

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta, on Tuesday, August 30, 2005 at 5:00 p.m.

PRESENT

Board of Trustees:

Trustee G. Dirks, Chair
Trustee C. Bazinet
Trustee N. Close
Trustee P. Cochrane
Trustee K. Fawcett
Trustee L. Ferguson
Trustee G. Lane

Administration:

Dr. B. Croskery, Chief Superintendent of Schools
Ms. J. Barkway, Assistant Corporate Secretary
Ms. M. Clark, Superintendent, Human Resources
Mr. D. Dart, Superintendent, Business Operations & Environmental Services – Secretary Treasurer
Mr. J. Drysdale, Superintendent, School Support Services
Ms. B. Hubert, Deputy Chief Superintendent of Schools
Mr. J. Jones, Executive Assistant to the Chief Superintendent of Schools
Ms. B. Kuester, Executive Director of Communications
Mr. G. Scott, Director & General Counsel, Legal & Risk Management Services
Ms. S. Wasylyshyn, Executive Assistant to the Trustees
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Ms. L. Androsoff, Elementary School Principals' Association
Ms. G. Burger-Martindale, Calgary Association of Parents and School Councils
Ms. B. Fellows, Elementary School Principals' Association
Mr. D. Hall, Calgary Board of Education Staff Association
Mr. L. Liffiton, Alberta Teachers' Association, Local No. 38

Action By

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Dirks called the meeting to order at 5:00 p.m. and accompanied by a video clip of students from King George School, the singing of a combined English and French version of the national anthem took place.

Chair Dirks acknowledged the Board Page, Hanna, and welcomed her to her first meeting of the Board of Trustees. He also acknowledged and welcomed representatives from the aforementioned organizations.

2.0 CONSIDERATION/APPROVAL OF AGENDA

Ms. Barkway noted an additional item to the Agenda to be added as Item 10 – Trustees' Notices of Motion. She noted further that a late circulation was made of the report for Item 6.3.1 – Annual Presentation of Board Self-Evaluation.

MOVED by Trustee Cochrane

THAT the Agenda for the Regular Meeting held August 30, 2005, be approved as submitted subject to the addition of Trustees' Notices of Motion, as noted above.

The motion was
CARRIED UNANIMOUSLY.

3.0 SCHOOL/SYSTEM PRESENTATIONS

There were no presentations.

4.0 HONOURS AND RECOGNITIONS

Chair Dirks announced it is with great sadness that we acknowledge the passing away of two individuals over the summer months. Ms. O. Elliott, who was the Executive Assistant to the Superintendent of Business Operations and Environmental Services, passed away August 4th, and Ms. G. Ewing, who was very active in the CBE as a School Council Chair, a member of the Key Communicators Steering Committee and served on the Trustees' Remuneration Committee, passed away August 21st. The Chair noted that both of these individuals would be greatly missed; they made tremendous contributions to the Calgary Board of Education on behalf of students.

5.0 PUBLIC CONVERSATION AND INFORMATION

5.1 Correspondence

There was no correspondence.

5.2 Report from Chair and Trustees

Chair Dirks brought attention to the format change to the Agenda, noting this was done to reflect the Board's desire to emphasize discussion around Ends monitoring and Executive Limitations monitoring.

Trustee Ferguson announced that she attended a presentation earlier in the day to accept a generous donation of \$10,000 from Grand and Toy Ltd., which will be used to assist families in need with the provision of school supplies, fees, etc.

Trustee Cochrane welcomed Trustee Lane back to the Board Room and noted the importance of having all trustees at the table to make decisions. Trustee Lane gave thanks for the fine work that trustees did while he was away.

Trustee Fawcett shared remarks about Ms. M. O'Neil, a Canadian Idol contestant, who is a student from Lester B. Pearson High School. He pointed out that her accomplishment in this respect may be attributed to the fine arts program that is provided at Lester B. Pearson, and noted further that the fine arts program is an important facet of learning that is offered at many of our schools.

5.3 Report from Chief Superintendent

Chief Superintendent Croskery reported on the following issues and events:

- *Today's Parent* magazine featured a report on Canada's Top 40 Schools, which included the following CBE schools: Monterey Park, Dr. E.W. Coffin and University Elementary School.
- Colonel Walker School renovations are near completion, and both Colonel Walker and Piitoayis Schools are planning for some joint activities for their school opening.
- Acknowledgement of the CBE website was made by The Coach during a radio broadcast of Don, Joanne & The Coach while in discussion about the top 10 historical and top 10 contemporary Calgarians. Accolades to our Communications Services Unit for a job well done.

- An outline was provided of the structure and responsibilities of the new Department of Transportation and Community Engagement, which will operate under the leadership of Mr. P. Carlton, Director.

5.4 Public Question Period

There were no questions from the public.

5.5 Stakeholder Reports

There were no stakeholder reports.

5.6 Trustee Inquiries

There were no trustee inquiries.

