

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, November 26, 2024 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee P. Bolger (Chair)
Trustee N. Close
Trustee M. Dennis
Trustee L. Hack
Trustee C. May
Trustee S. Vukadinovic

Administration:

J. Pitman, Chief Superintendent of Schools
D. Breton, Superintendent, Facilities and Environmental Services
K. Fenney, General Counsel (attended virtually)
B. Grundy, Superintendent, Finance/Technology Services
M. Martin-Esposito, Chief Communications Officer
M. Nelson, Superintendent, School Improvement
J. Turner, Superintendent, School Improvement
P. Minor, Corporate Secretary
M. Graham, Board Administrator

Stakeholder Representatives:

C. Gordon, Canadian Union of Public Employees (CUPE), Local 40
S. Clements, Alberta Teacher’s Association (ATA), Local 38
D. Sparrow, Sr. High School Principals’ Association

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Bolger called the meeting to order at 11:00 a.m. and students from David Thompson School led the national anthem through a video recording.

Chair Bolger acknowledged the traditional territories and oral practices of the Treaty 7 Nations, including the Siksikaitsitapi, comprised of the Siksika, the Kainai, the Piikani, and the Amskapi Piikani Nations. We acknowledge the Tsuut’ina Nation, the Îyârhe Nakoda, comprised of the Chiniki, Bearspaw, and Goodstoney Nations, the Métis Nation within Alberta, and all people who make their homes in the Treaty 7 region of southern Alberta. This land on which we gather is traditionally known as Moh’kinstsis, Guts’ists’i, Wichîspa, and otôskwanihk.



As a learning organization, we are committed to advancing the Truth and Reconciliation Calls to Action focused on Education for ReconciliACTION.

Oki, Dādánast'áda, Âba Wathtec, Tânisî, Taanishi, bonjour, hello, and welcome, from Chair Bolger, to all staff, union representatives, and members of the public in attendance at the meeting.

2 | **CONSIDERATION/ APPROVAL OF AGENDA**

P. Minor, Corporate Secretary, noted that no agenda change requests were received.

MOVED by Trustee Dennis:

THAT the Board of Trustees approves the agenda for the Regular Meeting of November 26, 2024, as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

3.1 **ASBA Innovation and Excellence Award**

Chair Bolger introduced the award, highlighting receipt of the 2024 Alberta School Boards Association (ASBA) School Board Innovation and Excellence Award for CBE's groundbreaking work on Level Up Calgary, celebrating the CBE's dedication to innovation, collaboration, and student engagement. She provided further highlights on Level Up Calgary and expressed appreciation to Chief Superintendent Pitman for her implementation of this program when she served as Superintendent of School Improvement.

4 | **RESULTS FOCUS**

There were no reports or presentations.

5 | **OPERATIONAL EXPECTATIONS**

There were no reports or presentations.

6 | **PUBLIC COMMENT**

There were no public comments.

7 | **MATTERS RESERVED FOR BOARD INFORMATION**

There were no reports or presentations.

8 | **MATTERS RESERVED FOR BOARD DECISION**



8.1 2023-24 Year End Financial Results and Audited Financial Statements

Trustee Dennis, Chair of the Board of Trustees' Audit & Risk Committee, introduced the report, noting the financial statements before the Board today have been reviewed by the Audit & Risk Committee and external auditors from KPMG, ensuring accuracy and transparency.

Chief Superintendent Pitman commented on the report, noting the fiduciary and strategic duties of the Board of Trustees; the deployment of public funds to provide public education to over 141,000 students last year; evidence of prudent use of resources across the system to meet Alberta Education requirements and align with the Board of Trustees priorities and goals; balancing the needs of students with available resources; the overall success in meeting budget plans; and the impact of high enrolment, increased student complexity, and high school utilization rates.

Superintendent Grundy provided highlights on the financial statements for the fiscal year from September 1, 2023 to August 31, 2024, noting mechanisms that provide assurance to the Board of Trustees that the data provided is complete, accurate, and presented fairly; compliance with direction and requirements of the Board of Trustees, Alberta Education, and the Public Sector Accounting Standards Board; the services of independent and external auditors from KPMG; the work of the Board of Trustees' Audit & Risk Committee; the impact of enrolment growth, increasing student complexity, and increasing school utilization across the system; revenue increases in step with enrolment growth, including an enhanced enrolment growth grant; low per-student funding that remains below the 2018-19 school year level of funding; the impact of inflation and increased hiring costs; increases in expenditures; the annual operating deficit; the reduction in accumulated surplus from operations (ASO); continued focus on maximizing dollars directed to classrooms; and the overall sound financial position of the CBE.

Administration responded to trustee questions on matters from the report including deferred maintenance of aging infrastructure; facility capital amortization estimated useful lifespan of school buildings; funding and expenditures for school nutrition; impacts of inflation; capital reserves; fit-up-funding for the opening of new schools; accumulated surplus from operations (ASO); impact of the plans to rebuild ASO on classrooms and students; the role of CBE energy manager and the impact of comprehensive energy management and reduction strategies; uncollectable accounts; transportation and lunch room fee waivers; transportation costs; and impacts of future transportation plans on lunchroom supervision programs in grades 6-9 middle/junior high schools.

Chair Bolger called for a motion.

MOVED by Trustee Dennis:

THAT the Board of Trustees approves the Financial Results of the Calgary Board of Education for the year ended August 31, 2024, including the Audited Financial Statements for the year ended August 31, 2024 and the Independent



Auditors' Report dated November 26, 2024 for submission to the Minister of Education.

