



Exploratory Residential Construction- Habitat for Humanity Program:

Program Description

- Explore an off-campus education opportunity in residential construction through Habitat for Humanity Southern Alberta.
- Earn up to ten credits in off-campus education

Program Eligibility

- Minimum of 16 years of age
- Students must have completed HCS 3000, HCS 3010 and CSTS Training
- Must have your own steel toed boots
- Must have available transportation to and from build site location
- Must be punctual and reliable
- Must have an interest in residential construction
- Must have an interest in the non-profit sector

Program Duration

- Single semester, (Tuesday- Friday)
 - Start date September 19, 2018- Mandatory Orientation Session with Habitat for Humanity @ 6:00 PM (805 Manning Rd NE, Calgary, Alberta)
 - End Date December 20 2018
 - Half day shift 8:30-11:30 AM or 1:00 pm- 4PM
 - Full Day shifts 8:30- 4PM
- Students must be able to commit to:
 - minimum of 6 hours per week
 - maximum of 15 hours per week

Program Location

- 6328 Bowwood Drive NW, Calgary Alberta

Program Benefits

- Gain work experience and CTS credits while participating in a charitable initiative
- Increased social awareness regarding affordable housing in Calgary

Contact |

Sonya Gillis

e | slgillis@cbe.ab.ca

t | 403-817-7516





Off-Campus Work Experience Application - Fall/Winter

Your employer must agree to participate in this program for Work Experience, and you must have a secured position within the Calgary area.

Student Information

Calgary Board of Education Number _____ Alberta Student Number _____

Birth Date (MM/DD/YYYY) _____ Gender Female Male Other/Not Disclosed

Legal Last Name _____ AKA Last Name _____

Legal First Name _____ AKA First Name _____

Legal Middle Name _____ Maiden Name (if applicable) _____

Note: Legal name must match the name on your legal document. Student's AKA Name is a name by which the student is commonly known in the family and community.

Address _____ City _____

Province _____ Postal Code _____ E-mail _____

Cell / Work Phone _____ Home Phone _____

Emergency Contacts (at least one parent or close relation is best)

1) Name _____ Relationship _____ Best Contact Phone _____

2) Name _____ Relationship _____ Best Contact Phone _____

Citizenship

Canadian Canadian Aboriginal Permanent Resident / Landed Immigrant

Child of a Canadian Citizen Refugee

Child of an Individual Under Work Permit Work Permit / Temporary Resident

International Student Birth Country _____ Home Language _____

School Status

Current or most recent high school attended _____ Grade _____

Declaration

The information provided on this form is true, accurate, and complete. I will notify the school of any changes.

Signature of Custodial Parent / Legal Guardian / Independent Student

Date (MM/DD/YYYY)



Off-Campus Work Experience Application - Fall/Winter

Prerequisite Module

HCS 3000 (Workplace Safety Systems) is the prerequisite (1-Credit) module students must have before participating in the Work Experience Program.*

- I have earned HCS 3000 credit
- I will earn HCS 3000 credit through the Off-Campus teacher

***Work Experience Program credits cannot be assigned to students who have not completed HCS 3000.**

Specialized Program Partner (if applicable)

- Calgary Fire Cadets
- Calgary Sports & Entertainment Corporation (Calgary Flames)
- Calgary Stampede Foundation (Showband, Showriders, and Young Canadians)
- Calgary Youth Singers
- Canada Olympic Park/ Winsport
- Junior Achievement of Southern Alberta
- Stetson Showband

Employer Information (if applicable)

Company Name Habitat for Humanity Southern Alberta Current Employer? Yes No

Anticipated Start Date Sept. 19 Student Position _____

Company Contact Name LeeAnne Alexander Phone # 403-253-3933 ext 271

Worksite* Address 6328 Bowwood Drive, Calgary Alberta Quadrant (i.e. N.W.) NW

*Worksite must be within Calgary city limits. Company Address (if different) 805 Manning Rd NE, Calgary, Alberta

Additional Forms Required

- Legal Documentation – showing citizenship (please provide a copy of one of the following):
 - Adoption Certificate
 - Canadian Birth Certificate
 - Canadian Citizenship Card
 - Canadian Passport
 - Certificate of Indian Status
 - Permanent Resident / Landed Immigrant Card
 - Refugee Papers
 - Study Permit (5-416)
 - Work Permit / Temporary Resident Permit

If you are not a current Calgary Board of Education student, the following form is also required.

