

expense | monthly tracking report

claimant | Bowen-Eyre, Joy
 position | Trustee, Wards 1 & 2
 level | Board of Trustees
 reporting period | May 1 to June 30, 2014
 date of report | August-15-14



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Task Force for Teaching Excellence Symposium	05/05/2014	Accommodation - Alberta Education "Task Force for Teaching Excellence Symposium, Edmonton, AB	\$155.89	travel	PD accommodation
Task Force for Teaching Excellence Symposium	05/05/2014	Meals - Alberta Education "Task Force for Teaching Excellence Symposium, Edmonton, AB	\$25.36	travel	PD food/non alcoholic beverage
Distinguished Alumni Awards	05/12/2014	Ticket to CBE Distinguished Alumni Awards	\$200.00	other disclosed	PD general
2013/14 Edwin Parr Banquet	05/22/2014	Ticket to Edwin Parr Banquet	\$45.00	other disclosed	PD general
ASBA Spring General Meeting	06/01/2014	Registration - ASBA Spring General Meeting, Red Deer, AB June 1-3, 2014	\$603.75	travel	PD course or registration fee
ASBA Spring General Meeting	06/01/2014	Mileage - Calgary to Red Deer Return June 1-3, 2014	\$150.00	travel	PD mileage
ASBA Spring General Meeting	06/01/2014	Accommodation - ASBA Spring General Meeting, June 1-3, 2014	\$261.58	travel	PD accommodation
ASBA Spring General Meeting	06/01/2014	Meals - ASBA Spring General Meeting, June 1-	\$26.00	travel	PD food/non alcoholic beverage



Trustee Professional Development and Travel & Subsistence Expense Report

Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Details of Trip | Please Print

Date: May 6, 2014

Trustee's Name Joy Bowen-Eyre, Vice-Chair, Trustee Wards 1 & 2

Purpose of Trip / Name of Conference: Task Force for Teaching Excellence Symposium

Departure and Return Date May 5, 2014 Destination: Edmonton, Alberta

Description of Expenses Please attach receipts	Total Cost (Indicate currency If not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
Registration/Conference Fees					
Travel Costs					
Airfare					
Insurance					
Rail/Bus					
Taxi/Shuttle Bus/Car Rental at Destination					
Personal Vehicle Km @ 50¢/Km (submit via PeopleSoft)					N/A
Parking – at Destination					
Accommodation					
1 Nights @ \$ 155.89 (Single Rate)	155.89			155.89	
Telecommunication Charges (Internet, Phone calls)					
Meals – Receipts required (Including tips, excluding meals covered by Conference or Others)					
Breakfast(s) (Maximum \$12.00 each)					
Lunch(es) (Maximum \$17.00 each)					
1 Dinner(s) (Maximum \$26.00 each)	25.36			25.36	
Other – Provide Details					
TOTAL COST OF TRIP	181.25			181.25	
AMOUNT DUE TO CLAIMANT / <CBE>				181.25	

GST Breakout Area

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*. The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature _____

Payment Authorization _____



Courtyard by Marriott
Edmonton Downtown

1 Thornton Court Nw
Edmonton, Ab T5j 2e7
T 780.423.9999

J. Boweneyre

Room:

Room Type: GENR

Number of Guests: 1

Rate: \$139.00

Clerk:

Arrive: 04May14

Time: 09:45PM

Depart: 05May14

Time:

Folio Number:

Date

Description

Charges

Credits

04May14

Room Charge

139.00

04May14

Marketing Fee

4.17

04May14

Gst 831018205

7.16

04May14

Tourism Levy

5.56

05May14

Visa

155.89

Card #: VXXXXXXXXXXXXX XXXX
Amount: 155.89 Auth: Signature on File
This card was electronically swiped on 04May14

Balance: 0.00

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Description

Tax

Gst Room

7.16

Hst Room

5.56

Thank You For Choosing Courtyard By Marriott Edmonton Downtown

As requested, a final copy of your bill will be emailed to you at: GMSTCROIX@CBE.AB.CA. See "Internet Privacy Statement" on Marriott.com.

