

## **CALGARY BOARD OF EDUCATION**

Minutes of the Organizational Meeting of the Board of Trustees ("Board") held in the Multipurpose Room, Education Centre, 1221 8<sup>th</sup> Street SW, Calgary, Alberta, on Tuesday, October 16, 2012 at 3:00 p.m.

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### **MEETING ATTENDANCE**

#### **Board of Trustees:**

Trustee C. Bazinet  
Trustee J. Bowen-Eyre  
Trustee P. Cochrane  
Trustee L. Ferguson  
Trustee P. King  
Trustee G. Lane  
Trustee S. Taylor

#### **Administration:**

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. D. Stevenson, Deputy Chief Superintendent of Schools  
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Ms. D. Lewis, Superintendent, Learning Services  
Ms. D. Meyers, Superintendent, Finance & Supply Chain Services  
Mr. K. Peterson, Acting Superintendent, Human Resources  
Mr. R. Peter, Chief Communications Officer  
Mr. A. Lloyd, on behalf of Ms. L. Safran, Acting General Counsel  
Ms. J. Barkway, Corporate Secretary  
Ms. D. Perrier, Recording Secretary

#### **Stakeholder Representatives:**

Mr. B. Anderson, CUPE  
Mr. F. Bruseker, Alberta Teachers' Association, Local 38  
Mr. F. Fuchs, Calgary Board of Education Staff Association

### **1 | CALL TO ORDER AND WELCOME**

Ms. J. Barkway, Corporate Secretary, assumed the chair as Chairman pro tem and called the meeting to order at 3:00 p.m. Ms. Barkway acknowledged and welcomed representatives from the aforementioned organizations.

### **2 | CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Cochrane:

**THAT the Agenda for the October 16, 2012 Organizational Meeting of the Board of Trustees be approved as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

### **3 | NOMINATIONS**

#### **3.1 Nominations for and Election of Chair of the Board**

Ms. Barkway expressed thanks to the Board for their commitment of time, energy and expertise over the past year, and she wished them continued success in their roles over the next year. She extended accolades for the leadership of former Chair Cochrane and former Vice Chair Ferguson.

Ms. Barkway called for nominations for the position of Chair of the Board of Trustees for the 2012-2013 term of office.

Trustee Ferguson nominated Trustee Cochrane.

Ms. Barkway called two more times for nominations for the position of Chair. There were no further nominations. Trustee Cochrane confirmed that she would let her name stand for Chair.

Trustee Cochrane was declared elected Chair of the Board of Trustees by acclamation.

Chair Cochrane assumed the Chair and expressed her gratitude to Trustees for placing their trust and confidence in her to serve in this position. She stated that she counts it an honor to do so.

#### **3.2 Nominations for and Election of Vice-Chair of the Board**

Chair Cochrane called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Lane nominated Trustee Ferguson for Vice-Chair.

Trustee Taylor nominated Trustee Bowen-Eyre for Vice-Chair.

Trustee Bazinet nominated Trustee King for Vice-Chair.

Chair Cochrane called for further nominations for the position of Vice-Chair. There were no further nominations. Trustees Ferguson, Bowen-Eyre and King confirmed that they would let their names stand for Vice-Chair.

Trustee Lane spoke to the nomination of Trustee Ferguson, noting that it takes some time to become accustomed to such a position and he felt that Trustee Ferguson's former role in the position has been satisfactory.

Trustee Taylor spoke to the nomination of Trustee Bowen-Eyre, noting that she was nominated last year, without success, and as another year has gone by she has proven herself through her leadership work on a number of Board committees. She commented that trustees should look at building capacity and that Trustee Bowen-Eyre should have that opportunity to put herself forward and to build some of her skills.

Trustee Bazinet spoke to the nomination of Trustee King, noting her willingness to take on a leadership position within the Board; she is hard working, available, independent-minded and willing to listen to others. She noted that Trustee King has worked on some important Board committees over the past year and has shown her accomplishments.

In response to a trustee request, ballots were distributed to trustees, which were then collected and tallied by the Corporate Secretary.

Trustee Ferguson was declared elected Vice-Chair of the Board of Trustees.

Trustee Ferguson expressed thanks to trustees for the nomination and election. She shared her desire to bring depth and knowledge to understanding provincial matters that she can share with the Board. She noted that she would be honoured to serve again as Vice Chair of the Board, and to serve students and staff of the CBE.

MOVED by Trustee Taylor:

**THAT the ballots be destroyed.**

The motion was  
CARRIED UNANIMOUSLY.

