

## expense | monthly tracking report

claimant | Fijal, Gerry

position | Director, Learning

level | Director

reporting period | May 1 to June 30, 2014

date of report | August-15-14



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Bell Mobility	05/17/2014	Monthly Services Plan	\$57.61	other disclosed	telecom/cell phone
Bell Mobility	06/17/2014	Monthly Services Plan	\$58.94	other disclosed	telecom/cell phone
College of Alberta School Superintendents (CASS) Leadership Academy, Banff, Alberta May 14 - 16, 2014	05/16/2014	Travel to and from Calgary to Banff, Alberta	\$130.00	travel	BUS airfare/bus/rail
College of Alberta School	03/19/2014	Registration for College of Alberta School	\$267.75	travel	conferences & workshops
College of Alberta School Superintendents (CASS) Leadership Academy, Banff, Alberta May 14 - 16, 2014	05/16/2014	Accommodations	\$584.40	travel	BUS accommodation
Alberta Education Meeting	05/27/2014	Lunch Meeting	\$47.80	hospitality	BUS food/non alcoholic beverage

Mobile  
 Bill Date: May 17, 2014  
 Gerry Fijal  
 Mobile Ref  
 1221 8 ST SW  
 CALGARY, AB T2R 0L4  
 Learning Innovation

Account #  
 Next Bill Date: June 17, 2014

**CURRENT CHARGES for**

**Monthly charges billed to Jun 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$102.50
<b>Total this month</b>	<b>\$102.50</b>
<b>Usage Summary</b>	
	<i>min:sec</i>
Weekday	152:57
Weekend	6:54
Weeknight	8:40
<b>Total time used</b>	<b>168:31</b>
<b>Event Summary</b>	
Total Events	324
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	190.3952
Total this month	\$0.00

Mobile  
Bill Date: May 17, 2014  
Gerry Fijal  
Mobile Ref.  
Learning Innovation

Account #  
Next Bill Date: June 17, 2014

393of 1939

## CURRENT CHARGES *for*

### Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	58:31 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	189.0446 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	15:34 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	32:26 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	62:00 min:sec	0.00
Service zone		
@\$.00/MB	1.3506 MB	0.00
Converse MMSC	6 events	0.00
MSG from Bell	3 events	0.00
Picture/Video messaging	1 event	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	136 events	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages		
	178 events	0.00
Long distance		2.94
<b>Taxes</b>		
GST		2.73

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**Total current charges** **\$57.61**

**Mobile**  
**Bill Date: June 17, 2014**  
**Gerry Fijal**  
**Mobile Ref**  
**1221 8 ST SW**  
**CALGARY, AB T2R 0L4**  
**Learning Innovation**

**Account #**  
**Next Bill Date: July 17, 2014**

**CURRENT CHARGES**

**Monthly charges billed to Jul 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00

<b>FOR YOUR INFORMATION...</b>	
<b>Discount Summary</b>	
Total discounts	\$102.50
<b>Total this month</b>	<b>\$102.50</b>
<b>Usage Summary min:sec</b>	
Weekday	286:11
Weekend	19:24
Weeknight	14:32
<b>Total time used</b>	<b>320:07</b>
<b>Event Summary</b>	
Total Events	306
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	67.9307
Total this month	\$0.00

Mobile  
Bill Date: June 17, 2014  
Gerry Fijal  
Mobile Ref.  
Learning Innovation

Account #  
Next Bill Date: July 17, 2014

417of 1952

## CURRENT CHARGES

### Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	127:19 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	67.8877 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	33:56 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	54:52 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	104:00 min:sec	0.00
Service zone		
@\$.00/MB	0.0430 MB	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	138 events	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages		
	168 events	0.00
Long distance		4.20
<b>Taxes</b>		
GST		2.80

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**Total current charges** **\$58.94**





# Kilometre Travel Log

**Directions:** Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

**Section 1: Your Employee Information** *To be completed by Employee*

<b>Employee ID:*</b>	<b>First Name:*</b> Gerald	<b>Last Name:*</b> Fijal
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**Section 2: Trip Details:** *To be completed by Employee*

Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row.

Date DD-MM-YY	Purpose for Trip	Trip Starts From	Trip Ends At	Distance in km
14-05-14	CASS Team Leadership Academy	Education Centre	Banff, Alberta	130
16-05-14	Return to Office	Banff, AB	Education Centre	130
<b>The total weekly km must be entered into the timesheet in PeopleSoft.</b>				<b>Total Kilometres</b> 260

**Section 3:** *To be completed by Employee and Approver*

The approver must create a PDF copy of the completed Travel Log and send to: [cbeincomimg@westcanadian.com](mailto:cbeincomimg@westcanadian.com)

<b>Employee Signature:*</b>	Original signed by Gerald Fijal	<b>Time Approver Name:*</b>	Cathy Faber
<b>Employee Phone:*</b>		<b>Time Approver Signature:*</b>	Original signed by Cathy Faber
<b>Date DD-MM-YY:*</b>	29-05-14	<b>Time Approver Phone:*</b>	<b>Date DD-MM-YY:*</b> 02-06-14

Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for the management of personnel and for the delivery of various Human Resources programs at the Calgary Board of Education. It will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the FOIP Act, please access <http://www.cbe.ab.ca/legal/foip>. If you have any questions about this form and/or the use of the information, please contact the Employee Contact Centre at 1-877-353-2555.



