



# Council of School Councils



**Calgary Board  
of Education**



# Agenda

- Welcome
  - Board of Trustees introductions
  - System Updates
  - Table discussion and sharing back
  - Conclusion
- 
- Reminder: presentation slides and discussion notes from this meeting will be posted on the CBE website early next week.





## Board of Trustees

- Trina Hurdman, Chair
- Althea Adams
- Marilyn Dennis, Vice Chair
- Lisa Davis
- Richard Hehr
- Julie Hrdlicka
- Mike Bradshaw





## System Updates: Budget Planning Cycle and Process

- Purpose and Goal
- High Level Process
- Timelines
- Engagement
- Budget Overview & Deeper Dive

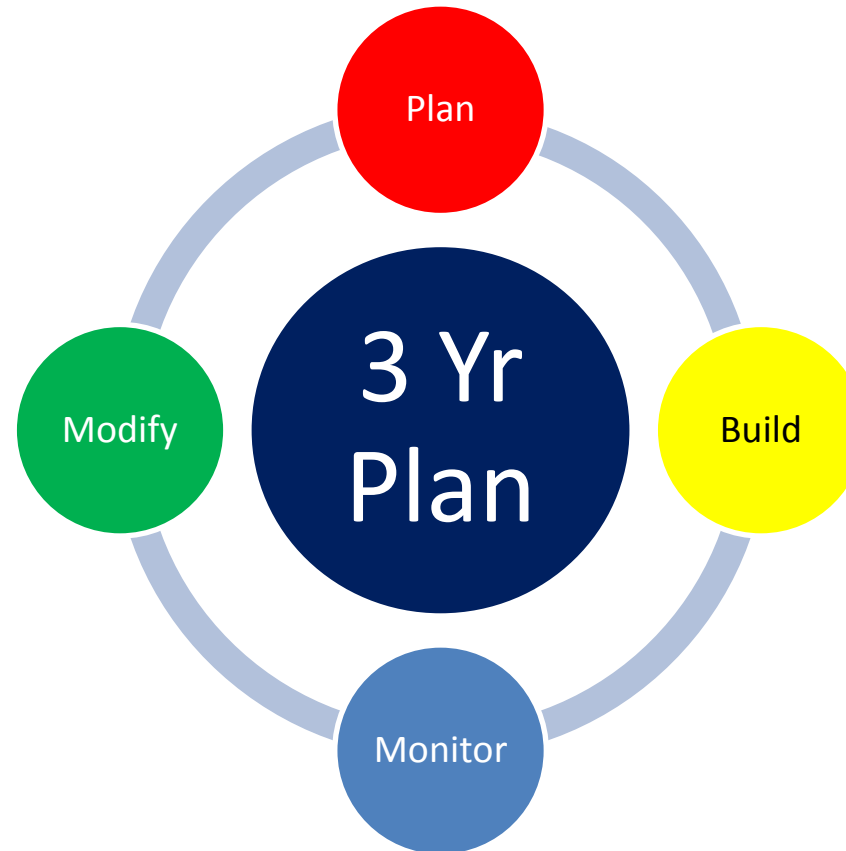


# Purpose and Goal

- Budget aligned with values and strategic plan
- Services delivered are monitored and controlled relative to budget
- Relevant feedback incorporated

# High Level Process

- Status Quo Budget
- Engagement Feedback
- Provincial Budget
- Budget Assumptions (BAR)



- New Initiatives
- Priority Changes
- Next Year Plan

- RAM Allocation
- Budget Report (Spring)
- Budget (Fall Update)

- Quarterly Financial Reports
- Annual Financial Statements

# Timelines and Outputs (1 of 2)

| Date*    | Output                           | Description   |
|----------|----------------------------------|---|
| Feb/ Mar | Provincial Budget                | Outlines Provincial funding available per the annual Funding Manual. Jurisdiction budgets must adhere to reporting & legislative requirements.  |
| Mar/ Apr | Budget Assumptions Report (BAR)  | Sets direction for operating and financial outcomes and assumptions on which they are based. Board may provide direction to incorporate other factors. Sets foundation for preparing Budget Report. |
| Apr      | Resource Allocation Method (RAM) | School funding model based on enrolment and student population complexity. Schools use this to plan resources and need adequate lead time to staff.   |
| May/ Jun | Budget Report (Spring)           | Detailed budget incorporating BAR and other guiding documents. Board approves for submission to Ministry. Updated with final enrolment and other changes in Sept/Oct.                               |
| Sept/Oct | Budget – Fall Update             | Addendum to Budget Report (Spring) with updates for enrolment and changes in assumptions from the BAR.  |

\* Approximate timing – subject to change.

