

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, January 10, 2017 at 12:00 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre, Chair (arrived at 12:12 p.m.)
Trustee L. Ferguson
Trustee J. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman
Trustee P. King (departed at 3:50 p.m.)
Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. J. Everett, Superintendent, Learning
Mr. G. Francis, Superintendent, Human Resources/General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary
Ms. K. Fenney, Assistant Legal Counsel
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. K. Kempt, Alberta Teachers’ Association, Local 38
Mr. T. Killam, Canadian Union of Public Employees, Local 40
Mr. M. Poirier, Senior High School Principals’ Association
Ms. L. Robb, Calgary Board of Education Staff Association
Ms. C. Shellenberg, Principals’ Association for Adolescent Learners
Mr. D. Swift, Principals’ Association for Adolescent Learners
Ms. A. Taylor, Elementary School Principals’ Association
Mr. P. Thalheimer, Senior High School Principals’ Association

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Vice Chair Hurdman called the meeting to order on the link at 12:00 p.m. and O Canada was led by the Senior Jazz Combo Group from Western Canada High School. The meeting reconvened in the Multipurpose Room.

Vice Chair Hurdman acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta. She welcomed staff, the public and representatives from the aforementioned organizations.

Vice Chair Hurdman also introduced and welcomed Mr. B. McConnell, teacher, and his Grade 8 students from Twelve Mile Coulee School. They have moved their classroom to the downtown community for the week. They are investigating the idea of legacy and how it is catalyst for change. They will visit City Hall and will work with the Calgary Public Library staff, looking at the historical library near the CBE, the central library and the anticipated opening of the new library in the downtown core.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Ferguson:

THAT the Agenda for the Regular Meeting of January 10, 2017 be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

3.1 **CBE Lighthouse Award**

Superintendent Everett introduced the Eye See...Eye Learn program, sponsored by the Alberta Association of Optometrists, as this month's recipient of the Lighthouse Award. The Eye See...Eye Learn program provides students with a comprehensive eye health exam from a Doctor of Optometry, and if required, students will also receive a free pair of eyeglasses. The program is available to all Kindergarten students in Alberta. The eye health and vision awareness program provides teachers with online videos and webinars to build their knowledge of anatomy, eye sight development, signs and symptoms of good and poor vision, and with activity kits for the classroom.

Ms. J. Hart and her son Josh, a Grade 7 student from Mount Royal School, commented on the impact that the Eye See...Eye Learn program has had on his learning and his daily activities.

Chair Bowen-Eyre arrived at the meeting and assumed the Chair.

Ms. K. Hollingsworth, Program Coordinator, spoke on behalf of the Eye See...Eye Learn program and the Alberta Association of Optometrists, and accepted the award presented by Chair Bowen-Eyre on behalf of the Board.

3.2 **Meritorious Budget Award**

Chief Superintendent Stevenson introduced the award, noting it was given to the Calgary Board of Education (CBE) from the Association of School Business Officials International, a professional organization that provides programs and services to promote the highest standards of school business management practices, professional growth and the effective use of educational resources. This award recognizes excellence in the preparation and issuance of the CBE's 2016-17 *Students Come First* Budget.

Chief Stevenson commended CBE finance staff and Superintendent Grundy for their attentiveness in preparing the budget with an eye towards qualifying for this award.

On behalf of the Board of Trustees, Chair Bowen-Eyre expressed congratulatory remarks and appreciation to the finance team and to Superintendent Grundy for his leadership.

4 | **RESULTS FOCUS**

4.1 **Results 3: Citizenship – Annual Monitoring**

Chief Superintendent Stevenson introduced the report and noted that in the area of Citizenship the CBE has built a proud tradition of success and continuous improvement. The levels of student accomplishment during the 2015-16 school year once again exceed 90% for many of the measures, and 95% in the four report card measures, each of which gather data from over 80,000 students. For this monitoring period, all of the thirteen targets were met.

Amal, a Grade 9 student from Annie Gale School, and Hayden, a Grade 12 student from Henry Wise Wood High School, shared their learning experiences with Citizenship. Both students are members of the Chief Superintendent's student advisory council. Amal commented on her involvement with her school's Social Justice Committee, and their project last year that focussed on aboriginal justice. Hayden spoke about his involvement as a volunteer in the school's cancer care event *Shave Your Lid for a Kid*. He presented a PowerPoint slideshow of the event.

