

## expense | monthly tracking report

claimant | Heeger, Eugene  
position | Director, Capital Planning & Development  
level | Director  
reporting period | May 1 to June 30, 2014  
date of report | August-15-14



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	05172014	Monthly Service Plan	\$54.53	other disclosed	telecom/cell phone
Cell Phone	06172014	Monthly Service Plan	\$54.75	other disclosed	telecom/cell phone
CEFPI Conference, Jasper	03182014	Mileage	\$450.00	travel	BUS mileage

**Bill Date: May 17, 2014**  
**EUGENE HEEGER**

**Next Bill Date: June 17, 2014**

**1221 8 ST SW**  
**CALGARY AB T2R 0L4**



**CURRENT CHARGES**

**Monthly charges billed to Jun 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

<b>FOR YOUR INFORMATION...</b>	
<b><u>Discount Summary</u></b>	
Total discounts	\$102.50
<b>Total this month</b>	<b>\$102.50</b>
<b><u>Usage Summary</u></b> <span style="float:right"><b>min:sec</b></span>	
Weekday	29:38
Weekend	4:51
Weeknight	18:45
<b>Total time used</b>	<b>53:14</b>
<b><u>Event Summary</u></b>	
Total Events	9
Total this month	\$0.00
<b><u>Packet Plan Usage Summary</u></b>	
Total megabytes	202.2741
Total this month	\$0.00

Bill Date: May 17, 2014  
EUGENE HEEGER

Next Bill Date: June 17, 2014

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Design & Property Dev

### CURRENT CHARGES *for*

#### Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	28:38 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	202.2741 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	23:36 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	1:00 min:sec	0.00
Text message	2 events	0.00
MSG from Bell	3 events	0.00
Travel text saver Unlimited Incoming Messages		
	1 event	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	3 events	0.00

#### Taxes

GST	2.59
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<b>Total current charges</b>	<b>\$54.53</b>
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**Bill Date: June 17, 2014**

**Next Bill Date: July 17, 2014**

**EUGENE HEEGER**

**1221 8 ST SW  
CALGARY, AB T2R 0L4**

**CURRENT CHARGES**

**Monthly charges billed to Jul 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00

<b>FOR YOUR INFORMATION...</b>	
<b><u>Discount Summary</u></b>	
Total discounts	\$102.50
<b>Total this month</b>	<b>\$102.50</b>
<b><u>Usage Summary</u></b>	
	<i>min:sec</i>
Weekday	59:21
Weeknight	0:40
<b>Total time used</b>	<b>60:01</b>
<b><u>Event Summary</u></b>	
Total Events	7
Total this month	\$0.00
<b><u>Packet Plan Usage Summary</u></b>	
Total megabytes	214.5928
Total this month	\$0.00

Bill Date: June 17, 2014  
EUGENE HEEGER

Next Bill Date: July 17, 2014

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## CURRENT CHARGES

### Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	55:34 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	214.5850 MB	0.00
Business Anytime Unlmt. Nights & Wknds Unlimited Usage		
@\$.00/minute	0:40 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	3:47 min:sec	0.00
Service zone		
@\$.00/MB	0.0078 MB	0.00
Text message	3 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	1 event	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages		
	3 events	0.00
Long distance		0.21

### Taxes

GST		2.60
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<b>Total current charges</b>		<b>\$54.75</b>
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# Kilometre Travel Log

**Directions:** Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

**Section 1: Your Employee Information** *To be completed by Employee*

Employee ID:*		First Name:*	Eugene	Last Name:*	HEEGER
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**Section 2: Trip Details:** *To be completed by Employee*  
Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row.

Date DD-MM-YY	Purpose for Trip	Trip Starts From	Trip Ends At	Distance in km
14 March 2014	CEFPI Conference	Calgary/Jasper	Jasper/Calgary	890

The total weekly km must be entered into the timesheet in PeopleSoft.	<b>Total Kilometres</b>	890
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**Section 3:** *To be completed by Employee and Approver*  
The approver must create a PDF copy of the completed Travel Log and send to: [cbecoming@westcanadian.com](mailto:cbecoming@westcanadian.com)

Employee Signature:*	Orig signed by E Heeger	Time Approver Name:*	F. COPPINGER
Employee Phone:*	403 214 1199	Time Approver Signature:*	Orig signed by F Coppinger
Date DD-MM-YY *	17-03-14	Time Approver Phone:*	Date DD-MM-YY:* 18-03-14

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CPD - BSMIL2791070410-1

