

community engagement plan

W.H. Cushing Workplace School

Issue	W.H. Cushing Workplace School accommodates K to Grade 3 students at its location in the Telus building located at 130 – 7 th Avenue SW. The CBE has been notified by Telus that the lease on this space will expire July 31, 2016. There is a need to work with parents to discuss possible options.
Level of public participation	Consult
Goal	To consult you throughout the process and to obtain your feedback on the accommodation project and alternatives and/or decisions.
Promise to the Public	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision(s).
CBE Alignment	<ul style="list-style-type: none"> ▪ Three-Year Education Plan 2012-2015 ▪ Operational Expectations 3: Treatment of Owners ▪ Operational Expectations 9: Communicating With the Public ▪ Operational Expectations 12: Facilities http://www.cbe.ab.ca/about-us/policies-and-regulations/Pages/Governance-Policies.aspx
Values	<ul style="list-style-type: none"> ▪ Students come first ▪ Learning is our central purpose ▪ Public education serves the common good
Decision making	<ul style="list-style-type: none"> ▪ Any decisions regarding attendance area changes will be made by the Area Director and the Director of Planning & Transportation. ▪ Any decisions regarding consideration of closure of programs and/or schools will be made by the Board of Trustees upon a recommendation from the Area Director and the Director of Planning & Transportation. ▪ Any decisions regarding the implementation of student accommodation plans resulting from attendance area changes or closures of programs and/or schools will be made by the Area Director and the Director of Planning & Transportation.

Engagements and Communications

October 8, 2014

1 | Start up meeting

Meet with principals and Area Director(s):

- To present information regarding the issues and the accommodation proposal
- To formulate the community engagement plan

Members to include: Principal, Area Director, and members of the department of Planning & Transportation.

October 21, 2014

2 | Parent Council Meeting

Meet with principal and school council members

- To share the issue with school council members
- To provide information about the engagement process

Members to include: School Council and principal,

October 22, 2014

3 | Invite to parents for October 29th meeting.

October 29, 2014

4 | Parent Meeting

- To share the issue with all interested parents
- To gather feedback from parents
- To share the engagement plan

Members to include parents, principal, Area Director, members of the department of Planning & Transportation.

October 30, 2014

5 | Update to the school community via school email

December 2014

6 | Parent Meeting

December 11, 2014

7 | News Release seeking expression of interest for W.H. Cushing Workplace School

- 45 corporations directly contacted

February 2015

8 | Update letter to parents via school email

September 3, 2015

9 | Update letter to parents via school email

**Meetings
Internal stakeholders**

Director of Planning & Transportation support for Area Director and principals may include:

- Providing assistance or support in engaging all school staff
- Providing assistance or support in gathering staff feedback