



COVID-19 Protocols for Off-Site Activities with Third Party Service Providers 2021-22

Updated Sept. 14, 2021

Note | These protocols are subject to change as local conditions change or more information becomes available from Alberta Education and the Chief Medical Officer of Health. These protocols are in addition to any guidelines and information on CBE's website or otherwise provided to Service Providers - check back often for updates.

As the risk of transmission of COVID-19 is reduced by limiting exposure to others, cohorts are recommended where possible. A cohort is defined as a group of students and staff who remain together. Schools are responsible for determining cohort groups for their students.

For off-site activities, students cannot mix with other groups or members of the public. At third party facilities, the CBE cohort must be the only group using the space.

CBE schools will not be able to fulfill requests for proof of vaccination.

- Current CBE guidelines include mask wearing for all students and staff as described in [CBE's Non-Medical Face Mask Guidelines](#).
- Service Provider staff working with CBE students must also be masked.
- It is still recommended to maintain physical distancing within a cohort whenever practicable to minimize the risk for disease transmission (i.e. spacing between desks/ activity spaces).
- Service Provider staff, school supervisors and students should minimize the sharing of items (e.g. electronic devices, writing instruments, school supplies, food, food serving utensils, etc.).
- Use of shared items [which involve contact with a students face] such as instruments will not be allowed.
- Service Provider staff, school supervisors and students should have access to a handwashing station that will have soap and paper towels.
- If a location does not have a handwashing station hand sanitizer must be available
- Handwashing/sanitizing should happen regularly throughout the activity.
- If students or school supervisors are working at a desk/workspace, they should be separated from each other by two metres where and when possible.
- If two metres cannot be arranged between desks/tables, students should be arranged so they are not facing each other (e.g., arranged in rows rather than in small groups of four

or a semi-circle). This way, if a student coughs or sneezes, they are not likely to cough or sneeze directly into the face of another student.

- Ideally, desks should be set up around the perimeter of the room leaving the central area open for adequate distancing during entry/exit of the room.
- If change rooms/locker rooms will be utilized, the entry and exit of students into a locker/change room should be monitored and staggered in order to provide physical distancing. The ability for students to hand wash/sanitize upon entering and exiting needs to be provided.
- As per the ministry recommendations, water fountains can remain open and accessible to CBE students as mouthpieces of drinking fountains are not a major source of virus transmission and require regular cleaning according to manufacturer recommendations. Consideration can be given to having students fill water bottles rather than having them drink directly from the mouthpiece of a fountain. It is highly recommended that parents send their child to school with a water bottle that can be refilled.
- When possible, activities should be done outside instead of inside as the risk of transmission is more likely to occur indoors rather than outdoors. For activity planning, the following questions should be considered to determine the risk of the activities and whether they should proceed or could be adapted:
 - Does the activity involve shared surfaces or objects frequently touched by hands?
 - Can an activity be modified to increase opportunities for physical distancing?
 - What is the frequency / possibility of cleaning high touch surfaces (e.g., electronic devices, instruments, equipment, toys)?