



October 4, 2024

Parents and Guardians,

The Calgary Board of Education produces the Three-Year System Student Accommodation Plan (SSAP) report every spring. This report helps identify schools facing student accommodation challenges, such as high enrolment pressure, a decline in enrolment, or a change in the demographics of students at the school. The solution to these challenges may affect one or more schools and needs careful consideration. Cappy Smart School has been identified in the CBE's 2024-27 SSAP. In developing the SSAP each year, CBE reviews current enrolment trends, demographic changes, community growth or decline, birth data, and other relevant factors to understand educational opportunities for students based on where they live.

### **Why is our school part of the 2024-27 SSAP?**

There are changes needed to balance the kindergarten to Grade 9 enrolment between schools in your community. Due to the continued increase in enrolment at one or more schools in your community, it has been identified that changes may be required at your school within the next 18 months. We are monitoring enrolment closely and exploring solutions to address enrolment challenges in your community.

### **How will students, parents and staff be involved?**

Sometimes, it's important to get input from school communities before making a decision. But there may be situations when there's only one possible solution and getting input from the community isn't possible. The CBE's community engagement framework, [Dialogue](#), provides guidelines to determine the appropriate level of involvement.

### **How will you communicate with us when you know more?**

We understand how important it is for you to stay informed about any changes that may affect your child's education. When more information is available, we will email you directly. Any updates will also be posted to your school website through news stories and on the How-to-Register page on Cappy Smart School's website. This fall, your school principal will also share information at a school council meeting and communicate through other methods as needed.

### **How can I learn more about the SSAP and how the CBE manages space for students?**

Visit our [Managing Space for Students page](#) on the CBE website. If that information doesn't answer your questions, please email [accommodation@cbe.ab.ca](mailto:accommodation@cbe.ab.ca).

### **What if I have other questions specific to my school?**

Please get in touch with your school principal for questions about your child or about Cappy Smart School.

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