Administration responded to trustee questions on issues including: the inclusion of data from Grade 10 students; capacity building for policy subsection 3.1 *Participate in developing and maintaining our Canadian civil, democratic society*, and helping students in Grades 10 and 11 to better understand how to exercise their democratic rights and responsibilities; and the high results shown by Kindergarten to Grade 9 students for policy subsection 3.1, with examples of how those students are being engaged in that aspect.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to reasonable progress being made towards achievement of this Results policy, exceptions or commendations, and noted that any motions must be provided to the Corporate Secretary and to all trustees by the end of day, Wednesday, January 11, 2017. The item will be placed on the January 17, 2017 agenda for the Board's consideration.

5 | **OPERATIONAL EXPECTATIONS**

5.1 **OE-6: Financial Administration – Annual Monitoring**

Chief Superintendent Stevenson provided opening remarks. Superintendent Grundy summarized the contents of the annual monitoring report for OE-6: Financial Administration. He noted that for policy subsection 6.1, indicators 1 and 2 were not met; the remaining thirteen indicators were met. Capacity building for the two indicators that were not compliant is provided with the report and was highlighted by Superintendent Grundy.

Trustees posed questions, which were addressed by Administration, on issues including: the CBE's communication and education towards improvement in the timeliness and

accuracy of payroll; the number of employees that were affected by the payroll inaccuracies; and the duration of the contract with the service provider TSSI.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-6: Financial Administration. She requested that trustees send their proposed motions to the Corporate Secretary and to all trustees by the end of day, January 11, 2017, and noted that if no motions come forward the item will be placed on the January 17, 2017 consent agenda.

5.2 OE-7: Asset Protection – Annual Monitoring

Chief Superintendent Stevenson provided opening remarks and Superintendent Grundy highlighted the contents of the report. He noted that indicator 7.3.1.a was not met, and that capacity building for that aspect has been provided in the report.

Administration responded to trustee questions on issues including: how schools are selected for the audit, and it was noted that work is contracted out to an independent auditor; the challenges around meeting the set standards for records management practices, with respect to growth of the system and maturity levels; and Plant Operations and Maintenance Funding.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-6: Financial Administration. She requested that trustees send their proposed motions to the Corporate Secretary and to all trustees by the end of day, January 11, 2017, and noted that if no motions come forward the item will be placed on the January 17, 2017 consent agenda.

6 | PUBLIC COMMENT

There were no public comments.

Recessed: 1:13 p.m.

Reconvened: 1:32 p.m.

7 | MATTERS RESERVED FOR BOARD ACTION

7.1 Bylaw to Provide for the Nomination and Election of Trustees by Wards and to Determine the Boundaries of the Wards (the Ward System Bylaw)

Chair Bowen-Eyre provided background information and shared the requirements set out in the *School Act* for a board of trustees to pass a bylaw to provide for the nomination and election of trustees by wards.

MOVED by Trustee Hurdman:

THAT Bylaw Number 1 of 2017, being a Bylaw of the Calgary Board of Education to Provide for the Nomination and Election of Trustees by Wards and to Determine the Boundaries of the Wards be given first reading.

The motion was
CARRIED UNANIMOUSLY.

Ms. J. Barkway, Corporate Secretary, read Bylaw Number 1 of 2017, the Ward System Bylaw, in its entirety for the record.

MOVED by Trustee Hurdman:

THAT the Board of Trustees approves Bylaw Number 1 of 2017, as given first reading.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

THAT Bylaw Number 1 of 2017 be given second reading.

A typographical error was pointed out for the spelling of the word “alignment” on page 6 of 6 of the proposed bylaw, in the description of the south boundary for Ward 13.

Chair Bowen-Eyre called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Stewart:

THAT the Board of Trustees approves Bylaw Number 1 of 2017 of the Calgary Board of Education to Provide for the Nomination and Election of Trustees by Wards and to Determine the Boundaries of the Wards, as read the second time.

