

## **CALGARY BOARD OF EDUCATION**

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta on Tuesday, May 3, 2011 at 5:00 p.m.

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee P. Cochrane, Chair  
Trustee C. Bazinet  
Trustee J. Bowen-Eyre  
Trustee L. Ferguson  
Trustee P. King  
Trustee G. Lane  
Trustee S. Taylor

#### Administration:

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. E. Heeger, on behalf of Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Mr. J. Johnston, Superintendent, Human Resources  
Ms. D. Lewis, Superintendent, Learning Support  
Ms. D. Meyers, Superintendent, Finance & Business Services  
Mr. R. Peden, General Counsel and Corporate Secretary  
Mr. R. Peter, Chief Communications Officer  
Ms. J. Barkway, Director, Client Services, Legal Affairs  
Ms. D. Doll, Assistant Corporate Secretary  
Ms. S. Wasylyshyn, Executive Assistant to the Trustees  
Ms. H. Numrich, Recording Secretary

#### Stakeholder Representatives:

Mr. B. Anderson, Canadian Union of Public Employees, Local 40  
Ms. J. Regal, Alberta Teachers' Association, Local 38  
Ms. A. Guinn, Calgary Association of Parents and School Councils  
Ms. F. Schmidt, Calgary Association of Parents and School Councils

### **1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Cochrane called the meeting to order at 5:00 p.m. and choir students from Panorama Hills School led in the singing of the national anthem. Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations. She also recognized and welcomed the attendance of Mr. K. Fawcett, MLA, Calgary North Hill.

### **2.0 CONSIDERATION/APPROVAL OF AGENDA**

Ms. D. Doll noted the following proposed changes to the Agenda: On Agenda Item 5.3 there would be a response to a public question posed on April 19, 2011, as well as four new public questions. One stakeholder report would be added under Agenda Item 5.4. In addition,

Action By

Action By:

Administration requested that Item 6.1 be pulled from the Agenda, and there was a revised report circulated for Item 9.1.4 that was pulled from the Consent Agenda.

MOVED by Trustee Ferguson:

**THAT the Agenda for the Regular Meeting of May 3, 2011, be approved as submitted, subject to the changes noted by the Assistant Corporate Secretary.**

The motion was  
CARRIED UNANIMOUSLY.

### **3.0 SCHOOL/SYSTEM PRESENTATIONS**

#### **3.1 Panorama Hills School – Ends 4**

Area Director, Ms. S. Church provided introductory comments and welcomed Principal D. Unruh and Panorama Hills School students to the boardroom. She noted that the school opened in August, 2009 for Kindergarten to grade four students. Katherine, a grade two student, shared her own story of personalized learning and introduced a DVD newscast created by Panorama Hills School students. The DVD showcased their understanding of personal development by providing examples of students achieving their goals, engaging in self assessment, recognizing their strengths, interests, areas of growth, solving problems and taking on challenges. Ziyen, a grade three student, concluded the presentation sharing of his own personal development and of his many future goals and aspirations. Trustee Ferguson expressed her appreciation, on behalf of the Board of Trustees, for a very entertaining presentation that clearly demonstrated their understanding of personal development through their outstanding skills, knowledge, confidence and continuous striving to be the best that they can be.

### **4.0 HONOURS AND RECOGNITIONS**

#### **4.1 Excellence in Teaching Awards**

Chair Cochrane provided preliminary comments about the origin of the Excellence in Teaching Awards, which are presented and sponsored by Alberta Education. The 2011 awards recognized 135 creative and innovative teachers as semi-finalists for their exceptional work in Alberta's Kindergarten to grade 12 classrooms. They were selected from 326 nominations.

Trustees read the nominator quotes related to the semi-finalists in their respective wards and provided some additional personal comments. Trustees presented the following teachers with certificates of recognition and tokens of appreciation:

- Ms. N. Blum, MidSun School
- Ms. A. Belseth, MidSun School
- Ms. S. Rogers, Dr. E.P. Scarlett High School
- Mr. P. Mulloy, Central Memorial High School

Action By:

- Mr. C. Hales, Central Memorial High School
- Ms. A. Gardner, Henry Wise Wood High School
- Mr. D. Grassick, Rideau Park School
- Mr. R. Nixon, Western Canada High School
- Ms. L. Hogue, William Aberhart High School
- Ms. A. Kollias, Glenbrook School
- Ms. A. Cunningham, Belfast School
- Mr. P. Field, Colonel Sanders School
- Ms. L. Element, James Fowler High School
- Ms. E. Wong, Bowness High School

Ms. F. Radsma, Varsity Acres School; Mr. M. Janmohamed, Centennial High School and Mr. M. Fortin, Western Canada High School, were also recognized as finalists, but were not in attendance for the recognition and presentation.

