

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, April 10, 2018 at 12:00 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee T. Hurdman, Chair
Trustee A. Adams (departed at 5:28 p.m.)
Trustee M. Bradshaw (departed at 7:40 p.m.)
Trustee L. Davis
Trustee M. Dennis
Trustee R. Hehr
Trustee J. Hrdlicka

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. J. Everett, Acting Deputy Chief Superintendent
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Mr. G. Francis, Superintendent, Human Resources and General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Dr. R. Mosher, Acting Superintendent, Learning
Ms. K. Fenney, Director, Legal Services and Corporate Secretary
Ms. T. Minor, Associate Corporate Secretary
Ms. K. Maxwell, Recording Secretary

Stakeholder Representatives:

Mr. J. Belanger, Principals’ Association for Adolescent Learners
Ms. R. Harms, Elementary School Principals’ Association
Mr. K. Kempt, Alberta Teachers’ Association, Local 38
Mr. T. Killam, Canadian Union of Public Employees, Local 40
Ms. N. McCutcheon, Principals’ Association for Adolescent Learners
Ms. L. Robb, Calgary Board of Education Staff Association
Mr. J. Sturgeon, Senior High School Principals’ Association

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Hurdman called the meeting to order on the Link at 12:00 p.m. and the Division II Choir from North Haven School led the singing of O Canada. On behalf of the Board of Trustees, Trustee Adams expressed appreciation to the students for leading our national anthem. The Chair called for a short recess for the meeting to transition to the Multipurpose Room.



Chair Hurdman acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Hurdman acknowledged the tragic bus accident involving the Humboldt Broncos and on behalf of the Calgary Board of Education expressed condolences to the families, teammates, friends, communities, schools and fans of the deceased and injured. She noted that flags at all the CBE schools and buildings will be lowered until the end of the week out of respect.

The Chair welcomed representatives from the aforementioned organizations, members of the public and staff. She introduced Mrs. Rankin and her Grade 2 students from McKenzie Lake School who have moved their classroom to the historical Dr. Carl Safran building for the week to investigate the topic *everyone has a story*. They are exploring the downtown to uncover the stories of Calgary's beginnings and how the land has shaped and influenced art, architecture, occupations, schools and communities in the past and present. They are also identifying problems that Calgary has had, and continues to face, and finding possible solutions. They have met with Acting Deputy Chief Superintendent Everett and will meet with Trustee Bradshaw later in the week.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

Ms. T. Minor, Associate Corporate Secretary, noted a request to remove from the Consent Agenda under Item 8.1 the minutes from the Regular Board meeting held January 30, 2018.

MOVED by Trustee Hehr:

THAT the Agenda for the Regular Meeting of April 10, 2018 be approved, as submitted, subject to the above-noted changes.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

There were none.

4 | **RESULTS FOCUS**

4.1 **North Haven School Presentation**

Ms. D. Unruh, Director, Area 2, welcomed North Haven School to the boardroom. She noted the school spans Kindergarten through Grade 6 and is located in the North West of Calgary. She introduced and called forward Principal K. Howell to share how North Haven School students have been working on Results 4: Personal Development.



Principal Howell presented a video which showed the integration of the school's development plan goal of achievement in Mathematics with their approach to personal development which encourages students to set individual learning goals and persevere with challenges.

Megan, a student from North Haven School, thanked everyone for watching the video documenting her school's learning story about personal development.

On behalf of the Board of Trustees, Trustee Adams expressed appreciation for the school presentation and acknowledged the courage Megan displayed speaking at the meeting.

4.2 Results 4: Personal Development – Annual Monitoring

Chief Superintendent Stevenson highlighted the contents of the annual monitoring report for Results 4: Personal Development. He noted that the report card data, the capacity building information, the student survey data and the student contributed stories all demonstrate the organization is making reasonable progress within the context of the overall policy and the seventeen board-approved indicators.