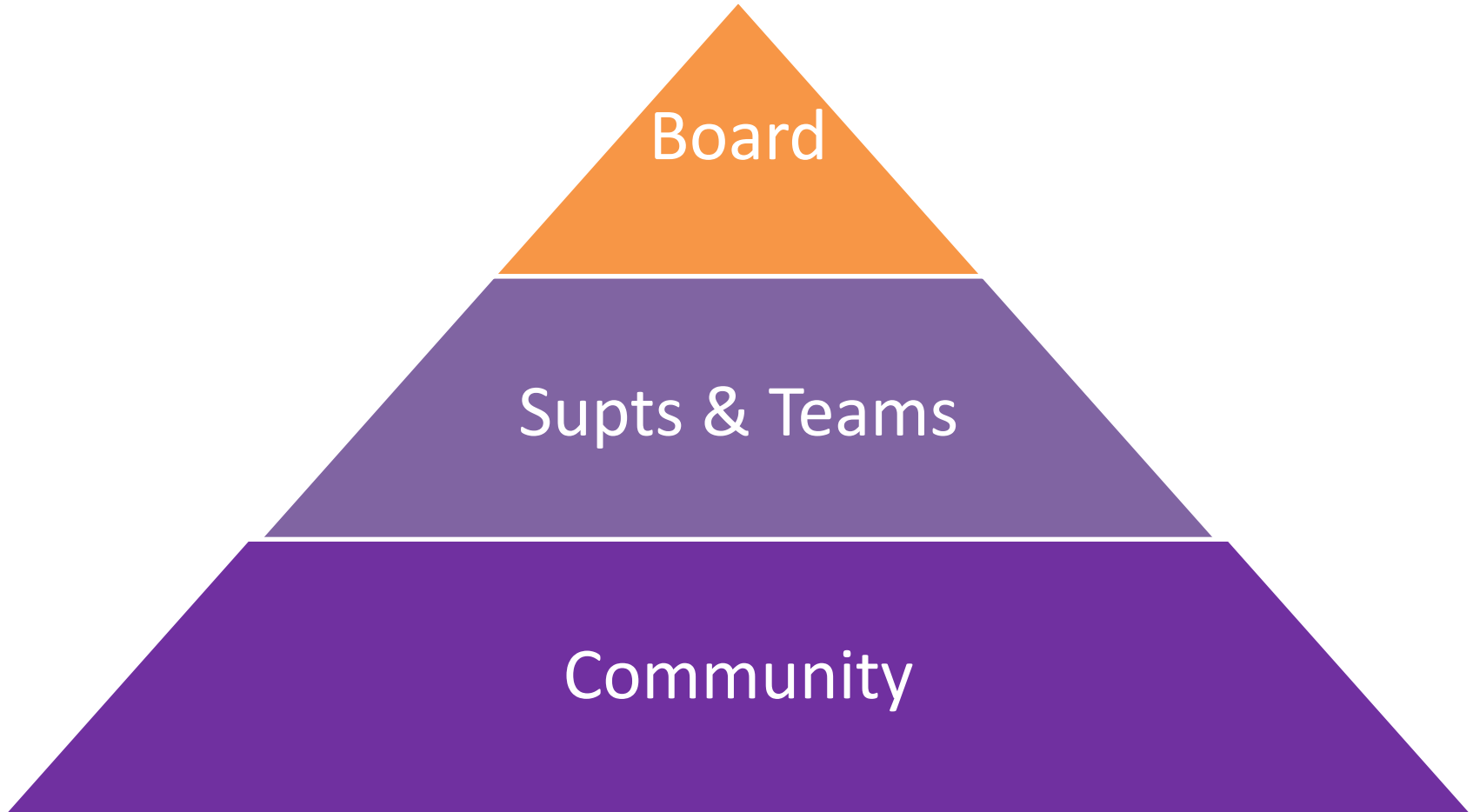
# Timelines and Outputs (2 of 2)

