

CALGARY BOARD OF EDUCATION

Minutes of the Organizational Meeting of the Board of Trustees (“Board”) held in the Multipurpose Room, Education Centre, 1221 8th Street SW, Calgary, Alberta, on Tuesday, June 18, 2019 at 3:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee A. Adams
Trustee M. Bradshaw
Trustee L. Davis
Trustee M. Dennis
Trustee R. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Mr. B. Grundy, Superintendent, Finance/Technology Services and Acting
Superintendent, Human Resources
Ms. S. Smith, Acting Superintendent, Learning
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. K. Fenney, General Counsel and Corporate Secretary
Ms. T. Minor, Associate Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. B. Cocking, Alberta Teachers’ Association, Local 38
Ms. J. Copithorne, CBE Staff Association
Ms. L. Robb, CBE Staff Association
Mr. T. Killam, Canadian Union of Public Employees, Local 40

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

In accordance with Section 64 of the *School Act*, Ms. K. Fenney, Corporate Secretary, called the meeting to order and assumed the chair as Chair pro tem. The meeting commenced at 3:01 p.m. and the singing of O Canada was led by Abby, a Grade 12 student from Western Canada High School.

Ms. Fenney acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta. She acknowledged and welcomed staff, the public and representatives from the aforementioned organizations.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Adams:

THAT the Agenda for the June 18, 2019 Organizational Meeting of the Board of Trustees be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **ELECTION OF OFFICERS**

3.1 **Nominations for and Election of Chair of the Board**

Ms. Fenney shared that it was her honour to preside over the election of the Chair of the Board of Trustees, as provided for in Section 65 of the *School Act*.

Ms. Fenney called for nominations for the position of Chair of the Board of Trustees.

Trustee Hehr nominated Trustee Dennis for Chair of the Board.

Ms. Fenney called two more times for further nominations from the floor, and there were none.

Trustee Dennis agreed to let her name stand for Chair of the Board of Trustees.

Ms. Fenney declared Trustee Dennis acclaimed as Chair of the Board of Trustees. Trustee Dennis assumed the Chair.

Trustee Hehr spoke to his nomination of Trustee Dennis as Board Chair. He commented on the proud mandate of the Calgary Board of Education and Chair Dennis' unquestionable commitment to public education.

Chair Dennis expressed comments of appreciation to Trustee Hurdman for her leadership, patience, tenacity and dedication in serving as Board Chair over the past two years. She thanked Trustee Hurdman for being a superb mentor.

3.2 **Nominations for and Election of Vice Chair of the Board**

Chair Dennis called for nominations for the position of Vice Chair of the Board of Trustees.

Trustee Hurdman nominated Trustee Bradshaw for Vice Chair of the Board. Trustee Davis nominated Trustee Adams for Vice Chair of the Board.

Chair Dennis called one more time for further nominations from the floor, and there were none.

Trustees Bradshaw and Adams confirmed that they would allow their names to stand for Vice Chair of the Board.

Trustee Hurdman spoke to her nomination of Trustee Bradshaw as Vice Chair of the Board.

Trustee Davis spoke to her nomination of Trustee Adams as Vice Chair of the Board.

Trustee Hurdman requested that the vote be held by secret ballot. The ballots were distributed to trustees, then collected and tallied by the Corporate Secretary and the Associate Corporate Secretary.

The Chair declared Trustee Adams duly elected as Vice Chair of the Board of Trustees.

MOVED by Trustee Hurdman:

THAT the ballots be destroyed.

The motion was
CARRIED UNANIMOUSLY.

4 | **ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP AND LIAISON LINKS**

4.1 **Establishment of Committees and Committee Membership**

MOVED by Trustee Hrdlicka:

THAT the Board of Trustees approves the continued functioning of the following committees and their terms, as outlined in GC-5E that was attached to the report circulated to Trustees:

- **Audit Committee**
- **Board Evaluation Committee**
- **School Naming Committee (ad hoc)**
- **Strategic Dialogue and Public Engagement Committee**
- **Trustee Remuneration Committee**
- **Agenda Planning Committee**

The motion was
CARRIED.

