

**Board of Trustees'
Governance Policy****GOVERNANCE CULTURE
GC-3E(1): Trustee Responsibilities**

Monitoring Method: Board Self-assessment
Monitoring Frequency: Annual

1. Pursuant to Section 34 of the *Education Act* (Act), a trustee of a board, as a partner in education, has the responsibility to:
 - a. fulfil the responsibilities of the board as set out in section 33 of the Act;
 - b. be present and participate in meetings of the board and committees of the board;
 - c. comply with the board's code of conduct; and
 - d. engage parents, students and community in matters related to education.
2. To support the value of effective governance, Trustees shall:
 - a. prepare to participate in and contribute to meetings of the Board, Board Committees, trustee information and planning sessions, and liaison appointments in order to provide the best solutions possible for education within the CBE; and
 - b. pursuant to GC-2.4, engage in professional development to maintain and increase current skills and knowledge for effective governance.
3. A key responsibility for Trustees is to stay in touch with community to support the work of the Board, achieving this includes but is not limited to:
 - a. participate in school related functions (i.e. meet with school councils, school visits, celebratory events, school performances, graduations, etc.); and
 - b. prepare and participate in Community of School Council meetings.
4. Represent the Board of Trustees through liaison appointments completed at the Board's annual organizational meeting, and when applicable report back to Board of Trustees.

Approved: April 18, 2023