

CALGARY BOARD OF EDUCATION

Minutes of the Organizational Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta, on Tuesday, October 26, 2010 at 5:00 p.m.

Board of Trustees:

Trustee C. Bazinet
Trustee J. Bowen-Eyre
Trustee P. Cochrane
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Ms. C. Faber, Superintendent, Learning Innovation
Mr. J. Johnston, Superintendent, Human Resources
Ms. D. Lewis, Superintendent, Learning Support
Ms. D. Meyers, Superintendent, Finance & Business Services
Mr. R. Peden, General Counsel and Corporate Secretary
Ms. J. Barkway, Assistant Corporate Secretary
Ms. S. Wasylyshyn, Executive Assistant to the Trustees
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Ms. J. Minifie, Calgary Board of Education Staff Association

Action By:

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Mr. R. Peden, Corporate Secretary, assumed the chair as Chairman pro tem and called the meeting to order at 5:00 p.m. Madi and Gabi, both grade 12 students from the Performing and Visual Arts program at Central Memorial High School, led in the singing of the national anthem. Mr. Peden welcomed representatives from the aforementioned organizations and members of the public.

2.0 CONSIDERATION/APPROVAL OF AGENDA

MOVED by Trustee Cochrane:

THAT the Agenda for the October 26, 2010 Organizational Meeting of the Board of Trustees be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

On behalf of the Calgary Board of Education administration, staff, students and stakeholders, Mr. Peden expressed gratitude and appreciation to the outgoing Board for their commitment, dedication and their significant contributions and efforts over the past year. He specifically acknowledged Mr. G. Dirks and Ms. K. Kryczka for their support and advocacy, leadership and devotion in their prior role as Trustees.

Mr. Peden welcomed the new Trustees, and the returning Trustees whom he thanked for so ably serving the Calgary Board of Education with dignity and grace for years gone by. He noted that a great organization needs effective leadership, dedicated to its missions and values. The Calgary Board of Education has been extremely fortunate to have had the benefit of exceptional leadership from our Board of Trustees over recent years.

3.0 ELECTION RESULTS

3.1 Reading of Election Returns as Certified by the Returning Officer

Mr. Peden referred to the Official Election Results of the October 18, 2010 election as declared by the Returning Officer of the City of Calgary. A document entitled "Declaration of Election Results" was submitted for the record (attached to the official copy of these Minutes). Mr. Peden noted that the following are the election results for Public School Trustees held on Monday, October 18, 2010:

Wards 1 & 2	Joy Bowen-Eyre duly elected with votes received of 5,732
Wards 3 & 4	Lynn C. Ferguson duly elected with votes received of 24,461
Wards 5 & 10	Pamela Lynn King duly elected with votes received of 11,075
Wards 6 & 7	George Stewart Lane duly elected with votes received of 14,526
Wards 8 & 9	Patricia Joan Cochrane duly elected with votes received of 15,226
Wards 11 & 13	Sheila Leslie Taylor duly elected with votes received of 6,817
Wards 12 & 14	Carol Anne Bazinet duly elected with votes received of 13,766

Mr. Peden congratulated Trustees and wished them every success as a Board of Trustees over the next three years.

3.2 Declaration of Legally Constituted Board

Mr. Peden stated that, pursuant to the *School Act* each Trustee at the Swearing-in ceremony held earlier in the day, did swear and subscribe to the Oath of Office, and based on the election results as certified by the Returning Officer of The City of Calgary, this Board is hereby declared legally constituted for the three-year term commencing with this Organizational meeting:

Joy Bowen-Eyre	Wards 1 and 2
Lynn Ferguson	Wards 3 and 4
Pamela King	Wards 5 and 10
George Lane	Wards 6 and 7
Pat Cochrane	Wards 8 and 9
Sheila Taylor	Wards 11 and 13
Carol Bazinet	Wards 12 and 14

4.0 NOMINATIONS

4.1 Nominations for and Election of Chair of the Board

Mr. Peden called for nominations for the position of Chair of the Board of Trustees for the 2010-2011 term of office.

Trustee King nominated Trustee Cochrane. Mr. Peden called two more times for nominations for the position of Chair. There were no further nominations. Trustee Cochrane confirmed that she would let her name stand for Chair.

Trustee Cochrane was declared elected by acclamation, and was congratulated and welcomed as the Chair of the Board of Trustees. Chair Cochrane assumed the Chair. She expressed her appreciation to Trustees for entrusting her the honour of serving as Chair and she stated that she would serve our students and our Board to the best of her abilities.

4.2 Nominations for and Election of Vice-Chair of the Board

Chair Cochrane called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Taylor nominated Trustee Ferguson for Vice-Chair. Chair Cochrane called two more times for nominations for the position of Vice-Chair. There were no further nominations. Trustee Ferguson confirmed that she would let her name stand for Vice-Chair.