In favour: Trustee Adams
Trustee Bradshaw
Trustee Dennis
Trustee Hehr
Trustee Hrdlicka
Trustee Hurdman

Opposed: Trustee Davis

- **Audit Committee**

Chair Dennis stated that two nominations had come forward for the Audit Committee through the written nomination process, and those nominees were Trustee Bradshaw as Committee Chair and Trustee Dennis as the second trustee appointment to the Committee.

Chair Dennis called two more times for further nominations from the floor, and there were none.

Trustee Bradshaw agreed to let his name stand for Chair of the Audit Committee. Chair Dennis agreed to let her name stand for the second trustee appointment to the Committee.

Trustee Bradshaw will serve as Chair of the Audit Committee, and Chair Dennis as the second trustee appointed to the Committee.

- **Board Evaluation Committee**

Chair Dennis stated that two nominations had come forward for the Board Evaluation Committee through the written nomination process, and those nominees were Trustee Hurdman and Trustee Davis for Committee Chair.

Chair Dennis called two more times for nominations from the floor, and there were none.

Trustee Hurdman allowed her name to stand for Chair of the Board Evaluation Committee. Trustee Davis declined the nomination for Committee Chair and affirmed allowing her name to stand for the second trustee appointment to the Committee.

Trustee Hurdman will serve as the Chair of the Board Evaluation Committee, and Trustee Davis as the second trustee appointed to the Committee.

- **Strategic Dialogue and Public Engagement Committee**

Chair Dennis stated that all trustees sit as members on the Strategic Dialogue and Public Engagement Committee. She noted that through the written nomination process one nomination was put forward for the position of Chair of the Strategic Dialogue and Public Engagement Committee, and the nominee was Trustee Adams.

Chair Dennis called two more times for nominations from the floor, and there were none.

Trustee Adams agreed to let her name stand for Chair of the Strategic Dialogue and Public Engagement Committee.

Trustee Adams will serve as Chair of the Strategic Dialogue and Public Engagement Committee.

- **Trustee Remuneration Committee**

Chair Dennis stated that two nominations had come forward for the Trustee Remuneration Committee through the written nomination process, and those nominees were Trustee Bradshaw as Committee Chair and Trustee Dennis as the second trustee appointment to the Committee.

Chair Dennis called two more times for nominations from the floor, and there were none.

Trustee Bradshaw agreed to let his name stand for Chair of the Trustee Remuneration Committee. Chair Dennis agreed to let her name stand as the second trustee appointment to the Committee.

Trustee Bradshaw will serve as Chair of the Trustee Remuneration Committee, and Chair Dennis will serve as the second trustee appointed to the Committee.

A summary of trustee appointments to the Board of Trustees' Committees is as follows:

Audit Committee

- Trustee Bradshaw (Chair)
- Trustee Dennis

Board Evaluation Committee

- Trustee Hurdman (Chair)
- Trustee Davis

Strategic Dialogue and Public Engagement Committee

- Trustee Adams (Chair)
- All Trustees

Trustee Remuneration Committee

- Trustee Bradshaw (Chair)
- Trustee Dennis

Agenda Planning Committee

- Trustee Adams (Chair) (as per GC-5E, the Vice Chair serves as Chair)
- All Trustees

4.2 Appointment of Trustees to Liaison Responsibilities

• Alberta School Boards Association (ASBA) Board of Directors

Chair Dennis noted that two nominations came forward through the written nomination process for the appointments to the ASBA Board of Directors. Those nominations were Trustee Hurdman as the regular appointment and Trustee Dennis as the alternate.

Trustee Hurdman agreed to let her name stand for the regular appointment nomination and Chair Dennis agreed to let her name stand for the alternate appointment nomination to the ASBA Board of Directors.

As there were no further nominations Trustee Hurdman was appointed as the regular representative to ASBA Board of Directors, and Chair Dennis was declared appointed as the alternate. These appointments will be effective through October 27, 2021.

• Alberta School Boards Association (ASBA) Zone 5

Chair Dennis noted that through the written nomination process, Trustee Davis was nominated as the Board's representative to ASBA Zone 5.

Chair Dennis called two more times for nominations from the floor, and there were none.

Trustee Davis agreed to let her name stand for the Board's representative to ASBA Zone 5.

