

public agenda

Regular Board Meeting

September 9, 2014
12:00 p.m.

Multipurpose Room,
Education Centre
1221 8 Street SW,
Calgary, AB

PUBLIC AGENDA

Mega Result Policy |

Each student, in keeping with his or her individual abilities and gifts, will complete high school with a foundation of learning necessary to thrive in life, work and continued learning.

Conflict of Interest reminder: Trustees must disclose any potential pecuniary interest in any matter before the Board of Trustees, as set forth in the agenda as well as any pecuniary interest in any contract before the Board requiring the Board's approval and/or ratification.

Time	Topic	Who	Policy Ref	Attachment
12:00 p.m.	1 Call to Order, National Anthem and Welcome			
	2 Consideration/Approval of Agenda		GC-2	
10 mins	3 Awards and Recognitions		GC-3	
	3.1 Encore Doorway Award	S. Church		
	4 Results Focus			
	5 Operational Expectations			
20 mins	5.1 OE-2: Temporary Chief Superintendent Succession – Annual Monitoring	D. Stevenson		Page 5-1
	6 Public Comment [PDF]		GC-3.2	
Max 20 mins	Requirements as outlined in Board Meeting Procedures			
	7 Matters Reserved for Board Action	Board	GC-3	



Time	Topic	Who	Policy Ref	Attachment
	8 Consent Agenda	Board	GC-2.6	
	8.1 Approval of Minutes			
	<ul style="list-style-type: none"> ▪ Regular Meeting held June 24, 2014 ▪ Organizational Meeting held June 24, 2014 (<i>THAT the Board approves the minutes of the Regular Meeting and the Organizational Meeting held June 24, 2014, as submitted.</i>) ▪ Amendment of the Previously Approved Regular Meeting held September 17, 2013 (<i>THAT the Board approves the amendment of the September 17, 2013 minutes, as submitted.</i>) 			Page 8-1 Page 8-5 Page 8-13
	8.2 Items Provided for Board Information		OE-8	
	8.2.1 Correspondence			Page 8-38
	8.2.2 Construction Projects Status Report			Page 8-22
	8.3 Roster for Second Vice-Chair (<i>THAT the Board approves the roster for Second Vice-Chair for the period of September 2014 through August 2015.</i>)		GC-4	Page 8-53
	9 In-Camera Issues			
3:00 p.m.	10 Adjournment			
	Debrief	Trustees	GC-2.3	

Notice |

This public Board meeting will be recorded & posted online.
Media may also attend these meetings.
You may appear in media coverage.

Archives will be available for a period of two years.
Information is collected under the authority of the School Act and the Freedom of Information and Protection of Privacy Act section 33(c) for the purpose of informing the public.

For questions or concerns, please contact:
Office of the Corporate Secretary at corpsec@cbe.ab.ca.

operational expectations monitoring report

Monitoring report for the school year 2013-2014

Report date: September 9, 2014

OE-2: Temporary Chief Superintendent Succession

CHIEF SUPERINTENDENT CERTIFICATION

With respect to Operational Expectations 1: Global Operational Expectations, the Chief Superintendent certifies that the proceeding information is accurate and complete.

- [x] In Compliance.
[] In Compliance with exceptions noted in the evidence.
[] Not in Compliance.

Signed: [Signature] David Stevenson, Chief Superintendent

Date: Aug. 19, 2014

BOARD OF TRUSTEES ACTION

With respect to Operational Expectations 1: Global Operational Expectations, the Board of Trustees:

- [] Finds the evidence to be compliant
>[] Finds the evidence to be compliant with noted exceptions
>[] Finds evidence to be not compliant

Summary statement/motion of the Board of Trustees:

Signed: _____ Chair, Board of Trustees

Date: _____

OE-2: Temporary Chief Superintendent Succession

The Chief Superintendent shall designate at least one other employee who is familiar with the Board's governance process and issues of current concern and is capable of assuming Chief Superintendent responsibilities on a temporary basis.

Board-approved Interpretation |

The Chief Superintendent interprets:

- *Board's governance process* to mean the governance model adopted by the Board of Trustees, and the governance policies and Board procedures approved by the Board of Trustees;
- *issues of current concern* to mean those matters immediately affecting the organization or the Board of Trustees;
- *capable* to mean those employees who can manage essential functions and urgent matters related to the responsibilities of the Chief Superintendent;
- *responsibilities* to mean the management of essential functions and urgent matters as distinct from the role as a whole;
- *temporary* to mean instances of time, including both planned and unplanned, where the Chief Superintendent is absent and/or unavailable.

Outside of operational hours, the Chief Superintendent remains the Chief Superintendent, available and in contact electronically, via cell phone, text or email. The Chief Superintendent will determine when a planned absence requires a temporary designation. This will be communicated, in writing, to the Board of Trustees. If the Chief Superintendent is unavailable, electronically, the primary plan of designation is in effect.

Further, in accordance with Alberta Regulation 178/2003, the qualifications of an individual appointed to act in the office of the superintendent of schools include:

- (a) a Bachelor of Education degree or equivalent, and a Master's degree;
- (b) a certificate of qualification as a teacher; and
- (c) 3 years' experience in a school system in Alberta.

The naming of an employee to assume the responsibilities of Chief Superintendent on a short-term basis does not presume a detailed knowledge of all functions. It does require an awareness of primary needs, knowledge of resources for the

OE-2: Temporary Chief Superintendent Succession

management of those needs and the ability to access those resources in an appropriate and timely manner.

Calgary Board of Education practices ensure the holders of the following positions meet the criteria of Alberta Regulation 178-2003 and are sufficiently familiar with Board and organizational issues and processes.

In the absence of the Chief Superintendent, the primary plan of designation is:

1. Deputy Chief Superintendent
2. Superintendent, Learning Services
3. Superintendent, Learning Innovation
4. Superintendent, Human Resources
5. Area Directors
6. Education Directors

Board-approved Indicator and Evidence of Compliance |

At the beginning of each school year, the Board of Trustees will receive a signed document from the Chief Superintendent confirming the positions and order of designates indicating the primary plan of designation. A separate, confidential document which identifies each individual's name and contact information will be updated annually or within 30 days as positions or people change

The organization is compliant with this indicator.

A revised list indicating the primary plan of designation was signed by the Chief Superintendent, presented to the Board of Trustees and approved on October 8, 2014.

A memorandum dated April 25 2014 and signed by the Chief Superintendent was distributed to all Trustees indicating the names, positions and order of all designates due to changes within the Chief Superintendent's Office.

Electronic memos were distributed, to all Trustees, in all instances during the 2013-2014 school year, where the Chief Superintendent was absent. Each memo indicated the primary contact during the temporary absence.

OE-2: Temporary Chief Superintendent Succession

Evidence demonstrates the indicator in sub section 1 is in compliance.

GLOSSARY – Developed by the Board of Trustees

Board: The Board of Trustees

Operational Expectations: These policies define both the nonnegotiable expectations and the clear boundaries within which the Chief Superintendent and staff must operate. They articulate the actions and decisions the Board would find either absolutely necessary or totally unacceptable.

Monitoring Report: The Board wants to know that its values have driven organizational performance. The Chief Superintendent will present to the Board, for its evaluation, a report that summarized how either compliance has been achieved on Operational Expectations or how reasonable progress has been made in Results. Each monitoring report requires: a re-statement of the full policy, by section; a reasonable interpretation of each section; data sufficient to prove compliance or reasonable progress; and a signed certification from the Chief Superintendent of the status.

Reasonable Interpretation: Once the Board has stated its values in policy, the Chief Superintendent is required to "interpret" policy values, saying back to the Board, "here is what the Board's value means to me." The Board then judges whether this interpretation is reasonable. In other words, does the Chief Superintendent "get it?" This reasonable interpretation is the first step required in monitoring compliance on Operational Expectations and monitoring reasonable progress on Results.

Compliance: Evidence or data that allow the Board to judge whether the Chief Superintendent has met the standard set in the Operational Expectations values.

