

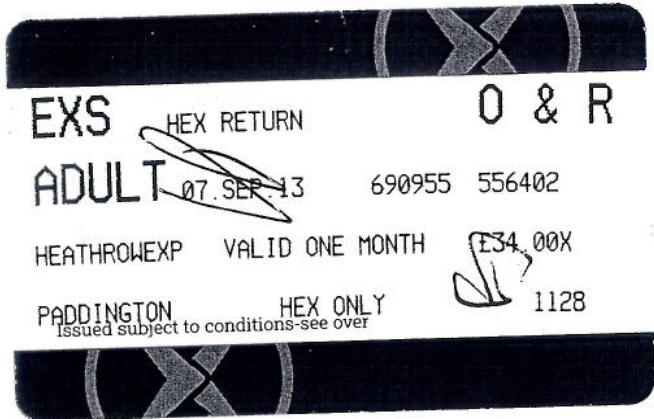
expense | monthly tracking report

claimant | Yee, Dianne
 position | Director, Area III
 level | Director
 reporting period | September 1 to October 31, 2013
 date of report | December-13-13



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Travel - Nottingham, UK	09/07/2013	London Heathrow to London Paddington - (return)	\$56.86	travel	BUS airfare/bus/rail
Travel - Nottingham, UK	09/07/2013	Accommodations - Association for Learning Technologies Conference	\$326.01	travel	BUS accommodation
Travel - Nottingham, UK	09/07/2013	reimbursement - accommodations	-\$140.90	travel	BUS accommodation
Travel - Nottingham, UK	09/09/2013	Accommodations - Association for Learning Technologies Conference	\$382.07	travel	BUS accommodation
Cell phone	09/17/2013	monthly service plan	\$56.87	other disclosed	telecom/cell phone
Cell phone	10/17/2013	monthly service plan	\$80.49	other disclosed	telecom/cell phone



Heathrow express ⊗

HEX CTA TOM 02

CUSTOMER COPY

Keep this copy for your records

Sales - see receipt £34.00 (56.86 CDN)

ICC MasterCard
PAN: *****

PAN Seq No: 00
Expiry: 10/15
Start: 10/12
AID: A0000000041010
Merchant No: 3945284
TID: 404488565

Auth code: 062743

Date: 07/09/2013
Time: 11:28
Ref No: 82626

Please debit my account
by amount £34.00

<Verified by PIN>

07/09/2013 11:28:03 82626 1176GSID 2 5564

Mrs. Dianne Yee



Booking Ref. :
Room No. : 130
Arrival : 07/09/13
Departure : 09/09/13
Cashier : 5513 / Kate Morley
Reserv No. : 39491603
Date : 09/09/13
Page : 1 of 1
Invoice No. : 006-84555

Customer

INVOICE

Date	Description	Debit (£)	Credit (£)
07/09/13	Leisure	85.50	
08/09/13	Leisure	107.10	
09/09/13	Master Card		192.60

85.50
 107.10
 140.90 CDN reimbursed

Total £ 192.60 192.60
Total Balance Due £ 0.00

(326.01) CDN

VAT Breakdown		NET	VAT	GROSS
VAT @ 20%	£	160.50	32.10	192.60
Total	£	160.50	32.10	192.60

Credit Card Details

Credit Card No.: XXXXXXXXXXXX Transaction Id: 30721949
 Expiry: 10/15 TSI:
 Merchant/TID: TVR:
 AID: CVM:
 Card Type: Transaction Type: SALE
 Auth Code: Capture Method:
 Transaction Amt: 192.60

Radisson Blu Edwardian Kenilworth

97 Great Russell Street
 London WC1B 3LB, United Kingdom
 T: +44 (0)20 7637 3477 F: +44 (0)20 7631 3133
 E: reskeni@radisson.com W: www.radissonblu-edwardian.com/kenilworth
 Edwardian Limited, Registered in England and Wales. Registration number: 2808138
 Registered Office: 140 Bath Road, Hayes, Middlesex, UB3 5AW, United Kingdom.
 VAT Registration No: 792 592 007



memo

to Laura Flynn, PCard Administrator

from

Pcard, Dianne Yee, Director, Area III

Acting Administrative
Assistant, Area III

October 21, 2013

Hi Laura,

Enclosed is a cheque for \$140.90 from Dianne Yee to reimburse the cost for accommodations on 07/09/2013 – Radisson Hotels, London, GBR. This charge shows on the 09/15/2013 Account Statement (copy enclosed).