| Date*               | Output                                      | Description  |
|---------------------|---|--|
| Nov/Feb/<br>May/Aug | Quarterly<br>Financial<br>Reports           | Quarterly update of operating results explaining variances from actual to budget. Guided by Operational Expectations outlined by Board.                                    |
| Oct                 | Annual Financial<br>Statements<br>(Audited) | Review of actual results subject to audit by Board appointed external auditors. Certain schedules required by Alberta Education included but not all are subject to audit. |
| Continuous          | New Initiatives                             | Evaluate impact of new initiatives, changes in priorities or environmental changes that need to be assessed relative to budget and strategic plan.                         |

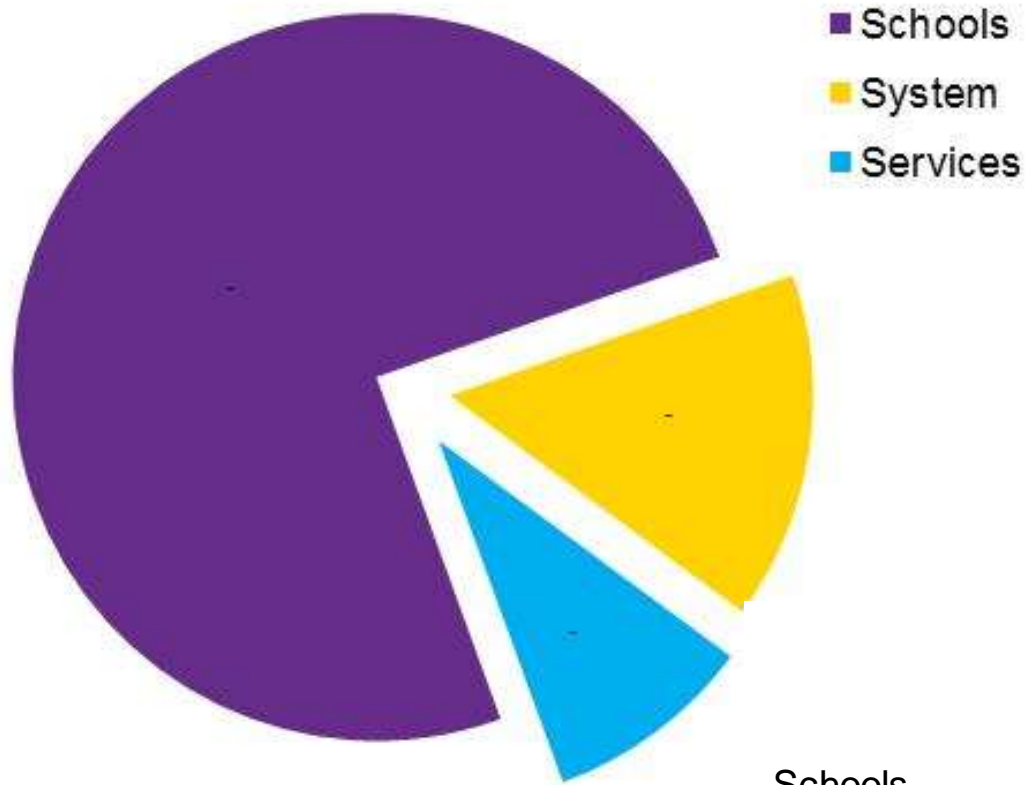
\* Approximate timing – subject to change.



# Engagement



# CBE – Spring Budget 2017-18



|                       | <b>Spring Budget</b> |             |
|-----------------------|----------------------|-------------|
|                       | <b>2017-18</b>       |             |
|                       | (in \$ thousands)    | %           |
| Schools               | 1,037,236            | 75%         |
| System                | 213,748              | 15%         |
| Services              | 128,554              | 9%          |
| <b>Total Expenses</b> | <b>1,379,538</b>     | <b>100%</b> |