Non-compliance: In gathering evidence and data to prove to the Board that its Operational Expectations values have been adhered to, there may be areas where the standards were not met. The policy or subsection of the policy would be found to be "non-compliant." The Chief Superintendent would identify the capacity-building needed to come into compliance and the Board would schedule this section of policy for re-monitoring.

report to Board of Trustees

Correspondence

Date	September 9, 2014
Meeting Type	Regular Meeting, Public Agenda
To	Board of Trustees
From	Janice R. Barkway Office of the Corporate Secretary
Purpose	Information
Governance Policy Reference	Operational Expectations OE-8: Communication With and Support for the Board

1 | Recommendation

THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:

- Letter dated May 26, 2014 from the Hon. Jeff Johnson, Minister of Education and the Hon. Wayne Drysdale, Acting Minister of Infrastructure to Board Chair S. Taylor regarding the grant funding for 10 capital projects.
- Letter dated June 23, 2014 from the Hon. Jeff Johnson, Minister of Education to Board Chair S. Taylor regarding the CBE's request for additional capacity for the northeast Calgary high school currently under development.
- Letter dated July 11, 2014 from the Hon. Sandra Jansen, MLA, Calgary-North West to the Hon. Jeff Johnson, Minister of Education and copied to Chair J. Bowen-Eyre regarding the proposed Francophone School in Scenic Acres.
- Letter dated July 15, 2014 from the Hon. Jeff Johnson, Minister of Education to Board Chair J. Bowen-Eyre regarding the disposition of portable classrooms at various school locations.
- Letter dated July 16, 2014 from Board Chair J. Bowen-Eyre to the Hon. Jeff Johnson, Minister of Education regarding the proposed Francophone School in Scenic Acres.
- Letter dated August 8, 2014 from the Hon. Jeff Johnson, Minister of Education to Board Chair J. Bowen-Eyre regarding the decision to grant-fund the construction of new schools.



- Letter dated August 14, 2014 from the Hon. Jeff Johnson, Minister of Education to Board Chair J. Bowen-Eyre regarding the new Francophone School in Scenic Acres as it relates to the future selection and development of school sites.

Attachments: Relevant Correspondence



Office of the Minister
MLA, Athabasca-Sturgeon-Redwater



AR83706

May 26, 2014

Ms. Sheila Taylor
Chair
Calgary Board of Education
1221 - 8 Street SW
Calgary, AB T2R 0L4

Dear Ms. Taylor:

Thank you for your January 24, 2014 letter outlining the Calgary Board of Education's preference that the recently approved new schools be procured through a grant to your school jurisdiction. As Minister of Education, I am pleased to respond on behalf of government.

The 50 new schools and 70 school modernization projects that former Premier Alison Redford committed to building are now underway across the province. As you know, the recent announcements approved 10 capital projects for the Calgary Board of Education:

ProjectType	School Name	Grades
Modernization	Bowness High School	10-12
Modernization	Jack James High School	10-12
New School	Elementary School - Panorama Hills	K-4
New School	Elementary School - Tuscany	K-4
New School	Elementary School in Auburn Bay	K-4
New School	Middle School - New Brighton - Copperfield	5-9
New School	Middle School in Evergreen	5-9
New School	Middle School in McKenzie Towne	5-9
Replacement School	Christine Meikle	7-12
Modernization	Aboriginal Family Community School (Harold W. Riley School)	K-3

These projects were identified in your capital submissions as high priority projects, and government was able support these important requests.

.../2

Ms. Sheila Taylor
Page Two

I appreciate your board's willingness to take on these projects in consideration of the capacity among your staff, past experience in the delivery of school capital projects and the need for timely completion. Education, in consultation with Infrastructure, has considered your request and we are pleased to grant-fund your school jurisdiction to undertake these projects.

Calgary Board of Education will be responsible to undertake the projects within regulatory requirements (e.g., Tendering Regulation, New West Partnership and Trade Agreement), within the provisions under the *School Capital Manual* and within the available resources. I expect that your administration will work closely with government officials through the implementation process for these projects, and I ask that you commit to delivering the schools in time for the September 2016 school year.

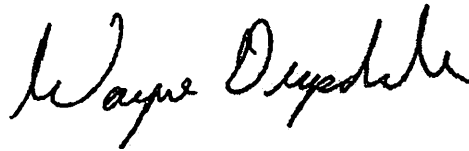
The upcoming project kick-off meetings will provide your administration with details regarding the implementation of these capital projects. For further details, your administrator may contact Dr. Avi Habinski, Director, Capital Planning South, at avi.habinski@gov.ab.ca or 780-427-2272 (dial 310-0000 first for toll-free access).

Our colleague, MLA Linda Johnson, Chair of Calgary Caucus, joins us in wishing you success in completing these important school infrastructure projects.

Sincerely,



Jeff Johnson
Minister of Education
MLA, Athabasca-Sturgeon-Redwater



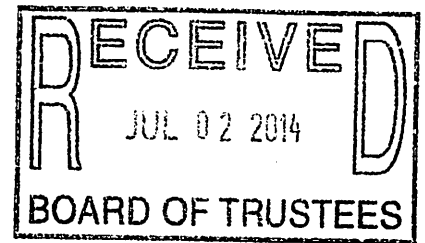
Wayne Drysdale
Acting Minister of Infrastructure
MLA, Grande Prairie - Wapiti

cc: Linda Johnson
MLA, Calgary-Glenmore
Chair, Calgary Caucus



ALBERTA
EDUCATION

*Office of the Minister
MLA, Athabasca-Sturgeon-Redwater*



AR84713

JUN 23 2014

Ms. Sheila Taylor
Chair
Calgary Board of Education
1221 - 8 Street SW
Calgary, AB T2R 0L4

Dear Ms. Taylor: *Sheila*

Thank you for your April 2, 2014 letter requesting additional capacity for the northeast Calgary high school currently under development.

We would like to commend the Calgary Board of Education (CBE) for the collaborative approach that was adopted in the design of this project. We understand that the partnership with the Genesis Centre will be of great benefit to the users of this facility and that your administration has worked closely with both Alberta Infrastructure and Alberta Education to make sure this project is successful in providing maximum benefit to Calgary students.

We have had the opportunity to review your request and understand that this school, like many other facilities in Calgary, will be well utilized upon opening. We also appreciate the continued pressure that CBE is facing due to enrolment growth. While the CBE's original capital plan request was for a school with an opening capacity of 1,800, I understand the school is being constructed with an opening capacity of 1,500; however, the core spaces, as well as building services, will allow for an expansion to a final build-out capacity of 1,800. The savings from the reduced capacity, along with the project savings due to the partnership with the Genesis Centre, were factors that allowed this project to be considered within the overall capital funding made available for school projects.

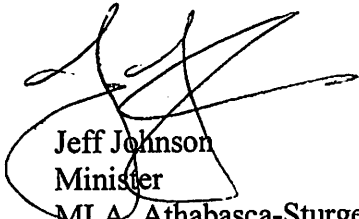
Given the student enrolment pressure that CBE is expecting upon completion of the northeast High School, we support the expansion of this project by an additional 10 classrooms or 1,180 m², which will allow the school to accommodate 1,800 students. Please begin working with Infrastructure staff on a strategy to implement the necessary changes to the project scope, contracts and development permits.

.../2

Ms. Sheila Taylor
Page Two

We appreciate your efforts to address growth pressures and ensure Calgary students continue to be accommodated in suitable facilities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Johnson', written over a circular stamp or seal.

Jeff Johnson
Minister
MLA, Athabasca-Sturgeon-Redwater

A handwritten signature in black ink, appearing to read 'Wayne Drysdale', written in a cursive style.

Wayne Drysdale
Minister
Alberta Infrastructure



LEGISLATIVE ASSEMBLY
ALBERTA

Hon. Sandra Jansen
Associate Minister of Families and Community Safety
MLA Calgary-North West

July 11, 2014

Honourable Jeff Johnson
Minister of Education
424 Legislature Building
Edmonton, Alberta
T5K 2B6

Dear Minister Johnson,

Re: Proposed Francophone School – Scenic Acres

As you are aware, the chosen site for a new Francophone school in Scenic Acres is proving to be a contentious issue for the community. The City of Calgary's Joint Use Coordinating Council (JUCC) has, at my urging, returned to the table to offer up a number of potential alternatives to the Francophone Board (FrancoSud), but they remain set on the Scenic Acres location.

While this is certainly in their purview, I believe whole-heartedly that this location is not in the best interests of the Francophone school nor the residents of Scenic Acres who will lose one of the last intact green spaces in their community.

I want to express my gratitude to you for agreeing to meet with the affected parties to help facilitate a resolution to this matter. I'm hoping we can accomplish this soon. In the meantime, I would also request that all efforts to move the school project forward, be halted, until the suggested alternative sites are examined for their viability. I believe, with your help, we can find a solution that works for everyone.

.../2

Honourable Jeff Johnson
Page Two

I would further ask that you join me in working to urge the JUCC to consider a consultation mechanism for all future sites over 10 years old to determine whether they are still viable for community schools. This consultation piece is sorely lacking and our leadership could prevent future issues of this nature in our mature neighbourhoods.

