

expense | monthly tracking report

claimant | McGuire, Susan

position | Director, Talent Management

level | Director

reporting period | January 1 to February 28, 2016

date of report | April-08-16



**Calgary Board
of Education**

| Description | Date (mm/dd/yyyy) | Details and/or Rationale | Amount (CDN\$) | Category | Expense Type |
|-------------------------------|----------------------|---------------------------|----------------|-----------------|--------------------|
| Professional Development Book | 02/03/2016 | Reference book for course | \$25.08 | other disclosed | PD general |
| Cell phone | 01/17/2016 | Monthly service plan | \$55.48 | other disclosed | telecom/cell phone |
| Cell phone | 02/17/2016 | Monthly service plan | \$54.90 | other disclosed | telecom/cell phone |
| | | | | | |



Susan McGuire <thesubeeone@gmail.com>

Your Amazon.ca order of "The Power of Habit: Why We..." has shipped!

1 message

Amazon.ca <ship-confirm@amazon.ca>
Reply-To: ship-confirm@amazon.ca
To: thesubeeone@gmail.com

2 February 2016 at 19:20



[Your Orders](#) | [Your Account](#) | [Amazon.ca](#)

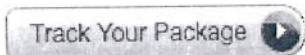
Shipping Confirmation Order

Hello Sue McGuire,

Thank you for shopping with us. We thought you'd like to know that your item has shipped, and that this completes your order. Your order is on its way, and can no longer be changed. If you need to return an item from this shipment or manage other orders, please visit [Your Orders on Amazon.ca](#).

Your estimated delivery date is:
Thursday, February 4

Your order was sent to:
Susan McGuire



Your package is being shipped by Canada Post and the tracking number is

Shipment Details



The Power of Habit: Why We Do What We do
in Life and Business
Sold by Amazon.com.ca, Inc.

CDN\$ 18.90



| | |
|---------------------------|--------------------|
| Item Subtotal: | CDN\$ 18.90 |
| Shipping and handling: | CDN\$ 4.98 |
| Tax Calculated (GST/HST): | CDN\$ 1.20 |
| Tax Calculated (PST/QST): | CDN\$ 0.00 |
| Total: | CDN\$ 25.08 |
| Paid by Mastercard: | CDN\$ 25.08 |

Mobile
Bill Date: January 17, 2016
Susan McGuire
Mobile Ref.

Human Resources

Account #
Next Bill Date: February 17, 2016

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CURRENT CHARGES for

Monthly charges billed to Feb 16, 2016

| | | |
|--|---------|-------|
| Corporate Share plan 30-10 36M | \$30.00 | |
| less 33.33% Promotional Discount | -10.00 | 20.00 |
| Includes: 3 Way Calling | | |
| Call Forwarding | | |
| Call Waiting | | |
| 250 Anytime minutes | | 0.00 |
| Alberta Government 911 fee | | 0.44 |
| Email& Internet BlackBerry 1GB | \$45.00 | |
| less 33.33% Promotional Discount | -15.00 | 30.00 |
| Bell to Bell Calling 10 - Mob | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Corporate Data Flex USA | | 0.00 |
| Etelesolv | \$1.25 | |
| less 100.00% Promotional Discount | -1.25 | 0.00 |
| Business Anytime Unlmted. Nights & Wknds | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Sharing Feature | \$5.00 | |
| less 70.00% Promotional Discount | -3.50 | 1.50 |
| Travel text saver | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Message Centre & Call Display Bundle | \$12.00 | |
| less 100.00% Promotional Discount | -12.00 | 0.00 |
| 6pm to 8pm Calling | \$7.00 | |
| less 100.00% Promotional Discount | -7.00 | 0.00 |
| Can-Can/US Text - Unlimited | \$15.00 | |
| less 100.00% Promotional Discount | -15.00 | 0.00 |
| Includes: Picture Messaging | | |
| Image Messaging | | |
| Incl. Messages | | |
| Unlimited Incoming Messages | | |
| \$1/MB US Data | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| US Roaming \$0.25/min | | 0.00 |

| FOR YOUR INFORMATION... | |
|----------------------------------|-----------------|
| Discount Summary | |
| Total discounts | \$103.75 |
| Total this month | \$103.75 |
| Usage Summary min:sec | |
| Weekday | 73:57 |
| Weekend | 19:30 |
| Weeknight | 1:26 |
| Total time used | 94:53 |
| Event Summary | |
| Total Events | 852 |
| Total this month | \$0.00 |
| Packet Plan Usage Summary | |
| Total megabytes | 831.3878 |
| Total this month | \$0.00 |

DUPLICATE
 JAN 27 2016
 ACCOUNTS PAYABLE

Mobile
Bill Date: January 17, 2016
Susan McGuire
Mobile Ref.
Human Resources

Account #
Next Bill Date: February 17, 2016

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CURRENT CHARGES for (continued)

