

expense | monthly tracking report

claimant | Atallah, Ray

position | Director, Corporate Finance

level | Director

reporting period | May 1 to June 30, 2023

date of report | August 4, 2023



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell phone	05/01/2023	Monthly Service Charge	\$91.88	other disclosed	telecom/cell phone
Cell phone	06/01/2023	Monthly Service Charge	\$56.81	other disclosed	telecom/cell phone
Association of School Business Officials of Alberta (ASBOA) Annual Conference	06/11/2023	Registration Fee	\$962.88	other disclosed	conferences & workshops
Urban Schools Insurance Consortium (USIC)/Alberta Education Meetings June 20-23, 2023, Edmonton, AB	06/23/2023	Vechile Rental	\$740.12	travel	BUS mileage
Urban Schools Insurance Consortium (USIC)/Alberta Education Meetings June 20-23, 2023, Edmonton, AB	06/23/2023	Fuel for rental	\$59.00	travel	BUS mileage
Urban Schools Insurance Consortium (USIC)/Alberta Education Meetings June 20-23, 2023, Edmonton, AB	06/23/2023	Fuel for rental	\$26.40	travel	BUS mileage
Urban Schools Insurance Consortium (USIC)/Alberta Education Meetings June 20-23, 2023, Edmonton, AB	06/23/2023	Parking at venue	\$105.00	travel	BUS mileage
Urban Schools Insurance Consortium (USIC)/Alberta Education Meetings June 20-23, 2023, Edmonton, AB	06/23/2023	Accommodations (3 nights)	\$872.34	travel	BUS accommodation
Urban Schools Insurance Consortium (USIC)/Alberta Education Meetings June 20-23, 2023, Edmonton, AB	06/23/2023	Meals - per diem 1 x \$12.00 Breakfast 1 x \$17.00 Lunch 2 x \$26.00 Dinner	\$81.00	travel	BUS food/non alcoholic beverage

Service ID:

Subscriber: RAY ATALLAH

Account Detail

Assignment Riad Atallah
Account No. 871731758

Contract Detail
\$ 44.00

Contract Name 3GB Pooled Voice & D

Options Charges
\$ 43.50

Calgary BoE Cimpl Bundle \$ 3.50

Voice Charges
\$ 0.00

Charges for Additional Minutes \$ 0.00
Peak Minutes 337:00 min
Off Peak Minutes 474:00 min
Total Airtime Minutes 811:00 min

Data Charges
\$ 0.00

Data Volume (MB) 2946.6451 MB \$ 0.00
Browser Charge 0:00 min \$ 0.00

Text Messages
\$ 0.00

Text Messages 44 msg \$ 0.00

Long Distance Charges
\$ 0.00

Long Distance Charges 155:00 min \$ 0.00

Roaming Charges
\$ 0.00

Voice Charges 0:00 min \$ 0.00
Data Charges 26.8100 MB \$ 0.00

Other Fees
\$ 0.00

411 Service \$ 0.00
Monthly Access Fees \$ 0.00
Discount \$ 0.00

Other Charges and Credits
\$ 0.00

Other Charges and Credits \$ 0.00

Taxes
\$ 4.38

GST \$ 4.38

Total
\$ 91.88

Service ID:

Subscriber: RAY ATALLAH

Account Detail

Assignment Riad Atallah
Account No. 871731758

Contract Detail **\$ 44.00**

Contract Name 3GB Pooled Voice & D

Options Charges **\$ 3.50**

Calgary BoE Cimpl Bundle \$ 3.50

Voice Charges **\$ 0.00**

Charges for Additional Minutes \$ 0.00
Peak Minutes 304:00 min
Off Peak Minutes 161:00 min
Total Airtime Minutes 465:00 min

Data Charges **\$ 0.00**

Data Volume (MB) 1971.6768 MB \$ 0.00
Browser Charge 0:00 min \$ 0.00

Text Messages **\$ 0.00**

Text Messages 49 msg \$ 0.00

Long Distance Charges **\$ 6.60**

Long Distance Charges 20:00 min \$ 6.60

Roaming Charges **\$ 0.00**

Voice Charges 0:00 min \$ 0.00
Data Charges 0.0000 MB \$ 0.00

Other Fees **\$ 0.00**

411 Service \$ 0.00
Monthly Access Fees \$ 0.00
Discount \$ 0.00

Other Charges and Credits **\$ 0.00**

Other Charges and Credits \$ 0.00

Taxes **\$ 2.71**


GST \$ 2.71

Total **\$ 56.81**



Association of School Business Officials of Alberta
#1300, 10665 Jasper Avenue
Edmonton T5J3S9
asboalberta@gmail.com
<https://asboalberta.ca>
GST/HST Registration No.: 774480891RT0001

