

CALGARY BOARD OF EDUCATION

Minutes of the Organizational Meeting of the Board of Trustees (“Board”) held in the Multipurpose Room, Education Centre, 1221 8th Street SW, Calgary, Alberta, on Monday, June 22, 2015 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee J. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman
Trustee P. King
Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. F. Copping, Superintendent, Facilities and Environmental Services
Ms. J. Everett, Superintendent, Learning Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. G. Francis, General Counsel, Legal Services/Superintendent, Human Resources
Mr. B. Grundy, Superintendent, Finance and Supply Chain Services
Ms. M. Martin-Esposito, Acting Chief Communications Officer
Ms. J. Barkway, Corporate Secretary
Ms. D. Perrier, Recording Secretary

1 | CALL TO ORDER AND WELCOME

Ms. J. Barkway, Corporate Secretary, assumed the chair as Chair pro tem and called the meeting to order at 11:02 a.m. O Canada was led by Mihnea, a Grade 12 student from Western Canada High School. On behalf of the Board, Trustee Hehr expressed appreciation to Mihnea for leading the singing of O Canada.

Chief Superintendent Stevenson acknowledged this is Superintendent Faber’s last official public Board meeting, as she is retiring at the end of August. She was commended for her profound and diligent work in support of Administration, the Board and students.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee King:

THAT the Agenda for the June 22 2015 Organizational Meeting of the Board of Trustees be approved, as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **ELECTION OF OFFICERS**

3.1 **Nominations for and Election of Chair of the Board**

Ms. Barkway called for nominations for the position of Chair of the Board of Trustees.

Trustee Ferguson nominated Trustee Bowen-Eyre for Chair of the Board.

Ms. Barkway called two more times for further nominations and there were none.

Trustee Bowen-Eyre agreed to let her name stand for Chair. She was declared elected Chair of the Board of Trustees by acclamation.

Trustee Bowen-Eyre assumed the Chair and thanked trustees for the nomination. She noted that the Board works well together and she anticipates that will continue. She stated that she is proud to serve as Chair of the Board.

3.2 **Nominations for and Election of Vice-Chair of the Board**

Chair Bowen-Eyre called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Hurdman nominated Trustee Stewart for Vice-Chair of the Board.

Chair Bowen-Eyre called two more times for nominations for the position of Vice-Chair of the Board and there were no further nominations.

Trustee Stewart confirmed that she would let her name stand for Vice-Chair of the Board. She was declared elected Vice-Chair of the Board of Trustees by acclamation.

4 | **ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP AND LIAISON LINKS**

4.1 **Establishment of Committees and Committee Membership**

Chair Bowen-Eyre noted that changes were proposed to the Terms of Reference, GC-5E, for the Agenda Planning Committee, to have all trustees sit as members on this committee and that the Board Vice-Chair be the chair of the Committee. She further



noted that the use of the Trustee Agenda Request Form should be continued. Ms. Barkway noted the following proposed addition to the GC-5E, Terms of Reference for the Agenda Planning Committee: "This Committee will be chaired by the Vice-Chair of the Board".

MOVED by Trustee Stewart:

THAT the Board of Trustees approves the continued functioning of the following committees and their terms, as outlined in GC-5E attached to the report, subject to the amendment to the Agenda Planning Committee, as noted above:

- **Audit Committee**
- **Board Evaluation Committee**
- **School Naming Committee (ad hoc)**
- **Strategic Dialogue and Public Engagement Committee**
- **Trustee Remuneration Committee**
- **Agenda Planning Committee**

The motion was
CARRIED UNANIMOUSLY.

- **Audit Committee**

Chair Bowen-Eyre stated that two nominations had come forward for the Audit Committee through a written nomination process, and those nominees are Trustee Ferguson as Chair of the Committee, and Trustee Stewart.

Chair Bowen-Eyre called two more times for further nominations from the floor, and there were none.

- **Board Evaluation Committee**

Chair Bowen-Eyre stated that two nominations had come forward for the Board Evaluation Committee through the written nomination process, and those nominees are Trustee Stewart as Chair of the committee, and Trustee Hurdman.