Sincerely,

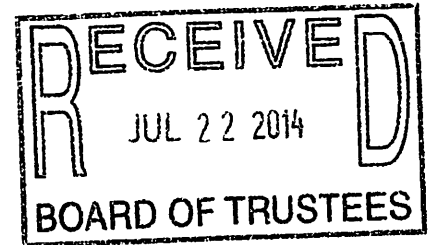


Hon. Sandra Jansen
MLA, Calgary-North West
Associate Minister of Family and Community Safety

cc: Honourable Wayne Drysdale, Minister of Infrastructure
Honourable Greg Weadick, Minister of Municipal Affairs
Mayor Naheed Nenshi, City of Calgary
Ward Sutherland, Councillor, Ward 1
Anne-Marie Boucher, Chair, Francophone Education Region
Joy Bowen-Eyre, Chair, Calgary Board of Education
Mary Martin, Chair, Calgary Catholic School District
Serafino Scarpino, Trustee, Calgary Catholic School District
Scott Lockwood, City of Calgary, City Planning
Keath Parker, City of Calgary, City Planning
Kyle Ripley, City of Calgary, City Planning
Dean Erickson, President, Scenic Acres
Ruth Sorrentino, General Manager, Scenic Acres Community Association
Save Our Park Steering Committee



Office of the Minister
MLA, Athabasca-Sturgeon-Redwater



AR85571

JUL 15 2014

Ms. Joy Bowen-Eyre
Chair
Calgary Board of Education
1221 - 8 Street SW
Calgary, AB T2R 0L4

Dear Ms. Bowen-Eyre,

Thank you for your May 26, 2014 letter to Honourable Wayne Drysdale, Minister of Infrastructure, and to me requesting approval for the disposition of portable classrooms at various school locations.

In accordance with Section 200(2) of the *School Act*, I approve your school board's request to dispose of the following units by demolition:

- one portable classroom at Roland Michener School;
- one portable classroom at Ian Bazalgette School;
- three portable classrooms at Dalhousie School; and
- four portable classrooms at John Diefenbaker High School.

In disposing of this property, Calgary Board of Education must comply with *Disposition of Property Regulation* AR 181/2010.

I would like to thank MLA Linda Johnson, who remains an active advocate on behalf of your requirements.

If you have any questions, please contact Travis Hovland, Senior Manager, Capital Planning South, at travis.hovland@gov.ab.ca or 780-427-2060.

Sincerely,


Jeff Johnson
Minister
MLA, Athabasca-Sturgeon-Redwater

cc: Honourable Wayne Drysdale, Minister of Infrastructure
Linda Johnson, MLA, Calgary-Glenmore, Calgary Caucus Chair



Board of Trustees

1221 – 8 Street SW Calgary, AB T2R 0L4 | t | 403-817-7933 | f | 403-294-8282 | www.cbe.ab.ca

www.cbe.ab.ca

- Board Chair
Joy Bowen-Eyre Wards 1 & 2
- Vice-Chair
Judy Hehr Wards 8 & 9
- Lynn Ferguson Wards 3 & 4
- Pamela King Wards 5 & 10
- Trina Hurdman Wards 6 & 7
- Sheila Taylor Wards 11 & 13
- Amber Stewart Wards 12 & 14

July 16, 2014

Honourable Jeff Johnson
Minister of Education
424 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Minister Johnson:

RE: Proposed Francophone School – Scenic Acres

The Calgary Board of Education (CBE) appreciates receiving a copy of Associate Minister Jansen’s correspondence to you on the matter of the proposed Francophone School in Scenic Acres. We would like to highlight two issues that are of concern to our Board of Trustees and our Administration. Both issues concern the ability of the CBE and other school districts to move forward without delay on crucial school construction projects to meet the needs of rapidly growing student populations.

First, the selection and development of school sites on municipal and school reserves, through the auspices of the Joint Use Agreement (JUA), is resolved under the fundamental principle that it is in the best interests of both the citizens of Calgary and the local public school authorities. The JUA clearly recognizes the overlapping municipal recreation and educational functions, which through pooling and swapping resources, will optimize the benefit to local citizens and public school authorities.

The ability to plan and build schools on designated school reserve sites, set aside specifically for this purpose, is implicit in the school capital plans which school boards submit to Alberta Education on an annual basis. The parties to the JUA optimize the use of, hold in joint trust, and allocate or dispose of these sites through the protocols set up in the Agreement. There is no provision for a public consultation mechanism in the process of land allocation and subdivision of reserves. While community consultation is very important on many issues, implementing a consultation mechanism through the Joint Use Coordinating Committee (JUCC) for all school sites over 10 years old, as is being suggested by Ms. Jansen, is neither feasible, nor allowable, under the existing JUA arrangements.

Currently, our Three-Year School Capital Plan 2015-2018 lists 23 new school requests. Of these, most are planned on sites which have been designated for

learning | as unique | as every student

more than 10 years. It must be understood that many reserve sites have been identified and selected years in advance through the JUA process. Communities, however, grow out and develop at different rates of growth based on how aggressive the marketing plans are and how buyers react to the area. The grow out rate and the family profile, to a large extent, determine how and when schools are prioritized. It is unclear how the CBE or the JUCB can be subjected to a requirement to consult on the use of designated school reserve sites when there are legal processes in place identifying these reserve sites when area structure plans are being assessed by the City of Calgary.

The CBE has committed to the development of an information program to inform communities about all our existing designated school sites in Calgary, as it is apparent that some citizens are unaware that they were designated school sites. We hope that improved awareness of these school site locations will help address community concerns about being appropriately informed in a timely manner.

Second, while we recognize your commitment to give the Scenic Acres residents a hearing, we are concerned that parent and resident appeals to Ministers should not be seen as a standard recourse for small dissatisfied groups. If there is a public perception that, as a result of such a meeting, the Minister will request Municipalities and School Boards to pursue outcomes not beneficial to all citizens of Calgary, by insisting on more community consultation, or directing the use of other reserve sites, even though existing district and municipal processes have been followed using sound town planning and technical considerations, there could be significant long-term implications for your office and for school development processes in the City of Calgary.

We acknowledge that our urban landscape is changing and that we are operating in an environment of competing values within our communities. Our Board of Trustees would be happy to participate in a high level discussion with you about these and other perceptions of public engagement issues in order to consider possible new approaches from all perspectives.

The CBE and other school districts desperately need the new schools which have been approved and funded by the government to be built without delay to meet the needs of our students and their parents. It is imperative that the reserve sites that have been identified and set aside for school developments be used as intended for the greater benefit of all the citizens of Calgary and the local public school authorities.

Best regards,



Joy Bowen-Eyre, Chair
Board of Trustees
Calgary Board of Education

cc. Honourable Wayne Drysdale, Minister of Infrastructure
Honourable Greg Weadick, Minister of Municipal Affairs
Honourable Sandra Jansen, MLA, Calgary-North West
Mayor Naheed Nenshi, City of Calgary
Ward Sutherland, Councillor, Ward 1
Anne-Marie Boucher, Chair, Francophone Education Region
Mary Martin, Chair, Calgary Catholic School District
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Kyle Ripley, City of Calgary, City Planning
Dean Erickson, President, Scenic Acres
Ruth Sorrentino, General Manager, Scenic Acres Community Association
Save Our Park Steering Committee





Office of the Minister
MLA, Athabasca-Sturgeon-Redwater



AUG 08 2014

AR85998

Mrs. Joy Bowen-Eyre
Board Chair
Calgary Board of Education
1221 - 8 Street SW
Calgary, AB T2R 0L4

Dear Mrs. Bowen-Eyre:

As you are aware, the Government of Alberta maintained that we would only use public-private partnerships (P3s) where they provide value for money, and in the case of the recent P3 initiative, the value for money was not evident. For projects that were to be delivered through the P3 procurement method, the right choice for students, parents and taxpayers is to use traditional procurement methods.

Alberta Education staff have discussed various options related to the procurement of the former P3 projects with Alberta Infrastructure and school jurisdiction staff. I am pleased to advise you that, in accordance with the views expressed by your staff, the new schools in Saddle Ridge, New Brighton, Copperfield, Rocky Ridge and Evanston will be grant-funded so that the Calgary Board of Education can manage the development and construction of the projects. It is my expectation that your board will make every effort to complete this project in time for the 2016/2017 school year. I encourage you to continue working with Education and Infrastructure staff, who are available to provide assistance and guidance as needed.