# Schools

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**Spring Budget  
2017-18**

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**(\$ thousands)**

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## **Schools**

|  |         |
|--|---------|
| RAM (incl ATRF)  | 887,750 |
| ISM budget allocation                                      | 13,948  |
| Sick relief, leaves, supply teachers, on demand IT support | 20,083  |
| Program Unit Funding                                       | 14,387  |
| Specialized services contracts                             | 6,474   |
| Regional Collaborative Service Delivery                    | 4,976   |
| School generated funds                                     | 36,380  |

## **Areas**

|                                |       |
|--------------------------------|-------|
| Area basic discretionary funds | 2,316 |
| Area offices                   | 7,482 |

## **Facilities**

|                     |        |
|---------------------|--------|
| Facility operations | 43,439 |
|---------------------|--------|

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|  |           |
|--|-----------|
| Total Schools & Areas (page 64 of Budget Report) | 1,037,235 |
|--|-----------|

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*Additional information provided in 'Explanations and notes' handout*

# System Budgets

| <u>Nature</u>  | <u>Spring 2017-18</u><br><u>(in \$ thousands)</u> |               |
|--|---|---------------|
| <i>Additional information provided in 'Explanations and notes' handout</i>                     |   |               |
| Amortization   | 58,820  |               |
| Student transportation   | 43,753  |               |
| Infrastructure, maintenance and renewal  | 34,822  |               |
| Utilities  | 19,995  |               |
| Education Centre lease and operating costs   | 14,278  |               |
| IT services, contracts and licensing costs   | 12,175  |               |
|  | <u>183,842</u>                                    | <b>86.0%</b>  |
| Professional development leaves, secondments and contribution to the SA Staff Development Fund | 5,322   |               |
| Insurance  | 4,980   |               |
| Outsourced payroll and human resources services  | 3,901   |               |
| Uncollectible accounts   | 3,801   |               |
| Retirement & benefit plans   | 2,818   |               |
| Interest and service charges   | 1,759   |               |
| EducationMatters - consolidated activities   | 1,465   |               |
| Leadership, recognition and development  | 1,571   |               |
| Chief's contingency fund   | 1,100   |               |
| ATA Staff Development Fund   | 1,100   |               |
|  | <u>27,817</u>                                     | <b>13.0%</b>  |
| Legal fees   | 832   |               |
| Investment fees, banking fees and internal audit   | 789   |               |
| Community engagement   | 469   |               |
|  | <u>2,090</u>                                      | <b>1.0%</b>   |
|  | <u><b>213,748</b></u>                             | <b>100.0%</b> |

# Service Units

## Spring Budget 2017-18

(in \$ thousands)

|                                       | <b>Salaries and<br/>benefits</b> | <b>Services,<br/>contracts and<br/>supplies</b> | <b>Other</b> | <b>Total<br/>Expenses</b> |
|---------------------------------------|----------------------------------|---|--------------|---------------------------|
| Facilities and Environmental Services | 25,228                           | 9,433   | 3,190        | 37,852                    |
| Finance and Technology Services       | 24,996                           | 1,271   | 4,622        | 30,888                    |
| Learning (Excl. Chinook)              | 23,391                           | 2,542   | 712          | 26,645                    |
| Learning (Chinook)                    | 11,501                           | 2,277   | 70           | 13,848                    |
| Human Resources                       | 11,260                           | 1,004   | 14           | 12,277                    |
| CMN Communications                    | 2,610                            | 84  | -            | 2,694                     |
| Legal Services                        | 1,745                            | 137   | 15           | 1,897                     |
| Board of Trustees                     | 418                              | 878   | -            | 1,297                     |
| Chief Supt's Office                   | 912                              | 242   | 2            | 1,156                     |
|                                       | <b>102,062</b>                   | <b>17,868</b>                                   | <b>8,625</b> | <b>128,554</b>            |
|                                       | <b>79%</b>                       | <b>14%</b>                                      | <b>7%</b>    | <b>100%</b>               |

\* Other includes amortization and bank fees.

