

expense | monthly tracking report

claimant | Usih, Christopher
position | Chief Superintendent of Schools
level | Superintendent
reporting period | January 1 to February 28, 2019
date of report | April 12, 2019



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
cell phone	01/17/2019	monthly bill	\$51.12	other disclosed	telecom/cell phone
AB Gov/Budget Consultations	01/17/2019	accommodation	\$170.32	travel	BUS accommodation
cell phone	02/17/2019	monthly bill	\$51.55	other disclosed	telecom/cell phone

Mobile
Bill Date: January 17, 2019
Christopher Usih
Mobile Ref.
Varsity Acres School

Account #
Next Bill Date: February 17, 2019

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CURRENT CHARGES for

Monthly charges billed to Feb 16, 2019

Corp Smartshare Unltd 55 Plan 36M	\$55.00	
less 14.54% Promotional Discount	<u>-8.00</u>	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	<u>-3.00</u>	0.00
Message Centre		0.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
1GB Shared Data - Smartphones		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1-Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	13:00
Total time used	13:00
Packet Plan Usage Summary	
Total megabytes	426.7521
Total this month	\$0.00

Mobile
Bill Date: January 17, 2019
Christopher Usih
Mobile Ref.
Varsity Acres School

Account #
Next Bill Date: February 17, 2019

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CURRENT CHARGES for

(continued)

Usage and long distance

1GB Shared Data - Smartphones Data Usage		
@\$.00/MB	426.7521 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	13:00 min:sec	0.00

Taxes

GST		2.43
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Total current charges		\$51.12
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Travel & Subsistence Expense Report

Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures.
Return completed form to Service Delivery, Education Centre

Details of Trip | Please Print Date: Jan 23 2019

Employee's Name Christopher Usih Vendor #: _____

School / Department to mail cheque to Office of the Chief Superintendent

Purpose of Trip / Name of Conference AB Government - Budget Consultations

Departure and Return Dates Jan 16 - 17, 2019 Destination: Edmonton AB

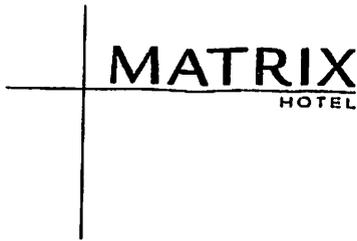
Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees					
Travel Costs					
▪ Airfare (including trip cancellation insurance)					
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary					
▪ Taxi/Shuttle Bus/Car Rental at Destination					
▪ Personal Vehicle _____ km @ 50¢/km (submit on Km Payment Form to Payroll)					Send original to Payroll for payment
Accommodations at Single Rate					
\$ 170.32 @ 1 Nights	170.32		170.32		
Meals (including tips) (excluding meals covered by Conference or Others)					
▪ Breakfast @ \$12.00					
▪ Lunch @ \$17.00					
▪ Dinner @ \$26.00					
▪ Or Actual Expense					
Telecommunication Charges (Internet, phone calls)					
Parking – in Calgary					
Parking – at Destination					
Other – Provide Details					
TOTAL COST OF TRIP	170.32				
CASH ADVANCE IF ANY-Ref # _____					
AMOUNT DUE TO (OWING BY) CLAIMANT					
GST Breakout Area					

I certify that the above claim is correct:

Claimant's Signature

Approved by Superordinate

NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.



**Chris Usih
Canada**

Room No. :
Arrival : 01-16-19
Departure Date : 01-17-19
Folio No.
Conf. No.
P.O. No.

Company Name:

Group Name:

INVOICE

Date	Description	Charges	Credits
01-16-19	Room Revenue	159.00	
01-16-19	Destination Marketing Fee	4.77	
01-16-19	Tourism Levy	6.55	
01-17-19			170.32
		Total Charges	170.32
		Total Credits	170.32
		Balance	0.00

**Merchant ID
Transaction ID
Approval Code
Approval Amount**

**Credit Card #
Capture Method
Transaction Amount**

Mobile
 Bill Date: February 17, 2019
 Christopher Usih
 Mobile Ref.
 Varsity Acres School

Account #
 Next Bill Date: March 17, 2019

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CURRENT CHARGES for

Monthly charges billed to Mar 16, 2019

Corp Smartshare Unltd 55 Plan 36M	\$55.00	
less 14.54% Promotional Discount	<u>-8.00</u>	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	<u>-3.00</u>	0.00
Message Centre		0.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
1GB Shared Data - Smartphones		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
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less 100.00% Promotional Discount	<u>-10.00</u>	0.00
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less 100.00% Promotional Discount	<u>-10.00</u>	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	44:00
Weekend	28:00
Weeknight	15:00
Total time used	87:00
Event Summary	
Total Events	10
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	1,035.7532
Total this month	\$0.41

Mobile
Bill Date: February 17, 2019
Christopher Usih
Mobile Ref.
Varsity Acres School

Account #
Next Bill Date: March 17, 2019

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CURRENT CHARGES for

(continued)

Usage and long distance

1GB Shared Data - Smartphones Data Usage		
@\$.00/MB	1,015.1428 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	87:00 min:sec	0.00
1GB Shared Data - Smartphones Data Usage		
@\$.02/MB	20.6104 MB	0.41
Free SMS Message	1 event	0.00
Roam flex Zone 2 - Text Unlimited Incoming Messages		
	6 events	0.00
Messaging Pack Unlimited Incl. Messages		
	3 events	0.00
Taxes		
GST		2.45
Total current charges		\$51.55