In debate of the motion, trustees made comments on the work of external committee member volunteers and in-house financial experts; the impacts on the day-to-day learning of thousands of students; confidence in the fairness and accuracy of the financial statements; maximizing funding to students; confidence in management of resources; future sustainability at current funding levels; and impacts of enrolment growth, increased student complexity, and increased utilization.

Chair Bolger called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

8.2 Annual Education Results Report 2023-2024

Chief Superintendent Pitman introduced the report, providing context for the report including the reflection of data from the 2023-2024 school year and the 2021-2024 Education Plan; the ongoing impacts of social change following COVID-19 and the influx of new-to-Canada students and families; record enrolment growth and increased numbers of students with learning complexities and English as an additional language; the introduction of new K-6 curriculum; changes to provincial assessments; the introduction of four foundational frameworks that continue to guide the work of the CBE; responsive professional development; and strategic allocation of resources. She highlighted results data from the report that evidence the success of CBE students on both diploma exams and provincial achievement tests (PATs); the prioritization of supports and services to students; the commitment to continuous improvement; the priority to increase student engagement; and the use of this data to further inform development of the 2024-2027 Education Plan.

Superintendent Nelson provided further context for the report, noting the evidence-based demonstration of CBE's continued progress towards the achievement of key outcomes and that the requirements of Alberta Education and the CBE Education Plan 2021-2024 were met; the alignment of next steps towards continued improvement with the 2024-2027 Education Plan; and the analysis of data from both local and provincial measures. He commented on provincial assessment results that outperformed overall provincial results; increased attendance rates; improved levels of achievement in mathematics and English language arts; identified areas for targeted supports and services for all students; professional learning and supports for staff; and targeted school-based supports for students who self-identify as Indigenous.

Superintendent Turner provided further highlights from the report, including the analysis of both perception data and quantitative data in the area of people excellence; identified areas of focus, including building capacity and supporting staff in professional learning and wellbeing; workforce planning; collaborative partnerships; dual credit opportunities; the continued cultivation of relationships with local Indigenous communities; and



strategic resource allocation to support student success, including improved access to specialized supports and technology for complex learners.

Chief Superintendent Pitman provided additional comments on the progress in each of our schools and across all cohort student groups; the significant change in the student population in the past three years; and noted areas of focus moving forward to maximize progress and improvement.

Administration responded to trustee questions on matters from the report including changes in student cohort demographics, student attendance and absenteeism; impact of professional learning and development; celebration of student success; response rates for the Alberta Educational Assurance parent survey; school development plans; school counsellor staffing; data that informs resource allocation; three-year high school completion rate decrease; staff absenteeism and well-being; access to supports and services; data interpretation; diploma exam data for students who self-identify as Indigenous; and continuous improvement practices.

Recessed: 1:09 p.m.

Reconvened: 1:14 p.m.

Chair Bolger called for a motion.

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees approves the Annual Education Results Report 2023-2024 and authorizes its submission to Alberta Education.

In debate of the motion, trustees made comments on CBE student achievements; improvement in attendance rates; CBE's dedication to student success, academic rigor and continuous improvement; the comprehensiveness of the report; data literacy; the continued impact of COVID-19 on a generation of students; and connecting the work of the CBE to support student success.

Chair Bolger called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

8.3 Board Meeting Minutes

Chair Bolger noted the October 15, 2024 Regular Meeting minutes are on the agenda for decision instead of being on the consent agenda, as is the normal process, pursuant to Section N912(b) of the Board Meeting Procedures, which states that any Trustee who is absent from a Board of Trustees' meeting is not entitled to vote on the adoption of the minutes arising from the meeting. As such, Trustee May will abstain from voting on the approval of the minutes from the October 15, 2024 Regular Meeting.

MOVED by Trustee Hack:



THAT the Board of Trustees approves the minutes of the Regular Meeting held October 15, 2024, as submitted.

The motion was
CARRIED.

Abstained: Trustee May

9 | **CONSENT AGENDA**

9.1 **Items Provided for Board Decision**

9.1.1 OE-4: Treatment of Employees – Annual Monitoring

THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-4: Treatment of Employees.

9.1.2 Meeting Minutes

- Regular Meeting held September 24, 2024
- Regular Meeting held October 29, 2024

THAT the Board of Trustees approves the Minutes of the Regular Meeting held September 24 and October 29, 2024.

9.2 **Items Provided for Board Information**

9.2.1 Correspondence Report

9.2.2 2023-24 Fourth Quarter Budget Variance Report

Chair Bolger noted the public portion of this meeting is now adjourned; and, that the Board would reconvene in private to discuss one legal, three land, two labour and two strategic planning matters. She stated the next public Board meeting is on Tuesday, December 17, 2024.

Recessed: 1:24 p.m.

Reconvened: 1:51 p.m.

10 | **PRIVATE SESSION**

K.A. Fenney acknowledged she was alone and in a location that no other person could hear her or any part of this meeting.

Motion to Move In Camera

MOVED by Trustee Dennis:



Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, November 26, 2024 be considered at a private session; therefore, be it

Resolved, **THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was
CARRIED UNANIMOUSLY.

Motion to Move Out of In Camera

MOVED by Trustee Dennis:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Close:

THAT, subject to Ministerial approval, the Board of Trustees approves registration of a dry pond Utility Right of Way Agreement on school lands.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Dennis:

THAT the Board of Trustees authorizes the Chair to correspond with the Minister of Education regarding registration of the Utility Right of Way Agreement, as provided in Attachment I to the report.

The motion was
CARRIED UNANIMOUSLY.

11 | **TERMINATION OF MEETING**

The meeting terminated at 4:45 p.m.