Chair Cochrane noted that a short recess would be taken to enjoy refreshments on the plaza.

Recessed: 6:07 p.m.

Reconvened: 6:30 p.m.

## **5.0 PUBLIC CONVERSATION AND INFORMATION**

### 5.1 Report from the Chair and Trustees

- Trustee King attended a drama production at Forest Lawn High School entitled *Jesus Christ Superstar*, a presentation by numerous schools entitled *Pride in the Properties* at the Jubilee Auditorium and sponsored by EducationMatters, a career fair at Jack James High School and a citizenship ceremony at Abbeydale School. She commented on the outstanding productions and noted that students are encouraging and supporting each other.
- Trustee Lane reported that he had attended a joint production of the Calgary Stampede Board and A.E. Cross School where Mr. R. Hansen was introduced as the 2011 Stampede Parade Marshall. He also attended a citizenship ceremony at Senator Patrick Burns School where 105 people became Canadian citizens.

### 5.2 Report from the Chief Superintendent

Chief Superintendent N. Johnson commented on the following:

- This is Education Week. The CBE focuses on educating tomorrow's citizens today. She expressed appreciation for the many people who contribute to this including staff, parents, students, trustees, business partners and community members. She noted that the Excellence in Teaching Awards is a great way to celebrate.
- An e-mail was received from a parent and co-president of the Gifted and Talented Education (GATE) Parent Association, expressing appreciation for the GATE program review, commenting that they were

Action By:

pleased with the outcome, and that it was a pleasure to work with Administration on this, and that they felt that their voices were heard.

- Item 6.1 – 2011/2012 Transportation Fee Schedule  
Chief Johnson read the following statement for the record:

*"Some trustees have identified a possible pecuniary interest with respect to transportation fees and ongoing budget discussion and decisions. Administration is working on a process that will maximize the opportunity for involvement of trustees in these discussions. In order to maintain consistency of process relating to these matters moving forward, Administration requested that this report be pulled from the Agenda. It is intended that the report will be placed on the May 24 public Agenda prior to tabling of the preliminary operating budget."*

5.3 Public Question Period

Ms. Doll read the response provided by Administration to the following request from Ms. T. Hurdman at the April 19, 2011 public board meeting into the record as follows:

*"Will you provide a detailed breakdown of everything that is included as Administration expenses and if there are parts of human resources and business and financial services that do not count towards administration, can you please explain which parts are not included and why?"*

Response:

*"April 21, 2011*

*Administrative costs within the CBE are identified in accordance with accounting guidelines endorsed by Alberta Education. The total budgeted administration costs for 2010/2011 is \$39.1 million, or 3.7% of total budget spend. These costs are summarized in the attached table by Service Unit.*

*The remainder of the budgets for these Service Units are classified as system instruction support, operations and maintenance or transportation as applicable, in accordance with the accounting guidelines endorsed by the Province. These guidelines are available on the ASBOA website at:*

*<http://www.asboa.ab.ca/PDF/PAROctober2010.pdf>.*

*Calgary Board of Education  
2010/11 Modified Approved Budget  
(in million \$)*

<i><u>Board and System Administration Block</u></i>	<i><u>Total</u></i>
<i>Board of Trustees</i>	<i>1.7</i>
<i>Chief Superintendent</i>	
<i>Office of the Chief Superintendent</i>	<i>1.6</i>
<i>Communications</i>	<i>1.5</i>
<i>Legal Counsel</i>	<i><u>3.1</u></i>
	<i>6.2</i>

Action By:

<i>Facilities and Environmental Services</i>	<i>0.9</i>
<i>Finance and Business Services</i>	<i>7.9</i>
<i>Human Resources</i>	<i>14.7</i>
<i>Learning Support</i>	<i>0.4</i>
<i>Learning Innovation</i>	<i><u>7.3</u></i>
<i>Total budget</i>	<b><i>39.1</i></b>

