

# expense | monthly tracking report

claimant | Davies, Christine

position | Director, Learning

level | Director

reporting period | September 1 to October 31, 2018

date of report | December-14-18



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
College of Alberta School Superintendents	09/11/2018	membership	\$1,210.00	other disclosed	membership, due, fees
Bell Mobility	09/17/2018	Cell phone	\$58.33	other disclosed	telecom/cell phone
Bell Mobility	10/17/2018	Cell phone	\$56.58	other disclosed	telecom/cell phone
Advancing School Mental Health	10/11/2018	Conference	\$697.44	other disclosed	PD course or registration fee
Air Canada	10/11/2018	flight to conference	\$402.19	other disclosed	PD airfare/bus/rail
Air Canada	10/13/2018	airline fees	\$63.78	other disclosed	PD general
Element Hotel	10/13/2018	hotel accommodation for conference	\$966.43	other disclosed	PD accommodation
Taxi Srv	10/10/2018	conference taxi ride	\$27.84	other disclosed	PD general
Associated Cab	10/09/2018	taxi to airport	\$40.48	other disclosed	PD airfare/bus/rail
Associated Cab	10/13/2018	taxi from airport	\$38.39	other disclosed	PD airfare/bus/rail
Air Canada	10/13/2018	Seat Selection	\$94.50	other disclosed	PD airfare/bus/rail
Christine Davies	10/13/2018	Seat Selection and 1 night hotel accommodation - reimbursement	\$275.25	other disclosed	PD airfare/bus/rail
Calgary Regional Consortium	10/09/2018	Mental Health - Registration	\$45.00	other disclosed	PD course or registration fee



CASS

College of Alberta School Superintendents

1200, 9925 - 109 Street  
Edmonton, Alberta T5K 2J8

INVOICE

Invoice No.: 165185  
Date: 09/11/2018  
Ship Date:  
Page: 1  
Re: Order No.

Sold to:

Calgary Board of Education  
1221-8 Street SW  
Calgary, AB T2R 0L4

Ship to:

Calgary Board of Education  
1221-8 Street SW  
Calgary, AB T2R 0L4

*Handwritten signature in red ink, circled.*

Business No.: 10696 7052

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			CASS Membership 2018/2019			
			Christine Davies	G		1,210.00

Shipped By:	Tracking Number:	Total Amount
Comment:		Amount Paid
Sold By:		Amount Owing

Bill Date: September 17, 2018  
 CHRISTINE DAVIES

Next Bill Date: October 17, 2018

**CURRENT CHARGES**

Monthly charges billed to Oct 16, 2018

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberia Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voica		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b>Usage Summary</b>	
	<i>min:sec</i>
Weekday	576:00
Weekend	77:00
<b>Total time used</b>	<b>653:00</b>
<b>Event Summary</b>	
Total Events	4099
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	535.0740
Total this month	\$1.86

Bill Date: September 17, 2018  
CHRISTINE DAVIES

Next Bill Date: October 17, 2018

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## CURRENT CHARGES

### Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	441.2714 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	653:00 min:sec	0.00
1GB Shared Data - BlackBerry Data Usage		
@\$.02/MB	93.8026 MB	1.86
Free Bell Message	196 events	0.00
Text message	15 events	0.00
Picture/Video/File messaging	47 events	0.00
Messaging Pack Unlimited Incl. Messages		
	2036 events	0.00
Travel US Text Saver Unlimited Incoming Messages		
	1805 events	0.00
<b>Taxes</b>		
GST		2.78

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**Total current charges** **\$58.33**

Bill Date: October 17, 2018  
 CHRISTINE DAVIES

Next Bill Date: November 17, 2018

**CURRENT CHARGES**

Monthly charges billed to Nov 16, 2018

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b>Usage Summary</b>	
	<i>min:sec</i>
Weekday	642:00
Weekend	92:00
Weeknight	2:00
<b>Total time used</b>	<b>736:00</b>
<b>Event Summary</b>	
Total Events	3710
<b>Total this month</b>	<b>\$0.00</b>
<b>Packet Plan Usage Summary</b>	
Total megabytes	448,0245
<b>Total this month</b>	<b>\$0.00</b>

