

CALGARY BOARD OF EDUCATION

Minutes of the Organizational Meeting of the Board of Trustees (“Board”) held in the Multipurpose Room, Education Centre, 1221 8th Street SW, Calgary, Alberta, on Tuesday, June 24, 2014 at 2:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee J. Hehr
Trustee T. Hurdman
Trustee P. King
Trustee A. Stewart
Trustee S. Taylor

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. F. Copping, Superintendent, Facilities and Environmental Services
Ms. C. Male on behalf of Mr. B. Grundy, Superintendent, Finance and Supply Chain Services
Mr. D. Parsons, Superintendent, Learning Services
Mr. B. Brunton, Chief Communications Officer
Mr. G. Francis, General Counsel, Legal Services
Ms. J. Barkway, Corporate Secretary
Ms. D. Perrier, Recording Secretary

1 | CALL TO ORDER AND WELCOME

Ms. J. Barkway, Corporate Secretary, assumed the chair as Chair pro tem and called the meeting to order at 2:06 p.m. She acknowledged and welcomed the superintendents’ team and Calgary Board of Education staff.

2 | CONSIDERATION/APPROVAL OF AGENDA

MOVED by Trustee Stewart:

THAT the Agenda for the June 24, 2014 Organizational Meeting of the Board of Trustees be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | NOMINATIONS

3.1 Nominations for and Election of Chair of the Board

Ms. Barkway called for nominations for the position of Chair of the Board of Trustees.

Trustee Hurdman nominated Trustee Taylor for Chair of the Board.

Ms. Barkway called for further nominations.

Trustee Ferguson nominated Trustee Bowen-Eyre for Chair of the Board.

Ms. Barkway called once more for nominations for the position of Chair, and there were none.

Trustee Taylor declined the nomination.

Trustee Bowen-Eyre confirmed that she would let her name stand for Chair.

Trustee Ferguson spoke to her nomination, noting her belief that Trustee Bowen-Eyre would be a team player who could build consensus and collaboration in the Board, that she would move the Board's agenda forward, and liaise effectively with the Chief Superintendent.

Trustee Bowen-Eyre was declared elected Chair of the Board of Trustees by acclamation.

Trustee Bowen-Eyre assumed the Chair and noted her appreciation for the vote of confidence. She noted that all trustees at the table have an important role to play, and that no role is more important or less important than the other. She expressed her appreciation that voices are diverse and opinions are valued.

3.2 Nominations for and Election of Vice-Chair of the Board

Chair Bowen-Eyre called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Stewart nominated Trustee Hurdman for Vice-Chair of the Board.

Trustee Ferguson nominated Trustee Hehr for Vice-Chair of the Board.

Trustee Taylor nominated Trustee Ferguson for Vice-Chair of the Board.

Chair Bowen-Eyre called two more times for nominations for the position of Vice-Chair of the Board, and there were no further nominations.

Trustees Hurdman and Hehr confirmed that they would let their names stand for the nomination as Vice-Chair of the Board. Trustee Ferguson declined the nomination.

Trustee Stewart spoke to her nomination for Trustee Hurdman as Vice-Chair of the Board. She expressed her appreciation for the working style and ethic espoused by Trustee Hurdman, and shared her belief that Trustee Hurdman is well spoken and would take on a quiet leadership that would complement Chair Bowen-Eyre.

Trustee Ferguson spoke to her nomination for Trustee Hehr. She noted that Trustee Hehr brings with her a great familiarity with the system as both a principal and as a trustee. She expressed her belief that Trustee Hehr has shown herself to be very collaborative, she attempts to understand the viewpoints of others, and to facilitate conversations that create and support the collaborative nature of the Board.

Trustee Stewart requested that the vote be held by secret ballot. The Corporate Secretary distributed the ballots, then collected and tallied the vote.

Trustee Hehr was declared elected Vice-Chair of the Board.

With the consent of the Board, Chair Bowen-Eyre directed that the ballots be destroyed by the Corporate Secretary.

4 | **ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP, AND LIAISON LINKS**

4.1 **Establishment of Committees and Committee Membership**

MOVED by Trustee King:

THAT the Board of Trustees approves the continued functioning of the following committees and their terms, as outlined in GC-5E attached to the report:

- **Audit Committee**
- **Board Evaluation Committee**
- **School Naming Committee (ad hoc)**
- **Strategic Dialogue and Public Engagement Committee**
- **Trustee Remuneration Committee**
- **Agenda Planning Committee**

It was confirmed that the GC-5E was revised by a change to the membership of the Strategic Dialogue and Public Engagement Committee, to include all trustees.

The motion was
CARRIED UNANIMOUSLY.

- **Audit Committee**

Chair Bowen-Eyre stated that two nominations had come forward for the Audit Committee through a written nomination process, and those nominees are Trustee Ferguson as Chair of the committee, and Trustee Stewart.

Chair Bowen-Eyre called two more times for further nominations from the floor, and there were none.

- **Board Evaluation Committee**

Chair Bowen-Eyre stated that two nominations had come forward for the Board Evaluation Committee through the written nomination process, and those nominees are Trustee Hurdman as Chair of the committee, and Trustee Bowen-Eyre.

Chair Bowen-Eyre asked two more times if there were further nominations from the floor, and there were none.

