



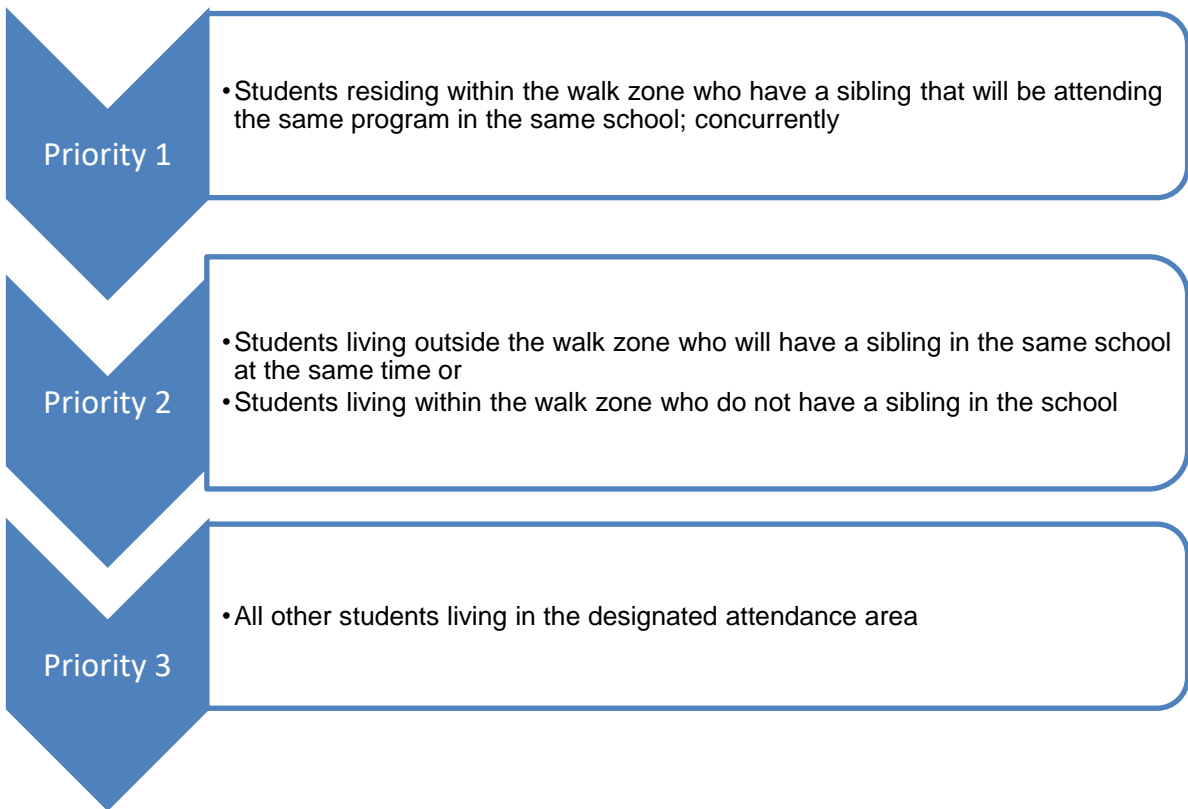
CBE Lottery Process

Definitions:

Sibling – is a brother/sister (half or step, not cousins) designated to, and who will be attending the same school at the same time; concurrently.

Concurrent – occurring or existing simultaneously

Community - is best defined as the area from which the school would have drawn the regular program.



- *These priorities only apply to students residing in designated communities (no out of attendance area considerations) [See AR6090 Section 6\(9\) and Section 7\(38\)](#)*

Additional Information

- Lottery is drawn by noon on the Wednesday before Teachers' Convention as advertised to the public.
- The school will communicate initial acceptance into the school or program no later than 10 business days from the draw.
- Acknowledgement of acceptance into the program must be received by the school within 10 business days of offer. Acceptances can be received by email, as well as telephone calls providing a clear notation is made.
- If an acceptance or callback is refused, the student is removed from the list. However, if the refusal is based on the inability to accept all siblings, the student can be called again when there is space for all siblings.
- Students who register after the lottery are added to the bottom of the callback list in the appropriate priority level.
- Student requests for transfer received after the lottery draw date will be placed at the bottom of the callback list in the appropriate priority level.
- Principals of schools at capacity are to contact the Education Director before declining registration to new Priority 1 or 2 students.

Regular program specific

- Students unsuccessful in the lottery and register at their designated overflow school as their regular school program will be added to the callback list. No other students qualify for this callback list.
- For regular program students attending the designated overflow school, parents do not need to reapply in the lottery every year.
- Only students attending the designated overflow school will be eligible for callback.
- Students attending their designated overflow school may be called back at any point through the school year as space becomes available.

Alternative program specific

- If a student is accepted into an alternative program and has siblings in the lottery who were not offered a space, the siblings will be placed at the top of the Priority 2 callback list for the appropriate grade.
- If a student is not drawn in the lottery, they are notified and placed on the callback list and can be called back before the close of staffing in the fall if they:
 - are in a CBE school
 - are in kindergarten/grade one for a language based alternative program
 - are in all grades for non-language based alternative programs
- If a student is accepted in September prior to the Staffing Date, in the interest of time, the notification and offer of acceptance should be made by telephone. An email from the parents acknowledging the acceptance is required to secure the placement and the signed letter is to be received within 10 business days.
- Alternative Program students who transfer mid-year from a CBE school due to a move of residence are to be accepted in the same program in the new designated school unless the designated school or alternative program is limited enrolment status (capped) for enrolment and the school is full.