Fiona, a student from Centennial High School, shared her personal story noting the habits she has developed and the goals she has set in order to succeed in high school.

Administration responded to trustee questions on matters including: high school success strategies, completion rates and drop-out rates; data collection, including student surveys; the Comprehensive School Health framework; and policy sub-section 4.5 which focuses on lifestyle choices.

Chair Hurdman asked trustees to identify their intentions to bring forward any motions related to reasonable progress being made towards achievement of this Results policy, exceptions or commendations. She asked if any motions are to be proposed that notification be given to the Corporate Secretary and to all trustees by the end of the day Wednesday, April 11, 2018. The item will be placed on the April 24, 2018 agenda for the Board's consideration.

4.3 Board Development Session – Global Learning

Chief Stevenson introduced the session noting the international student program began in 2003 with 35 students in one high school and has grown to over 1,000 students in 103 schools.

Acting Superintendent Mosher provided an overview of the presentation noting it will capture both the operational aspects and the spirit of the program. She also noted the presentation will share how local CBE student benefit from opportunities that arise out of the Global Learning strategy.

International students Adele and Andrea shared their personal experience with the CBE Global Learning program.



Ms. S. McLeod, Director, Global Learning and Ms. P. Baji, Program Manager, Global Learning presented a PowerPoint noting the Global Learning strategy; the social and economic impact of international students; data related to the number of students, grade levels and countries involved, and comparisons to programs in other Boards; revenue generated and resource allocation; recruitment and marketing strategies; international opportunities for CBE students; and the CBE-developed International Certificate.

Administration responded to trustee questions on matters including: challenges faced by both the program and international students; statistics related to students staying in Canada for university and becoming citizens; balancing the supports provided with the revenue generated; distribution of international students across the system; international students' personal impressions of Canada and the CBE; the International Certificate; and international trip fees related to Bill 1.

The Chair, on behalf of the Board of Trustees, expressed appreciation for the work involved in this informative presentation.

Recessed: 2:05 p.m.

Reconvened: 2:20 p.m.

4.4 Strategy Update – Literacy, Mathematics, Indigenous Education

Chief Superintendent Stevenson introduced the report noting the Board requested this update on the Literacy, Math and Indigenous Education Strategies.

Acting Superintendent Mosher noted each strategy will be addressed individually following a similar format; first an overview of the implementation of the strategy, followed by examples of actions taken and data gathered, and finally a look at key steps to be taken in the future.

Via a PowerPoint presentation, Acting Superintendent Mosher provided a detailed update on the Literacy Strategy, System Principal E. Wood provided a detailed update on the Mathematics Strategy, and Director D. Roulson provided a detailed update on the Indigenous Education Strategy.

Chief Stevenson closed by noting this is long term work and remains a priority for the system.

Administration responded to trustee questions on matters related to the Literacy Strategy including: teacher supports; implementation mapping; community partnerships; report card feedback; and assessment tools.

Administration responded to trustee questions on matters related to the Mathematics Strategy including: Math Coaches; parent communication; scope and sustainability of the strategy; resources from other Boards; and an update on the Alberta Education funded research.



Administration responded to trustee questions on matters related to the Indigenous Education Strategy including: an update on the Alberta Education funded research; Indigenous language courses; assessment; and supports for students who have not self-identified.

Chair Hurdman, on behalf of the Board of Trustees, thanked the Chief Superintendent and staff for the informative update.

Recessed: 4:05 p.m.

Reconvened: 4:28 p.m.

5 | **OPERATIONAL EXPECTATIONS**

5.1 **Budget Assumptions Report**

Chief Superintendent Stevenson provided opening remarks explaining that the Budget Assumptions Report (BAR) 2018-2019 is a high level summary of the assumptions used to build the next year's budget. He noted the BAR is proposing to increase resources allocated to schools (Resource Allocation Method - RAM) by \$19.8 million dollars, reduce funding to service unit discretionary budgets by approximately \$15 million dollars, draw upon \$3.5 million in non-facility capital, and seek approval to use up to \$2.5 million dollars in operating reserves. He highlighted that the BAR aligns with the CBE values of *students come first, learning is our central purpose and public education serves the common good*.