Trustee Ferguson was declared elected by acclamation. Trustee Ferguson expressed her gratitude for the support of Trustees and she pledged to work towards the mission, the vision and the values of the Calgary Board of Education.

4.3 Roster for Second Vice-Chair

MOVED by Trustee Lane:

THAT the roster for Second Vice-Chair be approved as follows:

November/December 2010	Trustee King
January/February 2011	Trustee Bowen-Eyre
March/April 2011	Trustee Taylor
May/June 2011	Trustee Bazinet
July/August 2011	As Available
September/October 2011	Trustee Lane

The motion was
CARRIED UNANIMOUSLY.

5.0 ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP, AND LIAISON LINKS

5.1 Establishment of Committees (including powers, duties and membership)

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees approves the continued functioning of the following committees as well as their Terms of Reference:

- **Audit Committee**
- **Board Evaluation Committee**
- **School Naming Committee (ad hoc)**
- **Trustee Remuneration Committee**

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

THAT the Board of Trustees approves the following Trustee appointments to Board of Trustees' Committees:

- | | <u>Trustee Membership – Chair</u> |
|---|---|
| • Audit Committee: | Trustee Bazinet (Chair)
Trustee King |
| • Board Evaluation Committee: | Trustee Bowen-Eyre (Chair)
Trustee Taylor |
| • School Naming Committee (ad hoc) | Chair or Vice-Chair of Board &
Ward Trustee (as Chair of
Committee) as required |
| • Trustee Remuneration Committee: | Trustee Lane (Chair)
Trustee Cochrane |

The motion was
CARRIED UNANIMOUSLY.

5.2 Appointment of Trustees to Liaison Responsibilities

MOVED by Trustee King:

THAT the appointment of Trustees to liaison responsibilities be approved, as follows:

- a. **Staff Relations Groups including:**
- | | |
|---|--------------------|
| Alberta Teachers' Association/Calgary
Board of Education Interpretation
Committee and Liaison Committee | Trustee Bowen-Eyre |
| Calgary Board of Education Staff
Association Mutual Interest Board | Trustee King |
- b. **Calgary Association of Parents and School
Councils** Trustee Taylor
- c. **Alberta School Boards Association**
- | | |
|--------------------------------|------------------|
| • Board of Directors | Trustee Ferguson |
| • Board of Directors Alternate | Trustee Cochrane |
| • Zone 5 Director | Trustee Bazinet |
- d. **imagineCALGARY Steering Committee** Trustee Lane
- e. **EducationMatters** (governors serve 3-year terms,
unless the Board decides otherwise)
- | | |
|-----------------------------------|--------------|
| • New 3-year term (to Oct. 24/13) | Trustee Lane |
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The motion was
CARRIED UNANIMOUSLY.

6.0 SCHEDULE OF BOARD MEETINGS AND ANNUAL AGENDA

MOVED by Trustee Ferguson:

1. **THAT the Board of Trustees approves the Schedule of Regular Board Meetings, including the date, time and place, for November 2010 to October 2011 as follows:**

PUBLIC AGENDAS	PRIVATE AGENDAS
<u>5:00 p.m. to 8:00 p.m.</u>	<u>3:00 p.m. to 6:00 p.m.</u>
November 2, 2010	
November 30, 2010	November 16, 2010
December 7, 2010	
January 4, 2011	
January 18, 2011	January 25, 2011
February 1, 2011	
February 15, 2011	February 22, 2011
March 1, 2011	
March 15, 2011	March 22, 2011

PUBLIC AGENDAS
5:00 p.m. to 8:00 p.m.

PRIVATE AGENDAS
3:00 p.m. to 6:00 p.m.

April 5, 2011
April 19, 2011

April 26, 2011

May 3, 2011
May 17, 2011

May 24, 2011

June 7, 2011
June 21, 2011

June 28, 2011

September 6, 2011
September 20, 2011

September 27, 2011

October 4, 2011
October 18, 2011

*Next Organizational Meeting proposed for October 18, 2011, at 5:00 p.m., prior to commencement of the Regular Meeting.

Meetings will be held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta.

2. **THAT the Board of Trustees approves the amended GP-4E: Annual Agenda Planning, in the form as submitted with the agenda for the Organizational Meeting held October 26, 2010.**

The motion was
CARRIED UNANIMOUSLY.