# Budget Bridges – Spring to Fall 17/18

|                                      | <b>Deficit</b>           |
|--------------------------------------|--------------------------|
|                                      | <u>(in \$ thousands)</u> |
| <b>Spring Budget 2017-18 Deficit</b> | <b>(15,000)</b>          |
| Funding and fee estimates            | 259                      |
| Initiatives                          | (2,000)                  |
| Miscellaneous                        | (259)                    |
| <b>Fall Budget 2017-18 Deficit</b>   | <b>(17,000)</b>          |

# Budget Bridges – Fall 2017-18 to Projected 2018-19

Deficit (in \$  
thousands)

|  |                        |
|--|------------------------|
| <b>Fall Budget 2017-18 Deficit</b>   | <b>(17,000)</b>        |
| Grid   | (15,970)               |
| Inflation  | (4,191)                |
| Amortization   | (2,800)                |
| New schools  | (2,462)                |
| Remove prior year one-time funding (CIF)   | (13,022)               |
| Remove prior year one-time initiatives (CIF & math strategy)                     | <u>15,022</u>          |
| <b>Projected Status Quo 2018-19 gap to be bridged (before enrolment impacts)</b> | <b>(40,423)</b>        |
| Enrolment funding and cost impacts   | <u>4,952</u>           |
| <b>Projected Status Quo 2018-19 gap to be bridged</b>                            | <b><u>(35,472)</u></b> |



# System Updates: Math Strategy

## Development

- Research
- Engagement
- Provincial Context







# System Updates: Math Strategy

## Content

- Shared math strategy across the entire system
- Improve and strengthen math teaching and learning
- Create a positive math culture in each school





## System Updates: Math Strategy

### Implementation

- Multi-year implementation
- Already at work in schools
- Math Coaches
  - Board-approved funding
  - Classroom Improvement Fund
  - Both sources are 1-year funding
- Professional development for teachers





## System Updates: Bill 28 – Amendments to the School Act

- Announced by Minister Eggen in November
- Changes include:
  - Kindergarten age of entry.
  - Updated transportation eligibility criteria before the 2018-19 school year.
  - Transportation cooperation
  - Trustee code of conduct
  - Principal and Superintendent certification
  - Standards for education service agreements between First Nations and school.
  - Process for establishing a separate school district.
  - Private school financial reporting



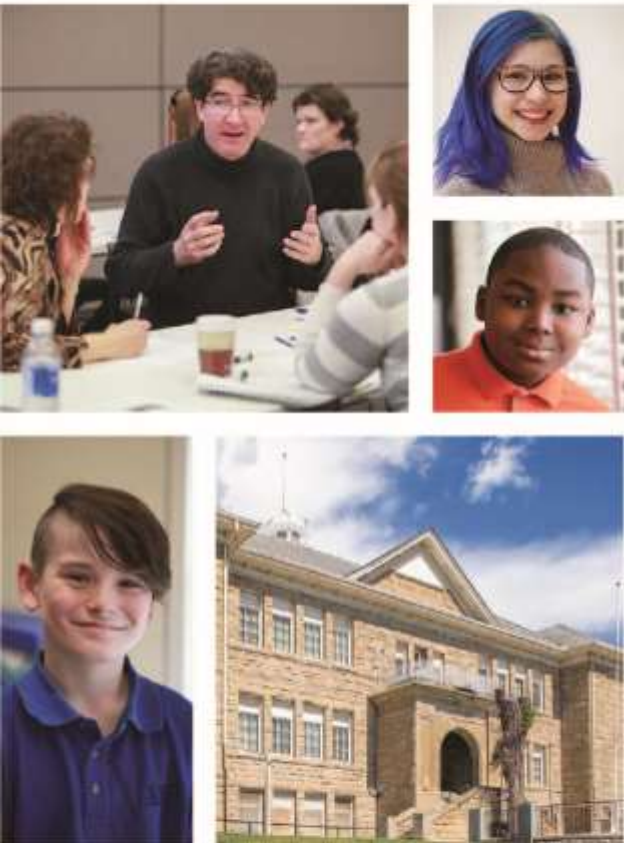


## Table Discussion

- Three questions
- 30-40 minutes for discussion
- 20 minutes for sharing back
- Please assign a scribe and a spokesperson at each table
- Notes will be collected and posted online







## Discussion Questions

- What tips do you have for building strong relationships with your school staff? What has worked well?
- How can your school council support your school's development plan?
- What would you most like a new Chief Superintendent to know about your school?





## Conclusion

- Meeting survey
- Next meeting:  
Thursday, Mar. 1, 2018

