



June 26, 2023

Overflow School Designation for Saddle Ridge School

Dear Parents and Guardians,

Due to continued and unanticipated enrolment growth at Saddle Ridge School, the school is over capacity. Earlier this month, we notified you that Saddle Ridge School has been included on the Three-Year System Student Accommodation Plan because student enrolment has been consistently increasing. It has become clear that we cannot accommodate any new registrations from students residing in the Saddle Ridge community at the school. This means that immediate changes must be put in place to ensure the safety of all students and staff and to meet all regulatory requirements.

Effective immediately, all new registrations for Saddle Ridge School, including new registrations in SchoolEngage, will be directed to Hugh A. Bennett School. Please read **all** the details explained below on how this change will affect registrations received at the school and what it will mean for Saddle Ridge families moving forward.

No changes for current students attending Saddle Ridge School.

All Saddle Ridge students who are currently attending Saddle Ridge School will continue to attend the school, provided they do not move out of the community.

Overflow designation for Saddle Ridge School regular program students for the 2023-24 school year and beyond.

All **new** kindergarten to Grade 4 regular program students who live in the Saddle Ridge School attendance area will be directed to Hugh A. Bennett School. This includes all kindergarten to Grade 4 students who have submitted registration for Saddle Ridge School through SchoolEngage for the 2023-24 school year and have not yet received confirmation of acceptance, and all new registrations that are received today and beyond.

- **Kindergarten to Grade 4 students will be designated to Hugh A. Bennett School.**
 - Hugh A. Bennett School is in the community of Saddle Ridge at 40 Saddlelake Way NE Calgary, phone 403-817-3560.

All kindergarten to Grade 4 students who live in the Saddle Ridge School boundary area and attend the overflow school will be placed on a call-back list and offered a place at Saddle Ridge School if space becomes available.

Projections for the 2023-24 school year show that the student population in the Saddle Ridge community will continue to grow. We will continue to monitor enrolment at Hugh A. Bennett School.

How does a call-back list work?

If space becomes available in Saddle Ridge School during the school year, that space will be offered to students on the call-back list who are currently attending their designated overflow school, Hugh A. Bennett School. Hugh A. Bennett School will notify them if a space becomes available. Students remain on the call-back list until

Important Notice: Please have someone translate this for you.

Avis Important: Veuillez s'il vous plaît demander à quelqu'un de traduire ce document pour vous.

重要通知：请找人为您翻译这篇文件。

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Aviso importante: Por Favor entregar a alguien para traducirla para usted.

중요한 공지: 다른 사람이 이것을 당신을 위해 번역하게 해 주십시오.

Важное замечание: Пожалуйста, попросите кого-то чтобы Вам это перевел.

ملاحظة هامة: الرجاء ترجمة هذه المعلومات.

they move to their next school. Students will be removed from the call-back list if they move out of Saddle Ridge or transfer from their designated overflow school.

Any new registrations received for the 2023-24 school year will be added to the call-back list based on priority designation and the date and time of their registration. **The lottery process will be followed for kindergarten to Grade 4 for the 2024-25 school year and beyond.** For more details on how we determine priority, please visit [our website](#).

Overflowed students with siblings at Saddle Ridge School will be able to attend together at Hugh A. Bennett. If this is a concern for your family, please contact Hugh A. Bennett School to discuss arrangements.

How will students get to school?

Students are eligible for transportation to their designated school or overflow school if they live beyond the walk zone. Overflowed students will receive transportation to and from Hugh A. Bennett School. The transportation registration deadline for the 2023-24 school year was June 11, 2023. It will be extended to overflowed families impacted by this letter until June 30, 2023. Transportation registrations will still be accepted after June 30. However, there may be a processing delay in adding students to routes due to volume, so families should have an alternate transportation plan in place for the start of the school year.

In the CBE and across the city, we are experiencing a school bus driver shortage that may impact the mode of service provided. Please be assured that we are doing everything possible to restore reliability to transportation services. Visit [Busing & Transportation](#) for more information, or to register for transportation, visit [MyCBE](#). Alternatively, families may use a paper form that is available on our [website](#).

How do I register for the 2023-24 school year?

Kindergarten registrations for the 2023-24 school year opened on Jan. 16, 2023. Any **new** registrations from students living in the Saddle Ridge community must still register for Saddle Ridge School through SchoolEngage. Once these registrations have been received, student information is transferred to their newly designated overflow school, Hugh A. Bennett School. The student will be added to the call-back list based on priority. For more information on how to register, please visit [our website](#).

When will more information be shared with the community?

We are continuing to monitor the situation and will update parents in fall 2023.

What if I have questions?

If you still have questions or require additional information, please contact the Area 4 office at Area4@cbe.ab.ca or 403-777-6233 (extension 0).



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