7.0 DELEGATION OF AUTHORITY RESOLUTION (B-4E)

MOVED by Trustee King:

Be it Resolved,

- A. **THAT the Board of Trustees rescinds the Board of Trustees' December 4, 2007 resolution on delegation of authority.**
- B. **THAT, pursuant to its powers under section 61 of the *School Act*:**
 1. **The Board of Trustees delegates to the Chief Superintendent, including the power to sub-delegate thereafter, the power to do any act or thing or exercise any power that the Board may or is required to do or exercise except:**
 - (a) **those matters which, in accordance with section 61(2) of the *School Act*, cannot be delegated;**
 - (b) **the power to terminate the services of a teacher or to terminate a contract of employment of a teacher;**
 - (c) **the power under section 107(4) of the *School Act* to suspend a teacher from the performance of a teacher's duties in accordance**

- with the notice where a teacher has been served with a notice of termination of a contract of employment;
- (d) the appointment of an auditor under section 146 of the *School Act* and the examination of the auditor's report under section 150 of the *School Act*; and
 - (e) those specific matters and decisions reserved to the Board of Trustees in its governance policies (i.e., Ends, Executive Limitations, Board-Chief Superintendent Linkages and Governance Process policies).
2. The Board of Trustees delegates only to the Chief Superintendent, without the power to sub-delegate thereafter:
- (a) the power under section 105(1) of the *School Act* to suspend a teacher from the performance of the teacher's duties when the Chief Superintendent has reasonable grounds for believing that the teacher has been guilty of gross misconduct, neglecting the teacher's duty or refusing or neglecting to obey a lawful order of the board;
 - (b) the power under section 105(2) of the *School Act* to suspend a teacher from the performance of the teacher's duties without prior notice if the Chief Superintendent is of the opinion that the welfare of students is threatened by the presence of the teacher; and
 - (c) the power under section 107(1)(b) of the *School Act* to terminate a designation of a teacher made pursuant to section 19, 95 or 96 of the *School Act*.
3. With respect to the powers specified in Paragraphs B.2 (a) and (b) above, the Board of Trustees requires the Chief Superintendent to:
- (a) advise the Board of Trustees forthwith in writing of any suspension directed pursuant to such delegated power;
 - (b) advise the affected teacher forthwith in writing of the reasons for the suspension of the teacher; and
 - (c) forward a copy of the notice of suspension together with a written statement of the facts alleged, to the Board of Trustees and to the Minister.
4. No decision of the Chief Superintendent to suspend the services of a teacher, or to terminate a designation made pursuant to section 19, 95 or 96 of the *School Act*, may be appealed to the Board of Trustees.
- C. THAT, pursuant to its powers under section 61 of the *School Act* and section 95 of the *Freedom of Information and Protection of Privacy Act*, the Board of Trustees designates the Chief Superintendent as head of the Calgary Board of Education for purposes of the *Freedom of Information and Protection of Privacy Act*.

- D. THAT, pursuant to its powers under section 9 of the *Student Record Regulation*, the Board of Trustees designates the Chief Superintendent to be responsible for ensuring that the policies and procedures established by the Board of Trustees relating to student records and to information referred to in section 3 of the *Student Record Regulation* comply with the *Student Record Regulation* and the *Freedom of Information and Protection of Privacy Act*.**
- E. THAT, pursuant to its delegation of authority specified in Paragraph B. above, and in accordance with section 123 of the *School Act*, the Board of Trustees resolves to establish the appeal procedures set out in the Chief Superintendent's Administrative Regulations or Chief Superintendent's Directives, including:**
- 1. Administrative Regulation 1090 – Long Range Student Accommodation Planning Process;**
 - 2. Administrative Regulation 3003 - Special Education;**
 - 3. Administrative Regulation 3013 - Program Issues and Challenges;**
 - 4. Administrative Regulation 3017A - Admission of Students;**
 - 5. Administrative Regulation and Procedures 3018 – Promotion and Pupil Placement;**
 - 6. Administrative Regulation 3081 - Staff and Resource Allocation Decisions;**
 - 7. Administrative Regulation 4027.2 - Personal and Sexual Harassment;**
 - 8. Administrative Regulation 5007 - Community Concerns and Complaints;**
 - 9. Administrative Regulation 6001 - School Discipline;**
 - 10. Administrative Regulation 6093 - Fourth Year of High School;**
 - 11. Administrative Regulation 6095 - Transportation of Students;**
 - 12. Administrative Regulation 7006 - Student Fees;**
 - 13. any other student appeal procedures set out in the Chief Superintendent's Administrative Regulations or Chief Superintendent's Directives; and**
 - 14. any future student appeal procedures set out in the Chief Superintendent's Administrative Regulations or Chief Superintendent's Directives as long as the Chief Superintendent gives notice in writing to the Board of Trustees prior to the approval of such by the Chief Superintendent.**

The motion was
CARRIED UNANIMOUSLY.

8.0 ADJOURNMENT

Chair Cochrane declared the meeting adjourned at 5:17 p.m.