

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, May 17, 2022 at 12:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee L. Hack, Chair (departed at 4:51 p.m., and rejoined at 6:20 p.m.)
Trustee P. Bolger
Trustee N. Close
Trustee M. Dennis (attended virtually)
Trustee D. Downey
Trustee C. May
Trustee S. Vukadinovic

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources (attended virtually)
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Mr. B. Grundy, Superintendent, Finance/Technology Services (attended virtually)
Ms. A. Holowka, Superintendent, School Improvement
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Pitman, Superintendent, School Improvement
Ms. T. Minor, Corporate Secretary
Ms. M. Broda, Board Administrator

Stakeholder Representatives:

Mr. B. Cocking, Alberta Teachers’ Association, Local 38
Mr. K. Connelly, Principals’ Association for Adolescent Learners (PAAL)
Ms. J. Gorkoff, Senior High School Principals’ Association

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Hack called the meeting to order at 12:00 p.m. and O Canada was led by McKenzie Lake School Grade 2 students by way of pre-recorded video.

Chair Hack acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

The Chair welcomed staff, public members, and union representatives participating in the Board of Trustees’ public Board meeting in person, as well as Trustee Dennis,



Superintendent Grundy, and Superintendent Armstrong who were attending virtually. She also welcomed staff and the public joining through the livestreamed meeting.

2 | **CONSIDERATION/ APPROVAL OF AGENDA**

Ms. Minor, Corporate Secretary, noted that an agenda change request was made for item 9.2.1 Chief Superintendent's Update to be removed from the consent agenda.

MOVED by Trustee Bolger:

THAT the Board of Trustees approves the agenda for the Regular Meeting of May 17, 2022, subject to the changes noted above.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

There were no reports or presentations.

4 | **RESULTS FOCUS**

4.1 **McKenzie Lake School Presentation**

Mr. M. Nelson, Education Director for Area 5, introduced the McKenzie Lake School presentation focusing on Results 5: Character. He spoke about the demographics of the school and about the strong sense of community that can be felt there.

Ms. D. McComish, Principal at McKenzie Lake School, introduced the video. She spoke about the common text selected and used by all students throughout the year, Say Something by Peter Reynolds, and how it connects to Results 5: Character.

The video presented how, by focusing on teacher and student voice, intentional teaching and common language, support students in developing their ability to act beyond their self interest and on behalf of what is good for their learning community; act responsibly for the good of themselves, others, and the community; and build relationships that contribute to positive learning through respect, awareness, and compassion.

Trustee May thanked the presenters for their Results 5: Character video and also for the video played of O Canada at the opening of the meeting.

4.2 **Results 5: Character – Annual Monitoring**

Chief Superintendent Usih introduced the report highlighting that the 2020-21 school year was the third year of the student survey, and with Results 5: Character being a major focus, all indicators were included in the survey.

Recessed: 12:21 p.m.

Reconvened: 12:41 p.m.



Chief Superintendent Usih continued speaking about the student survey measures. He stated that one of the more difficult aspects of Results 5: Character for students is to respectfully challenge policies or decisions with which they may not agree. The CBE will continue to encourage and seek growth for students in this area.

Administration responded to trustee questions on matters including: CBE policies that allow for student voice; reasons for agreement results increasing between grade 11 and 12; examples of policies or decisions students have challenged; work that's been done to build understanding of students to respectfully challenge policies or decisions; students understanding of doing what is right versus fairness on the student survey; how CBE encourages and supports the use of technology with integrity; international partnerships with the CBE; how students are supported in assuming responsibility for their personal well-being in relation to their academic success; and how the holistic approach to supporting individual personal well-being impacts students academic success.

Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for Results 5: Character to the Corporate Secretary and to trustees by noon, Thursday, May 19, 2022. She stated the item will be placed on the May 24, 2022 agenda for consideration.

5 | **OPERATIONAL EXPECTATIONS**

5.1 **OE-6: Asset Protection – Annual Monitoring**

Chief Superintendent Usih introduced the report stating OE-6: Asset Protection covers a range of organizational assets, including tangible and intangible items, and even though the reporting period covered was significantly impacted by the COVID-19 pandemic, the CBE is compliant in all six indicators. He highlighted: the strength of CBE technology practices during the transition between in-person and remote learning; the amount of records reviewed by the records management team in the absence of a traditional records management audit due to the mandatory working from home guidelines; and that Bowness High School is identified as marginal, as defined by Alberta Education, but the school has not been re-audited since it was fully modernization in 2014.