If you have any questions, the Education project contact is Travis Hovland, Senior Manager, Capital Planning South. He can be contacted at travis.hovland@gov.ab.ca or at 780-427-2060. The Infrastructure contact for this project is Don Kromm, Acting Director, South, Learning Facilities Branch, who can be contacted at don.kromm@gov.ab.ca or 403-592-2667. For toll-free access, dial 310-0000 first.

Given the experience and expertise of your school jurisdiction, I am confident of the successful and timely completion of these new schools under the management of Calgary Board of Education.

Sincerely,

Jeff Johnson
Minister
MLA, Athabasca-Sturgeon-Redwater

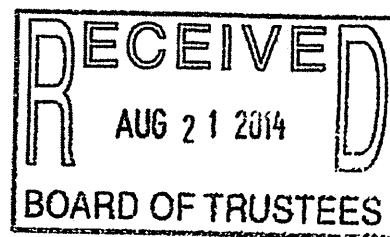
cc: Honourable Wayne Drysdale, Minister of Infrastructure
Honourable Rick Fraser, MLA, Calgary-South East
Honourable Sandra Jansen, MLA, Calgary-North West
Dr. Neil Brown, QC, MLA, Calgary-Mackay-Nose Hill

424 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-5010 Fax 780-427-5018
4807 - 50 Street, Athabasca, Alberta, Alberta T9S 1C8 Canada



ALBERTA
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*Office of the Minister
MLA, Athabasca-Sturgeon-Redwater*



AR86078

AUG 14 2014

Ms. Joy Bowen-Eyre
Board Chair
Calgary Board of Education
1221 – 8 Street SW
Calgary, AB T2R 0L4

Dear Ms. Bowen-Eyre:

Thank you for your July 16, 2014 letter regarding the new Francophone school in the community of Scenic Acres as it relates to the future selection and development of school sites.

The concerns about the development of the new Francophone school in Scenic Acres highlight the challenges of building a regional school in a mature neighbourhood, especially when recreational amenities have been constructed on the building envelope.

Municipalities and school boards must continue to work collaboratively in the selection of school sites, and I trust that the City of Calgary and your school board will continue to work together to select the best sites for future schools. I recognize that the ability to access reserve sites in both new communities and mature neighbourhoods allows school boards to plan for future school facilities.

It is important for citizens to have a forum in which to share their ideas and concerns. For this reason, I have asked my staff to facilitate a discussion with representatives from the community of Scenic Acres, the municipality, the Francophone school jurisdiction and the Government of Alberta. The meeting is a good opportunity to present ideas on how we can best engage local citizens in these matters in the future. I understand my staff will be seeking input from your jurisdiction on plans to support this objective.

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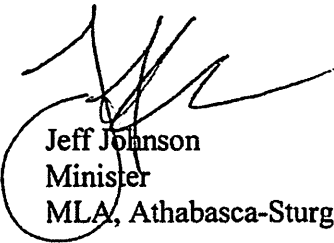
Ms. Joy Bowen-Eyre
Page Two

The Alberta government remains committed to building schools for students where there is significant growth. I am optimistic that a better understanding of the perspectives will yield a timely and positive outcome that supports the needs of Francophone students and the greater community.

If you have any questions, please feel free to contact Dr. Avi Habinski, Director, Capital Planning South, at 780-427-2272 (dial 310-0000 first for toll-free access in Alberta) or by email at avi.habinski@gov.ab.ca.

I appreciate you writing to share your board's perspective in this matter.

Sincerely,



Jeff Johnson
Minister
MLA, Athabasca-Sturgeon-Redwater

cc: Honourable Wayne Drysdale
Minister of Infrastructure

Honourable Greg Weadick
Minister of Municipal Affairs

Honourable Sandra Jansen
MLA, Calgary-North West

**report to
Board of Trustees**

Construction Projects Status Report

Date	September 9, 2014
Meeting Type	Regular Meeting, Public Agenda
To	Board of Trustees
From	David Stevenson, Chief Superintendent of Schools
Purpose	Information
Originator	Frank J. Coppinger, Superintendent, Facilities & Environmental Services
Governance Policy Reference	Operational Expectations OE-8: Communication With and Support for the Board OE-12: Facilities
Resource Person(s)	Eugene Heeger, Director, Design & Property Development Robert Ashley, Manager, Design Services

1 | Recommendation

It is recommended:

- THAT the Board of Trustees receives the following Construction Projects Status report for information,

2 | Issue

The Chief Superintendent is required to provide the Board of Trustees with an update regarding the status of new and replacement facilities under development or construction.



3 | Background

Following the demolition of the old Ernest Manning High School, the National Sport School was moved temporarily into leased office accommodation at Calgary Olympic Park. On September 26, 2012, the Alberta Government approved provincial funding of \$3 million for the National Sport School on the condition that the Calgary Board of Education (CBE) funds an additional \$6 million for a total project value of \$9 million. The proposed new National Sport School at Canada Olympic Park is on hold, subject to funds being raised to enable a construction start in 2015.

On July 7, 2012, the Alberta Government approved provincial funding for the Booth Centre modernization for Chinook Learning Services. In June 2013, significant damage occurred to the building as a result of the Calgary floods. Engineering and insurance assessments have been finalised. Meetings have been held with the Alberta Government (Justice, Infrastructure and Education) and the Calgary Municipal Land Corporation to review different concepts for the potential redevelopment of Booth Centre site with a private developer. Discussions are ongoing.

On May 1, 2013, the Alberta Government announced the approval of six new schools for the CBE as part of Building Alberta Schools Construction Program (BASCP). This was the fourth phase of a Provincial alternative procurement program. The six schools included the North East High School, two middle schools located in Royal Oak and Saddle Ridge and three K-4 schools located in Copperfield, Evanston and New Brighton.

On January 21, 2014, the Alberta Government announced the approval of four major modernizations for the CBE. The four projects are: Christine Meikle School – A New Replacement, Harold W Riley School – An Aboriginal Family School Modernization, Jack James School – A Modernization and Bowness High School - A Modernization.

On February 10, 2014, the Alberta Government announced the approval of six new schools for the CBE as part of the Provincial Government's commitment to build 50 new schools. The six schools include three K-4 schools located in Auburn Bay, Panorama and Tuscany and three middle schools located in Evergreen, McKenzie Towne and New Brighton-Copperfield.

On February 12, 2014, the Alberta Government advised that CBE's request for capital funding to rebuild Elbow Park School had been approved by the Flood Relief Ministerial Task Force.

On March 11, 2014, the Alberta Government also advised that Elbow Park School was eligible for flood mitigation funding up to \$2.5 million. The new school will be built on the original site and will incorporate flood mitigation in the design.

On March 11, 2014, the Alberta Government advised that Rideau Park School was eligible for flood mitigation funding up to \$2.5 million. These funds will be used to implement measures that will better protect the school infrastructure to ensure that the facility is able to withstand future flood events.

In June 2014, the Provincial Government announced that they would not be pursuing the BASCP school package, that was originally announced in May 2013, and that these new schools, with the exception of the North East High School, would be handed over to the CBE for development and construction.

4 | Analysis

Information on the current status of the projects under construction and being administered by the CBE and Alberta Infrastructure is provided in **Attachment I**.

The locations of the various school capital projects under development are shown in **Attachment II**.

The site plans for the various schools are shown in **Attachment III**.

The following ten Project Steering Committees have been setup for the sixteen school projects being managed by CBE Administration:

- Aboriginal Learning Centre
- Christine Meikle School
- Bowness HS
- Jack James HS
- Elbow Park ES
- Evergreen MS (Bundle 1)
- Panorama Hills ES, Tuscany ES, Auburn Bay ES, McKenzie Townes MS and New Brighton-Copperfield MS (Bundles 2 and 3)
- Royal Oak and Saddle Ridge MS (Bundle 4)
- Evanston ES (Bundle 5)
- Copperfield and New Brighton ES (Bundle 6)

These Steering Committees are scheduled to meet every two weeks.

The status of the BASCP North East High School is provided in Attachment I.

Four new modular classrooms have been installed by CBE Administration at Dalhousie School. The Province has reported that the installation of two new modular classrooms for West Springs School and two new modular classrooms for Saddle Ridge School has been delayed. .

5 | Conclusion

This report provides the current update on the status of new and modernized CBE facilities under development or construction by the CBE and Alberta Infrastructure.

It is provided to the Board of Trustees as monitoring information in compliance with Operational Expectation 8: Communication With and Support for the Board.



DAVID STEVENSON
CHIEF SUPERINTENDENT OF SCHOOLS

ATTACHMENTS

- Attachment I: New/Modernized Facilities Construction Status
- Attachment II: Project Location Map
- Attachment III: Project Site Plans

GLOSSARY – Developed by the Board of Trustees

Board: Board of Trustees

Governance Culture: The Board defined its own work and how it will be carried out. These policies clearly state the expectations the Board has for individual and collective behaviour.