EARLS RESTAURANTS

earls

GREAT FOOD GREAT PEOPLE

EARLS-10207-CROSSROADS
4250 Calgary Trail St
Edmonton, AB
T6J 6Y8
780-439-5888

** TRANSACTION RECORD **

Tran. #: 5158
RUC: Restaurant
Table #: 41
Check #: 6019
Group #: 4
Employee #: 883
Employee Name: NAT

Visa Credit
Pre-Auth Purchase
xxxxxxxxxxx> C
AID: A0000000031010

Amount \$22.05
Tip \$3.31
=====

TOTAL CAD\$25.36

APPROVED I
00-001 07
EA34WS06/EA34WC06
086001001019
2014/05/04 20:39:06

TUR: 0080008000
TSI: F800

Customer Copy

THANK YOU
Come Again

883 NAT

Tbl 4 1/4 Chk 6019 Gst 1
04May'14 07:34PM

1 TEA 3.25
1 JEERA CHK CURRY 17.75

Subtotal 21.00
GST Tax 1.05

08:32PM Total 22.05

A RIDICULOUSLY GOOD DEAL
WINGS AND BEER - \$9.00
TUES, WED, THUR AFTER 3 PM
GST # 138048285

V-Chair Joy Bowen-Eyre \$200.00

INVOICE

May 9, 2014

Calgary Board of Education Board of Trustees
1221 8 Street SW
Calgary, AB T2R 0L4

**RE: Ticket Purchase for the CBE Distinguished Alumni Awards Dinner
May 12, 2014**

To invoice you for **two tickets** for the 2014 Distinguished Alumni Awards dinner to be held May 12, 2014 in Calgary, Alberta at the Hotel Arts.

2 Tickets at \$200	\$400.00
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Thank you for supporting Calgary's future leaders!

If applicable, we will provide a tax receipt for the donation portion of the ticket price after the event. Please make cheque payable to **EducationMatters**.

Charitable Registration # 89888 7005 RR0001

May 22/2014



INVOICE

ROCKY VIEW SCHOOL DIVISION NO. 41
2651 Chinook Winds Drive S W
Airdrie, AB T4B 0B4
Phone (403) 945-4000 Fax (403) 945-4001
www.rockyview.ab.ca

CALGARY BOARD OF EDUCATION
1221 8TH STREET SW
CALGARY, AB
T2R 0L4

Date: 28-Apr-14
Customer # 15
Invoice # 08132adj
Invoice Total: \$ 270.00

detach and return top portion of this invoice with cheque payable to Rocky View Schools

DESCRIPTION	AMOUNT
2013/14 Edwin Parr Banquet Tickets	
Trustees x \$45.00 @ ticket	\$ 315.00 270.00
Adjusted for 1 trustee unable to attend.	-\$ 45.00
Sheila Taylor - \$45.00	
Joy Bowen-Eyre - 45.00	
Patricia King - 45.00	
Trina Hardman 45.00	
Judy Heler - 45.00	
Amber Stewart - 45.00	
Terms: Payable on receipt	INVOICE TOTAL \$ 270.00

Make Cheques Payable to:
Rocky View Schools
2651 Chinook Winds Drive S W
Airdrie AB T4B 0B4

Finance: Cindy Stuart, Budget Officer
(403)945-4044
cstuart@rockyview.ab.ca



Trustee Professional Development and Travel & Subsistence Expense Report

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Details of Trip | Please Print

Date: June 11, 2014

Trustee's Name Joy Bowen-Eyre, Vice-Chair, Trustee, Wards 1 & 2

Purpose of Trip / Name of Conference: ASBA Spring General Meeting

Departure and Return Date June 1-3, 2014

Destination: Red Deer, Alberta

Description of Expenses Please attach receipts	Total Cost (Indicate currency if not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
Registration/Conference Fees	603.75		603.75		
Travel Costs					
Airfare					
Insurance					
Rail/Bus					
Taxi/Shuttle Bus/Car Rental at Destination					
Personal Vehicle 300 Km @ 50¢/Km (submit via PeopleSoft)	150.00		150.00		
Parking – at Destination					
Accommodation					
2 Nights @ \$ <u>130.79</u> (Single Rate)	261.58		261.58		
Telecommunication Charges (Internet, Phone calls)					
Meals – Receipts required (Including tips, excluding meals covered by Conference or Others)					
Breakfast(s) (Maximum \$12.00 each)					
Lunch(es) (Maximum \$17.00 each)					
1 Dinner(s) (Maximum \$26.00 each)	26.00			26.00	
Other – Provide Details					
TOTAL COST OF TRIP	1041.33		1015.33		
AMOUNT DUE TO CLAIMANT / <CBE>				26.00	
GST Breakout Area					