Invoice 2023-0023

BILL TO Accounts Payable Calgary Bd. of Educ. 1221 - 8 Street SW Calgary Alberta T2R0L4	DATE 13/04/2023	PLEASE PAY 	DUE DATE 13/05/2023

	TAX	QTY	RATE	AMOUNT
Member - Early Bird Registration ASBOA Conference 2023 - rmataallah@cbe.ab.ca	GST	1	999.00	999.00
Discount Code 7.00% - 7OFFASBOA	GST	1	-69.93	-69.93
Admin Fee	GST	1	33.81	33.81

Conference Date:
June 11 - 13, 2023
Calgary, AB
Registration: \$962.88

To remit payment via EFT / Direct Deposit:
Institution # 219
Account # 00403960278
Transit # 08559
ATB Branch Information:
10025 Jasper Ave #105, Edmonton, AB T5J 2B8
(780) 408-7500



Rental Agreement # 139VCQ

Renter Information

Renter Name

RAY ATALLAH

Renter Address

CALGARY, AB T3G5G9
CAN

Vehicle Information

PASS

License #: A00197

State/Province: AB

Unit #: 7VRB9T

Vehicle #: MC016727

Vehicle Class Driven

Full Size 4 door/Automatic/Air

Vehicle Class Charged

Full Size 4 door/Automatic/Air

Odometer Mileage/Kilometers

Starting: 68053 Ending: 69244

Total: 1,191

Fuel

Starting: FULL Ending: FULL

**Thank you for renting
with Enterprise Rent-A-
Car**

We appreciate your business!

This email was automatically generated from an unattended mailbox, so please do not reply to this e-mail.

If you have any questions about your rental, please view our Frequently Asked Questions or send us a secured message by visiting our [Support Center](#)

Trip Information

Pickup

Tuesday, June 20, 2023 12:28 PM

CALGARY DOWNTOWN WEST

1036 - 9 AVENUE SW
CALGARY, AB T2P 1L9
CAN

One Way Rental

Intended Return

CALGARY DOWNTOWN WEST

1036 - 9 AVENUE SW
CALGARY, AB T2P 1L9
CAN

Actual Return

Saturday, June 24, 2023 10:48 AM

CALGARY NORTHWEST

155 CROWFOOT WAY NW
CALGARY, AB T3G 3P7
CAN

Renter Charges

Rental Rate	Time & Distance 4 Day at 175.52 CAD / Day	702.08 CAD
Mileage	Unlimited Mileage	Included
Taxes and Fees	Goods And Services Tax (5.00%)	35.24 CAD
	Vehicle License Fee Recovery (0.70 CAD / Day)	2.80 CAD
Total		740.12 CAD
(Subject to audit)		
Amount charged on June 24, 2023 to MASTERCARD		(740.12 CAD)
Amount Due		0.00 CAD

Edmonton Parking

Edmonton USIC

RECEIPT

Impark Lot 02-56

License Plate Number

A00197

Expiration Date/Time

08:14 PM

JUN 23, 2023

Purchase Date/Time: 08:14pm Jun 20, 2023

Total Parking: \$100.00

Total GST: \$5.00

Total Due: \$105.00 Rate: JW - 24 hrs day

Total Paid: \$105.00 Pmt Type: CC (Swipe)

Ticket #: 95021620

S/N #: 520118371288

Setting: Lot 56 Hotel Meter 8

Mach Name: Meter 8

MasterCard

Auth #: 080507

GST #887315638RT0006
NO IN AND OUT PRIVILEGES

STATIONNEMENT
PARKING RECEIPT
RECU DE STATIONNEMENT
PARKING RECEIPT
RECU DE STA

TRANSACTION RECORD

PETRO-CANADA

3003 CALGARY TR. S

EDMONTON

ALBERTA

T6J5X8

(780)-434-2180

GST: 888837606 DATE: 2023-06-23

TIME: 18:17:06

TERMINAL: *****4453 TRANS #: 472264

INVOICE NO: 007663

FUEL	(L)	(\$/L)	(\$)
Pump 3			
REGULAR	42.171	1.399	59.00

TOTAL CAD \$ 59.00

MASTERCARD SALE 59.00

Taxes are included in the price of Fuel

Tax paid by Customer:

