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December 18, 2024

To: Parents, Guardians and Students of the Home Education Program

This letter is to advise you that at the December 17, 2024 regular meeting of the Board of Trustees of The Calgary Board of Education (CBE), the Board of Trustees (Board) accepted a recommendation from CBE administration to commence the public input process to consider the closure of the CBE Home Education Program for the purpose of relocation as set out in its Board Policy GC-3E – Closure of Schools Procedure. The Board passed the following motions:

- THAT the Board of Trustees is satisfied that there is cause to commence the public input process to consider the closure of CBE Home Education at Windsor Park School for the purpose of relocation in accordance with GC-3E(2) Closure of Schools Procedure.
- THAT the Board of Trustees approves the public input period to consider the closure of CBE Home Education for the purpose of relocation be shortened from 60 calendar days to 57 calendar days in accordance with GC-3E(2) Closure of Schools Procedure.

The Board of Trustees' Closure of Schools Procedure (GC-3E) sets out the formal process that must be followed when closure is being considered, prior to the Board making its decision on whether or not to close the Home Education Program for the purpose of relocation. This includes providing notice to parents, guardians and students who are affected by the decision.

Public Input Meeting

The Board of Trustees will hold a public meeting to hear from parents, guardians, students and other persons on the proposed closure. At the meeting CBE will share information about the proposed closure including the rationale, the plans for students, and the timing (amongst other things). The meeting will be held as follows:

Date: Wednesday, January 22, 2025
Time: 7:00 p.m. to 8:30 p.m.
Location: Windsor Park School
5505 – 4A Street SW, Calgary

To participate in this meeting, kindly RSVP by providing your first and last name, and email address to BoardofTrustees@cbe.ab.ca by **Tuesday, January 21, 2025**.

We encourage you to attend this meeting to hear more about the proposed closure of the Home Education Program for the purpose of relocation and to share your viewpoints.

Access to Information

Information on the rationale, pertinent facts and proposed closure is available to the parents, guardians, students and the public on the CBE public website and the school website:

<https://cbe.ab.ca/schools/managing-space-students/Pages/home-education-consideration-of-relocation-2025.aspx>

<https://homeeducation.cbe.ab.ca/consideration-of-relocation>

We strongly encourage you to review the information on CBE's website so that you are informed about the proposed closure.

Questions and Written Submissions

The Board of Trustees welcome your views and input and invite you to provide comments to them directly at: BoardofTrustees@cbe.ab.ca, or through administration at the Area 5 Office in writing to:

Attention: Ken Weipert
Calgary Board of Education
390 Douglas Park Blvd SE
Calgary AB T2Z 4A3
t | 403-777-8412
e | Area5@cbe.ab.ca

Please note all written submissions must be received by **Tuesday, February 4, 2025** for the Board of Trustees to give due consideration to the written submissions received prior to making a final decision on the proposed closure.

Any questions regarding the Board of Trustees' consideration of closure of the Home Education Program may be submitted in writing to Area5@cbe.ab.ca. There will also be an opportunity to direct questions to CBE administration at the January 22, 2025 public input meeting, and you are invited to do so.

Board Decision

The Board of Trustees will hold a regular scheduled meeting to deliberate and decide on whether or not to close the Home Education Program for the purpose of relocation. The meeting will be held on:



Date: Tuesday, February 11, 2025
Time: 11:00 a.m.
Location: Multipurpose Room, Education Centre,
1221 – 8 Street SW, Calgary

Members of the public may offer comment at this Board meeting in accordance with the public comment procedure outlined in the Board Meeting Procedures:

<https://cbe.ab.ca/GovernancePolicies/Board-Meeting-Procedures-with-Public-Comment-Excerpt.pdf>

Following the February 11th Board meeting, the Board of Trustees will communicate its final decision and any other information relevant to support the implementation of the decision.

The Board of Trustees looks forward to your input regarding this important matter.

Yours truly,



Patricia Bolger
Chair, Board of Trustees
Calgary Board of Education

cc: J. Pitman, Chief Superintendent of Schools
D. Breton, Superintendent, Facilities & Environmental Services
C. Ford, Director, Planning
K. Weipert, Education Director, Area 7
S. Klukas, Principal of Home Education Program

