



**Important Notice:** Please have someone translate this for you.

**Avis Important:** Veuillez s'il vous plaît demander à quelqu'un de traduire ce document pour vous.

**重要通知:** 请找人为您翻译这篇文件。

یادداشت مهم: لطفاً شخص را با خود داشته باشید که این موضوع را به شما ترجمه نماید.

**Thông báo quan trọng.** xin quý vị vui lòng hãy tìm người phiên dịch văn kiện này.

**ਜਰੂਰੀ ਸੂਚਨਾ।** ਕਿਰਪਾ ਕਰਕੇ ਇਸਨੂੰ ਆਪਣੇ ਲਈ ਕਿਸੇ ਤੋਂ ਅਨੁਵਾਦ ਕਰਵਾ ਲਵੋ

اہم نوٹس براہ مہربانی:۔ اگر کوئی آپ کے لئے اس کا ترجمہ کرے

ਜਰੂਰੀ ਸੂਚਨਾ । ਕਿਰਪਾ ਕਰਕੇ ਇਸੇ ਅਪنے ਲਿਏ ਕਿਸੀ ਸੇ ਅਨੁਵਾਦ ਕਰਵਾ ਲੋ ।

**Aviso Importante:** Por Favor entregar a alguien para traducirla para usted.

**중요한 공지:** 다른 사람이 이것을 당신을 위해 번역하게 해 주십시오.

**Важное замечание:** Пожалуйста, попросите кого-то чтобы Вам это перевел.

**ملاحظة هامة:** الرجاء ترجمة هذه المعلومات.

May 30, 2023

## Overflow Designation for Kindergarten to Grade 9 Students Residing in Skyview Ranch

Dear Parents and Guardians,

**This letter is being re-issued with overflows now effective immediately, due to current enrolment and the high number of incoming registrations at Prairie Sky School. The original [notice](#) was sent to parents/guardians living in the Skyview Ranch community on May 15, 2023.**

Due to continued and unanticipated enrolment growth at Prairie Sky School, the school is now over capacity. We cannot accommodate any new registrations from students residing in the Skyview Ranch community. This means that changes must be put in place to ensure the safety of all students and staff and to meet all regulatory requirements.

**Effective immediately, all new registrations for Prairie Sky School, including new registrations in SchoolEngage, will be directed to overflow schools and added to a call-back list.**

Please read all the details explained below on how this change will affect registrations received at the school and what it will mean for Skyview Ranch families moving forward.

### No changes for current students attending Prairie Sky School.

All Skyview Ranch students who are currently attending Prairie Sky School will continue to attend the school, provided they do not move out of the community.

### Overflow designation for all Skyview Ranch regular program students for the remainder of this school year, the 2023-24 school year, and beyond.

All kindergarten to Grade 9 regular program students who live in the Skyview Ranch community will be directed to overflow schools. This includes all kindergarten students not accepted in the lotteries, all Grade 1 to 9 students that have already submitted registration for Prairie Sky School through SchoolEngage for the 2023-24 school year, and all new registrations that are received.

- **All kindergarten registrations received following lottery that took place during the week of May 15, for placement at Prairie Sky School or Annie Foote School, will be designated to Monterey Park School.**
  - Monterey Park School is in the community of Monterey Park at 7400 California Blvd NE, phone 403-777-7233
- **All Grade 1 to 6 students will be designated to Annie Foote School.**
  - Annie Foote School is in the community of Temple at 6320 Temple Dr. NE, phone 403-777-6680.
- **All new Grade 7 to 9 students will be designated to Dr. Gordon Higgins School.**

- Dr. Gordon Higgins School is in the community of Rundle at 155 Rundlehill Dr. NE, phone 403-777-7060.

All kindergarten to Grade 9 students who live in Skyview Ranch and attend one of the overflow schools will be placed on a call-back list and offered a place at Prairie Sky School if space becomes available.