Administration responded to trustee questions on matters including: the guidance provided to schools and service units regarding records management processes; responsibility of records when transferred between school and records staff; mechanisms in place to monitor and audit schools and service units records management; the marginal status of Bowness High School; and the impact of the pandemic on cyber-security.

Trustee Close raised a point of order, stating that the question being asked was not related to the monitoring of policy OE-6: Asset Protection. She also raised a point of information, sharing that the Engagement Planning Committee is planning to bring forward an advocacy and communication plan related to the CBE's Capital Plan by the end of June regarding the importance of receiving funding to modernize four CBE schools.

Chair Hack ruled that Trustee Vukadinovic could continue with her question.



Administration continued to respond to trustee questions on matters including: why facilities are identified as marginal status when the province no longer does independent audits of buildings.

Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-6: Asset Protection to the Corporate Secretary and to trustees by noon, Thursday, May 19, 2022. She stated that if no motions come forward, the item will be placed on the May 24, 2022 consent agenda with a motion that the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-6: Asset Protection.

6 | **PUBLIC COMMENT**

There were no public comments.

7 | **MATTERS RESERVED FOR BOARD INFORMATION**

7.1 **CBE Education Plan 2021-2024**

Chief Superintendent Usih introduced the report stating the 2021-2024 Education Plan is a foundational document and is a direct reflection of the priorities identified by the Board of Trustees. Refinements of the plan were made for year two of the three-year plan and include planning for the mandated implementation of new curriculums in Kindergarten to Grade 6, and continuing to enhance the system wide focus in addressing issues related to equity, diversity, and inclusion. The Education Plan allows for clear direction around priority actions for the upcoming school year.

Superintendent Holowka provided additional detail, stating that great progress was made in advancing the plan even in the midst of significant operational strain and uncertainty due to the COVID-19 pandemic. The key actions set out in the plan are a measured response intent on supporting stability, strength, and innovation, as the CBE continues to adjust and set a path forward following the pandemic.

Superintendent Pitman spoke about the refinements made in the Education Plan in response to the provincial mandate to implement the Kindergarten to Grade 3 literacy and mathematics curriculums, and the Kindergarten to Grade 6 physical education and well-being curriculum. Further refinement was also made in the collaborative partnerships goal to expand the system commitment to student access to dual credit and unique pathways programs. The CBE has released and initiated implementation of three key frameworks: the Indigenous Education Holistic Lifelong Learning Framework; the Literacy Framework; and the Mathematics Framework. The student well-being framework has been developed and will be released in 2022-23.

Administration responded to trustee questions on matters including: professional development on advancing of student assessments; the use of diploma or standardized exams as an effective tool to demonstrate student learning; what other provinces and territories do for standardized assessments; reviewing of local measures; capacity to manage the information and gathering of local measures; if local measures are helping to identify increased student complexity; ways to maintain and enhance partnerships with



post secondary institutions; refining the continuum of support to include the whole range of student needs, including high achievers; identification of students who would be suitable for Advanced Placement or International Baccalaureate courses; assuring input is gathered from parents and school councils; how principals are supported in communicating clearly with the public, parents, and students; changes made to centralized services that reduce administrative burden in schools; the student to device ratio; support for a bring your own device model; how devices that are donated get tracked; steps to ensure the best staff placement is happening to advance student success; supporting educators to find the best fit for their skills and interests; ways teachers are supported to advance their careers, learning, and teaching; number of partnerships the CBE manages; evaluations of partnership; and how the YYC bookings measure informs the work and the advancement of collaborative partnerships.

Chair Hack stated the item will be placed on the May 24, 2022 agenda for consideration.

Recessed: 2:37 p.m.

Reconvened: 2:50 p.m.

7.2 Budget Report for the 2022-23 School Year

Chief Superintendent Usih introduced the report, stating that it is being brought forward for information and consideration, prior to submission to the government by the end of May. The Budget, being the second foundational document, aligns with the Education Plan goals and the Board's priorities. The budget prepares the CBE for what is expected to be a recovery year from the impacts of the COVID-19 pandemic.