The first public question was posed by Ms. L. Shutiak. Ms. Doll confirmed her presence in the boardroom and read the question into the record as follows:

*"Last board meeting, Trustee Taylor gave notice of motion regarding sending a legal opinion provided to trustees to the Minister of Education and the Alberta School Boards Association. This 13-page document led two trustees to declare a pecuniary interest in budget discussions. The legal opinion was paid for by public money, for publicly elected trustees, and contained information of vital interest to every Calgary voter and any parent considering running for trustee. When will the CBE make this legal opinion public and if you won't release it, please explain why."*

Response (read into the record by Mr. R. Peden, General Counsel and Corporate Secretary):

*"I understand this question to relate, in part, to the provision to the Board of Trustees, of a memorandum intended to augment other advice provided and to provide general guidance in relation to matters of pecuniary conflicts of interest. Two initial clarifications are significant in relation to this question. Firstly, the decision by a Trustee to declare a pecuniary interest is a personal decision made by the Trustee alone, informed by that Trustee's own understanding of the School Act and their appreciation of the law based on all information available to them and private and public sector conventions in relation to conflicts of interest. The necessary determination is always fact specific and Trustees alone are able to assess their own particular circumstances in relation to those understandings and in relation to the nature and manner or presentation of matters to the Board of Trustees.*

*Secondly and finally, the provision of legal guidance is often, and typically best, offered on the basis that it is privileged and confidential – this promotes candour and enables open and constructive wide ranging internal dialogue and discussion. It would be inappropriate for anyone, other than the Board of Trustees collectively, to waive the privilege associated with the provision of legal guidance or to discuss publicly the content of such privileged and confidential matters. The fact that a Notice of Motion was given by an individual Trustee does not indicate that any approved action should be undertaken. The Board of Trustees has not authorized release of any privileged and confidential documents.*

*With those clarifications and within those restrictions it is possible to respond that Trustees at the Calgary Board of Education have been*

Action By:

*provided with background relative to the matter of pecuniary conflicts of interest on multiple occasions in multiple forums and, further, have been provided with opportunities to discuss and raise specific questions respecting these matters at information sessions arranged specifically for that purpose. The public is readily able to view and consider the provisions of the School Act relating to pecuniary conflicts of interest as the legislation is in published form and those sections are set forth in the legislation."*

The second public question was posed by Ms. T. Hurdman. Ms. Doll confirmed her presence in the boardroom and read the question into the record as follows:

*"On April 25, the CBE provided a breakdown of how much each service unit contributed to the \$39.1 million dollars in administration expenses for the 2010-2011 operations budget. Can you add in the number of full time employees (FTEs) included in each of these service units that are considered part of administration? Also, excluded from administration expenses was \$5 million dollars from the Office of the Chief Superintendent, \$7.5 million from Human Resources and \$47.5 million from Finance and Business Services. Can you please provide a detailed breakdown of this \$60 million dollars with FTEs, by referencing the specific points in each subsection outlined in the ASBOA accounting guidelines that each portion of this \$60 million would fall under?"*

Ms. Doll noted that Administration is preparing a response to Ms. Hurdman's question that will be provided to her in writing and read into the corporate record at a subsequent public board meeting.

The third public question was posed by Ms. L. Newton. Ms. Doll confirmed her presence in the boardroom and read the question into the record as follows:

*"Could the CBE share any feedback that they have received from the Ministry in regards to the Accountability Framework?"*

Ms. Doll noted that Administration is preparing a response to Ms. Newton's question that will be provided to her in writing and read into the corporate record at a subsequent public board meeting.

A fourth public question was posed by Ms. L. Newton. Ms. Doll read the question into the record as follows:

*"In response to the 2005/2006 Auditor General's Report, Alberta Education set up a Task Force under MLA Janice Saarich, Parliamentary Assistant to the Minister of Education. Out of this 2010 report came a set of best practices to assist trustees and superintendents to improve the efficiency and effectiveness of their financial oversight activities. Could the board go through the list and comment on each of the best practices as they pertain to the Calgary Board of Education."*

Action By:

Ms. Doll noted that Administration is preparing a response to Ms. Newton's question that will be provided to her in writing and read into the corporate record at a subsequent public board meeting.

