

public agenda

Regular Board Meeting

February 18, 2014
3:00 p.m.

Multipurpose Room,
Education Centre
1221 8 Street SW,
Calgary, AB

PUBLIC AGENDA

Mega Result Policy |

Each student, in keeping with his or her individual abilities and gifts, will complete high school with a foundation of learning necessary to thrive in life, work and continued learning.

Conflict of Interest reminder: Trustees must disclose any potential pecuniary interest in any matter before the Board of Trustees, as set forth in the agenda as well as any pecuniary interest in any contract before the Board requiring the Board's approval and/or ratification.

Time	Topic	Who	Policy Ref	Attachment
3:00 p.m.	1 Call to Order, National Anthem and Welcome			
	2 Consideration/Approval of Agenda		GC-2	
10 mins	3 Awards and Recognitions		GC-3	
	3.1 Lighthouse Award			
	4 Results Focus			
15 mins	4.1 School Presentation – Arbour Lake School	S. Smith	R-4	
5:00 p.m. – 6:00 p.m.	4.2 Board Development Session: Accommodation and Capital Plan	N. Johnson/ Board		
	5 Operational Expectations			
	6 Public Comment [PDF]		GC-3.2	
Max 15 mins	Requirements as outlined in Board Meeting Procedures			
	7 Matters Reserved for Board Action	Board	GC-3	



Time	Topic	Who	Policy Ref	Attachment
	8 Board Consent Agenda	Board	GC-2.6	
	8.1 Approval of Minutes <ul style="list-style-type: none"> ▪ Regular Meeting held January 28, 2014 (<i>THAT the Board approves the minutes of the Regular Meeting held January 28, 2014.</i>) 			Page 8-1
	8.2 Correspondence (<i>THAT the Board receives the correspondence for information and for the record.</i>)		OE-8	Page 8-4
	8.3 Chief Superintendent Summative Evaluation (<i>THAT the report and Attachment I be received as information and for the record.</i>)		GC-3, 4, B/CSR-5	Page 8-6
	9 Chief Superintendent Consent Agenda	Board	GC-2.6	
	9.1 Chief Superintendent's Update (<i>THAT the Board receives the update for information.</i>)		OE-8	Page 9-1
	10 In-Camera Issues	Board		
6:00 p.m.	11 Adjournment			
	Debrief	Trustees	GC-2.3	

Notice |

This public Board meeting will be recorded & posted online.
Media may also attend these meetings.
You may appear in media coverage.

Archives will be available for a period of two years.
Information is collected under the authority of the School Act and the
Freedom of Information and Protection of Privacy Act section 33(c)
for the purpose of informing the public.

For questions or concerns, please contact:
Office of the Corporate Secretary at corpsec@cbe.ab.ca.

report to Board of Trustees

National Sport School

Date	February 18, 2014
Meeting Type	Regular Meeting, Public Agenda
To	Board of Trustees
From	Naomi E. Johnson, Chief Superintendent of Schools
Purpose	Decision
Originator	Frank J. Coppinger, Superintendent, Facilities & Environmental Services
Governance Policy Reference	Operational Expectations OE-8: Communication with and Support for the Board OE-12: Facilities
Resource Person(s)	Calvin Davies, Area Director

1 | Recommendation

It is recommended:

THAT the Board of Trustees authorizes the Chair of the Board to correspond with Bal Gosal Minister of State (Sport), with copies to Prime Minister Harper, Tony Clement President of the Treasury Board, James Flaherty Minister of Finance and Kevin Sorenson Minister of State (Finance) and the area MP Rob Anders in order to request financial support for a new facility for the National Sport School.

2 | Issue

Additional funds are required for the construction of a new National Sport School at Canada Olympic Park.



3 | Background

In collaboration with WinSport Canada, the Calgary Board of Education (CBE) operates a school that enables high-performance student athletes to complete high school. The facility, known as the National Sport School (NSS), means that athletes do not have to choose between school and their sport. There was a time when it was impossible to do both; too often high-performance athletes had to give up school to pursue their Olympic dreams.

WinSport Canada has embarked on an ambitious program to develop the Canadian Centre for Sports Excellence on its site at Canada Olympic Park. Developers of the project are intent on building the premier winter sports training facility in the world. The centre is endorsed by the Canadian Olympic Committee and is seen as, “finally permitting Canadian athletes to compete on a level playing field with athletes from leading sport countries.”