Administration responded to trustee questions on matters including: full day Kindergarten; class sizes; service unit reductions; English Language Learners (ELL) grant funding, Infrastructure, Maintenance and Renewal (IMR) funding and deferred maintenance; the new caretaking model; the financial obligations related to opening new schools; RAM funding rates; Classroom Improvement Fund (CIF); contracted services; Chinook Learning Services; program cost recovery; Education Centre lease costs; Charter School leases; Metro Board comparisons; and the impact of the provincial carbon tax.

MOVED by Trustee Hrdlicka:

THAT the Board of Trustees directs the Chair to send a letter on behalf of the Board to the Minister of Education to advocate for the continuation in 2018-2019 of the funding that was provided through the Classroom Improvement Fund and request that the Minister inform school boards of the status of this funding by the end of April so that school boards are able to plan and budget accordingly.

In debate of the motion trustee comments included: during the 2017-2018 school year the Classroom Improvement Fund had a positive impact supporting schools and student learning so it would be advantageous for it continue to the 2018-2019 school year; and the sooner we know if this funding is continuing the better to support planning and budgeting.



The Chair called for a vote on the motion.

The motion was

CARRIED UNANIMOUSLY.

Absent: Trustee Adams

MOVED by Trustee Davis:

THAT the Board of Trustees directs the Chief Superintendent to prepare a report on high school funding that includes the following information for the past two school years: 1) total instructional dollars received for high school funding from the province, 2) total instructional dollars allocated to high schools through RAM, and 3) class sizes for each high school expressed as an average class size by each course offered excluding special needs classes; and that this report be provided to the Board at the same time as the budget for review and consideration.

On a point of information Superintendent Grundy noted the 2017-2018 budget report shows the RAM allocation for Grades 10 through 12. He added that creating another year's worth of RAM allocation data could easily be prepared.

On a point of information Chief Superintendent Stevenson noted that compiling data on class size by subject for two years would involve a very significant amount of work.

Trustee Davis responded to questions on issues including: which courses does the motion refer to; the definition of a core class; and the intended purpose of the information.

Recessed at 6:15 p.m.
Reconvened: 6:34 p.m.

Trustee Davis withdrew her previous motion and put forward a new motion.

MOVED by Trustee Davis:

THAT the Board of Trustees directs the Chief Superintendent to prepare a report on high schools that includes the following information for the 2016-17 and the 2017-18 school years: 1) the total instructional dollars received for high school success funding from the province based upon September 30th enrolment numbers, and 2) the average class size in CBE high schools in each of the following subject areas – English, Math, Science and Social Studies; and that this report be provided to the Board at the same time the budget is provided for review and approval in May.

On a point of information Chief Superintendent Stevenson confirmed Administration can provide the information as described in the motion and that annually each school board in Alberta reports class size data by division to the province and that information is publically available.



Trustee Davis accepted a friendly amendment to the motion to change *English* to *English Language Arts*.

In debate of the motion trustee comments included: this information will help parents understand how resources are allocated; it is unclear how this information will help trustees with the budget deliberations knowing this information won't change the budget; and this information would be interesting to have, but it is not required in relation to the budget.

The motion was
DEFEATED.

In favour: Trustee Davis
Opposed: Trustee Bradshaw
Trustee Dennis
Trustee Hehr
Trustee Hrdlicka
Trustee Hurdman
Absent: Trustee Adams

Chair Hurdman noted that the Budget Assumptions Report was provided for information to the Board and no decision was required.

6 | PUBLIC COMMENT

There were none.