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**From:** Central Alberta Regional Consortium  
**Sent:** March-19-14 2:23 PM  
**To:** Fijal, Gerald  
**Subject:** Transaction Receipt

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To: Gerald Fijal  
Subject: Electronic Receipt from 2014 CASS Team Leadership

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Our Reference : 2014CASS-139-1395202873\_2014CASS

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Thank you for your successful transaction. Our Payment Gateway has returned the status of this transaction as :  
TRANSACTION APPROVED.

If you have any queries with this transaction, please contact the merchant at

A copy of your receipt is attached below. Please retain this to assist us if you have any queries.

March 19, 2014 - 02:23:00 PM  
3 TIER E-COMMERCE  
5569X.....327

AUTHORIZATION NUMBER: 1395202873\_2014CASS  
TOTAL: 267.75  
REFERENCE NUMBER: 2014CASS-139  
MERCHANT NAME: Central Alberta Regional Consortium

PLEASE RETAIN AS RECORD OF PURCHASE

THE *Fairmont*  
BANFF SPRINGS

405 Spray Avenue  
P.O. Box 960  
Banff, Alberta Canada T1L 1J4  
T 403 762 2211 F 403 762 5755  
G.S.T. Registration # 84968 1721 RT000

College of Alberta School Superintendent  
Mr Gerald Fijal  
1221 8th St SW  
Calgary AB T2R 0L4  
Canada

INFORMATION INVOICE

Room :  
Folio # :  
Cashier # :  
Page # : 1 of 1  
Group Name : Cass 2013

Arrival : 05-14-14  
Departure : 05-16-14

Date	Description	Additional Information	Charges	Credits
05-14-14	Package Charge		241.00	
05-14-14	Tourism Improvement Fee (2%)		4.58	
05-14-14	Alberta Tourism Levy (4%)		9.34	
05-14-14	Room GST (5%)		11.68	
05-14-14	Self Parking		25.00	
05-14-14	Package GST (5%)		0.60	
05-15-14	Package Charge		241.00	
05-15-14	Tourism Improvement Fee (2%)		4.58	
05-15-14	Alberta Tourism Levy (4%)		9.34	
05-15-14	Room GST (5%)		11.68	
05-15-14	Self Parking		25.00	
05-15-14	Package GST (5%)		0.60	

**Total** **584.40** **0.00**

**Balance Due** **584.40**

GST Summary

Room 23.36  
F&B 0.00  
Other 3.58  
Total 26.94

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact David Roberts, General Manager, at David.Robertsgm@fairmont.com.  
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
United States or Canada 1 800 441 1414  
Pour information et réservations visitez notre web au  
[www.fairmont.com](http://www.fairmont.com) ou téléphoner au Hôtels Fairmont de:  
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)  
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18,00% par année) J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi (Dans les hôtels participants.)

**Thank you for choosing to stay with Fairmont Hotels & Resorts**  
**Merci d'avoir choisi les Hôtels Fairmont**



587-353-10

**SALE**

Cashier #: 000006  
TID: 9935532A REF#: 000017  
Batch #: 0024 13:16:39  
05/27/14  
APPR CODE: 151639  
MASTERCARD

\*\*/\*\*

**AMOUNT \$47.80**  
**TIP \$7.17**  
**TOTAL CAD \$54.97**

APPROVED - 000

MasterCard  
AID: A0000000041010  
RESP CD: 00  
TVR: 00 00 00 80 00  
TSE: E8 00

THANK YOU!

CUSTOMER COPY

Balo Vietnamese Restaurant  
Order #  
1-48739  
Table 7  
Server: Vinh & Jamie  
Cashier: Vinh & Jamie  
2014-05-27 13:13:57

1 25. PHO BO SATE	9.95
1 67. COM GA NUONG XA	11.95
CHA GIO	
* steamed rice	
1 67. COM GA NUONG XA	11.95
CHA GIO	
** On vermicelli	
1 90. GA XAO HOT DIEU	13.95
* brown rice	
-----	
Subtotal:	47.80
No Tax:	0.00
Total:	47.80

Amount Due: 47.80

Balo Vietnamese Restaurant  
1238 8 Street SW  
Calgary, Alberta T2R 1A9  
Canada  
(587) 353-3300  
Thank You  
Manager: Tony Tang