Chair Bowen-Eyre asked two more times if there were further nominations from the floor, and there were none.

- **Strategic Dialogue and Public Engagement Committee**

Chair Bowen-Eyre pointed out that all trustees sit as members on the Strategic Dialogue and Public Engagement Committee. She noted that Trustee Hehr was nominated for Chair of the committee through the written nomination process.



Chair Bowen-Eyre called two more times for nominations for Chair of the Strategic Dialogue and Public Engagement Committee, and there were none.

- **Trustee Remuneration Committee**

Chair Bowen-Eyre stated that two nominations had come forward for the Trustee Remuneration Committee through the written nomination process, and those nominees are Trustee Hurdman as Chair of the committee, and Trustee Hehr.

Chair Bowen-Eyre asked for further nominations from the floor and there were none.

- **Agenda Planning Committee**

The trustee membership for the Agenda Planning Committee, as provided for in the Terms of Reference, includes all trustees, and it is chaired by the Vice-Chair of the Board.

Chair Bowen-Eyre declared the trustee appointments to Board of Trustees' Committees approved as follows:

- Audit Committee
 - Trustee Ferguson (Chair)
 - Trustee Stewart
- Board Evaluation Committee
 - Trustee Stewart (Chair)
 - Trustee Hurdman
- Strategic Dialogue and Public Engagement Committee
 - Trustee Hehr (Chair)
 - All trustees
- Trustee Remuneration Committee
 - Trustee Hurdman (Chair)
 - Trustee Hehr

4.2 **Appointment of Trustees to Liaison Responsibilities**

MOVED by Trustee Ferguson:

THAT the Board of Trustees approves the appointment of trustees to the following liaison responsibilities:

- | | |
|-------------------------------------|---------------------------|
| • CBE Liaison to ASBA Zone 5 | Trustee Hrdlicka |
| • imagineCALGARY Committee | Trustee Hrdlicka |
| • Elder Advisory Council | Trustee Bowen-Eyre |
| • ASBA Board of Directors | Trustee King |
- (Appointment to be effective November 2015 to November 2017)

- **ASBA Board of Directors Alternate** **Trustee Stewart**
(Appointment to be effective November 2015 to November 2017)
- **ATA Council of School Representatives** **Trustee King (regular)**
(2 trustee members) Second trustee on a rotating basis (order to be determined)

Trustee Ferguson shared that it is important to understand that trustees have a responsibility in the community to liaise with a number of organizations both internal and external to the Calgary Board of Education. In this liaison role, trustees are depended upon for sharing information and the voice of the Board.

Chair Bowen-Eyre called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

5 | **SCHEDULE OF BOARD MEETINGS**

MOVED by Trustee Hehr:

THAT the Board of Trustees approves the Schedule of Regular Board Meetings, including the date, time and place, for September 2015 to June 2016, as follows:

Board Meetings to be held at the Education Centre, 1221 – 8 Street SW, Calgary, Alberta

PUBLIC AGENDAS
12:00 p.m. to 3:00 p.m.
Multipurpose Room

PRIVATE AGENDAS
12:00 p.m. to 3:00 p.m.
Room T224

September 8, 2015
September 15, 2015

September 29, 2015

October 6, 2015
October 13, 2015

October 27, 2015

November 3, 2015
November 10, 2015

November 24, 2015

December 1, 2015
December 8, 2015

December 15, 2015

January 12, 2016
January 19, 2016

January 26, 2016



PUBLIC AGENDAS
12:00 p.m. to 3:00 p.m.
Multipurpose Room

PRIVATE AGENDAS
12:00 p.m. to 3:00 p.m.
Room T224

February 2, 2016
February 9, 2016

February 23, 2016

March 1, 2016
March 8, 2016

March 15, 2016

April 5, 2016
April 12, 2016

April 19, 2016

May 10, 2016
May 17, 2016

May 31, 2016

June 14, 2016
June 21, 2016

June 28, 2016

Chair Bowen-Eyre called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

6 | ADJOURNMENT

Chair Bowen-Eyre declared the meeting adjourned at 11:19 a.m.