Bill Date: October 17, 2018  
CHRISTINE DAVIES

Next Bill Date: November 17, 2018

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## CURRENT CHARGES

### Usage and long distance

1GB Shared Data - BlackBerry Data Usage

@\$.00/MB 448.0245 MB 0.00

Unlimited Local Talking Unlimited Usage

@\$.00/minute 736:00 min:sec 0.00

Free Bell Message 116 events 0.00

Text message 37 events 0.00

Free SMS Message 1 event 0.00

Picture/Video/File messaging 75 events 0.00

Corporate Text Flex Zone3 Unlimited Incoming Messages

1671 events 0.00

Messaging Pack Unlimited Incl. Messages

1810 events 0.00

Long distance 0.20

### Taxes

GST 2.69

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**Total current charges \$56.58**

Important info: As of Dec 1 pay per use text msging rates are changing and apply to sent & received msgs if you don't have an applicable text msging bundle. Canada/Canada goes from \$0.20 to \$0.30/msg, Canada/US goes from \$0.20 to \$0.40/msg & Canada/international goes from \$0.35 to \$0.40/msg sent & from \$0.20 to \$0.40/msg received.  
[bell.ca/changes](http://bell.ca/changes)

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**From:** Center for School Mental Health <Chuntley@som.umaryland.edu>  
**Sent:** August-31-18 2:42 PM  
**To:**  
**Subject:** Registration Confirmation

23rd Annual Conference on Advancing School Mental Health - Confirmation and Receipt  
8/31/2018

1221 8 Street SW  
Calgary, AB T2R 0L4

Thank you for registering for 23rd Annual Conference on Advancing School Mental Health. We are pleased to confirm that we have received and processed your Credit Card registration in the amount listed below. Please print this message as your receipt.

Details:

8/31/2018

1 Conference Registration (Thursday, Friday and Saturday)  
Christine Davies (5491605)

\$ 520.00(us) 697.44(CAN)

E-Commerce Credit Card Payment

You can make changes to your registration record, transfer your registration to another individual, or upgrade your registration at any time by going to:

<https://ww2.eventrebels.com/er/Update.jsp?A=24881>

and typing in your e-mail address and confirmation code.

Your confirmation code is: 9YX6-M6K5-JVXN-XL2E-GMEM-FL7-R6J

Your registrant ID is: 5491605

[Click here](#) for directions to this event.

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

### Booking reference:

**Name:** Ms Christine Davies

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
 Flight notification

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC1860	Calgary (YYC)	Las Vegas (LAS)	319	Economy Standard (K)	Confirmed
<i>Operated by:</i>	Tue 09-Oct 2018	Tue 09-Oct 2018			
<i>Air Canada rouge</i>	19:30	21:20 - TERMINAL 3			
AC1861	Las Vegas (LAS)	Calgary (YYC)	319	Economy Standard (K)	Confirmed
<i>Operated by:</i>	Sat 13-Oct 2018	Sat 13-Oct 2018			
<i>Air Canada rouge</i>	16:40 - TERMINAL 3	20:25			

### Passenger Information

**Passenger:** 1 Ms Christine Davies

Program number:

### Purchase Summary



Passenger: 1 Ms Christine Davies

## Purchase Summary

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### Passenger: 1 Ticket number

<b>Date of issue</b>	31-Aug 2018
<b>Fare Amount in Canadian dollars:</b>	263.00
<i>(including <u>navigational &amp; other charges</u>)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Air Travellers Security Charge (CA)	12.10
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	15.26
Combined Taxes *see fare calculation below (XT)	111.83
<b>Total Fare in Canadian dollars:</b>	402.19
<b>Options</b>	
Preferred Seat in Canadian dollars	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	2.25
Preferred Seat in Canadian dollars	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	2.25

#### Ticket particularities:

AC ONLY/NONREF/CHGFEE -BG:AC

#### \*Fare calculation:

09OCT18YYC AC LAS R84.00AC YYC Q25.00R154.00CAD263.00 END  
 ROE1.00 XT30.00SQ7.30YC47.30US5.12XA9.05XY7.24AY XF5.82LAS  
 4.50

#### Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)  
 RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
 XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

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- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non-transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

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Fee Receipt

PASSENGER SELECT	FLIGHT INFORMATION	BAGGAGE	ADDITIONAL TRAVEL INFORMATION	PRINT DOCUMENTS
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Your fees have been successfully collected.

