

## expense | monthly tracking report

claimant | Lewis, Deborah  
position | Superintendent, Learning Services  
level | Superintendent  
reporting period | March 1 to April 30, 2013  
date of report | June-14-13



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	03/17/2013	Termination Liability Charge	\$400.41	other disclosed	telecom/cell phone
College of Alberta School Superintendents (CASS) Annual Conference	04/11/2013	Return Airfare - Calgary - Edmonton for April 25-26, 2013 - credit from previous cancellation applied	\$195.30	travel	BUS airfare/bus/rail

Bill Date: March 17, 2013  
DEBORAH LEWIS

Next Bill Date: April 17, 2013

**CURRENT CHARGES**

**Other charges and credits**

Termination Liability Charge  
One Time Adjustment

**Usage and long distance**

250 Anytime minutes Local Calling  
@\$.00/minute 11:53 min:sec  
Email& Internet BlackBerry 1GB Data Usage  
@\$.00/MB 1.2470 MB  
6pm to 8pm Calling Unlimited Usage  
@\$.00/minute 1:45 min:sec  
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility  
@\$.00/minute 6:00 min:sec  
Service zone  
@\$.00/MB 0.0234 MB  
Text message 6 events  
Text Messaging 250 - Share Incl. Messages 13 events  
Text Messaging 250 - Share Unlimited Incoming Messages 12 events

**Taxes**

GST

**Total current charges**

**\$400.41**

**ADJUSTMENTS FOR AMOUNTS PREVIOUSLY BILLED**

Items listed below have been applied as adjustments to your bill and are summarized on page 1.

date applied	description	effective dates	usage	amount
Mar 12	Cr Corporate Share plan 30-10	Mar 13 to Mar 16		-2.67
Mar 12	Cr Email& Internet BlackBerry	Mar 13 to Mar 16		-4.00
Mar 12	Cr Sharing Feature	Mar 13 to Mar 16		-0.20
	GST			-0.34
			<b>Total</b>	<b>\$-7.21</b>

FOR YOUR INFORMATION...	
<b>Usage Summary</b>	<b>min:sec</b>
Weekday	19:38
<b>Total time used</b>	<b>19:38</b>
<b>Event Summary</b>	
Total Events	31
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	1.2704
Total this month	\$0.00

**RECEIVED**  
APR 19 2013  
CORPORATE FINANCE

Received  
APR 19 2013  
REVENUE ACCT.

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

## Main Contact Information

Booking reference: M17PJV

**Name:** Ms Deborah Lewis  
**E-mail:**  
**Form of payment:**

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

**Electronic Ticketing confirmed.**  
 This is your official itinerary/receipt.

## Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC8144	Calgary (YYC)	Edmonton International (YEG)	DH3	P	Confirmed
<i>Operated by:</i>	Thu 25-Apr 2013	Thu 25-Apr 2013			
<i>Air Canada Express-Jazz</i>	13:30	14:21			
Seat number(s) requested:	7D				
AC8137	Edmonton International (YEG)	Calgary (YYC)	DH3	P	Confirmed
<i>Operated by:</i>	Fri 26-Apr 2013	Fri 26-Apr 2013			
<i>Air Canada Express-Jazz</i>	09:00	09:51			
Seat number(s) requested:	6C				

## Passenger Information

Passenger 1

Name: **Ms Deborah Lewis**

## Fare Summary

Passenger: 1 Ticket number 014 2118 987526

<b>Date of issue</b>	11-Apr 2013
<b>Fare Amount in Canadian dollars:</b> <i>(including navigational &amp; other charges)</i>	212.00
<b>Taxes, Fees &amp; Charges</b>	
Canada Airport Improvement Fee (SQ)	5.00
<b>Total Fare in Canadian dollars:</b>	5.00A
<b>Options</b>	
Change fee in Canadian dollars	150.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	7.50
Seat selection fee in Canadian dollars	18.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.90
Seat selection fee in Canadian dollars	18.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.90
Ticket particularities:	
AC ONLY/NON-REF/CHGE FEE	

212.00	212.00
- 222.00 credit	
+ 5.00	5.00
+ 200.30	
195.30	

*\*Fare calculation:*  
 25APR13YYC AC YEA Q12.00R89.00AC YYC Q12.00R99.00CAD212.00  
 END ROE1.00 PD14.25CA14.06XG50.00SQ  
*Canadian tax registration numbers:*  
 XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accomodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

## Important Information

This is your E-ticket itinerary/receipt. Keep this document for your travel. Your flight coupons are stored in our reservation system. The Conditions of Contract and other legal notices are provided with this itinerary/receipt.

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

## Travel Documents

Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the reservation or ticket. The passenger