

## CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the "Board") held in the Multipurpose Room, Education Centre, 1221 8 Street SW, Calgary, Alberta on Tuesday, November 29, 2011 at 3:00 p.m.

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee P. Cochrane, Chair  
Trustee C. Bazinet  
Trustee J. Bowen-Eyre  
Trustee L. Ferguson  
Trustee P. King  
Trustee G. Lane  
Trustee S. Taylor

#### Administration:

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. D. Stevenson, Deputy Chief Superintendent of Schools  
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Mr. J. Johnston, Superintendent, Human Resources  
Ms. D. Lewis, Superintendent, Learning Services  
Ms. D. Meyers, Superintendent, Finance & Supply Chain Services  
Mr. R. Peter, Chief Communications Officer  
Ms. L. Safran, General Counsel and Corporate Secretary  
Ms. J. Barkway, Office of the Corporate Secretary  
Ms. B. Selanders, Acting Executive Assistant to Trustees  
Ms. H. Numrich, Recording Secretary

### CALL TO ORDER

Chair Cochrane called the meeting to order at 3:00 p.m. Chair Cochrane noted that the first item on the agenda was placed first in respect for the guests that would be attending the meeting for discussion of that item.

### MOTION TO MOVE IN-CAMERA

MOVED by Trustee King:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, Tuesday, November 29, 2011, be considered at an in-camera session; therefore, be it

*Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.*

The motion was  
CARRIED.

In Favour: Trustee Bowen-Eyre  
Trustee Ferguson  
Trustee King  
Trustee Cochrane  
Trustee Lane  
Trustee Taylor

Opposed: Trustee Bazinet

**MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee Bowen-Eyre:

**THAT the Regular Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

**MOTIONS TO ACTION IN-CAMERA RECOMMENDATIONS**

MOVED by Trustee Taylor:

**THAT the Board of Trustees:**

- 1) receives for information the following documents, as attached:
  - a) the draft *Financial Statements and Statistical Information for the year ended August 31, 2011*, including the Auditors' Report thereon, dated December 6, 2011; and
  - b) the draft *Audited Financial Statements* including the Auditors' Report thereon, dated December 6, 2011, and including the *Unaudited Schedules to the Financial Statements for the year ended August 31, 2011*; and
  - c) *KPMG's Audit Findings Report to the Audit Committee, for the year ended August 31, 2011*, which includes:
    - i) correspondence from KPMG, dated December 6, 2011 re: the relationships between the CBE and KPMG LLP (Independence Letter);
    - ii) management representation letter dated December 6, 2011; and
    - iii) KPMG's management letter and administrative responses relating to matters identified in the conduct of the audit examination dated December 6, 2011; and
  - d) the draft Minutes of the Audit Committee meeting held on November 17, 2011; and
- 2) requests that management provides an update to the Board and to the Audit Committee on all actions recommended by the Auditor in the Audit Findings Report. Such report to be provided by March 31, 2012; and
- 3) considers the *Financial Statements and Statistical Information* and the *Audited Financial Statements*, including the Auditors' Reports thereon and the *Unaudited Schedules to the Financial Statements for the year ended August 31, 2011*, at the December 6, 2011 Regular Meeting of the Board, public agenda.

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Taylor:

*BE IT RESOLVED,*

**THAT the Board of Trustees receives the Alberta School Boards Association (ASBA) Zone 5 Representative Report November 4, 2011, for information.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

**THAT the Board of Trustees recommends:**

- 1. THAT this is not an appropriate time for the Advocacy Committee to send a letter to all Area MLA's; and**
- 2. THAT the ASBA should have a single advocacy issue across the province.**

The motion was  
CARRIED.

In Favour: Trustee Bowen-Eyre  
Trustee Ferguson  
Trustee King  
Trustee Cochrane  
Trustee Lane

Opposed: Trustee Taylor  
Trustee Bazinet

MOVED by Trustee Ferguson:

**THAT the Board of Trustees recommends that community engagement is a necessary part of every governance model and that Trustee Taylor be authorized to communicate all of the above decisions at the ASBA Zone 5 meeting.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

**THAT the Board of Trustees receives for information the Minutes of the Board Evaluation Committee meeting held November 16, 2011, as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Bowen Eyre:

**THAT the Board of Trustees approves that the 515 Macleod Trail SE property be sold in accordance with terms of the Letter of Intent as provided by the purchaser identified in the meeting, subject to receiving appropriate Ministerial approval.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

**THAT the Board of Trustees approves the recommendations regarding the Human Resources Master Services Agreement as amended in the meeting of November 29, 2011.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Lane:

**THAT the Board of Trustees approves that administration purchase Oracle financials software from Oracle Canada as outlined in the report of November 29, 2011.**

The motion was  
CARRIED UNANIMOUSLY.

Chair Cochrane declared the following items on the Consent Agenda approved as presented:

**THAT the Board of Trustees receives the Labour Relations Update report for information and for the record.**

**THAT the Construction Projects Status Report be received for information and for the record; and**

**THAT the information in Attachments I, II and IV be authorized for public release.**

**THAT the Board of Trustees approves Montgomery School property be declared permanently surplus to Calgary Board of Education requirements; and**

**THAT the Board of Trustees approve Administration request for Ministerial approval to sell the Montgomery School property.**

**THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:**

- **Memorandum dated November 14, 2011 to Superintendents' Team and copied to Trustees from Chief Superintendent N. Johnson regarding coverage during her absence from November 20, 2011 – November 27, 2011.**
- **Correspondence dated November 7, 2011 to Trustees from Chief Superintendent N. Johnson and Board of Trustees response dated November 15, 2011. (limited distribution)**
- **Correspondence dated November 8, 2011 to Mr. J. Moreau from Professional Standards, Alberta Education regarding a Board of Reference case. (limited distribution)**

**THAT the Chief Superintendent's Update report be received for information.**

MOVED by Trustee Taylor:

**THAT the Board of Trustees approves the recommendation of the general program name "All Boys Program" for the new Calgary Board of Education alternative program.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Taylor:

**THAT, with reference to the All Boys Program, the Board of Trustees approves the addition of specific school site location to the general program name, as determined appropriate by administration.**

The motion was  
DEFEATED.

In Favour: Trustee Lane

Opposed: Trustee Bowen-Eyre  
Trustee Ferguson  
Trustee King  
Trustee Cochrane  
Trustee Taylor  
Trustee Bazinet

MOVED by Trustee King:

*BE IT RESOLVED,*

**THAT the Board of Trustees responds as follows to the ASBA:**

**That ASBA rejoins CSBA only if “value for money” and operational practice issues can be resolved.**

The motion was  
CARRIED.

In Favour: Trustee Bowen-Eyre  
Trustee Ferguson  
Trustee King  
Trustee Lane  
Trustee Taylor  
Trustee Bazinet

Opposed: Trustee Cochrane

MOVED by Trustee Bowen-Eyre:

**That The Calgary Board of Education Board of Trustees is not willing to support a special 2% membership fee levy to cover costs associated with ASBA participation in CSBA; and**

**That the Board authorizes public release of the report.**

The motion was  
CARRIED UNANIMOUSLY.

### **ADJOURNMENT**

Chair Cochrane declared the meeting adjourned at 8:12 p.m.

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Chair

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Office of the Corporate Secretary  
November 29, 2011