#### 5.4 Stakeholder Reports

##### 5.4.1. Ms. J. Regal

Ms. Regal announced that the Alberta Teachers' Association, Local No. 38 is sponsoring a rally for public education on May 7, 2011 at 2:00 p.m. at Eau Claire Market. She quoted from a letter that she had sent to invitees in this regard as follows: "Public education is the foundation of our future. It must be nurtured, protected and preserved. It needs predictable, sustained funding in order to survive. Public education has been chronically underfunded to the point of robbing children of the means to achieve their potential of contributing citizens in our community. We need to get the message out, that we must create our future together by investing now for a better tomorrow". Ms. Regal invited all Calgarians to join in raising their voices in support of our children, our students, and our future and expressed her hope to see thousands gathered to make a statement about the importance of funding public education to support our students.

#### 5.5 Trustee Inquiries

There were no Trustee inquiries.

### **6.0 ACTION ITEMS**

There were no action items.

### **7.0 MONITORING AND RESULTS**

#### 7.1 Annual Monitoring Ends 4: Personal Development

Chief Superintendent N. Johnson provided brief introductory comments including the following quote from an article entitled Learning to Love Learning: "For the good of our children, we need to start with the students, not with the subject". She noted that this quote is the foundation of the interpretation of Ends 4. The focus is on personalizing learning so that every student's learning needs are met.

Superintendent Faber provided further introductory comments noting that the report includes 15 measures to demonstrate how the CBE provides each student with the opportunity and means for personal development in and through learning. The results from those measures provide evidence of the achievement of these goals.

Chair Cochrane noted that Trustees must determine whether reasonable progress has been made to the ultimate achievement of this Ends result; that the emphasis is on progress, not compliance.

Trustees posed questions which were addressed by Administration and are summarized as follows:

Action By:

- Several Trustees commented on their difficulty in interpreting the results of the report and in determining whether or not the reasonable interpretation had been met when there were no targets included in the report. Administration responded that results had been provided in previous reports such as Academic Success and the Provincial Achievement Tests and Diploma Results. It was further noted that success can be determined by looking at the measures together.
- Trustees commented that the report was confusing and not clear as to what age group or grades the survey results were taken from. They questioned if younger grades were also included in these results. Superintendent Faber stated that the student survey included high school student data and data from symposium results. A pilot project was conducted with 110 schools last year from Kindergarten to grade 9, as well as three high schools. Next year data will be collected from Kindergarten to grade 12. The schools were given the choice of which of the Ends to focus on. As the data sources mature, it will become easier to judge whether or not the reasonable interpretation has been met.
- A Trustee inquired how it would be determined if any remedial action is necessary and if it is being undertaken, from this report. Superintendent Faber explained that the data would serve as a flag to indicate a closer review. The new approach to monitoring the Ends is to bring all of the data sources together and look at the results from all of the schools as a whole. This is why Ends monitoring is so important, it is built into the school planning processes and discussions at schools in understanding how monitoring and results connect with their work in each school. The Three Year Education Plan addresses how schools will respond. Chief Superintendent N. Johnson added that students are supported by their teachers in the classroom every day in conjunction with parents on areas of concern.
- Student transition years are typically defined from elementary school to junior high and again from junior high to high school. Many of the CBE schools are now middle schools and a Trustee inquired if this had been taken into account in the report. Dr. Kover, System Assistant Principal, Research and Innovation, responded that the majority of CBE schools are in the configuration of Kindergarten to grade 6 and grades 7 to 9. The Provincial Achievement Tests (PAT) scores provide a valid, general source of data to look at transition.
- The learning system referred to under 4.2 on page 7-19 of the report is the CBE's system. The longitudinal study and Alberta Education both track students that drop out of school for more than one year and subsequently return.
- A Trustee inquired how many students access locally developed courses and how registrations are determined. Superintendent Faber responded that these courses are offered to junior and senior high school students and are tracked through the Student Information Registration System (SIRS). Students choose these courses based on their own personal interest.



Action By:

- In regards to challenges and resiliency measured on page 7-18 of the report, a Trustee asked if this is measured for younger students as well as high school students. CBE is in the process of extending the student survey and extending measures to reflect grades 4 to 8. Chief Superintendent N. Johnson stated that these measures are indicated on report cards from as early as Kindergarten currently.
- A Trustee expressed concern that there was evidence that students are aware of the importance of a healthy, active lifestyle; but there was no evidence of how or if they are achieving this. Superintendent Faber responded that students engage in daily physical activity from Kindergarten to grade nine, as well as in health programs and other physical education activities. The number of students registered in high school physical education and outdoor education classes is also known. This monitoring report focused on the outcomes of those activities, rather than input. Wellness education is in the process of being implemented and will provide a further source of data in future reports.