Departure Date: **2018-10-09**

Passenger: **CHRISTINE DAVIES**  
Departure city: **CALGARY YYC**

Destination city: **LAS VEGAS LAS**

**Fee Breakdown:**

Baggage fee	CAD	30.00
GST	CAD	1.50

**CAD Total : CAD 31.50**

Form of payment used: **MasterCard XXXXXXXXXXXXX0409**

Please Note: This fee is non refundable.  
XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Please enter your email address if you wish to have this receipt emailed to you.

31.50  
 32.28  
 -----  
 63.78

---

**From:** Davies, Christine L  
**Sent:** October-15-18 12:17 PM  
**To:**  
**Subject:** FW: Air Canada - Receipt - Baggage Fee

Christine Davies  
Director, Learning  
Calgary Board of Education | cbe.ab.ca

-----Original Message-----

**From:** Air Canada [<mailto:confirmation@aircanada.ca>]  
**Sent:** October-13-18 9:50 AM  
**To:** Davies, Christine L  
**Subject:** Air Canada - Receipt - Baggage Fee

Your fees have been successfully collected.

Departure Date: 2018-10-13

Passenger: CHRISTINE DAVIES  
Departure city: LAS VEGAS LAS  
Destination city: CALGARY YYC

Fee Breakdown:

Excess baggage fee (1 piece): 23.00 USD

GST/TPS: 1.15 USD

Total USD: 24.15 USD

Form of payment used:

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!  
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, <https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:  
<https://mymessages.aircanada.com/en/MBmOJaBm97GZZfIkMfQ>

*\$ 37.28  
CAN*

Element



element  
BY WESTIN

Mr Christine Davies  
HJ06AA - HWNZN47PY9G, Overflow bloc Att

Page Number : 1 Invoice Nbr : 141392  
Guest Number : 236501  
Folio ID : A  
Arrive Date : 09-OCT-18 23:09  
Depart Date : 13-OCT-18 08:06  
No. Of Guest : 1  
Room Number : 421  
Club Account :

Tax Invoice

Tax ID :

Element LV Summerlin OCT-13-2018 08:10 ECARRILL

Date	Reference	Description	Charges (USD)	Credits (USD)
09-OCT-18	DEPOSIT	Deposit-MC-409		-179.67
09-OCT-18	RT421	Room Charge	159.00	
09-OCT-18	RT421	Occupancy/Tourism	20.67	
10-OCT-18	RT421	Room Charge	159.00	
10-OCT-18	RT421	Occupancy/Tourism	20.67	
11-OCT-18	1	Restore	2.15	
11-OCT-18	RT421	Room Charge	159.00	
11-OCT-18	RT421	Occupancy/Tourism	20.67	
12-OCT-18	1	Restore	2.15	
12-OCT-18	RT421	Room Charge	159.00	
12-OCT-18	RT421	Occupancy/Tourism	20.67	
				-543.31

Continued on the next page

Element



element  
BY WESTIN

Mr Christine Davies  
HJ06AA- HWNZN47PY9G, Overflow bloc Att

Page Number	:	2	Invoice Nbr	:	141392
Guest Number	:	236501			
Folio ID	:	A			
Arrive Date	:	09-OCT-18	23:09		
Depart Date	:	13-OCT-18	08:06		
No. Of Guest	:	1			
Room Number	:	421			
Club Account	:				

** Total	722.98	-722.98
*** Balance	0.00	

Tell us about your stay. [www.elementhotels.com/reviews](http://www.elementhotels.com/reviews)

Signature\_\_\_\_\_

966.43 CDN

Driver ID: 106458

Name: Kathy Mullin

10/10/18 1:49 AM

.....  
Trip # 4776

Start 10/10/18 1:40 AM

End 10/10/18 1:48 AM

Fare \$15.23

Voucher \$3.00

Subtotal \$18.23

Excise Tax \$0.55

Tip \$2.00

-----  
Total \$20.78

.....  
CREDIT CARD \$20.78

\*\*\*\*\*0409

Auth Code 044852

PURCHASE APPROVED

Method: Chip

MasterCard

AID: A0000000041010

ATC: 0008

CID: A9758019E6A73D0B

TERMINAL: T262022718

MERCHANT: 00720000342017

CARDHOLDER ACKNOWLEDGES  
RECEIPT OF FUNDS IN THE  
AMOUNT OF THE TOTAL  
INDICATED AND AGREES TO  
PERFORM THE OBLIGATIONS  
NOTED IN THE