Board/Chief Superintendent Relationship: The Board defined in policy how authority is delegated to its only point of connection – the Chief Superintendent – and how the Chief Superintendent's performance will be evaluated.

Operational Expectations: These policies define both the nonnegotiable expectations and the clear boundaries within which the Chief Superintendent and staff must operate. They articulate the actions and decisions the Board would find either absolutely necessary or totally unacceptable.

Results: These are our statements of outcomes for each student in our district. The Results policies become the Chief Superintendent's and the organization's performance targets and form the basis for judging organization and Chief Superintendent's performance.

**CALGARY BOARD OF EDUCATION
NEW/MODERNIZED FACILITY CONSTRUCTION STATUS
August 2014**

Building	Orig. Open Date	Rev. Open Date	Notes/Comments
1. National Sport School	Dec-14	TBD	The National Sport School is currently located in leased premises at Canada Olympic Park. Planning for the permanent school at Canada Olympic Park started in 2009 and has progressed to design stage. Design brief is complete. Comments sent to consultants for final revisions. Development permit conditions are under review, a response has been submitted to the City. Until a source of capital funding is secured, no further architectural or engineering work will be completed.
2. Booth Centre (Chinook Learning Services) Capacity 675 students	Mar-14	TBD	Booth Centre modernization for Chinook Learning Services central location was approved for provincial funding on July 7, 2012. Prime consultants were appointed through a request for proposal process on July 23, 2012. Alberta Infrastructure has provided technical documentation on the existing facility. Schematic design and functional space layouts have been finalized. Different concepts are being assessed for the potential redevelopment of the site with the Calgary Municipal Land Corporation and developers. Discussions are ongoing.
3. Evanston School Grades K-4 Capacity 600 students	Fall-16		Project handed over to the CBE to develop and construct in June 2014. Sahuri and Partners appointed as Prime Consultants. Steering Committee set up.
4. Saddle Ridge School Grades 5 – 9 Capacity 900 students	Fall-16		Project handed over to the CBE to develop and construct in June 2014. Gibbs Gage Architects appointed as Prime Consultants. Steering Committee set up.
5. Copperfield School Grades K-4 Capacity 600 students	Fall-16		Project handed over to the CBE to develop and construct in June 2014. Group 2 Architecture appointed as Prime Consultants. Steering Committee set up.
6. New Brighton School Grades K-4 Capacity 600 students	Fall-16		Project handed over to the CBE to develop and construct in June 2014. Group 2 Architecture appointed as Prime Consultants. Steering Committee set up.
7. Royal Oak/Rocky Ridge School Grades 5 – 9 Capacity 900 students	Fall-16		Project handed over to the CBE to develop and construct in June 2014. Gibbs Gage Architects appointed as Prime Consultants. Steering Committee set up.
8. North East High School Grades 10 – 12 Capacity 1800 students	Fall-16		School approved for Provincial funding May 1, 2013, as part of BASCP using the Design/Build delivery process, with the CBE to look after maintenance. Bridging consultants worked with CBE to develop the site layout and floor plans for the proponent RFP. Gibbs Gage Architects and the Bird Construction team was the successful design build proponent. Alberta Education approved an increase in capacity of the school to 1800 students. Construction start is scheduled for Fall 2014.

**CALGARY BOARD OF EDUCATION
NEW/MODERNIZED FACILITY CONSTRUCTION STATUS
August 2014**

Building	Orig. Open Date	Rev. Open Date	Notes/Comments
			Furniture, fixtures and equipment fit-up and commissioning will commence after the school is turned over to the CBE. Two successful open houses were held in April 2014.
9. Harold W. Riley School Aboriginal Learning Centre	Sept-16		Harold W. Riley modernization for the Aboriginal Learning Centre was announced January 21, 2014. A provincial pre-design charrette was held on November 25 and 26, 2013 as part of a Value Management exercise to gather support for the project. The Provincial kick-off meeting occurred February 25, 2014. The Leblond Partnership has been selected as Prime Consultant. The design process is underway Pivotal Projects Incorporated has been selected as project Manager. Public engagement and open house held on June 18, 2014. Development Permit application submitted in August 2014.
10. Christine Meikle School (Replacement school)	Dec -16		Christine Meikle School replacement for the high needs students was announced January 21, 2014. This new school located on a greenfield site will combine attributes of both educational and health care facilities to address the special needs of the students. A provincial program charrette was held on February 12, 2014 as part of a Value Management exercise to gather information on the project. The Provincial kick-off meeting occurred February 25, 2014. Marshall Tittmore Architects has been selected as Prime Consultant. Resource Planning Group has been retained to complete the functional program for the project. Stantec Consulting Ltd. Has been selected as Project Manager. Public engagement and open house held on June 19 and August 6, 2014.
11. Bowness High School Modernization	Sept-16		Modernization of Bowness High School was announced January 21, 2014. The modernization will update the spaces to meet the current and future needs of the students. The Provincial kick-off meeting occurred February 25, 2014. BKDI Architects has been selected as Prime Consultant. The design process is underway. MHPM Project Managers Inc. has been selected as project Manager. Public engagement and open house held on June 18 and August 6, 2014. Development Permit application submitted in August 2014
12. Jack James High School Modernization	Sept-16		Modernization of Jack James High School was announced January 21, 2014. The modernization will update the spaces to meet the current and future needs of the students. The Provincial kick-off meeting occurred February 25, 2014. Dialog Alberta Architecture has been selected as Prime Consultants. The design process in underway. Turnbull Construction Services Ltd. Has been selected as Project Manager. Public engagement and open house held on June 18 and August 6, 2014. Development Permit application submitted in August 2014
13. Evergreen School Grades 5 - 9 Capacity 900 students	Sept-16		The new Middle school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Zeidler Partnership Architects has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18 and August 6, 2014. Development Permit application submitted in August 2014.