An error was noted on page 7-15, Result 2.3. Physical Education 10 is a required course. The report should read: *Physical Education 20 and 30 are included as courses of choice.*

- An error was noted on page 7-21 of the report under Result 5.2. The results from grades 6 and 9 Provincial Achievement Tests (PAT's) are of 2009/2010, not 2008/2009.
- Dr. Kover replied to a Trustee question regarding the student results comparisons. The student course mark and the PAT results are reviewed together. The comparison was done on the same cohort of students moving from junior high to high school. Evidence has shown that course work often scores higher than PAT's and a combined course mark and PAT are often used, but not necessarily reflected in the record system as to whether or not the final mark included the PAT score. Dr. P. Kover noted that it is more significant how well students are doing in the grade 10 courses; students sometimes do better in grade 10 than they did in grade 9.
- There was some discussion regarding how to determine achievement of the reasonable interpretation. The Personal Development Ends can be measured in many ways. There are nine dimensions to this Ends statement and it is the reasonable interpretation being measured, not the Ends statement.

At 7:51 p.m. Chair Cochrane received the consent of the Board of Trustees to continue to the end of the Agenda.

- There was discussion regarding Administration's recommendations for changes to the Chief Superintendent's Reasonable Interpretation. It is a process they are continuing to work on. It was noted that these changes would bring a more realistic framework to the report.

Recessed at 7:58 p.m.

Action By:

Reconvened at 8:08 p.m.

An error was noted on page 7-18 of the report under Measure 4.2 Rationale for Measures 4.2 and 4.3. Measure 4.2 and 4.3 were reversed. The report should read as follows: *Accordingly, measure 4.2 provides the number of CBE students who return to school after dropping out as providing an indication of student resilience in learning and measure 4.3 looks at the percentage of students who complete high school in 3, 4 or 5 years.*

MOVED by Trustee Ferguson:

**THAT the Board of Trustees receives the information in this monitoring report as evidence of the accomplishment of the Chief Superintendent's reasonable interpretation for Ends 4: Personal Development.**

Trustees entered into debate on the motion and a summary of their comments are as follows:

- Not all of the data sources are available but the measures shown suggest success and allow students to achieve their highest potential.
- Several Trustees commented that although the report is difficult to read, they have seen first hand many examples of personal development taking place in schools.
- To be asked to read previous reports in order to make a determination on this report was not reasonable.
- The report was rushed, and a complete change from previous monitoring reports. It might be better to make a gradual change, possibly including both old and new ways in order to have a better transition.
- It is unclear, from the data in the report, how success was determined and defined by Administration. It would be better to have a benchmark.
- It is appreciated that we are moving from quantitative to qualitative data and that we are looking at system-wide results rather than individual anecdotes; however, it would be good to see evidence.
- This is a challenging report that is difficult to measure. We need to have further understanding of the intent of the measures; we have moved closer to measuring what we set out to do, but we are not there yet.
- It is difficult to determine reasonable progress and performance over time from this report.
- The Board accepted the Chief's reasonable interpretation last year on these outcomes and measures. The consistency of the results presented in this report and the evidence from all of the measures

Action By:

provided, support the accomplishment of the reasonable interpretation offered last year by the Chief Superintendent.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

**THAT the Board of Trustees approve the recommended changes to the Reasonable Interpretation of Ends 4: Personal Development as described in Section VI of the report.**

A Trustee questioned whether the board should be approving the Chief Superintendent's Reasonable Interpretation. Board of Trustees' Policy B-4: Delegation to the Chief Superintendent states in point 3 that the board pre-approves the reasonable interpretation. Chair Cochrane read Policy B-4, point 3 into the record.

"3. as long as the Chief Superintendent uses the Board of Trustees' pre-approved reasonable interpretation of the Board of Trustees' Ends and any reasonable interpretation of the Executive Limitations policies, the Chief Superintendent is authorized to take all actions, establish all practices, and develop all activities the Chief Superintendent deems appropriate to achieve the Board of Trustee's Ends policies;"

Trustees commented in support of the motion that the Chief Superintendent has clearly articulated the reasons for the recommended changes.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

Motion Arising

MOVED by Trustee Lane:

**THAT the Board of Trustees refers review of *Governance Policy B-4: Delegation to the Chief Superintendent to the Governance Committee, specifically as it relates to pre-approval of reasonable interpretation.***

The motion was  
CARRIED UNANIMOUSLY.