If you require any further information, please don't hesitate to contact either Dianne or myself.

Thank you.



Mrs Dianne Yee

Original Tax Invoice

Room No. : 0915
 Arrival : 09/09/13
 Departure : 12/09/13
 Res No. : 25409615
 Page No. : 1 of 1
 Invoice No. :
 Folio No. :
 User ID : LTURNER
 Cashier No. : 200
 Date : 12/09/13

Date	Text	Charges GBP	Credits GBP
09/09/13	Accommodation	67.50	
10/09/13	Accommodation	80.10	
11/09/13	Accommodation	80.10	
12/09/13	Master Card		227.70
Total:		227.70	227.70

Balance 0.00 **GBP**
Total incl. VAT 227.70 **GBP**
Net Amount 189.75 **GBP**
VAT 20% 37.95 **GBP (227.70)**

*382.07
CDN*

Visit www.clubcarlson.com for amazing bonus points offers! Redeem your points for free hotel nights, room upgrades and more.

Mobile
Bill Date: September 17, 2013
DIANNE YEE
Mobile Ref. 5301-CELL
Area III Office

Account #
Next Bill Date: October 17, 2013

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CURRENT CHARGES for

Monthly charges billed to Oct 16, 2013

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	-5.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	355:37 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	3.5138 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	23:17 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$92.50
Total this month	\$92.50
<u>Usage Summary</u>	
	<u>min:sec</u>
Weekday	625:41
Weekend	38:55
Weeknight	3:22
Total time used	667:58
<u>Packet Plan Usage Summary</u>	
Total megabytes	3.5138
Total this month	\$0.00

Mobile
Bill Date: September 17, 2013
DIANNE YEE
Mobile Ref. 5301-CELL
Area III Office

Account #
Next Bill Date: October 17, 2013

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CURRENT CHARGES *for*

@\$.00/minute	7:04 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	282:00 min:sec	0.00
Long distance		2.66
Taxes		
GST		2.71
<hr/>		
Total current charges		\$56.87

Mobile
Bill Date: October 17, 2013
DIANNE YEE
Mobile Ref. 5301-CELL
Area III Office

Account #
Next Bill Date: November 17, 2013

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CURRENT CHARGES for

Monthly charges billed to Nov 16, 2013

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	-5.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	342:49 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	5.3587 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	65:41 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$92.50
Total this month	\$92.50
<u>Usage Summary</u>	
	<i>min:sec</i>
Weekday	680:58
Weekend	30:31
Weeknight	56:10
Total time used	767:39
<u>Event Summary</u>	
Total Events	10
Total this month	\$0.00
<u>Packet Plan Usage Summary</u>	
Total megabytes	5.3889
Total this month	\$0.00

Mobile
Bill Date: October 17, 2013
DIANNE YEE
Mobile Ref. 5301-CELL
Area III Office

Account #
Next Bill Date: November 17, 2013

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CURRENT CHARGES *for* (continued)

@\$.00/minute	8:09 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	351:00 min:sec	0.00
Service zone		
@\$.00/MB	0.0302 MB	0.00
Travel text saver Unlimited Incoming Messages		
	5 events	0.00
Text Messaging 250 - Share Incl. Messages		
	5 events	0.00
Roamer usage		26.00
Roamer data usage		0.40
Taxes		
GST		2.59
Total current charges		\$80.49

Mobile
Bill Date: October 17, 2013

Account #
Next Bill Date: November 17, 2013

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ITEMIZED LONG DISTANCE CALLS

Roamer

<i>no.</i>	<i>date</i>	<i>time</i>	<i>type</i>	<i>from</i>	<i>to</i>	<i>number called</i>	<i>min:sec</i>	<i>airtime</i>	<i>long dist.</i>	<i>total</i>	
1	Mon Oct 7	20:32		DEU	CALGARY	AB 403-777-7360	13:00	26.00	0.00	26.00	
										Total usage	26.00
										Subtotal	\$26.00
										Total	\$26.00

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