**CALGARY BOARD OF EDUCATION
NEW/MODERNIZED FACILITY CONSTRUCTION STATUS
August 2014**

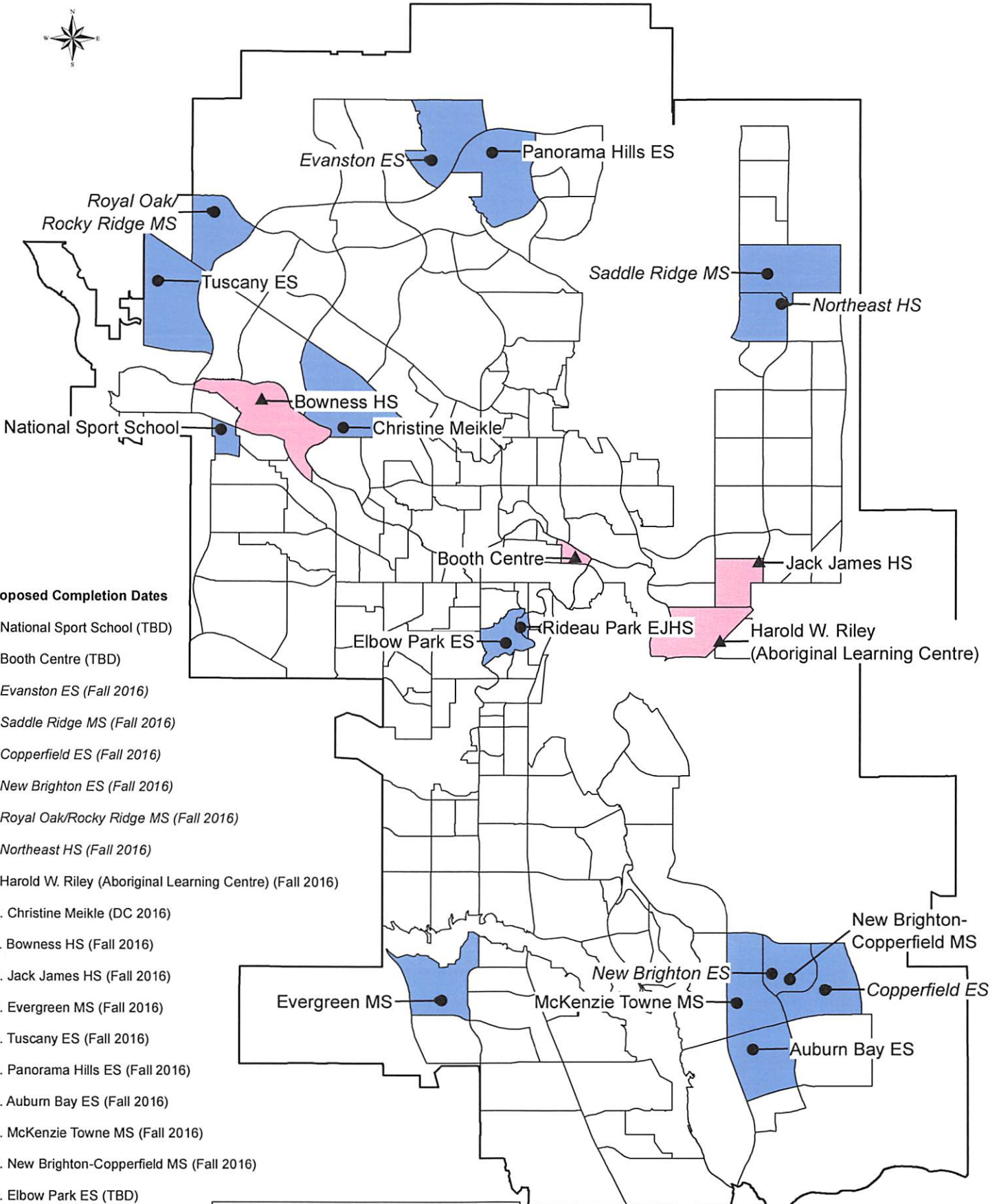
Building	Orig. Open Date	Rev. Open Date	Notes/Comments
14. Tuscany School Grades K-4 Capacity 600 students	Sept-16		The new K-4 school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014 Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014. Development Permit application submitted in August 2014
15. Panorama School Grades K-4 Capacity 600 students	Sept-16		The new K-4 school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014. Development Permit application submitted in August 2014.
16. Auburn Bay School Grades K-4 Capacity 600 students	Sept-16		The new K-4 school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014. Development Permit application submitted in August 2014.
17. McKenzie Towne School Grades 5 - 9 Capacity 900 students	Sept-16		The new Middle school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014. Development Permit application submitted in August 2014.
18. New Brighton-Copperfield School Grades 5 - 9 Capacity 900 students	Sept-16		The new Middle school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014. Development Permit application submitted in August 2014.
19. Elbow Park School (Replacement school)	Dec -16		<p>The June 2013 flood caused significant structural damage to the existing Elbow Park School due to differential settlement. As a result, a replacement of the Elbow Park School was approved by the Provincial government on February 12, 2014. The Provincial kick-off meeting occurred on February 25, 2014. Gibbs Gage Architects were selected as the Prime Consultants. The new school will meet current building standards including barrier free access and will address flood mitigation in the design. The library will reflect the original aesthetic design.</p> <p>The first information meeting with the community was held on April 2, 2014. The consultant team led by Gibbs Gage Architects and advised by Donald Luxton & Associates and MMP Engineering recommended the preservation of the North, West and East exterior walls along with a partial preservation of the South façade, while demolishing the remainder of the school.</p>

**CALGARY BOARD OF EDUCATION
NEW/MODERNIZED FACILITY CONSTRUCTION STATUS
August 2014**

Building	Orig. Open Date	Rev. Open Date	Notes/Comments
20. Rideau Park School (Flood mitigation)	TBD		<p>This design concept for the Elbow Park Replacement School was presented to the public on July 3, 2014. Comments received were consistently favorable. A new and modern school is planned to be constructed within the historic walls, with a new brick veneer and glass curtain wall gymnasium addition to the South. The new roofs are to emulate the original sloped roofs between the historic facades, while the new addition will have a flat roof with clerestory lighting over the central ancillary spaces.</p> <p>In June 2014, Duke Evans Inc. was retained as the Project Managers. Due to the nature of this project a Construction Management construction procurement process is to be followed to meet the phased schedule of activities. At this time a Construction Management proposal call is being evaluated.</p> <p>The schematic design report is now complete and has been submitted to Alberta Infrastructure for review. Based on the same information, a Development Permit application has been made to the City of Calgary. Currently, the project is on track to start demolition in fall 2014, with an opening in late 2016.</p> <p>Rideau Park School was approved for flood mitigation funding on March 11, 2014. Engineering Consultants to be appointed to commence flood mitigation assessment.</p>



CBE New/Modernized Schools Approved and Under Development

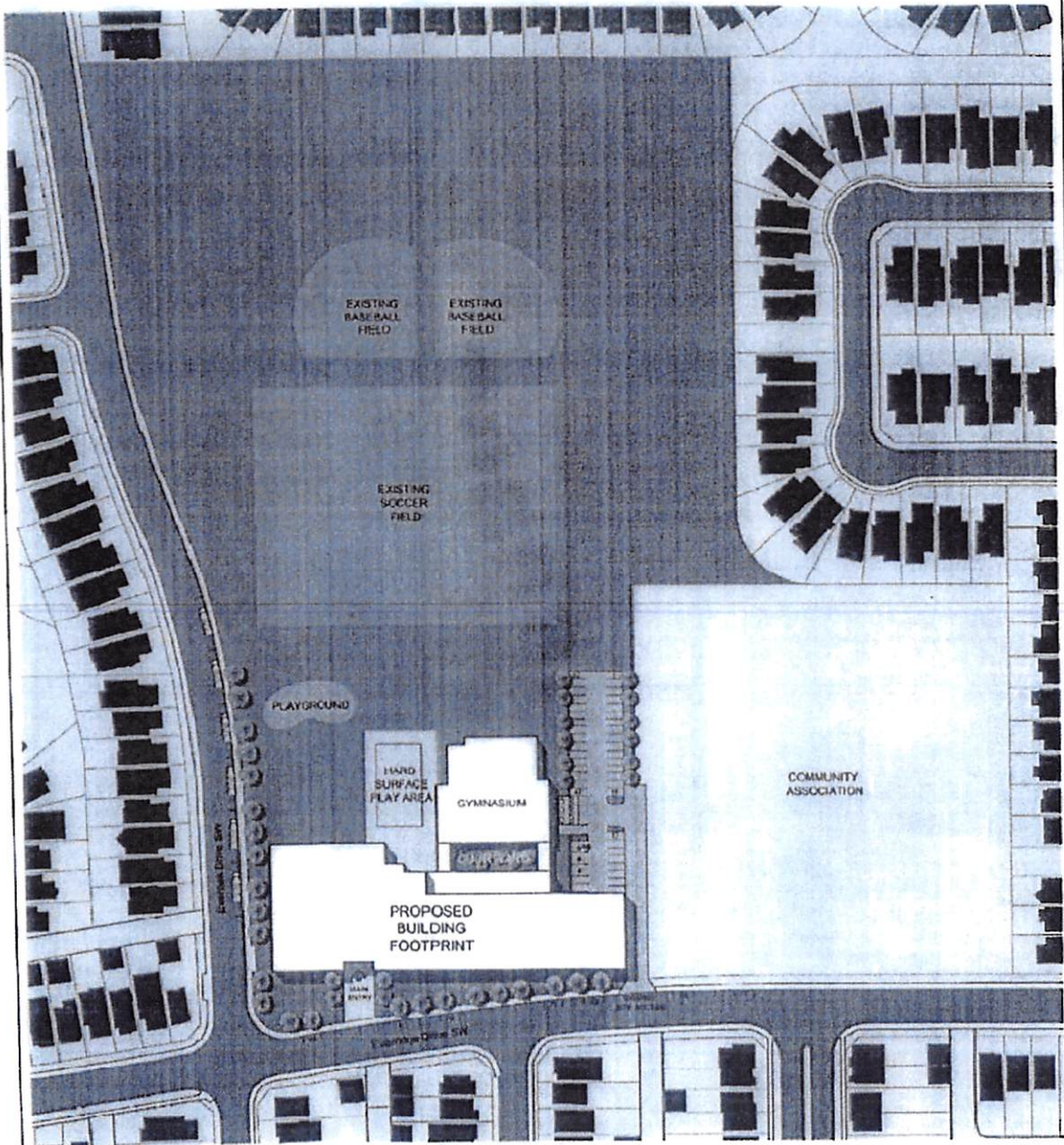


Proposed Completion Dates

1. National Sport School (TBD)
2. Booth Centre (TBD)
3. Evanston ES (Fall 2016)
4. Saddle Ridge MS (Fall 2016)
5. Copperfield ES (Fall 2016)
6. New Brighton ES (Fall 2016)
7. Royal Oak/Rocky Ridge MS (Fall 2016)
8. Northeast HS (Fall 2016)
9. Harold W. Riley (Aboriginal Learning Centre) (Fall 2016)
10. Christine Meikle (DC 2016)
11. Bowness HS (Fall 2016)
12. Jack James HS (Fall 2016)
13. Evergreen MS (Fall 2016)
14. Tuscany ES (Fall 2016)
15. Panorama Hills ES (Fall 2016)
16. Auburn Bay ES (Fall 2016)
17. McKenzie Towne MS (Fall 2016)
18. New Brighton-Copperfield MS (Fall 2016)
19. Elbow Park ES (TBD)
20. Rideau Park EJHS (TBD)

