

community engagement plan

Peter Lougheed School(Saddle Ridge middle school)

Issue | CBE has received Provincial approval for a new middle school in the community of Saddle Ridge which is scheduled to open in September, 2016.

Level of public participation | Consult

Goal | To obtain public feedback on analysis, alternatives and/or decisions.

Promise to the Public | We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.

CBE Alignment

- Results 1: Mega Result
- Three-Year Education Plan 2012-2015
- Operational Expectations 3: Treatment of Owners
- Operational Expectations 9: Communicating With the Public
- Operational Expectations 12: Facilities

<http://www.cbe.ab.ca/about-us/policies-and-regulations/Pages/Governance-Policies.aspx>

Decision making during construction

- Any decisions regarding this new school project will be made by the Steering Committee. Once the Development Permit has been approved the Project Committee will respond to concerns.

Parent Stakeholder Meetings

June 18, 2014

1 | Public Open House

View preliminary drawings and site placement

- Develop an understanding of the issues
- Begin communications with the public around the project
- Gather feedback on design and site
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of

Communications.

February 25, 2015

2 | Public Open House

View preliminary drawings and site placement

- Develop an understanding of the issues
- Begin communications with the public around the project
- Gather feedback on design and site
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications.

June 9, 2015

3 | Public Open House

Share opening grade configurations, walk zones and enrolment projections

- Develop an understanding of the issues
- Communicate with the public around the project
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications.

November 10, 2015

4 | Name selected for the new middle school in the community of Saddle Ridge

November 10, 2015

5 | New School Walk Zone Survey

- An opportunity for parents and Stakeholders to provide feedback on the walk zone for the new school

Dec 8, 2015

6 | Monthly Construction Status Updates

- Share current status of the build on project page

December 15, 2015

7 | Questions and Answers from the Walk zone survey

- Information provided for parents

December 16, 2015

8 | School Designation, grade configuration changes update to parents

**Meetings
internal stakeholders**

April 28, 2014

Steering Committee Meetings

Meet with project team to develop and carry out project planning process

- Formulate the community engagement plan
- Present information regarding the project proposal and the issues
- Maintain up to date communication around the status of the project
- Identify milestones for communication to stakeholders
- Provide assistance or support in engaging all school staff
- Provide assistance or support in gathering staff feedback

Members to include: Director, Capital Planning & Development; members of the FES department; members of the Planning & Transportation team; Principals, Area Director(s), Communications team, designers, project managers, contractors, representatives of Alberta Infrastructure

Start Date: TBA

Project Management Meetings
TBA