This goal fits very well with the NSS vision to: “enable elite athletes to achieve their secondary school goals, while training and competing in Olympic sports.”

4 | Analysis

Currently, the NSS responds to the academic and athletic needs of 150 high performance student athletes in 22 different sports each year. These students need an educational program that allows them to blend the needs of their sport (training, travel, competition) with their learning needs. A number of Canadian Team members at the Olympic Games are past NSS students.

The NSS used to be housed in the original Ernest Manning High School, which was demolished in 2011 to build the West LRT in Calgary. The school is temporarily located in leased space in the office tower of the Athletic and Ice Complex at Canada Olympic Park. This location enables students to accommodate their academic learning programs in conjunction with their training schedules in a time effective and efficient manner.

5 | Financial Impact

Some work has been completed by the CBE on the design of a replacement NSS, valued at \$9 million, to be located at Canada Olympic Park.

As the CBE sees the building of a new National Sport School on the grounds of Canada Olympic Park as an inherent element of the Centre for Sports Excellence, a presentation was made by the CBE to the provincial government of Alberta seeking a funding commitment.

The province has now committed \$3 million to this project subject to the CBE raising the remaining \$6 million. It is desirable to seek a similar matching Federal grant of \$3 million.

6 | Implementation Consequences

With provincial and federal funding of \$6 million for the National Sport School, the remaining \$3 million would need to be raised from the community.

WinSport Canada needs to be informed of any Board action with respect to funding requests to the government.

7 | Conclusion

As the Winter Olympic Games are currently in progress, the timing is appropriate to approach the federal government for assistance in funding the construction of a new National Sports School at Canada Olympic Park.



NAOMI E. JOHNSON
CHIEF SUPERINTENDENT OF SCHOOLS

GLOSSARY –

Board: Board of Trustees

Governance Culture: The Board defined its own work and how it will be carried out. These policies clearly state the expectations the Board has for individual and collective behaviour.

Board/Chief Superintendent Relationship: The Board defined in policy how authority is delegated to its only point of connection – the Chief Superintendent – and how the Chief Superintendent's performance will be evaluated.

Operational Expectations: These policies define both the nonnegotiable expectations and the clear boundaries within which the Chief Superintendent and staff must operate. They articulate the actions and decisions the Board would find either absolutely necessary or totally unacceptable.

Results: These are our statements of outcomes for each student in our district. The Results policies become the Chief Superintendent's and the organization's performance targets and form the basis for judging organization and Chief Superintendent performance.



**report to
Board of Trustees**

Correspondence

Date	February 18, 2014
Meeting Type	Regular Meeting, Public Agenda
To	Board of Trustees
From	Janice R. Barkway Office of the Corporate Secretary
Purpose	Information
Governance Policy Reference	Operational Expectations OE-8: Communication With and Support for the Board

1 | Recommendation

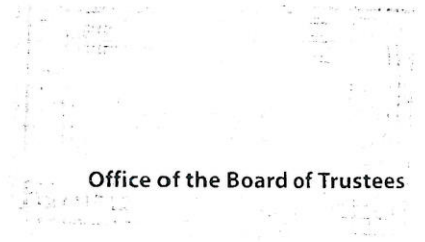
THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:

- Letter dated January 27, 2014 from Board Chair M. Martin, Calgary Catholic School District to Board Chair S. Taylor regarding the exchange of school sites between the CBE and CCSD in the community of Aspen Hills.

Attachments: Relevant Correspondence



CALGARY CATHOLIC SCHOOL DISTRICT



Office of the Board of Trustees

Chair

Mary Martin

January 27, 2014

Vice-Chair

Linda Wellman

Sheila Taylor
Chair, Board of Trustees
Calgary Board of Education
1221 – 8 Street S.W.
Calgary, AB T2R 0L4

Margaret Belcourt

Cheryl Low

Dear Ms. Taylor,

Serafino Scarpino

At your January 7, 2014 meeting, you passed the following motion:

Peter Teppler

"THAT the Calgary Board of Education's Aspen Hills school site at Aspen Stone Boulevard SW and Aspen Hills drive SW, Calgary, Alberta, be transferred to the Calgary Catholic School District (CCSD) in exchange for the current site at the Aspen Summit Drive SW, Calgary, Alberta, just south of 131 Avenue SW".