- Chinook Learning Services Student Registration Form (pdf), download from www.tinyurl.com/CLS-StudentRegForm

How To Apply

Submit all applicable forms to Chinook Learning Services at Lord Shaughnessy High School:

- Mail or In-Person: 2336 - 53 Avenue SW, Calgary, AB T3E 4M2
- Email: CLS-SIS-OC@cbe.ab.ca

Personal information is collected under the authority of the School Act, the Student Record Regulation and Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for enrolling students in Off-campus Education programs. It will be treated in accordance with the privacy protection provisions of the FOIP Act. If you have any questions about the collection or its intended use, contact Off-campus Education, Calgary Board of Education, 1221 8 St SW, 403-817-7518.



Application | Exploratory Residential Construction-Habitat for Humanity Program Fall 2018

Please complete the following as they apply.

Have you completed HCS 3000, HCS 3010 & CSTS? Yes No

Guidance Counsellor/teacher initials_____

Have you verified with a teacher or Guidance Counsellor that your timetable can be adjusted to accommodate this program? Yes No

Guidance Counsellor/teacher initials_____

I prefer AM PM shift Full Day

If you are accepted into the program, do you have a transportation plan to and from the active worksites in the community Bowness (6328 Bowwood Drive NW) from Sept,20 2018-Dec. 20,2018.

Yes No

Are you aware that CSA approved steel-toe work boots are required for this program?*

Yes No

***Students in financial need may receive support in the purchase of the CSA footwear**

Deadline |

All applications must
be received no later
than 4:00pm on
**Friday, September 14,
2018**

(Over) ->

Briefly describe why this program is of interest to you or how it fits with your future aspirations or career plans.

Statement of Support (to be completed by a *teacher/Off-campus Coordinator, Career Practitioner, or Administrator*)

How does the program align with the applicant's interests, future aspirations or overall learning plan?

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____ Date _____

Teacher/Administrator Signature _____

Questions |
Please contact
Sonya Gillis at
slgillis@cbe.ab.ca
or 403-817-7516

Fully completed application packages must be submitted no later than 4:00pm on Friday, September 14, 2018.

Please email or fax (403-777-6159) the completed form to Sonya Gillis slgillis@cbe.ab.ca

Registration checklist:

- Off-campus or On-campus Education Agreement completed and signed
- Acknowledgement of Risk with Medical Information Form - completed and signed
- Chinook Application Form - signed by parent/guardian, student and teacher/administrator
- Media Release Form - signed by parent/guardian or independent student



Please complete and return to the school

When student information is shared in a way that makes the student publicly identifiable, the *Freedom of Information and Protection of Privacy Act (FOIP)* requires the Calgary Board of Education (CBE) to obtain parent consent. Sharing this information, for non-profit educational purposes, helps us celebrate the successes of our students with parents, the community and general public.

When you sign this form, you are agreeing that your child’s personal information (image, first name, first initial of surname, grade, school, CBE email address, samples of work) may be shared publicly by the school and/or CBE. Some examples of how this information may be shared are as follows:

- Public displays and presentations
- School and CBE websites and social media (blogs, Facebook, Twitter, YouTube and more)
- Print and electronic publications that provide information about CBE and school initiatives or activities (brochures, invitations, reports, newsletters)
- Videos

Lessons and student work may be digitally recorded as evidence for staff development or to demonstrate good professional practices. These recordings may be shared with other educational organizations.

Parents or independent students are under no obligation to consent; it is their voluntary decision to do so. If you do not return this form, this indicates that consent was NOT given. You may withdraw your consent at any time by notifying the school principal in writing.

This consent does not apply to:

- Use of student information by media or third party organizations
- Photographs, videos or interviews taken during public events either on or off CBE property. Public events include such activities as school assemblies, performances, field trips and sporting events.
- The educational use of student information within the CBE environment.

Consent for Release (please print)

_____ I give the Calgary Board of Education consent to use my child’s information as described above for non-profit educational purposes.

_____ I DO NOT give consent to use my child’s information as described above.

Name of Student

School

Name of Parent/Guardian/Independent Student

Signature of Parent/Guardian/Independent Student

Date (YYYY-MM-DD)

Consent is valid for the current school year only