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Claimant's Signature

Payment Authorization

NUMBER

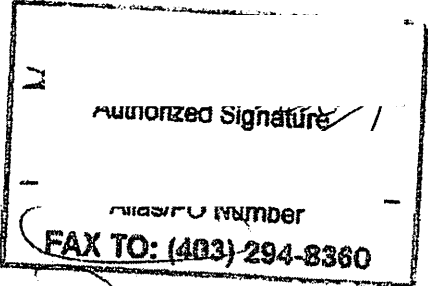
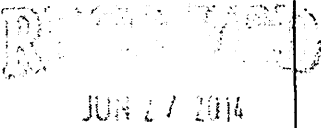
DATE June 23, 2014

1200, 9925 - 109 Street Edmonton, Alberta T5K 2J8
 Phone: 1.780.482.7311 Fax: 1.780.482.5659
 www.asba.ab.ca Email: hrogers@asba.ab.ca Business #: 10669 4268

BILL TO:

Calgary Board of Education
 1221 - 8 St SW
 Calgary AB T2R 0L4

(403) 817-7933 Ext.

Customer Number	P.O. NUMBER	TERMS		
CAL02		Due on Receipt		
DESCRIPTION	REQ.	UNIT PRICE	EXTENDED PRICE	
Spring General Meeting 2014 Attendee(s): Joy Bowen-Eyre   CORPORATE FINANCE	1	575.00	575.00	
		NET AMOUNT	575.00	
		FREIGHT G.S.T.	28.75	
		TOTAL DUE	\$603.75	



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06-03-14

Joy Bowen - Eyre CA	Invoice No. :	Room No. :
	GST Number : R121526081	Arrival : 06-01-14
	Folio Number :	Departure : 06-03-14
	A/R Number :	Conf. No. :
	Group Code : CBE	Rate Code :
	Company :	Page No. : 1 of 1

Date	Description	Charges	Credits
06-01-14	*Accommodation	119.99	
06-01-14	GST	6.00	
06-01-14	Tourism Levy	4.80	
06-02-14	*Accommodation	119.99	
06-02-14	GST	6.00	
06-02-14	Tourism Levy	4.80	
06-03-14	MasterCard XXXXXXXXXXXX8255		261.58
Total		261.58	261.58
Balance		0.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

SHERATON RED DEER
3310 50TH AVE
RED DEER, AB T4N3X9
403-346-2091

MERCHANT ID: 16846400018 TERM ID: 051

SALE

XXXXXXXXXXXXXX

06/03/14
INV #: 000006
ENTRY METHOD: CHIP
17:35:15
APPR CODE:
BATCH #:
REF #: 006

AMOUNT \$28.88
TIP \$4.33
=====

TOTAL \$33.21

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION
CARDHOLDER COPY
APPROVED

APPLICATION LABEL: Visa Credit
AID: A0000000031010
TUR: 00 80 00 80 00
TS1: FB 00

Max Amt \$26.00

SHERATON HOTEL
RED DEER
VLT LOUNGE GST# 8497
02444RT0017

0054a-4 Table 998 #Party 0
AM SERVER V SvrCk: 0 4:17p 06/03/14
VLT LOUNGE

1 TRIO OF DIP 12.00
1 NACHOS, nacho guac (1.50) 15.50
Sub Total: 27.50

Sub Total: 27.50
GST : 1.38
06/03 5:30p TOTAL : 28.88

***** ROOM CHARGE ONLY *****

GRAFTUITY: _____

TOTAL: _____

NAME: _____

SIGNATURE: _____

ROOM #: _____

PLEASE PAY SERVER!

*Max Amt Able to
Claim is \$26.00*