Trustee Davis was appointed as the Trustee Liaison to the ASBA Zone 5.

- **Alberta Teachers' Association (ATA) Council of School Representatives**

Chair Dennis noted that through the written nomination process, Trustee Bradshaw and Trustee Davis were nominated as the Board's representative to the ATA Council of School Representatives. The Chair pointed out that any trustee can attend these meetings as the meetings are not restricted to one trustee.

Chair Dennis called two more times for nominations from the floor, and there were none.

Trustee Bradshaw agreed to let his name stand for the nomination. Trustee Davis declined the nomination.

Trustee Bradshaw was appointed as the Trustee Liaison to the ATA Council of School representatives.

- **Elder Advisory Council**

Chair Dennis noted that through the written nomination process, Trustee Adams and Trustee Hrdlicka were nominated as the Board's representatives to the Elder Advisory Council.

Chair Dennis called two more times for further nominations from the floor, and there were none.

Trustees Adams and Hrdlicka agreed to let their names stand for the nomination.

Trustee Adams and Trustee Hrdlicka were appointed as the Trustee Liaisons to the Elder Advisory Council.

- **Teachers' Employer Bargaining Association (TEBA)**

Chair Dennis noted that one nomination had come forward through the written nomination process for TEBA and that nominee was Trustee Hehr.

Chair Dennis called two more times for further nominations from the floor, and there were none.

Trustees Hehr agreed to let his name stand for the nomination.

Trustee Hehr was appointed as the Trustee Liaison to TEBA.

- **EducationMatters**

Chair Dennis noted the Trustee Liaison to EducationMatters is a three-year appointment. Trustees Davis and Hehr were appointed to this liaison role on October 27, 2017 and will serve until October 27, 2020 and therefore this liaison appointment is not before the Board today.

A summary of the Trustee appointments to liaison responsibilities is as follows:

ASBA Board of Directors

- Trustee Hurdman (regular)
- Trustee Dennis (alternate)

ASBA Zone 5

- Trustee Davis

ATA Council of School Representatives

- Trustee Bradshaw

Elder Advisory Council

- Trustee Adams
- Trustee Hrdlicka

TEBA

- Trustee Hehr

Education Matters

- Trustee Davis
- Trustee Hehr

5 | **SCHEDULE OF REGULAR MEETINGS AND GC-6E: ANNUAL WORK PLAN 2019-2020**

MOVED by Trustee Davis:

THAT the Board of Trustees approves the Schedule of Regular Meetings, including the date, time and place for September 2019 through June 2020, as provided in Attachment I of the report circulated to Trustees.

The motion was
CARRIED UNANIMOUSLY.

The Schedule of Regular Meetings is noted as follows:

Regular Meetings held at the Education Centre, 1221 8 St. SW Calgary, Alberta	
PUBLIC AGENDAS 12:00 p.m. to 3:00 p.m.	PRIVATE AGENDAS 12:00 p.m. to 3:00 p.m.

Multipurpose Room	Room T224
September 10, 2019	
September 17, 2019	September 24, 2019
October 8, 2019	
October 22, 2019	October 29, 2019
November 5, 2019	
November 12, 2019	November 21, 2019
November 26, 2019	
December 3, 2019	December 10, 2019
January 7, 2020	
January 14, 2020	January 28, 2020
February 4, 2020	
February 11, 2020	February 25, 2020
March 3, 2020	
March 10, 2020	March 17, 2020
April 7, 2020	
April 14, 2020	April 28, 2020
May 12, 2020	
May 19, 2020	May 26, 2020
June 9, 2020	
June 16, 2020	June 23, 2020

(Organizational Meeting of the Board of Trustees – Tentatively June 16, 2020)

MOVED by Trustee Davis:

THAT the Board of Trustees approves GC-6E: Annual Work Plan 2019-2020 in principle, as provided in Attachment II of the report circulated to Trustees, recognizing that the work of the Board and agenda planning for specific Board Meetings is subject to ongoing review and update by the Board’s Agenda Planning Committee.

The motion was
 CARRIED UNANIMOUSLY.

6 | ADJOURNMENT

Chair Dennis declared the meeting adjourned at 3:40 p.m.