Usage and long distance

| | | |
|--|---------------|------|
| 250 Anytime minutes Local Calling | | |
| @\$.00/minute | 25:43 min:sec | 0.00 |
| Email& Internet BlackBerry 1GB Data Usage | | |
| @\$.00/MB | 831.3878 MB | 0.00 |
| Business Anytime Unlmted. Nights & Wknds Unlimited Usage | | |
| @\$.00/minute | 11:56 min:sec | 0.00 |
| 6pm to 8pm Calling Unlimited Usage | | |
| @\$.00/minute | 4:14 min:sec | 0.00 |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility | | |
| @\$.00/minute | 53:00 min:sec | 0.00 |
| Free Bell Message | 16 events | 0.00 |
| Text message | 12 events | 0.00 |
| Text message | 1 event | 0.00 |
| Picture/Video messaging | 6 events | 0.00 |
| Can-Can/US Text - Unlimited Incl. Messages | | |
| | 426 events | 0.00 |
| Can-Can/US Text - Unlimited Unlimited Incoming Messages | | |
| | 391 events | 0.00 |
| Long distance | | 0.91 |

Taxes

| | |
|-----|------|
| GST | 2.63 |
|-----|------|

Total current charges **\$55.48**

Mobile
Bill Date: February 17, 2016
Susan McGuire
Mobile Ref.
Human Resources

Account #
Next Bill Date: March 17, 2016

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DUPLICATE
 MAR 12 2016
 ACCOUNTS PAYABLE

CURRENT CHARGES for

Monthly charges billed to Mar 16, 2016

| | | |
|--|---------|-------|
| Corporate Share plan 30-10 36M | \$30.00 | |
| less 33.33% Promotional Discount | -10.00 | 20.00 |
| Includes: 3 Way Calling | | |
| Call Forwarding | | |
| Call Waiting | | |
| 250 Anytime minutes | | 0.00 |
| Alberta Government 911 fee | | 0.44 |
| Email& Internet BlackBerry 1GB | \$45.00 | |
| less 33.33% Promotional Discount | -15.00 | 30.00 |
| Bell to Bell Calling 10 - Mob | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Corporate Data Flex USA | | 0.00 |
| Etelesolv | \$1.25 | |
| less 100.00% Promotional Discount | -1.25 | 0.00 |
| Business Anytime Unlmted. Nights & Wknds | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Sharing Feature | \$5.00 | |
| less 70.00% Promotional Discount | -3.50 | 1.50 |
| Travel text saver | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Message Centre & Call Display Bundle | \$12.00 | |
| less 100.00% Promotional Discount | -12.00 | 0.00 |
| 6pm to 8pm Calling | \$7.00 | |
| less 100.00% Promotional Discount | -7.00 | 0.00 |
| Can-Can/US Text - Unlimited | \$15.00 | |
| less 100.00% Promotional Discount | -15.00 | 0.00 |
| Includes: Picture Messaging | | |
| Image Messaging | | |
| Incl. Messages | | |
| Unlimited Incoming Messages | | |
| \$1/MB US Data | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| US Roaming \$0.25/min | | 0.00 |

| FOR YOUR INFORMATION... | |
|----------------------------------|-----------------|
| Discount Summary | |
| Total discounts | \$103.75 |
| Total this month | \$103.75 |
| Usage Summary | |
| | <i>min:sec</i> |
| Weekday | 95:22 |
| Weekend | 23:47 |
| Weeknight | 7:06 |
| Total time used | 126:15 |
| Event Summary | |
| Total Events | 980 |
| Total this month | \$0.00 |
| Packet Plan Usage Summary | |
| Total megabytes | 448.0245 |
| Total this month | \$0.00 |

Mobile
Bill Date: February 17, 2016
Susan McGuire
Mobile Ref.
Human Resources

Account #
Next Bill Date: March 17, 2016

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CURRENT CHARGES for (continued)

Usage and long distance

| | | |
|--|---------------|------|
| 250 Anytime minutes Local Calling | | |
| @\$.00/minute | 9:02 min:sec | 0.00 |
| Email& Internet BlackBerry 1GB Data Usage | | |
| @\$.00/MB | 448.0245 MB | 0.00 |
| Business Anytime Unlmt. Nights & Wknds Unlimited Usage | | |
| @\$.00/minute | 14:53 min:sec | 0.00 |
| 6pm to 8pm Calling Unlimited Usage | | |
| @\$.00/minute | 19:20 min:sec | 0.00 |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility | | |
| @\$.00/minute | 83:00 min:sec | 0.00 |
| Free Bell Message | 22 events | 0.00 |
| Text message | 11 events | 0.00 |
| Picture/Video messaging | 3 events | 0.00 |
| Travel text saver Unlimited Incoming Messages | | |
| | 113 events | 0.00 |
| Can-Can/US Text - Unlimited Incl. Messages | | |
| | 496 events | 0.00 |
| Can-Can/US Text - Unlimited Unlimited Incoming Messages | | |
| | 335 events | 0.00 |
| Long distance | | 0.35 |
| Taxes | | |
| GST | | 2.61 |

Total current charges **\$54.90**