Superintendent Grundy provided more detail, stating that the budget is balanced based on stable year over year funding and in the face of growing enrolment and inflation. The CBE continues to align programs, services, and supports with available funding, and has also increased funding directly to schools by \$4.6 million. The budget contains funding sufficient to create, support, and maintain healthy learning spaces. He noted that the budget does not provide any provision for the funding of the curriculum implementation, and does not include funding or expenditures related to the student well-being initiative announced by the provincial government. Both of these items will be included as part of the First Quarter Budget Variance report once more information has been made available to the CBE.

Administration responded to trustee questions on matters including: programs or service cuts made in order to provide funding for increasing enrolment; whether the sustainability of a program is considered when evaluating it; compromises schools are making that parents may be observing; when curriculum and implementation funding will be provided or confirmed; the criteria based response plan fund compared to the index equity allocation fund; where the criteria based response plan fund is held, centrally or in area offices and the criteria used to access it; amount allocated to the criteria based response fund; student transportation rider classification criteria and breakdown; cost of MERV 13 filters for the 2022-23 school year including cost implications for HVAC systems running more; the alternating address transportation option; overtime charges anticipated with the continued cleaning of high touch points; the percentage of the budget that goes to system administration and how it compares to the private sector or other metro boards; additional



positions added in environmental services; changes made to system administration costs to put more dollars to schools; ensuring that levels of service are maintained with any system administration changes and the impacts to schools are being monitored; Capital Maintenance and Renewal Grant reduction impacts; asset retirement obligation impacts; possibility of financial loss for the sale or disposition of a property; CBE's response to the anticipated funding manual for transportation changing; the demand for specialized supports for students; process for administering the School Council Engagement Grant; provider of student supplies for Grades 7 and up; whether individual student funding dollars follow students when they transfer schools; how the fees proposed for middle, junior, and high schools are managed; the increase of 12 certificated staff; lunch room supervision fees; funding for mental health professionals; the CBE having enough specialized staff (i.e. psychologists or mental health professionals) to respond to student need; the CBE's relationship with Alberta Health Services; support provided to principals on hiring decisions; how Calgary Police Services resource officer's are managed; what is in the category of other uncollectible accounts; what does service unit staff include; cost implications of modular disposals or relocations; estimated costs and timing of a compliance audit; and impact of increases to Canada Pension Plan, Employment Insurance, and pension contribution rates to the CBE.

Chair Hack stated the item will be placed on the May 24, 2022 agenda for consideration.

8 | **MATTERS RESERVED FOR BOARD DECISION**

There were no reports or presentations.

9 | **CONSENT AGENDA**

9.1 **Items Provided for Board Decision**

9.1.1 Meeting Minutes:

- Regular Meeting held March 8, 2022
- Regular Meeting held March 29, 2022

THAT the Board of Trustees approves the minutes of the Regular Meetings held March 8, 2022 and March 29, 2022, as submitted.

9.2 **Items Provided for Board Information**

9.2.1 Chief Superintendent's Update

Chair Hack noted an amendment on page 3 under Collaborative Partnerships | Elder Advisory Council that should read April 6, 2022 as the date of the meeting.

Administration responded to trustee questions on matters including: how the professional development opportunities are shared with the school system, partners, and staff; how information is highlighted and communicated to the broader community; and professional development or partnerships available for teachers to support partially sighted or blind students.



Chair Hack noted that the Board would meet in-camera following the public portion of the meeting to discuss one land, one labour, and three strategic planning matters. She noted the next public Board meeting is scheduled for Tuesday, May 24, 2022.

Recessed: 4:51 p.m.
Reconvened: 5:18 p.m.

10 | **IN-CAMERA SESSION**

Trustee Vukadinovic assumed the role of Chair.

Trustee Dennis, Superintendent Grundy, and Superintendent Armstrong confirmed they were alone and in locations that no other person could hear them or any part of this meeting.

Motion to Move In-Camera

MOVED by Trustee Bolger:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, May 17, 2022 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Hack

Motion to Revert to Public Meeting

MOVED by Trustee Downey:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Close:

THAT the Board of Trustees approves the recommendations set out in this private report as amended in-camera.

The motion was
CARRIED UNANIMOUSLY.



MOVED by Trustee Dennis:

THAT the Board of Trustees authorizes the Chair to communicate with the Chinese Academy as discussed in-camera.

The motion was
CARRIED UNANIMOUSLY.

11 | **ADJOURNMENT**

MOVED by Trustee Downey:

THAT the Board of Trustees adjourns to the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.

The meeting adjourned at 7:35 p.m.