#### **How does a call-back list work?**

If space becomes available in Prairie Sky School during the school year, that space will be offered to students on the call-back list who are currently attending a designated overflow location. Their overflow school will notify them if a space becomes available.

Students remain on the call-back list until they move to their next school. Students will be removed from the call-back list if they move out of Skyview Ranch or transfer from their designated overflow school.

The call-back lists for Prairie Sky School have been determined through a lottery draw based on priority. The CBE lottery process was established to ensure fair and equitable access to schools experiencing a student population that is either at capacity or over capacity. **The lottery process will be followed for kindergarten – Grade 9 for the 2024-25 school year and beyond.** For more details on how we determine priority, please visit [our website](#).

We will make every effort to keep siblings together at a single school. If this is a concern for your family, please contact your designated overflow school to discuss arrangements.

#### **A lottery was held the week of May 15 for all kindergarten registrations for the 2023-24 school year, and families were informed of the results by May 19, 2023. Any new registrations will now be overflowed.**

All kindergarten students that submitted their registration through SchoolEngage between Jan 16, 2023, and May 15, 2023, for the 2023-24 school year were placed in a lottery draw.

- Prairie Sky School accepted 50 kindergarten students for the 2023-2024 school year.
- The remaining kindergarten students will be drawn, and the first 40 will attend Annie Foote School.
- Remaining students and any further registrations will be overflowed to Monterey Park School.

Any kindergarten registrations received for the 2023-24 school year after May 15, 2023, will be added to the call-back list based on priority designation and the date and time of their registration.

For more information about CBE's lottery process, please visit [our website](#).

#### **Alternating full-day kindergarten available for overflow students in the 2023-2024 school year.**



Annie Foote School and Monterey Park School will be offering alternating full-day kindergarten for all Skyview Ranch kindergarten students that are overflowed starting in the 2023-2024 school year. This means kindergarten students will be attending school Monday, Wednesday and alternating Friday (every other week) for the entire school day starting in the 2023-2024 school year. For the remainder of the 2022-2023 school year, students in kindergarten will attend a half-day program, every school day.

### **How will students get to school?**

Students are eligible for transportation to their designated school if they live beyond the walk zone. This includes kindergarten to Grade 9 students attending their designated overflow school. Overflowed kindergarten students will receive transportation to and from Annie Foote and Monterey Park Schools; Grade 1 to 6 students will receive transportation to and from Annie Foote School; and Grade 7 to 9 students will receive transportation to and from Dr. Gordon Higgins School.

For the remainder of the 2022-2023 school year, students in kindergarten attending the overflow schools will receive one-way transportation service. Families will be required to pick-up their child mid-day for morning kindergarten or drop-off their child mid-day for afternoon kindergarten.

Visit [Busing & Transportation](#) for more information. In our system and across the city, we are experiencing a school bus driver shortage that may impact the mode of service provided. Please be assured that we are doing everything possible to restore reliability to transportation services. To register for transportation, visit [MyCBE](#). Alternatively, families may use a paper form that is available on our [website](#).

### **How do I register for school next year?**

Kindergarten registrations for the 2023-24 school year opened on Jan. 16, 2023. Any **new** registrations from students living in the Skyview Ranch community must still register for Prairie Sky School through SchoolEngage. Once these registrations have been received, student information is transferred to their newly designated overflow school, Annie Foote, Monterey Park or Dr. Gordon Higgins Schools. The student will be added to the call-back list based on priority. For more information on how to register, please visit [our website](#).

### **When will more information be shared with the community?**

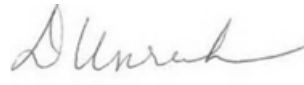
We are continuing to monitor the situation and will update parents in fall 2023.

### **What if I have questions?**

If you still have questions or require additional information, please contact the Area 4 office at [Area4@cbe.ab.ca](mailto:Area4@cbe.ab.ca) or 403-777-6233 (extension 0).



Lisa Nachtigal  
Education Director, Area 4



Darlene Unruh  
Acting Education Director,  
Area 4



Catherine Ford  
Director, Planning