●	School Being Developed
▲	Modernization Under Construction

Site Plans



EVERGREEN MIDDLE SCHOOL

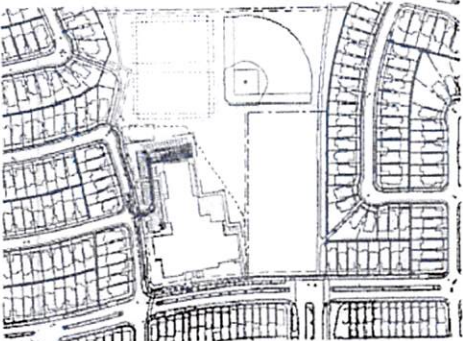
SCALE: NTS

SITE PLAN

Project No.: 14-2-012-001 DATE: 6/19/2014

Zeidler Partnership Architects
 5100 15th Avenue SW
 Calgary AB T2C 2E8
 Phone: 403.243.0225
 Fax: 403.243.0242





New Brighton/Copperfield 5 - 9
Site Data

Project Name:	1750 New Brighton Drive S.E. - CBE
Client Name:	Group 2 Inc.
Design Team:	Architecture: [Firm Name] / Engineering: [Firm Name]
Site Area:	0.64 Ha (1.58 Acres)
Building Area:	8,117 m ² (228,374 sq ft)

Site Legend

- Parking Lot
- Existing Lot in the Future
- Road
- Site Boundary
- Proposed Building Footprint
- Other Site Elements

Ad Area Calculations:

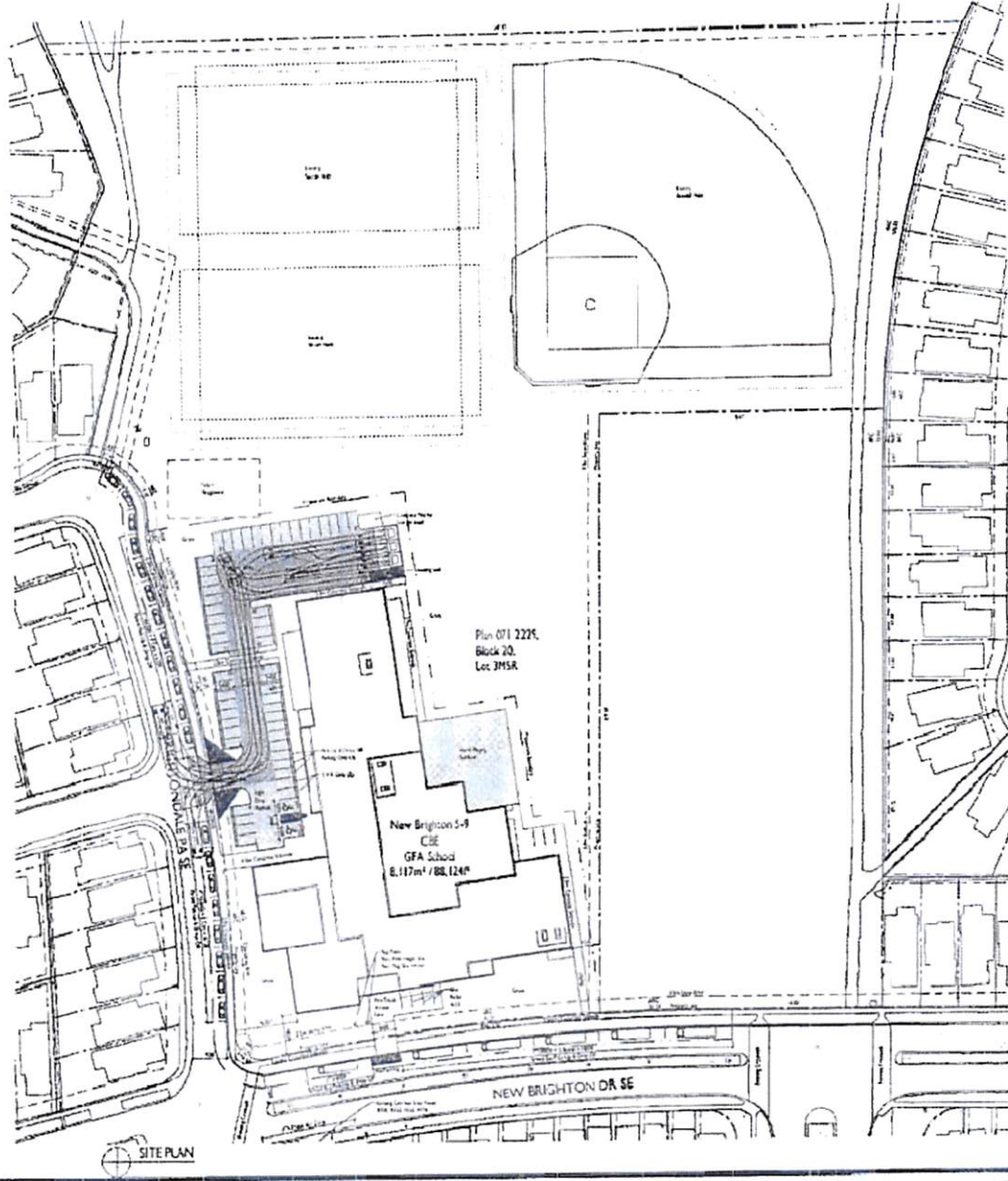
Plot No.	Area (m ²)	Area (Acres)
1	8,117	2.28
2	8,117	2.28
3	8,117	2.28
4	8,117	2.28
5	8,117	2.28
6	8,117	2.28
7	8,117	2.28
8	8,117	2.28
9	8,117	2.28

Summary Calculations:

Item	Quantity
Total Lot Area	73,053 m ² (18,022 Acres)
Total Building Area	73,053 m ² (18,022 Acres)
Total Parking Area	73,053 m ² (18,022 Acres)