7 | MATTERS RESERVED FOR BOARD ACTION

7.1 Trustee Remuneration Committee Report

As Trustee Adams, Chair of the Trustee Remuneration Committee, had departed the meeting, Trustee Bradshaw, a member of the committee, introduced the report and gave a brief overview of March 15, 2018 committee meeting.

MOVED by Trustee Bradshaw:

THAT the Trustee Remuneration Committee recommends to the Board of Trustees that the third bullet in Section 5.a of the Committee's Terms of Reference be amended to remove the wording "once every two years" and replace it with "annually".

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Adams

MOVED by Hrdlicka:



THAT the Board of Trustees approves that the second paragraph in Section A.1. of Governance Culture 2-E Trustee Remuneration be amended to remove the wording “September 1, 2018” and replace it with “September 1, 2020”.

In debate of the motion trustee comments included: although the increase is minimal it would be inappropriate for trustees to take a salary increase with the current budgetary pressures on the CBE.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Adams

8 | **CONSENT AGENDA**

Chair Hurdman stated that items on the consent agenda are approved with the agenda as follows:

8.1 Approval of Minutes

- Regular Meeting held November 28, 2017
- Regular Meeting held December 5, 2017
- Regular Meeting held December 12, 2017
- Regular Meeting held January 9, 2018
- Regular Meeting held January 23, 2018
- Regular Meeting held February 6, 2018

THAT the Board of Trustees approves the minutes of the Regular Meetings held November 28, December 5 and December 12, 2017, and January 9, January 23 and February 6, 2018, as submitted.

8.2 Items Provided for Board Information

8.2.1 Correspondence

8.2.2 Chief Superintendent’s Update

8.2.3 Construction Projects Update

Chair Hurdman noted the Board of Trustees would meet in-camera to discuss one labour and one strategic governance matter.

Recessed: 7:01 p.m.

Reconvened: 7:08 p.m.



9 | **IN-CAMERA SESSION**

Motion To Move In-Camera

MOVED by Trustee Hrdlicka:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, April 10, 2018, be considered at an in-camera session; therefore, be it

Resolved, **THAT the Regular Meeting of the Board of Trustees moves in-camera.**

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Adams

Motion To Revert To Public Meeting

MOVED by Trustee Hehr:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Adams
Trustee Bradshaw

Motion To Action In-Camera Recommendation

MOVED by Trustee Hehr:

THAT the Board of Trustees approves the recommendations as outlined in the April 10, 2018 private report.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Adams
Trustee Bradshaw

10 | **ADJOURNMENT**

MOVED by Trustee Hehr:

THAT on adjournment, the meeting adjourns to the call of the Chair.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Adams
Trustee Bradshaw

The meeting adjourned at 7:50 p.m.



Chair Hurdman reconvened the April 10, 2018 Regular Meeting of the Board of Trustees at 9:06 a.m. on Thursday, April 19, 2018 in Room T224 of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta.

MEETING ATTENDANCE

Board of Trustees:

Trustee T. Hurdman, Chair
Trustee A. Adams
Trustee M. Bradshaw
Trustee L. Davis
Trustee M. Dennis
Trustee R. Hehr
Trustee J. Hrdlicka

Administration:

Ms. K. Fenney, Director, Legal Services and Corporate Secretary
Ms. T. Minor, Associate Corporate Secretary

Motion To Move In-Camera

MOVED by Trustee Hrdlicka:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, April 10, 2018 and reconvened April 19, 2018, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion To Revert To Public Meeting

MOVED by Trustee Bradshaw:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.



Motion To Action In-Camera Recommendation

MOVED by Trustee Dennis:

THAT the Board of Trustees approves the recommendations as outlined in the April 19, 2018 private report.

The motion was
CARRIED.

In Favour: Trustee Adams
Trustee Bradshaw
Trustee Dennis
Trustee Hehr
Trustee Hrdlicka
Trustee Hurdman

Opposed: Trustee Davis

Chair Hurdman declared the meeting adjourned at 10:13 a.m.