7.2 EL-11 Sub-Section 8 – Human Resources Management System (HRMS) Stage 1 Project Closeout

Superintendent J. Johnston provided introductory remarks, reporting the closeout of the HRMS Stage 1 Project on time and under budget. The

Action By:

intent of this report is to provide an update to the monitoring of EL-11 sub-section 8, now in full compliance with a payroll accuracy rate of 99.5%.

A Trustee inquired if Administration is confident that the very serious concerns regarding payroll that were heard from previous stakeholder reports have been attended to. Superintendent Johnston confirmed that those concerns had been addressed and that they have been working with union representatives throughout the process, who have indicated that they are pleased with the outcome.

MOVED by Trustee Taylor:

**THAT the Board of Trustees has received the EL-11 Sub-section 8 – Human Resources Management System (HRMS) Stage 1 Project Closeout report for information and for the record.**

The motion was  
CARRIED UNANIMOUSLY.

Motion Arising

MOVED by Trustee Bazinet:

**That the Board of Trustees has received the report EL-11 Sub-section 8 – Human Resources Management System (HRMS) Stage 1 Project Closeout and finds the Chief Superintendent to be in compliance with EL-11 Sub-section 8.**

Superintendent Johnston confirmed that the EL-7 update reports would continue. This report is different as it was in regards to EL-11: Financial Condition, Sub-section 8.

Trustees commented in support of the motion that there was previous non-compliance with EL-11 Sub-section 8; however, there has been a lot of work done in this area and there was now a payroll accuracy rate of 99.5%, and full compliance.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

## **8.0 POLICY DEVELOPMENT AND REVIEW**

### **9.0 CONSENT AGENDA**

Chair Cochrane declared the following items to be adopted as submitted:

#### 9.1 Board Consent Agenda

##### 9.1.1 Approval of Minutes

- Regular Meeting held April 5, 2011

Action By:

- Regular Meeting held April 26, 2011

**THAT the Board of Trustees approves the Minutes of the Regular Meetings held April 5, 2011 and April 26, 2011, as submitted.**

9.1.2 Correspondence

**THAT the Board of Trustees receives the following correspondence for information and for the record:**

- Correspondence dated March 21, 2011 from Chief Superintendent N. Johnson to the Board of Trustees informing of the decision of Superintendents' Team that the Calgary Board of Education will not participate in the Calgary Stampede Parade for 2011 and beyond.
- Correspondence dated April 15, 2011 from the Honourable Dave Hancock, Minister of Education to Board Chair and Superintendents of Public, Separate, Francophone and Charter School Boards and President and Executive Directors of various Stakeholder Associations regarding the Alberta Average Weekly Earnings Index finalization from Statistics Canada and advising of an extension to the deadline for submitting Budget Reports from May 31, 2011 to June 30, 2011.
- Correspondence dated April 27, 2011 from the Honourable Dave Hancock, Minister of Education to Board Chairs of Public, Separate, Francophone and Charter School Boards, FNMI Education Partnership Council Members, and Presidents of various Stakeholder Associations regarding the introduction in the Alberta Legislature of Bill 18, The Education Act and a link provided to the news release, information resources and an online engagement forum.

9.1.3 Governance Committee Liaison Report

**THAT the Board of Trustees approves the following Trustee appointments to the Board of Trustees' Governance Committee: Trustee Joy Bowen-Eyre (Chair), Trustee Pat Cochrane (Vice-Chair) and Trustee Pamela King (Second Vice-Chair).**

9.2 Chief Superintendent Consent Agenda

9.2.1 Chief Superintendent's Update

**THAT the Board of Trustees receives the Chief Superintendent's Update report for information.**

Action By:

(The following item was removed from the Consent Agenda.)

9.1.4 Revised Meeting Dates to the Schedule of Regular Board Meetings

Chair Cochrane introduced the revised report. She explained that the revisions are being proposed in order to ensure that appropriate administrative staff is present to answer questions when the budget is presented to the board.