Cathie Williams

We would like to express our thanks for your prompt response to our request and the support offered by your administration in expediting this transfer.

We appreciate very much the effective working relationship that the Calgary Catholic School District has with our colleagues at the Calgary Board of Education. Your flexibility in accommodating our request is very much appreciated.

With our gratitude,

Mary Martin
Chair, Board of Trustees
Calgary Catholic School District

Cc: Board of Trustees
Gary Strother, Chief Superintendent

report to Board of Trustees

Summative Evaluation of the Chief Superintendent

Date	February 18, 2014
Meeting Type	Regular Meeting, Public Agenda
To	Board of Trustees
From	Sheila Taylor, Chair
Resource Person	Trina Hurdman, Board Evaluation Committee Chair Amber Stewart, Board Evaluation Committee Member
Purpose	Decision
Governance Policy Reference	GC-3: Board Job Description GC-4: Officer's Roles B/CSR-5: Chief Superintendent Accountability

1 | Recommendation

It is recommended:

- **THAT the report and Attachment I be received as information and for the record.**

2 | Background

Board of Trustees' Governance Policy B/CSR-5 states that, *the Board considers Chief Superintendent performance to be identical to organization performance.* Organizational accomplishment of the Board's Results policies, and operation according to the values expressed in the Board's Operational Expectations policies, will be considered successful Chief Superintendent performance. These two components define the Chief Superintendent's job responsibilities, and are the basis for the Chief Superintendent's performance evaluation. B/CSR-5.7 states that, *Each January the Board will conduct a formal summative evaluation of the Chief Superintendent. The summative evaluation will be based*



upon data collected during the year from the monitoring of Results and Operational Expectations policies.

3 | Conclusion

The purpose of the annual evaluation of the Chief Superintendent is to summarize the actions previously taken by the Board of Trustees as it monitored the Results and Operational Expectations policies during the year, and to draw conclusions on that basis.

Respectfully Submitted,

Sheila Taylor, Chair
Board of Trustees

ATTACHMENTS

Attachment I: Summative Evaluation

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January 1, 2013 – December 31, 2013

The purpose of the annual evaluation of the Chief Superintendent is to summarize the actions previously taken by the Board of Trustees as it monitored Results and Operational Expectations policies during the year, and to draw conclusions on that basis. The following policies were monitored by the Board of Trustees. Acceptance is evidence of satisfactory organizational and CEO performance.

RESULTS Monitoring Reports

Results 1: Mega Result

Date of Review: Reasonable Interpretation approved September 17, 2013.

Results 2: Academic Success

Date of Review: June 18, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board of Trustees has reviewed the monitoring report on Results 2: Academic Success and concludes that reasonable progress is being made towards the ultimate achievement of this results policy.

Commendation: THAT the Board of Trustees commends the Chief Superintendent for high levels of student achievement and continuing improvement in the indicators recognized in the Accountability Pillar.

Results 2: Academic Success

Date of Review: December 3, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board of Trustees has reviewed the monitoring report on Results 2: Academic Success and concludes that reasonable progress is being made towards the ultimate achievement of this results policy.

Results 2: Academic Success - Mathematics

Date of Review: January 8, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board of Trustees has reviewed the monitoring report on Results 2: Academic Success, specific to Mathematics, and concludes that reasonable progress is being made towards the ultimate achievement of this results policy, with the exception of the requirement for student achievement in the area of Grade 9 Knowledge and Employability.

Commendation: THAT the Board of Trustees commends the Chief Superintendent for high levels of student achievement at the standard of excellence in the Mathematics Diploma Examinations, and for the strong levels of student achievement in the Mathematics Provincial Achievement Tests and Diploma Examinations that exceed the province in 10 out of 12 measures.

Results 2: Academic Success - Science

Date of Review: January 22, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board of Trustees has reviewed the monitoring report on Results 2: Academic Success, specific to Science, and concludes that reasonable progress is being made towards the ultimate achievement of this results policy, with the exception of the requirement for student achievement in the area of Grade 9 Knowledge and Employability, and with the exception of Science 30 Diploma Examination results, at the acceptable standard and at the standard of excellence.

