

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, October 11, 2016 at 12:00 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre, Chair
Trustee L. Ferguson
Trustee J. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman
Trustee P. King
Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. J. Everett, Superintendent, Learning
Mr. G. Francis, Superintendent, Human Resources/General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary
Ms. K. Maxwell, Recording Secretary

Stakeholder Representatives:

Mr. K. Kempt, Alberta Teachers' Association, Local 38
Mr. T. Killam, Canadian Union of Public Employees (CUPE), Local 40
Mr. R. O'Shaughnessy, Principals' Association for Adolescent Learners
Mr. D. Rakowski, Elementary School Principals' Association
Ms. L. Robb, Calgary Board of Education Staff Association
Mr. B. Thompson, Principals' Association for Adolescent Learners

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Bowen-Eyre called the meeting to order at 12 noon and the Grade 8 and 9 Concert Band students from Ernest Morrow School led the singing of the national anthem by way of a recording.

Chair Bowen-Eyre acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta. She acknowledged and welcomed staff, the public and representatives from the aforementioned organizations.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Ferguson:

THAT the Agenda for the Regular Meeting of October 11, 2016 be approved, as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

3.1 **CBE Legacy Award**

The CBE Legacy Award celebrates public education in Calgary and the alumni who have made significant contributions to the community. Legacy Award recipients embody the work of the public education system and represent the legacy of the CBE. The Board of Trustees is presenting the Legacy Award for the first time today and it will replace the Distinguished Alumni award program which was administered by EducationMatters.

Chair Bowen-Eyre presented the first Legacy Award to the Honourable Marguerite Trussler and provided a brief summary of her academic and professional achievements: she attended CBE schools from elementary through to high school; served for more than 20 years on the Alberta Court of Queen's Bench; spent 7 years as the Chair of Alberta Gaming and Liquor Commission; co-authored a text book on mortgage foreclosure law; has been a long-time advocate of education and patron of the arts; and currently serves as the Ethics Commissioner of Alberta.

Ms. Trussler thanked the Board of Trustees for the honour, noting she enjoyed her years at CBE schools, recounting many happy memories, exceptional teachers and lasting friendships. She voiced her support of the public education system in Alberta and suggested there would be value in Alberta having one integrated system that would have as its key tenet diversity and tolerance for the views and values of others. She noted the importance of public service, thanking the CBE Board of Trustees and teachers for their work.

4 | **RESULTS FOCUS**

4.1 **Board Development Session – School Development Planning**

Chief Superintendent Stevenson provided opening comments noting this session is to provide insight into the central role that the school development planning process plays in the continuous improvement of student learning and of the CBE's system growth.

Brant Parker, Area I Director, explained that schools engage in an intentional, ongoing collaborative process of improvement which is unique and responsive to each school's specific contexts and circumstances, while at the same time being connected to, and aligned with, the priorities and focus of the CBE's Three Year Education Plan.

Via a PowerPoint presentation, Mr. M. Nelson, System Principal, Area II, provided an overview of the purpose and guiding principles of the school development planning

process and Mr. P. Murphy, System Principal, Area V, shared a specific example of the process. The following points were made:

- The purpose of the process is to guide each school's work in improving student achievement.
- Key learning gaps are identified through the analysis of data sets including informal (daily observations) and formal (report cards and provincial assessment results), and via stakeholder engagement (in-school focus groups of students, parents and teachers, school council meetings, survey results, etc.).
- Analysis of the data results in the determination of student achievement goals and teacher instructional goals.
- Strategies and actions to achieve the goals are articulated via a "theory of action" - *if* we do this (instructional goal), *then* this will happen (achievement goal).
- Measures and performance targets are determined for each goal.
- Staff members work within professional learning communities (PLCs) to implement and monitor the results of the strategies.
- Results are reported in each school's annual results report which is published along with the school's development plan on school websites.
- The planning process is ongoing and continually evolves.

Trustees posed questions, which were addressed by Administration, on issues including: the planning process related to division level; the connection between individual school development plans and the system-wide Three Year Education Plan; analysis of plans at a system level looking for commonalities; the positive impact Professional Learning Communities (PLCs) can have on instructional and achievement goals; reporting of plan results in the School Results Report; the best time for parents to get involved in the school development planning process; the number of goals and targets set; resourcing the planning process; and, planning for specific populations within a school.

Chief Superintendent Stevenson commended the staff involved in the presentation and thanked the Trustees for their interest in understanding the process of school development planning.

4.2 2016-17 Student Enrollment Summary

Chief Superintendent Stevenson provided brief comments about the 2016-2017 student enrolment count, noting that in the spring of 2016 the projection was that there would be 118,679 students attending CBE schools and programs in the fall of 2016. This was a projected increase of 1694 students compared to the same time last year. The actual number of students enrolled in CBE programs and schools as of September 30th was 119,147, which is an increase of 2162 (almost 2%) above the 116,985 students reported last year.

Trustees posed questions, which were addressed by Administration, on issues including: demographics of enrollment; purpose of the report; refugee students; decrease in Pre-Kindergarten and Kindergarten enrollment; and, Program Unit Funding (PUF) funding.

5 | OPERATIONAL EXPECTATIONS

5.1 OE-3: Treatment of Owners – Annual Monitoring

Chair Bowen-Eyre noted that this report was introduced at the October 4, 2016 meeting where trustees posed questions and received clarification on various issues. The Board must now formally act on the monitoring report by a vote of compliance, non-compliance or compliance with noted exception(s).

MOVED by Trustee Stewart:

THAT the Board of Trustees finds that the Chief Superintendent is in compliance with the provisions of OE-3: Treatment of Owners.

Trustees debated the motion and all comments were in support of the motion.

The Chair called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Stewart:

THAT the Board of Trustees commends the Chief Superintendent for his diligent attention, throughout the 2015-16 school year, to development of an organizational culture that reasonably includes people in decisions that affect them.

Trustees debated the motion. Comments in support of the motion included: the report details numerous and varied engagement opportunities; compliance with existing indicators which are process-based, not outcome-based, have been met; visits to schools have shown evidence of increased stakeholder engagement; and, to encourage the continuation of this work a commendation is due.

A Trustee registered a concern, noting that regardless of the tremendous effort put forth, the outcomes were not achieved.

The Chair called for a vote on the motion.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee Hrdlicka
Trustee King
Trustee Stewart

Opposed: Trustee Hurdman

6 | PUBLIC COMMENT

There were no public comments.

7 | MATTERS RESERVED FOR BOARD ACTION

There were no items.

8 | CONSENT AGENDA

The Chair noted that items on the consent agenda are approved with the agenda as follows:

8.1 Approval of Minutes

- Regular Meeting held September 27, 2016

THAT the Board of Trustees approves the minutes of the Regular Meeting held September 27, 2016, as submitted.

8.2 Items Provided for Board Information

8.2.1 Correspondence

8.2.2 Chief Superintendent's Update

8.2.3 Construction Projects Status Update

8.2.4 Confirmation, Agenda Planning Decision

8.2.5 Summary of the 2015-2016 Provincial Achievement Tests and Diploma Examination Reports

9 | ADJOURNMENT

The Chair declared the meeting adjourned at 2:03 p.m.