MOVED by Trustee Hehr:

THAT the proposed Bylaw Number 1 of 2017 be amended by the substitution of the following words:

(iv) One (1) trustee to be elected in Wards 6 and 8

(v) One (1) trustee to be elected in Wards 7 and 9

with the following words:

(iv) One (1) trustee to be elected in Wards 6 and 7

(v) One (1) trustee to be elected in Wards 8 and 9.

Trustees debated the amendment and comments of support included: major changes occur by combining Wards 6 and 8, and Wards 7 and 9; perceived socio-economic challenges and the learning to a trustee through unique settings would be greatly imbalanced – by combining Wards 6 and 8 there are a total of twenty-eight schools and one unique setting, and in Wards 7 and 9 there are a total of thirty schools and eight unique settings; the feeling that proposed change is neither an advantage or a disadvantage; and with the addition of two new administrative area offices, the focus should be on how it is that trustees may divide their work amongst the schools and the clusters of schools that are going to be a part of those new administrative areas.

Trustee comments also included: geographically it would be better to have the boundaries of the wards touching each other; trustees are elected by wards out of convenience, but actually serve all citizens of Calgary; and the belief was shared by a trustee that there is value in representing schools that have various socio-economic and demographic areas.

Chair Bowen-Eyre called for the vote on the amendment.

The amendment was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee King

Opposed: Trustee Hrdlicka
Trustee Hurdman
Trustee Stewart

Trustee comments in support of the main motion, to approve Bylaw Number 1 of 2017, as amended, as read a second time, included: this provides predictability for those who may consider campaigning for election as a trustee in the future; and trustees may wish to internally consider the division of their work based on administrative areas and on clusters of schools, allowing for continuity and the ability to follow the students through their educational careers.

Other comments included: the city worked at length to make some major changes in the realignment of ward boundaries and it is now an opportunity for the Board of Trustees to review the boundaries for ward pairings and other potential efficiencies, which may include decreased travel time for trustees; and there is no right or wrong way to the determination of ward boundaries; it is a politically-sensitive issue.

Chair Bowen-Eyre called for the vote on the motion to approve Bylaw Number 1 of 2017, the Ward System Bylaw, as amended, as read a second time.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee King
Trustee Stewart

Opposed: Trustee Hrdlicka
Trustee Hurdman

MOVED by Trustee Ferguson:

THAT, in accordance with Section 69 of the *School Act*, Bylaw Number 1 of 2017, as amended, be given third reading.

Chair Bowen-Eyre reminded that the motion requires unanimous approval by the Board of Trustees in order for third reading to proceed at this meeting.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Ferguson
Trustee Hehr
Trustee King
Trustee Stewart

Opposed: Trustee Hrdlicka
Trustee Hurdman

Chair Bowen-Eyre noted that, because the motion did not receive unanimous approval, Bylaw 1 of 2017 would be placed on the next Board meeting agenda.

8 | **CONSENT AGENDA**

The Chair noted that items on the consent agenda are approved with the agenda as follows:

8.1 Approval of Minutes

- Regular Meeting held November 29, 2016
- Regular Meeting held December 6, 2016
- Regular Meeting held December 13, 2016

THAT the Board of Trustees approves the minutes of the Regular Meetings held November 29, December 6, and December 13, 2016, as submitted.

8.2 CBE Response to Alberta School Boards Association (ASBA) Strategic Plan Survey

THAT the Board of Trustees approves the survey response based on the current strategic plan's priorities, as attached to the report, for submission to Alberta School Boards Association as the Calgary Board of Education's input for the upcoming ASBA Strategic Planning process.

8.3 Items Provided for Board Information

- 8.3.1 Correspondence
- 8.3.2 Chief Superintendent's Update
- 8.3.3 Confirmation, Agenda Planning Decision

Recessed: 2:19 p.m.

Reconvened: 2:33 p.m.

9 | **IN-CAMERA SESSION**

Motion to Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of January 10, 2017 be considered at an in-camera session, therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Stewart:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee King

Motion to Action In-Camera Recommendation

MOVED by Trustee Hehr:

THAT the Board of Trustees approves the correspondence regarding the Annual Summative Evaluation of the Chief Superintendent as circulated.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee King

10 | ADJOURNMENT

Chair Bowen-Eyre declared the meeting adjourned at 4:07 p.m.