### **3.3 Roster for Second Vice-Chair**

The Board agreed to consider this item at the next public meeting of the Board of Trustees.

## **4 | ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP, AND LIAISON LINKS**

### **4.1 Establishment of Committees**

MOVED by Trustee Lane:

**THAT the Board of Trustees approves the continued functioning of the following committees and their terms, as outlined in GC-5E attached to the report:**

**Audit Committee  
Board Evaluation Committee  
School Naming Committee (ad hoc)  
Trustee Remuneration Committee**

The motion was  
CARRIED UNANIMOUSLY.

### **4.2 Establishment of Committee Membership**

- **Audit Committee**

Chair Cochrane stated that three nominations had come forward for the Audit Committee through an earlier canvass of trustees, and those nominees are Trustee Bowen-Eyre, Trustee Ferguson and Trustee Taylor.

Trustees Bowen-Eyre, Ferguson and Taylor agreed to let their names stand for nomination to the Audit Committee.

Chair Cochrane asked if there were further nominations from the floor, and there were none.

Chair Cochrane called for the vote on each of the trustee nominees, in alphabetical order.

Trustee Bowen-Eyre received 7 votes; Trustee Ferguson received 4 votes; and Trustee Taylor received 3 votes.

Chair Cochrane declared Trustees Ferguson and Bowen-Eyre elected as trustee representatives on the Audit Committee.

Trustee Bowen-Eyre stated that she would prefer not to let her name stand for the position of Chair of the Audit Committee.

Trustee Ferguson was declared elected Chair of the Audit Committee by acclamation.

- **Board Evaluation Committee**

Chair Cochrane stated that two nominations had come forward for the Board Evaluation Committee through an earlier canvass of trustees, and those nominees are Trustee Cochrane and Trustee King.

Chair Cochrane asked if there were further nominations from the floor.

Trustee Ferguson nominated Trustee Bazinet.

There were no further nominations.

Trustees Bazinet, Cochrane and King agreed to let their names stand for nomination to the Board Evaluation Committee.

Chair Cochrane called for the vote on each of the trustee nominees, in alphabetical order.

Trustee Bazinet received 1 vote; Trustee Cochrane received 7 votes; and Trustee King received 6 votes.

Trustees Cochrane and King were declared elected as trustee representatives on the Board Evaluation Committee.

Trustee Cochrane stated that she would prefer not to let her name stand for the position of Chair of the Board Evaluation Committee.

Trustee King was declared elected Chair of the Board Evaluation Committee by acclamation.

- **Trustee Remuneration Committee**

Chair Cochrane stated that three nominations had come forward for the Trustee Remuneration Committee through an earlier canvass of trustees, and those nominees are Trustee Bazinet, Trustee Bowen-Eyre and Trustee Lane.

Chair Cochrane asked if there were further nominations from the floor.

Trustee Lane nominated Trustee King.

There were no further nominations.

Trustee Bazinet and Trustee Bowen-Eyre declined their nominations to serve on the Trustee Remuneration Committee.

Trustee Lane and Trustee King agreed to let their names stand for nomination to the Trustee Remuneration Committee.

Trustee King stated that she would prefer not to let her name stand for the position of Chair of the Trustee Remuneration Committee.

Trustee Lane was declared elected Chair of the Trustee Remuneration Committee by acclamation.

Trustee King was declared elected member of the Trustee Remuneration Committee by acclamation.

MOVED by Trustee King:

**THAT the Board of Trustees directs each Committee Chair to review the Terms of Reference with their Committee, and to bring any recommendations for change back to the Board prior to November 30, 2012.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

**THAT the Board of Trustees gives consideration on November 27, 2012 to any new committees that may be used to support the Board's work, and THAT draft Board reports containing proposed Committees and Terms of Reference be available for circulation to all trustees by November 14, 2012.**

The motion was  
CARRIED UNANIMOUSLY.

#### **4.3 Appointment of Trustees to Liaison Responsibilities**

- **Alberta Teachers' Association/Calgary Board of Education Liaison Committee and Interpretation Committee**

Chair Cochrane stated that two nominations had come forward for the trustee liaison to the ATA/CBE Liaison Committee and Interpretation Committee through an earlier canvass of trustees, and those nominees are Trustee Bowen-Eyre and Trustee King.

Chair Cochrane asked if there were further nominations from the floor, and there were none.

Trustee Bowen-Eyre and Trustee King agreed to let their names stand for nomination.

Chair Cochrane called for the vote on each of the trustee nominees, in alphabetical order.

Trustee Bowen-Eyre received 1 vote, and Trustee King received 6 votes.