MOVED by Trustee Bowen-Eyre:

**THAT the Board of Trustees approves the revised meeting time for the scheduled meeting of May 17, 2011, to be from 3:00 p.m. to 6:00 p.m., and that it be changed from a regular public meeting to a regular private meeting.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

**THAT the Board of Trustees approves the revised meeting time for the scheduled meeting of May 24, 2011, to be from 5:00 p.m. to 8:00 p.m., and that it be changed from a regular private meeting to a regular public meeting.**

Trustees asked questions to which Administration responded and a summary of the discussion follows:

- A Trustee commented that the budget has been on the Agenda for some time and that she would be unable to attend the proposed revised meeting date for the presentation of the operating budget and decision as she had arranged her personal schedule around the previous Agenda dates. It was noted that Board Procedures do not allow electronic participation without being in the geographic boundaries of the CBE.
- There was some discussion regarding the previous scheduling of the operating budget, and the extension of the deadline by Alberta Education for budget submission to June 30, 2011. May 24, 2011 is the earliest possible date for presentation of the preliminary budget.
- A Trustee expressed concern that if the budget is presented when not all Trustees are available, it is possible that there would not be a quorum. Administration stated it was willing to consider other dates in order to have the greatest participation of Trustees possible.
- Trustees expressed that they required more information from Administration before making a decision.

Action By:

MOVED by Trustee King:

**THAT the motion be withdrawn.**

The motion was  
CARRIED.

In Favour: Trustee Bowen-Eyre  
Trustee Ferguson  
Trustee King  
Trustee Cochrane  
Trustee Lane  
Trustee Taylor  
Opposed: Trustee Bazinet

MOVED by Trustee King:

**THAT the motion regarding the May 17, 2011 meeting be reconsidered.**

The motion was  
CARRIED.

In Favour: Trustee Bowen-Eyre  
Trustee Ferguson  
Trustee King  
Trustee Cochrane  
Trustee Lane  
Trustee Taylor  
Opposed: Trustee Bazinet

The following motion was placed on the floor for reconsideration:

**THAT the Board of Trustees approves the revised meeting time for the scheduled meeting of May 17, 2011, to be from 3:00 p.m. to 6:00 p.m., and that it be changed from a regular public meeting to a regular private meeting.**

Trustees commented that there was not enough information provided in order to vote on the motion.

Chief Superintendent N. Johnson explained that there was a medical reason for the meeting date change and that further information could be provided in-camera.

MOVED by Trustee Bazinet:

**Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Public Agenda for the Regular Meeting of the Board of Trustees, in regard to the additional meeting date time and revised meeting time to the schedule of regular board meetings, meeting of May 3, 2011 be considered at an in camera session; therefore, be it**

**Resolved THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Action By:

Recessed at 9:12 p.m.  
Reconvened at 9:17 p.m.

MOVED by Trustee Bowen-Eyre:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Bowen-Eyre:

**THAT the Board of Trustees approves that the commencement time for the regular meeting on May 17, 2011 remains at 5:00 p.m., and that it be a public agenda;**

**THAT the Board of Trustees approves the revised meeting time for the scheduled meeting of June 21, 2011, to be from 3:00 p.m. to 6:00 p.m., and that it be changed from a regular public meeting to a regular private meeting; and**

**THAT the Board of Trustees approves the revised meeting time for the scheduled meeting of June 28, 2011, to be from 5:00 p.m. to 8:00 p.m., and that it be changed from a regular private meeting to a regular public meeting; and**

**THAT all meetings will take place in the Board Room at the Education Centre, 515 Macleod Trail SE, Calgary, Alberta.**

The motion was  
CARRIED.

In Favour: Trustee Bowen-Eyre  
Trustee Ferguson  
Trustee King  
Trustee Cochrane  
Trustee Lane  
Trustee Taylor

Opposed: Trustee Bazinet

Note to Minutes: With the approval of the above resolutions the revised meeting time for May 17, 2011 and May 24, 2011 will be as follows:

- May 17, 2011 will be a public meeting to be from 5:00 p.m. to 8:00 p.m.
- May 24, 2011 will be a private meeting to be from 3:00 p.m. to 6:00 p.m.

#### **10.0 TRUSTEE NOTICES OF MOTION**

There were no Trustee notices of motion.



Action By:

**11.0 ADJOURNMENT**

Chair Cochrane declared the meeting adjourned at 9:38 p.m.