

expense | monthly tracking report

claimant | Yee, Dianne

position | Superintendent, School Improvement

level | Superintendent

reporting period | September 1 to October 31, 2019

date of report | December 13, 2019



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	09/16/2019	Monthly Service Plan	\$49.09	other disclosed	telecom/cell phone
Cell Phone	10/16/2019	Monthly Service Plan	\$49.09	other disclosed	telecom/cell phone
College of Alberta School Superintendents	09/01/2019	Annual Membership 2019-2020	\$1,210.00	other disclosed	membership, due, fees
Alberta Education Learning Support Working Group	09/25/2019	Travel to Edmonton and return to Calgary - Red Arrow	\$152.00	travel	BUS airfare/bus/rail
Alberta Education Learning Support Working Group	09/25/2019	Parking at Red Arrow	\$5.00	travel	BUS general
Alberta Education Inclusion Working Group	10/16/2019	Travel to Edmonton and return to Calgary - Red Arrow	\$152.00	travel	BUS airfare/bus/rail
Alberta Education Inclusion Working Group	10/16/2019	Parking at Red Arrow	\$5.00	travel	BUS general
College of Alberta School Superintendents Zone 5 Meeting	10/18/2019	Mileage to Meeting in Airdrie (return)	\$25.00	travel	BUS mileage

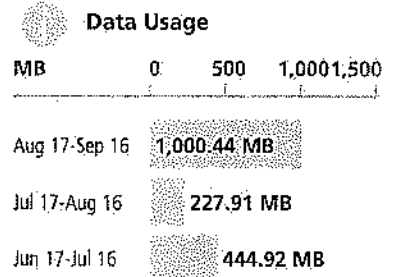


B Wireless

DIANNE YEE |

Monthly charges		\$
Flex Int'l SMS Roaming	Aug 17 - Sep 16	0.00
Flex Zone 1 Voice Roaming	Aug 17 - Sep 16	0.00
Corp Share: 3GB Pooled	Sep 17 - Oct 16	55.00
Savings: Monthly Service Fee	Sep 17 - Oct 16	-8.25
Unltd US/INT MSG & Unltd US LD	Sep 17 - Oct 16	0.00
Unltd Text/Pic/Video Messages	Sep 17 - Oct 16	0.00
Call Display w/Name Display	Sep 17 - Oct 16	0.00
Enhanced Voicemail	Sep 17 - Oct 16	0.00
Total monthly charges		46.75

Wireless savings \$8.25



Usage Summary		Ending Sep 16, 2019	\$
Usage type	Used		
Voice	Incoming Inter Company Calls	42:00 min:sec	✓
	Unlimited Anytime Minutes	517:00 min:sec	✓
Data (S)	3GB Pooled Data - Included	1000.44 MB	✓
Msg	Messaging Bundle - Incl - Rcvd	59 msgs	✓
	Messaging Bundle - Incl - Sent	42 msgs	✓
Total used			0.00
Total before taxes			46.75
GST: 815781448			2.34
Total for Wireless			\$49.09

Legend: (S) Shared Services | ✓ No charge

Unless otherwise stated, all voice minutes, messages and wireless Internet details set out above and/or in your agreement refer to usage on our network (i.e. within Canada and to a Canadian number, as applicable).

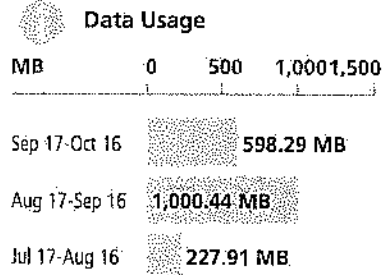


Wireless

DIANNE YEE |

Monthly charges		\$
Flex Int'l SMS Roaming	Sep 17 - Oct 16	0.00
Flex Zone 1 Voice Roaming	Sep 17 - Oct 16	0.00
Corp Share: 3GB Pooled	Oct 17 - Nov 16	55.00
Savings: Monthly Service Fee	Oct 17 - Nov 16	-8.25
Unltd US/INT MSG & Unltd US LD	Oct 17 - Nov 16	0.00
Unltd Text/Pic/Video Messages	Oct 17 - Nov 16	0.00
Call Display w/Name Display	Oct 17 - Nov 16	0.00
Enhanced Voicemail	Oct 17 - Nov 16	0.00
Total monthly charges		46.75