Trustee King was declared elected as trustee liaison to the Alberta Teachers' Association/Calgary Board of Education Liaison Committee and Interpretation Committee.

- **Calgary Association of Parents and School Councils**

Chair Cochrane stated that two nominations had come forward for the trustee liaison to the Calgary Association of Parents and School Councils through an earlier canvass of trustees, and those nominees are Trustee Bazinet and Trustee Bowen-Eyre.

Chair Cochrane asked if there were further nominations from the floor, and there were none.

Trustee Bazinet and Trustee Bowen-Eyre agreed to let their names stand for nomination.

Chair Cochrane called for the vote on each of the trustee nominees, in alphabetical order.

Trustee Bazinet received 3 votes, and Trustee Bowen-Eyre received 4 votes.

Trustee Bowen-Eyre was declared elected as trustee liaison to the Calgary Association of Parents and School Councils.

- **Alberta School Boards Association Zone 5**

Chair Cochrane stated that one nomination had come forward for the trustee liaison to the Alberta School Boards Association Zone 5, and that nominee is Trustee Taylor.

Chair Cochrane asked if there were further nominations from the floor, and there were none.

Trustee Taylor agreed to let her name stand for nomination.

Trustee Taylor was declared elected as trustee liaison to the Alberta School Boards Association Zone 5 by acclamation.

- **imagineCALGARY Committee**

Chair Cochrane stated that one nomination had come forward for the trustee liaison to the imagineCALGARY Committee, and that nominee is Trustee Lane.

Chair Cochrane asked if there were further nominations from the floor, and there were none.

Trustee Lane agreed to let his name stand for nomination.

Trustee Lane was declared elected as trustee liaison to imagineCALGARY by acclamation.

## 5.0 **SCHEDULE OF BOARD MEETINGS AND ANNUAL AGENDA**

Ms. Barkway noted that the regular meetings (public agenda) are normally scheduled for the first and third Tuesday of the month, while the private agenda meetings are normally held on the fourth Tuesday of the month. She provided details of the exceptions to this guideline, which are noted in the report.

MOVED by Trustee Ferguson:

**THAT the Board of Trustees approves the Schedule of Regular Board Meetings, including the date, time and place, for October 23, 2012 to October 8, 2013, as follows:**

**PUBLIC AGENDAS**  
3:00 p.m. to 6:00 p.m.  
**Multipurpose Room**

**PRIVATE AGENDAS**  
11:00 a.m. to 2:00 p.m.  
**Room T224**

**November 6, 2012**  
**November 27, 2012**

**October 23, 2012**

**November 21, 2012**

**December 4, 2012**  
**December 18, 2012**

**January 8, 2013**  
**January 22, 2013**

**January 29, 2013**

**February 5, 2013**  
**February 19, 2013**

**February 26, 2013**

**March 5, 2013**

**March 19, 2013**

**April 2, 2013**  
**April 16, 2013**

**April 23, 2013**

**May 7, 2013**  
**May 28, 2013**

**May 21, 2013**

**June 11, 2013**  
**June 18, 2013**

**June 25, 2013**

**September 3, 2013**  
**September 17, 2013**

**September 24, 2013**

**October 1, 2013**  
**October 8, 2013**

It was noted that the next municipal election was scheduled for October 21, 2013.

MOVED by Trustee Taylor:

**THAT the Schedule of Regular Board Meetings be revised to reflect a 5:00 p.m. start time and 8:00 p.m. end time for Public Agendas.**

Trustee comments in favour of the amendment are summarized as follows:

- a later start time would make the public Board meetings more open and accessible to our stakeholders; and
- the 5:00 p.m. start time would allow for a Board Page to assist in the meetings.

Trustee comments in opposition to the amendment were as follows:

- the current arrangement works well;
- it seems that some people are happy with the earlier start and some are not happy with it;
- regardless of what time the public Board meetings are held, it may not convenience everyone; and
- feedback indicates that many public stakeholders watch the meetings online.

Chair Cochrane called for the vote on the amendment.

The amendment was  
DEFEATED.

In favour:	Trustee Bazinet Trustee Taylor
Opposed:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane



Chair Cochran called for the vote on the main motion.

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

**THAT the Board of Trustees approves GC-6E: Annual Work Plan 2012-2013 in principle, recognizing that the work of the Board and Agenda planning for specific Board Meetings is subject to ongoing review and update.**

The motion was  
CARRIED UNANIMOUSLY.

6.0 **ADJOURNMENT**

Chair Cochran declared the meeting adjourned at 3:50 p.m.