* GST INCLUDED IN FUEL \$ 2.81

PURCHASE

\$ 59.00

MASTERCARD

REFERENCE #: 0010015720 C

AUTH #: 088294

Mastercard

A0000000041010

TVR: 0000008000

TSI: E800

01/027 APPROVED - THANK YOU

USIC
Edmonton Gas

166 ⁷ Crowfoot Way NW
Calgary, AB
T3G 4M4
403-239-4993

DATE: 2023-06-24 TIME: 10:41:13

STORE #: 32279 TRANS #: 651584

Paypoint: 08C

PST: R119335453

*** DUPLICATE ***

FUEL	(L)	(\$/L)	(\$)
Pump 8			
Regular	18.220	1.449	26.40

TOTAL CAD \$ 26.40

CREDIT \$ 26.40

* (nu11) INCLUDED IN FUEL \$ 1.26

Purchase
Mastercard

REF: A0000000041010
INVOICE NO: 000857
TERMID: 32279S08
MERCHANT #: 48002985704
APPROVED 052476
REF: 635001001005
ACI/ISO 001/00

*** DUPLICATE ***

Thank You

June 20-23, 2023

Meetings with Alberta Education

USIC General Meeting

Edmonton, AB



JW MARRIOTT

EDMONTON ICE DISTRICT

Calgary Board of Education
Mr Ray Atallah
Canada

Room: 719
Folio: 104136
Cashier: 75
Arrival: 06-20-23
Departure: 06-23-23
Reference:

Group: Marsh McLennan USIC AGM

Folio No.: 519254

Date	Description	Additional Information	Charges	Credits
06-20-23	Room charge		259.00	
06-20-23	DMF		7.77	
06-20-23	Tourism Levy		10.67	
06-20-23	GST		13.34	
06-21-23	Room charge		259.00	
06-21-23	DMF		7.77	
06-21-23	Tourism Levy		10.67	
06-21-23	GST		13.34	
06-22-23	Room charge		259.00	
06-22-23	DMF		7.77	
06-22-23	Tourism Levy		10.67	
06-22-23	GST		13.34	
06-23-23	Master Card / Euro Card			872.34

GST Summary	
Reg. No: 73961 5284 RT0002	
Room	40.02
F&B	0.00
Other	0.00
Total	40.02

Total	872.34	872.34
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

JW Marriott Edmonton ICE District
10344 102 Street | Edmonton, Alberta T5J 0K9 Canada
Telephone: (780) 784-7950 Toll Free: (888) 236-2427



Travel & Subsistence Expense Report

Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Return completed to Accounts Payable (CBEAccountsPayable@cbe.ab.ca) with a copy of your approved *Travel Within Alberta form*.

Details of Trip | Please Print

Date: _____

Employee's Name _____ Vendor #: _____

School / Department to mail cheque to _____

Purpose of Trip / Name of Conference _____

Departure and Return Dates _____ Destination: _____

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees					
Travel Costs					
▪ Airfare (including trip cancellation insurance)					
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary					
▪ Taxi/Shuttle Bus/Car Rental at Destination					
▪ Personal Vehicle _____ km @ 51¢/km (submit on Km Payment Form to Payroll)					Send original to Payroll for payment
Accommodations at Single Rate					
\$ _____ @ _____ Nights					
Meals (including tips) (excluding meals covered by Conference or Others)					
▪ Breakfast _____ @ \$12.00					
▪ Lunch _____ @ \$17.00					
▪ Dinner _____ @ \$26.00					
▪ Or Actual Expense					
Telecommunication Charges (Internet, phone calls)					
Parking – in Calgary					
Parking – at Destination					
Other – Provide Details					
TOTAL COST OF TRIP	\$1883.86				
CASH ADVANCE IF ANY–Ref # _____					
AMOUNT DUE TO (OWING BY) CLAIMANT					
GST Breakout Area					

I certify that the above claim is correct:

_____ on file

_____ on file

Claimant's Signature

Approved by Superordinate

NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.