Commendation: THAT the Board of Trustees commends the Chief Superintendent for high levels of student achievement in the 2011/2012 Grade 6 Science Provincial Achievement Tests and in the Diploma Examinations for Chemistry, Physics and Biology.

Results 3: Citizenship

Date of Review: June 11, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board has reviewed the monitoring report on Results 3: Citizenship and concludes that reasonable progress is being made toward the ultimate achievement of this Results policy.

Results 4: Personal Development

Date of Review: May 7, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board has reviewed the monitoring report on Results 4: Personal Development and concludes that reasonable progress is being made toward the ultimate achievement of this Results policy.

Results 5: Character

Date of Review: June 11, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board has reviewed the monitoring report on Results 5: Character and concludes that reasonable progress is being made toward the ultimate achievement of this Results policy.

Commendation: THAT the Board of Trustees commends the Chief Superintendent on the strong results in student understanding on balancing their concerns with the rights and needs of others.

OPERATIONAL EXPECTATIONS Monitoring Reports

Operational Expectations 1: Global Operational Expectation

Date of Review: June 11, 2013 Regular Meeting of Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-1 – Global Operational Expectations.

Operational Expectations 2: Temporary Chief Superintendent Succession

Date of Review: September 3, 2013 Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-2: Temporary Chief Superintendent Succession

Operational Expectations 3: Treatment of Owners

Date of Review: October 8, 2013 Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE 3: Treatment of Owners.

Operational Expectations 4: Treatment of Employees

Date of Review: November 26, 2013 – Regular Meeting of the Board of Trustees

Motion Carried: That the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-4: Treatment of Employees, with the exceptions of policy subsection 4.1, 4.7 and 4.13.

Additional Info: **Policy 4.1 States** – Conduct extensive background inquiries and checks prior to hiring any paid personnel.

Policy 4.7 States – Protects confidential information

Policy 4.13 States – Reasonably include people in decisions that affect them.

Operational Expectations 5: Financial Planning

Date of Review: May 28, 2013 – Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of Operational Expectations OE-5: Financial Planning.

Operational Expectations 6: Financial Administration

Date of Review: January 8, 2013 – Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of Operational Expectations OE-6: Financial Administration.

Operational Expectations 7: Asset Protection

Date of Review: January 22, 2013 – Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of Operational Expectations OE-7: Asset Protection, with the exception of policy subsection 7.3.

Policy 7.3 States – Protect intellectual property, information, files, records and fixed assets from loss or significant damage.

Operational Expectations 8: Communication With and for the Board

Date of Review: This policy was monitored on December 4, 2012 and is scheduled for monitoring again in March 2014.

Operational Expectations 9: Communicating With the Public

Date of Review: February 19, 2013 Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-9: Communicating with the Public.

Commendation: THAT the Board of Trustees commends the Chief Superintendent for embracing the diversity in our community and offering alternative opportunities for our publics to learn more about the organization through various means.

Operational Expectations 10: Instructional Program

Date of Review: November 26, 2013 Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-10 Instructional Program.

Operational Expectations 11: Learning Environment/Treatment/Treatment of Students

Date of Review: December 3, 2013 Regular Meeting of the Board of Trustees

Motion Carried: THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE 11: Learning Environment/Treatment of Students.

Operational Expectations 12: Facilities

Date of Review: This policy was monitored on November 6, 2012 and is scheduled for monitoring again in February 2014.

Based upon the Board of Trustees' prior acceptance of these reports and the ongoing monitoring of the organization's and the Chief Superintendent's performance during the preceding evaluation period, the Board of Trustees reaches the following conclusions relative to the Chief Superintendent performance based on a ranking of satisfactory or unsatisfactory performance:

That satisfactory performance has been achieved at both the Chief Superintendent and organizational level for the evaluation period January 1, 2013 to December 31, 2013.

Above is a summary of the Chief Superintendent's performance relative to organizational operations within boundaries established by the **Operational Expectations** policies and progress toward achieving the Board of Trustees' **Results** policies.