- **Strategic Dialogue and Public Engagement Committee**

Chair Bowen-Eyre reiterated that trustees considered the structure of the Strategic Dialogue and Public Engagement Committee and are of the belief that it is in the best interest for all trustees to do this work together. She pointed out that Trustee Ferguson was nominated for Chair of the committee through the written nomination process.

Chair Bowen-Eyre called two more times for nominations for Chair of the Strategic Dialogue and Public Engagement Committee, and there were none.

- **Trustee Remuneration Committee**

Chair Bowen-Eyre stated that two nominations had come forward for the Trustee Remuneration Committee through the written nomination process, and those nominees are Trustee Taylor as Chair of the committee, and Trustee Hurdman.

Chair Bowen-Eyre asked for further nominations from the floor and there were none.

- **Agenda Planning Committee**

The trustee membership for the Agenda Planning Committee, as provided for in the Terms of Reference, includes the Chair, the Vice-Chair, and the Second Vice-Chair of the Board.

Chair Bowen-Eyre declared the trustee appointments to Board of Trustees' Committees approved as follows:

- Audit Committee
 - Trustee Ferguson (Chair)
 - Trustee Stewart
- Board Evaluation Committee
 - Trustee Hurdman (Chair)
 - Trustee Bowen-Eyre
- Strategic Dialogue and Public Engagement Committee
 - Trustee Ferguson (Chair)
 - All trustees
- Trustee Remuneration Committee
 - Trustee Taylor (Chair)
 - Trustee Hurdman

4.2 **Appointment of Trustees to Liaison Responsibilities**

- **Calgary Association of Parents and School Councils**

Chair Bowen-Eyre stated that Trustee Hurdman was the sole nominee for the trustee liaison to the Calgary Association of Parents and School Councils.

Trustee Hurdman agreed to let her name stand for nomination.

Chair Bowen-Eyre asked two more times if there were further nominations from the floor, and there were none.

- **Alberta School Boards Association (ASBA) Zone 5**

Chair Bowen-Eyre stated that Trustee Hehr was the sole nominee for the trustee liaison to ASBA Zone 5, through the written nomination process. Trustee Hehr declined the nomination.

Chair Bowen-Eyre called for nominations from the floor.

Trustee Taylor nominated Trustee Stewart.
Trustee Hehr nominated Trustee Hurdman.

Trustee Stewart agreed to let her name stand for nomination. Trustee Hurdman declined the nomination.

Chair Bowen-Eyre asked if there were further nominations from the floor, and there were none.

- **imagineCALGARY Committee**

Chair Bowen-Eyre stated that Trustee Stewart was the sole nominee for the trustee liaison to the imagineCALGARY Committee. Trustee Stewart agreed to let her name stand.

Chair Bowen-Eyre asked two more times if there were further nominations from the floor, and there were none.

- **Elder Advisory Council**

One nomination was received for the trustee liaison to the Elder Advisory Council, and that nominee is Trustee Bowen-Eyre. Trustee Bowen-Eyre agreed to let her name stand.

There were no further nominations from the floor.

Chair Bowen-Eyre declared the trustee appointments to liaison responsibilities approved as follows:

- Calgary Association of Parents and School Councils - Trustee Hurdman
- Alberta School Boards Association Zone 5 - Trustee Stewart
- imagineCALGARY Committee - Trustee Stewart
- Elder Advisory Council - Trustee Bowen-Eyre

5 | **SCHEDULE OF BOARD MEETINGS AND ANNUAL AGENDA**

MOVED by Trustee Ferguson:

1. **THAT the Board of Trustees approves the Schedule of Regular Board Meetings, including the date, time and place, for September 2014 to June 2015, as follows:**

**Board Meetings to be held at the Education Centre, 1221 – 8 Street SW,
Calgary, Alberta**

PUBLIC AGENDAS
12:00 p.m. to 3:00 p.m.
Multipurpose Room

PRIVATE AGENDAS
12:00 p.m. to 3:00 p.m.
Room T224

September 9, 2014
September 16, 2014

September 23, 2014

October 7, 2014
October 14, 2014
October 28, 2014

October 21, 2014



PUBLIC AGENDAS
12:00 p.m. to 3:00 p.m.
Multipurpose Room

November 4, 2014
November 25, 2014

December 2, 2014

January 13, 2015
January 20, 2015

February 3, 2015
February 10, 2015

March 3, 2015
March 10, 2015

April 14, 2015
April 21, 2015

May 12, 2015
May 19, 2015

June 9, 2015
June 16, 2015

PRIVATE AGENDAS
12:00 p.m. to 3:00 p.m.
Room T224

November 19, 2014

December 16, 2014

January 27, 2015

February 24, 2015

March 17, 2015

April 28, 2015

May 26, 2015

June 23, 2015

2. **THAT the September and October 2014 Board meetings approved by the Board on October 29, 2013 be replaced by the newly approved schedule; and**
3. **THAT the Board of Trustees approves GC-6E: Annual Work Plan 2014-2015 in principle, recognizing that the work of the Board and Agenda planning for specific Board Meetings is subject to ongoing review and update.**

Chair Bowen-Eyre called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

6 | **ADJOURNMENT**

Chair Bowen-Eyre declared the meeting adjourned at 2:30 p.m.