27.84  
CDN



This form is to be completed for each credit card transaction that is not supported by a detailed receipt from the merchant. An image of this completed form must be linked to the appropriate transaction in BMO Spend Dynamics before the transaction can be reviewed by the Cardholders supervisor.

<b>CARDHOLDER</b>		
Cardholder Name <b>Christine Davies</b>		
Card Number * * * * *	Phone Number	
Department / School <b>Learning</b>		
Merchant Name <b>Associated Cab</b>	Transaction Date YYYY-MM-DD <b>2018-10-09</b>	Transaction Amount <b>\$ 40.48</b>
<p>Description of purchase (what was purchased, why it was purchased, who was involved for things like PD or Food): <b>Cab ride to Airport for Conference on School Based Mental Health</b></p> <p>Reason detailed receipt / documentation is not available (steps taken to obtain missing receipt): receipt fell under vending machine which was not able to be moved to get it back</p>		
<p><i>CD Davies</i></p> <p><b>Cardholder Missing Receipt Acknowledgement</b></p> <ul style="list-style-type: none"> <li>• The information provided is a true and accurate description of the details of the purchase</li> <li>• I confirm that every attempt has been made to obtain a duplicate receipt by contacting the merchant. However, there has been failure to produce a receipt</li> <li>• All items purchased as part of this credit card transaction were for use by The CBE in my duties as an employee. No personal purchases were made</li> <li>• Original documentation is not in my possession and I will not seek reimbursement for the transaction</li> </ul> <p>I acknowledge that repeated lack of documentation could result in a cancelled relationship with the supplier and / or suspension of credit card privileges</p>		
Cardholder Signature <i>CD Davies</i>	Date YYYY-MM-DD <b>2018-10-17</b>	

ASSOCIATED CAB  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
GAR#510

**SALE**

MID: 4169233  
TID: XQ189233 REF#: 00000021  
Batch #: 067 SEC: 067001001021  
10/13/18 2108:49  
APPR CODE: 230849  
MASTERCARD  
\*\*\*\*\*0409C

AMOUNT	\$34.90
TIP	\$3.49
TOTAL	\$38.39

00 - APPROVED - 001

MasterCard  
AID: A0000000041010  
TVR: 00 00 00 00 00  
TSI: E8 00

Thank You

CUSTOMER COPY





**Receipt # 00015306**

120 - 7000 Railway Street SE  
 Calgary AB, T2H 3A8  
 Phone (403) 291-0967  
 Fax (403) 250-3904

<b>Payer:</b>	<b>Christine Davies</b>
Primary Phone:	
Registrant Name:	Christine Davies
Payment Method:	
School:	The Calgary Board of Education
Jurisdiction:	The Calgary Board of Education

Program	Registrants	Per Registrant	Total
Mental Health Collaborative Community - Working Together Within and Across Systems	1	\$45.00	\$45.00
<b>GRAND TOTAL</b>			\$45.00

Paid At: Oct 09, 2018	\$45.00
Balance Due:	\$0.00

Payment Method:	Credit
Card Number:	0409
Order ID:	ch_1DJNipARNmrewuBQnclCjEW3
Registration Date:	Oct 09, 2018

Program Information		
Mental Health Collaborative Community - Working Together Within and Across Systems	November 22, 2018	1:00 PM - 4:00 PM
Location: St. Leo Centre 6220 Lakeview Drive SW, Calgary, AB		

Mental Health Collaborative Community - Working Together Within and Across Systems	December 05, 2018	1:00 PM - 4:00 PM
Location: St. Leo Centre 6220 Lakeview Drive SW, Calgary, AB		

Mental Health Collaborative Community - Working Together Within and Across Systems	January 23, 2019	1:00 PM - 4:00 PM
Location: St. Leo Centre 6220 Lakeview Drive SW, Calgary, AB		