Signed: _____ Date: _____
Chair of the Board of Trustees

Signed: _____ Date: _____
Chief Superintendent of Schools

**report to
Board of Trustees**

Chief Superintendent's Update

Date	February 18, 2014
Meeting Type	Regular Meeting, Public Agenda
To	Board of Trustees
From	Naomi E. Johnson, Chief Superintendent of Schools
Purpose	Information
Governance Policy Reference	Operational Expectations OE-8: Communication With and Support for the Board

1 | Recommendation

It is recommended:

- THAT the Board of Trustees receives the following report for information.

2 | Issue

As the Board of Trustees' chief executive officer, the Chief Superintendent is accountable for meeting the expectations set by the Board. These expectations are stated in Results and Operational Expectations policies.

OE-8: Communication With and Support for the Board requires "the Board is supported in its work and is fully and adequately informed about matters relating to Board work and significant organizational concern." With other reports submitted to the Board of Trustees, this update meets the requirement of OE-8 for the provision of information in a timely, simple and concise form.



3 | Timely Information

Calgary Board of Education Summary of Reserves for Alberta School Boards Association as at August 31, 2013

1. What amount, if any, does your school division have recorded as "Unrestricted Surplus" on your August 31, 2013 audited financial statements?

The Calgary Board of Education has no unrestricted surplus.

2. Does your Board have plans for the dollars held as an unrestricted surplus? If so please provide detail about amounts and identify what are you setting aside money for.

The Calgary Board of Education has no unrestricted surplus.

3. What amount, if any, does your school division have allocated as "Restricted Reserves" on the August 31, 2013 audited financial statements for both capital and operating?

The Calgary Board of Educations restricted reserves total \$59,592,000. See question 4 for details.

4. Would you please provide a breakdown of what your division has allocated its restricted reserves for?

Reserve	Comment
Capital - \$29,501,000	See estimate of deferred maintenance in question 6 below.
Operating - \$16,066,000	Currently designated to support operations in 2013/14.
Operating Lease - \$14,577,000	Currently designated to support operations.
Transportation - \$3,681,000	Restricted to supporting the provision of transportation services
Unrealized gain/low on investments \$3,195,000	Not available for distribution. Non-cash.
Changes in accounting policy - \$(10,164,000)	Not available for distribution. Non-cash.
Specified projects carry-forward – \$2,736,000	Currently designated to support specified projects in 2013/14



5. What is the amount of “restricted reserves” and “unrestricted surplus” that is attributed to School Generated Funds?

No part of the Calgary Board of Education’s restricted reserves or unrestricted surplus is due to school generated funds.

6. Provide an estimate of the shortfall of operation and maintenance funding your division requires to ensure that your schools are adequately maintained?

The Calgary Board of Education’s most recent deferred maintenance estimate is \$921,000,000. Available reserves to fund, in part, this balance total \$29,501,000. The unfunded shortfall exceeds \$891,500,000.

CBE Principals named as Canada’s Outstanding Principals

Three Calgary Board of Education principals have been awarded prestigious Outstanding Principals awards for 2014. They are: Lorraine Kinsman from Cranston School, Janice O’Neil from Emily Follensbee School, and Sherri Raymond from Ranchlands School.

Now in its 10th year, Canada’s Outstanding Principals program was developed by The Learning Partnership. Principals are nominated by their peers, school staff and community members. Nominations are reviewed and final winners chosen by the National Selection Committee.

This year’s winners will be honoured later this month in Toronto. They will join past winners in opportunities for professional learning and networking.

Administrative Regulations

Administrative Regulation (AR) 4090 has been developed to ensure compliance with provincial legislation and the Public Interest Disclosure Act. This AR was developed by our CBE staff with mentorship from the Office of the Public Interest Commissioner.

Additionally, we have developed a framework for the processes required to guide any subsequent investigations. This framework is modelled after the exemplar published by Grant MacEwan University and has been used with their permission. CBE documents have been approved and are now published on our website.

Information sessions for Principals, Directors, and Managers will be held in February. Leaders will then share the information with their staff.

Additionally, several AR's have been deleted:

- AR 4008 Exchange Teachers - Teacher exchanges continue to be supported. Teacher exchange guidelines are determined by the various organizations involved.
- AR 4027.3 Anti-racism and Equity - As an organization, we are committed to inclusive practices. These values are contained in other CBE and provincial statements on policies and practices.



NAOMI E. JOHNSON
CHIEF SUPERINTENDENT OF SCHOOLS

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