Wireless savings \$8.25



Usage Summary		Ending Oct 16, 2019	\$
Usage type	Used		
Voice	Incoming Inter Company Calls	59:00 min:sec	✓
	Unlimited Anytime Minutes	157:00 min:sec	✓
Data (S)	3GB Pooled Data - Included	598.29 MB	✓
Msg	Messaging Bundle - Incl - Rcvd	66 msgs	✓
	Messaging Bundle - Incl - Sent	41 msgs	✓
Total used			0.00

Total before taxes	46.75
GST: 815781448	2.34

Total for Wireless **\$49.09**

Legend: (S) Shared Services | ✓ No charge

Unless otherwise stated, all voice minutes, messages and wireless internet details set out above and/or in your agreement refer to usage on our network (i.e. within Canada and to a Canadian number, as applicable).



CASS

College of Alberta School Superintendents

1200, 9925 - 109 Street
Edmonton, Alberta T5K 2J8

INVOICE

Invoice No.:
Date: 08/21/2019
Ship Date:
Page: 1
Re: Order No. Membership 2019-2020

Sold to:

Calgary Board of Education
1221-8 Street SW
Calgary, AB T2R 0L4

Ship to:

Calgary Board of Education
1221-8 Street SW
Calgary, AB T2R 0L4

Business No.: 10696 7052

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			CASS Membership 2019-2020 Regular Membership:			
			Dianne Yee	G		1,210.00
College of Alberta School Superintendents GST: #10696 7052 RT						
Shipped By: Tracking Number:					Total Amount	
Comment: Ammended Invoice 09/05/2019					Amount Paid	0.00
Sold By:					Amount Owing	

From: Red Arrow Reservations <itinerary@redarrow.ca>
Sent: September 25, 2019 7:52 AM
To: Yee, Dianne L
Subject: Red Arrow Itinerary/Receipt



ITINERARY/RECEIPT

2019-09-25

You can reach us at:

Website User

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
	2019-09-20			PARKING	2019-09-25	2019-09-25	-	Website User

Travellers:

Yee/Dianne

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
Parking Per Day 2019-09-25 (1 day)	1 day	Per Day Parking	1	\$ 4.76	\$ 5.00
CALEDM 08:00* Assigned to: Departs Calgary (CGYNORTH / CNS 304 35 Ave NE) at 08:15 on 2019-09-25. Arrives Edmonton (EDMTO / ETO 10014 104 St) at 11:50 on 2019-09-25. (3 hrs 35 mins)	3 hrs 35 mins	Adult	1	\$ 72.38	\$ 76.00
ECEXP 16:30. Assigned to: Departs Edmonton (EDMTO / ETO 10014 104 St) at 16:30 on 2019-09-25.	3 hrs 5 mins	Adult	1	\$ 72.38	\$ 76.00

Arrives Calgary (CGYNORTH / CNS
 304 35 Ave NE) at 19:35 on 2019-09-25.
 (3 hrs 5 mins)

Base Price: \$ 149.52
 Discounts: \$ 0.00
 Service Charges: \$ 0.00
 GST: \$ 7.48
 Invoice Total: \$ 157.00
 Payments Received: \$ 157.00
 Balance Due: \$ 0.00

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2019-09-20	Dianne Yee	MasterCard *****	\$ 152.00
2019-09-25	Yee/Dianne	MasterCard *****	\$ 5.00

**PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN.
 PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE**

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M. departures (prior to time of originating departure point); 3 hours notice prior to P.M. departures (prior to time of originating departure point) must be given. All Camrose Departures require 30 minutes notice. December 14 – January 4 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices***Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

From: Red Arrow Reservations <itinerary@redarrow.ca>
Sent: October 16, 2019 8:00 AM
To: Yee, Dianne L
Subject: Red Arrow Itinerary/Receipt



ITINERARY/RECEIPT

2019-10-16

You can reach us at:

Website User

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
	2019-09-25			PARKING	2019-10-16	2019-10-16	-	Website User

Travellers:

Yee/Dianne

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