

how to

This information is for grade 10 to 12 students and families to access reporting information through the MyCBE/PowerSchool Portal.

Use MyCBE/PowerSchool to Access Reporting Information for Students in 10 to 12

If your/your child's school has opted to use PowerSchool as a tool for communicating reporting information, you can access reporting period comments and indicators through the MyCBE/PowerSchool Portal at the end of each reporting period.

There is not a downloadable version of the report card available through the MyCBE/PowerSchool Portal. The same reporting information that is found on a printed report card is presented in a web format that requires navigation between courses.

Students and families are encouraged to use the MyCBE/PowerSchool Portal, rather than the PowerSchool App, to access reporting information. The app currently does not include some of the information that can be accessed through the MyCBE/PowerSchool Portal.

The following steps will help you access reporting information.

- 1 | Go to the MyCBE/PowerSchool Portal sign in page. You can access this page from the public CBE website (www.cbe.ab.ca) or your school website, by clicking on the link that looks like one of these:



- 2 | Enter your username and password

myCBE PowerSchool

Student and Parent Sign In

Welcome to the Calgary Board of Education's new MyCBE / PowerSchool Portal.

Students: Your username is your CBE Student ID and your password is your CBE network password. If you are new to CBE, ask your teacher or school staff for your CBE Student ID and initial password.

Parents/Guardians: Please sign in with your new MyCBE / PowerSchool Parent Account. Your previous My CBE Account and HomeLogic username/password will no longer work. See [below](#) to create a new Parent Account.

Username

Password

[Sign In](#)

Notes |

- a | There are also instructions on this sign-in page for how to create an account for logging in to the MyCBE/PowerSchool Portal
- b | The default landing page provides information about attendance

3 | Click on the Assignments & Grades tab

The screenshot shows the PowerSchool interface for a user named Geraldine Angwau. The 'Assignments & Grades' tab is highlighted in the navigation menu on the left. The main content area displays a table titled 'Grades and Attendance: Angwau, Geraldine' with sub-tabs for 'Attendance', 'Assignments & Grades', and 'Stems / Outcomes'. The 'Assignments & Grades' sub-tab is active, showing a table with columns for 'Exp', 'Last Week', 'This Week', 'Course', 'Absences', and 'Lates'. The table lists several courses with their respective reporting periods and attendance data.

4 | The Assignments & Grades page will list all courses in which you/your child is enrolled. There is a column for each reporting term.

Note | Term labeling will depend on the duration of the course.

Course Type	Term Label and Corresponding Reporting Period
Semester 1 course	T1: first reporting period (November report card) S1: second reporting period (January report card)
Semester 2 course	T3: third reporting period (March report card) S2: final reporting period (June report card)
Full year course	T1: first reporting period (November report card) S1: second reporting period (January report card) T3: third reporting period (March report card) Y1: final reporting period (June report card)

5 | Click on the hyperlinked term grade or [i] for the appropriate term of a course to view reporting information. If new information does not appear on the screen, scroll down.

Assignments & Grades: Angwau, Geraldine

The screenshot shows a detailed view of the 'Assignments & Grades' page. The 'Assignments & Grades' sub-tab is active. The table displays the following data:

Exp	Course	T1	T2	S1	T3	T4	S2	Y1
1(A)	Design Studies_multi-level Email T99, G10S802 T - Rm: 113	[i]		[i]				
2(A)	English Language Arts 10-1 Email T12, G10S802 T - Rm: 12	[i]		80	[i]			80
3(A)	Science 10 Email T12, G10S802 T - Rm: 12	81		80	[i]			67
3(A)	Biology 20 Email T95, G11S802 T - Rm: 112	72		91				
4(A)	Mathematics 10C Email T95, G10S802 T - Rm: 95	86		86	[i]			[i]
1M(A)	CAD 1 Email T99, G10S802 T	[i]		85				

Legend
 [i] = click for more information about specific assignments
 Term codes: T = term; S = semester; Y = year

- 6 | The reporting comment for the course is displayed in the “Teacher Comments” section. The Term Grade is also seen here if grades have been released.

Course	Teacher	Expression	Final Grade
Biology 20	T95, G11S802 T	3(A)	72

Teacher Comments:
Geraldine's reporting period comment would appear here.

- 7 | Scroll down to view information about assignments (this information will only be available if your/your child’s school has opted to use PowerSchool as a tool for ongoing communication)

Assignments

Due Date	Category	Assignment	Flags	Score	Info
11/05/2018	Cumulative Assessment	Cumulative Assessment #2		37/40	
11/02/2018	Ecosystems & Population Change	Assignment #6	📄 4 ✓	--	
10/31/2018	Ecosystems & Population Change	Assignment #5	📄 4 ✓	--	
10/29/2018	Skills	Lab #4	📄 4 ✓	--	
10/26/2018	Ecosystems & Population Change	Assignment #4	📄 4 ✓	--	
10/23/2018	Skills	Lab #3	📄 4 ✓	--	
10/12/2018	Cumulative Assessment	Cumulative Assessment #1		22/25	
10/05/2018	Energy and Matter Exchange	Assignment #3	📄 4 ✓	--	
09/20/2018	Skills	Lab #2	📄 4 ✓	--	
09/18/2018	Energy and Matter Exchange	Assignment #2	📄 4 ✓	--	
09/14/2018	Skills	Lab #1	📄 4 ✓	--	
09/10/2018	Energy and Matter Exchange	Assignment #1	📄 4 ✓	--	View

- 8 | Scroll back up the page to go through these same steps to see reporting information in another course

Note | The Stems/Outcomes tab at the top of the MyCBE/PowerSchool Portal allows you to view term grades for each Program of Study outcome in the course. This information is only available if your/your child’s school has opted to use PowerSchool as a tool to support outcomes-based assessment.

▼ 3(A) Biology 20 - S1

Stems/Outcomes	T1
A1.ENERGY.BIO20 Explain the constant flow of energy through the biosphere and ecosystems.	75
A2.MATTER.BIO20 Explain the cycling of matter through the biosphere.	68
A3.EQUILIBRIUM.BIO20 Explain the balance of energy and matter exchange in the biosphere, as an open system, and explain how this maintains equilibrium.	65
B1.CHARACTERIS.BIO20 Explain that the biosphere is composed of ecosystems, each with distinctive biotic and abiotic characteristics.	85
B2.MECHANISMS.BIO20 Explain the mechanisms involved in the change of populations over time.	80