **remove the public meeting scheduled for April 21, 2015; and**
- **add a public meeting to be held on April 7, 2015, commencing at 12:00 p.m. in the Multipurpose Room at 1221 – 8 Street SW, Calgary Alberta.**

8.3 Board Meeting Procedures Recommendations

- **THAT the Board of Trustees approves the extension of the pilot project, as outlined in the report, to June 30, 2015; and**
- **THAT, for the pilot project period identified above, the Board of Trustees agrees to waive the sections of the Board Meeting Procedures impacted by these changes; and**
- **THAT the Board of Trustees reviews the recommendations and their implications by June 2015.**

8.4 Items Provided for Board Information

- 8.4.1 Correspondence
- 8.4.2 Chief Superintendent's Update

9 | **ADJOURNMENT**

Chair Bowen-Eyre declared the meeting adjourned at 1:03 p.m.