6.0 MONITORING

6.1 Ends Monitoring

There were no items.

6.2 Executive Limitations Monitoring

6.2.1 Executive Succession and Backup

Chair Dirks preceded the discussion by stating that the trustees have received and reviewed the Chief Superintendent's annual monitoring report on EL-2: Executive Succession and Backup. It is now the Board's responsibility to consider the report as evidence of organizational performance in this operational area. He pointed out the three criteria to be used in judging the report include: 1) whether the Board is satisfied that the Chief Superintendent has reasonably interpreted the policy; 2) whether the Board is satisfied that the Chief Superintendent is in compliance with the provisions of the policy or has disclosed procedures to establish compliance; or 3) whether the information is sufficient to allow the Board to decide. Chair Dirks pointed out that the particular vote with regard to compliance should in no way be considered as a vote of non-confidence; it is simply an expression of whether or not the Board considers the Chief Superintendent to be in compliance with the particular policy, and he noted further that there may be occasions where it is reasonable to not be in compliance.

MOVED by Trustee Close:

THAT the Board of Trustees accepts the Chief Superintendent's monitoring report on EL-2: Executive Succession and Backup, as presented, as evidence of his compliance with the provisions of the policy.

The motion was
CARRIED UNANIMOUSLY.

6.3 Board Performance – Governance Process

6.3.1 Annual Presentation of Board Self-Evaluation

Trustee Fawcett introduced the item and noted that the report provides three recommendations for next year's evaluation process. It was noted by a trustee that some of the policies referenced in the report have since been revised and do not necessarily reflect the policies currently in effect.

MOVED by Trustee Fawcett:

THAT the Board of Trustees' Self-Evaluation Report be received and accepted for information.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Fawcett:

THAT the recommendations of the Board Evaluation Committee be adopted by the Board of Trustees and implemented prior to next year's self-evaluation, in the form as submitted with the Agenda for the Regular Meeting held August 30, 2005, subject to revisions to the second and third bullets to read as follows:

- **The committee must look at all the policies and determine which policies subsections are to be ranked and only ask Trustees to rank those that are.**
- **Ranking is a fair and objective way of highlighting those policies that need to be discussed by the Board. It is also important to consider in the end whether the Board has been in full, partial or non-compliance with each governance process policy; and such compliance or non-compliance is to be indicated in the Board report.**

The motion was
CARRIED UNANIMOUSLY.

7.0 POLICY DEVELOPMENT AND REVIEW

7.1 EL-3: Communication and Counsel – Proposed Changes

Trustee Close noted this report forms the basis of the policy change recommended by the Policy Committee, which takes into consideration a recommendation from the Committee on the Role and Purpose of Parent Groups in the Calgary Board of Education, that was approved by the Board.

MOVED by Trustee Close:

THAT the Board of Trustees gives first reading to the amended Governance Policy Executive Limitations 3 – Communication and Counsel to the Board of Trustees, in the form as submitted with the Agenda for the Regular Meeting held August 30, 2005.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Close:

THAT the Board of Trustees gives second reading to the Governance Policy Executive Limitations 3 – Communication and Counsel to the Board of Trustees, in the form as submitted with the Agenda for the Regular Meeting held August 30, 2005.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Close:

THAT, in accordance with the existing Governance Process Policy 3, Governance Policy Development, the Board of Trustees proceeds with third reading of Governance Policy Executive Limitations 3 – Communication and Counsel to the Board of Trustees at this meeting.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Close:

THAT the Board of Trustees gives third reading and thereby final approval to Governance Policy Executive Limitations 3 – Communication and Counsel to the Board of Trustees.

The motion was
CARRIED UNANIMOUSLY.

8.0 CONSENT AGENDA

8.1 Board Consent Agenda

There were no objections to the Consent Agenda and Chair Dirks declared the items and recommendations adopted as follows:

8.1.1 Approval of Minutes

- Regular Meeting held June 14, 2005
- Regular Meeting held June 21, 2005
- Regular Meeting held June 28, 2005
- Reconvened Meeting of June 28 held July 4, 2005

8.1.2 Quarterly Report – Education Matters

The report was received for information.

8.1.3 Committee Reports

- Linkages Committee

1. THAT the Board of Trustees approves the revised Terms of Reference for the Board of Trustees' Linkages Committee, in the form as submitted with the Agenda for the Regular Meeting held August 30, 2005.
2. THAT the Board of Trustees receives for information the minutes of the June 23, July 7, and July 14 Linkages Committee meetings, and the document entitled *Board of Trustees' Linkages-Working Document*, in the form as submitted with the Agenda for the Regular Meeting held August 30, 2005.

8.2 Chief Superintendent Consent Agenda

There were no items.

Action By

9.0 ACTION ITEMS

There were none.

10.0 TRUSTEES' NOTICES OF MOTION

There were no notices of motion.

11.0 ADJOURNMENT

The Chair declared the meeting adjourned at 5:39 p.m.