CBE New Brighton 5-9

1750 New Brighton Drive S.E.



AI.I



VICINITY PLAN



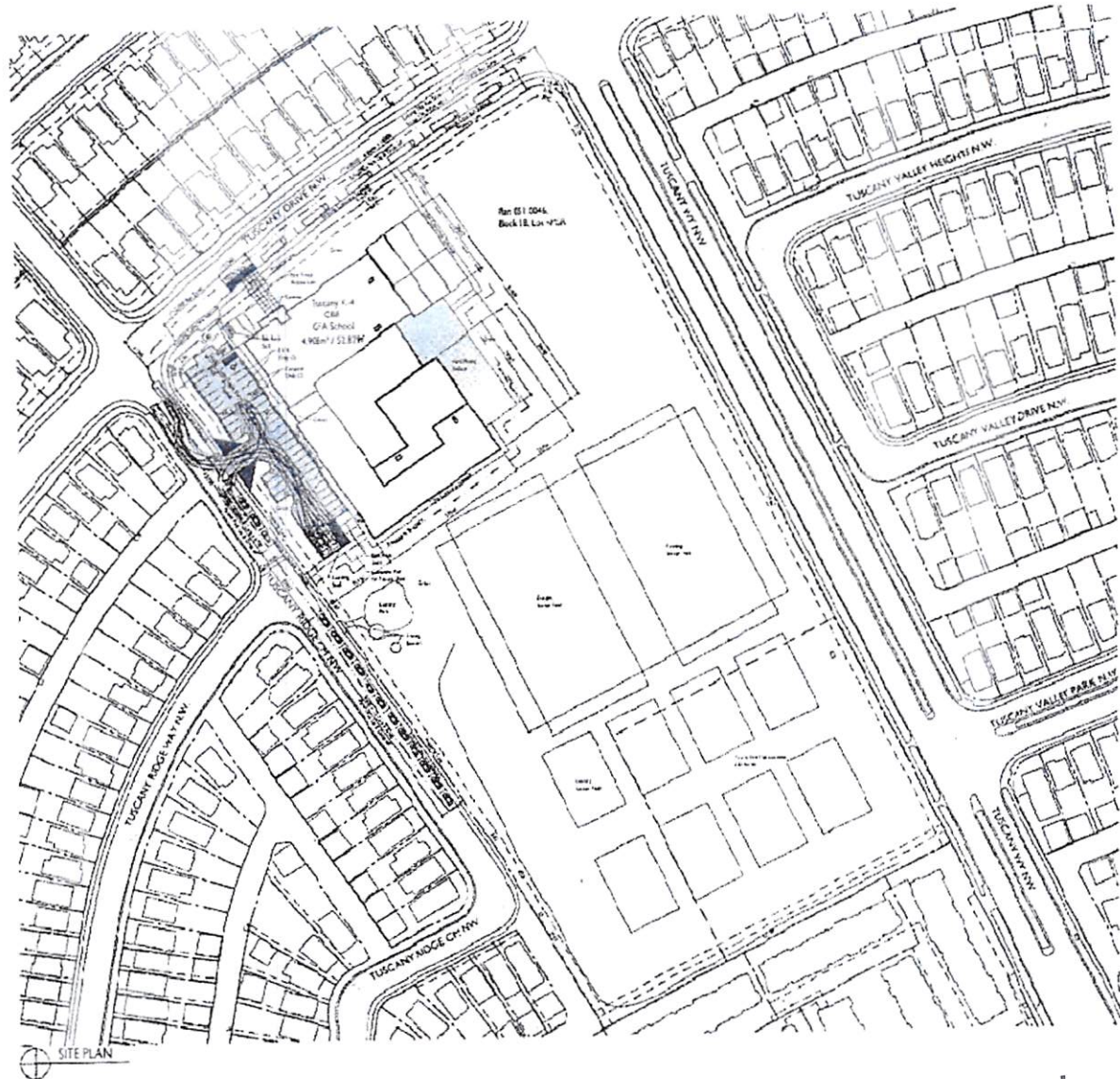
KEY PLAN

Tuscany K-4
Site Data

General Information	<p>APN: 015-004-046</p> <p>Project Name: Tuscany K-4 C/A School</p> <p>Project Address: 341 Tuscany Drive N.W.</p> <p>City: Atlanta, GA</p> <p>County: DeKalb</p> <p>Project Number: Group A - School 1</p>
Building Area	<p>Site Area: 100,000 sq. ft.</p> <p>Building Area: 100,000 sq. ft.</p> <p>Site Coverage: 100%</p>
4-A Area Calculations	<p>Site Area: 100,000 sq. ft.</p> <p>Building Area: 100,000 sq. ft.</p> <p>Site Coverage: 100%</p>
Perking Calculations	<p>Site Area: 100,000 sq. ft.</p> <p>Building Area: 100,000 sq. ft.</p> <p>Site Coverage: 100%</p>
Proposed	<p>Site Area: 100,000 sq. ft.</p> <p>Building Area: 100,000 sq. ft.</p> <p>Site Coverage: 100%</p>
Existing	<p>Site Area: 100,000 sq. ft.</p> <p>Building Area: 100,000 sq. ft.</p> <p>Site Coverage: 100%</p>
Proposed	<p>Site Area: 100,000 sq. ft.</p> <p>Building Area: 100,000 sq. ft.</p> <p>Site Coverage: 100%</p>
Existing	<p>Site Area: 100,000 sq. ft.</p> <p>Building Area: 100,000 sq. ft.</p> <p>Site Coverage: 100%</p>

Site Legend

- Existing Building
- Proposed Building
- Existing Lot
- Proposed Lot
- Existing Parking
- Proposed Parking
- Existing Driveway
- Proposed Driveway
- Existing Sidewalk
- Proposed Sidewalk
- Existing Street
- Proposed Street
- Existing Right of Way
- Proposed Right of Way
- Existing Utility
- Proposed Utility



SITE PLAN



CBE Tuscany K-4

341 Tuscany Drive N.W.



Group2

Issued for Client Review

JUNE 05, 2014

SITE PLAN
Scale - 1:500





MICINITY PLAN



KEY PLAN

Panorama K - 4

Site Data

Local Condition	MP1 (High Priority Commercial Area)
Location	Map 610-100-0000-0000
Parcel No.	133D Panatella Rise N.W.
Parcel Area	63,000 sq. ft. (1.45 acres)
Address	133D Panatella Rise N.W.

Building Area	
Total	100,000 sq. ft.
Net	80,000 sq. ft.
Use	Class B-1 (Office)
Use Code	200-0000-0000
Use Description	Office Building

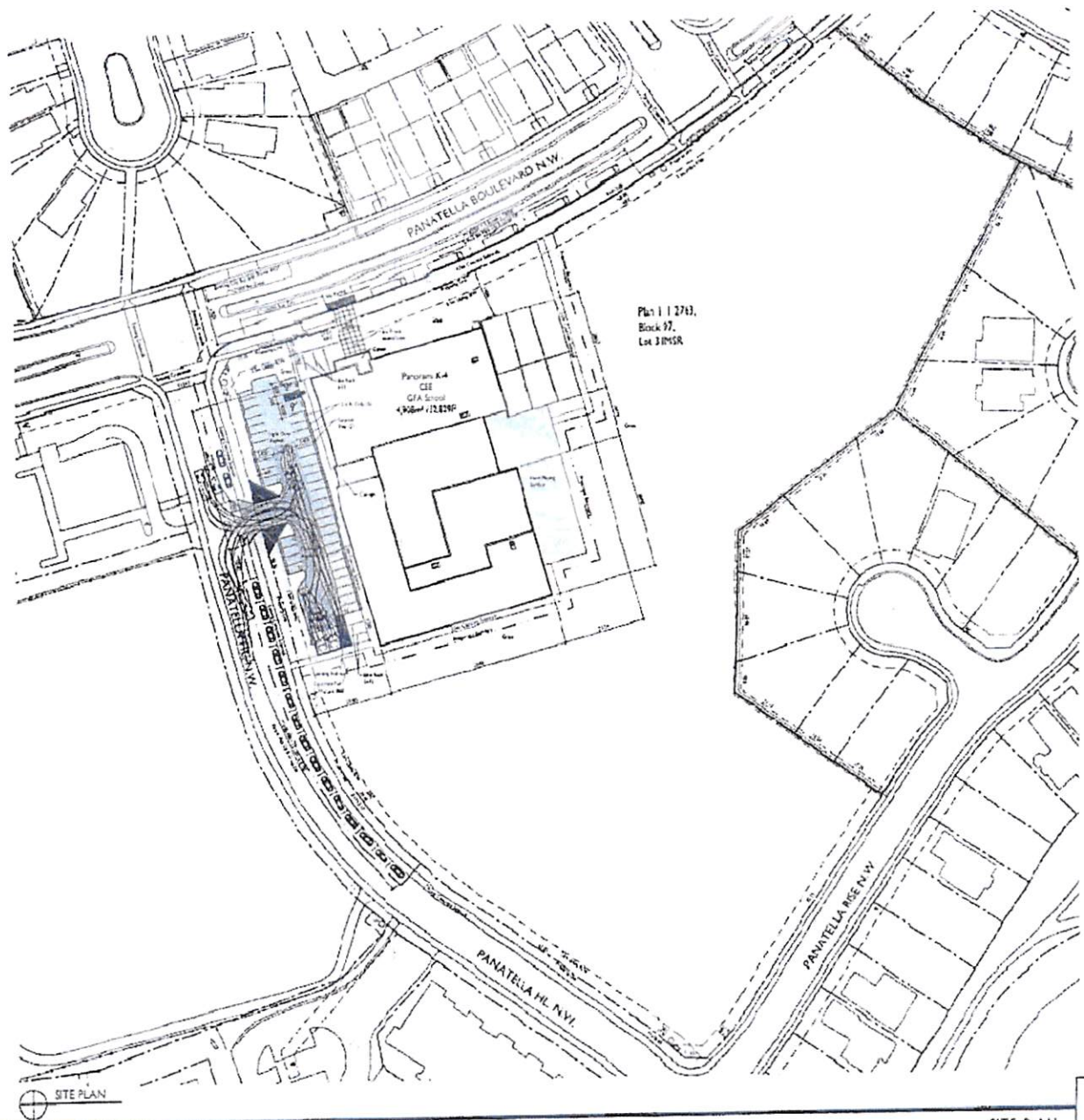
All Area Calculations	
Total Area	63,000 sq. ft.
Use Area	100,000 sq. ft.
Use Code	200-0000-0000
Use Description	Office Building

Parking Calculations	
Required	100 spaces
Available	100 spaces
Net Available	0 spaces
Deficit	0 spaces
Notes	See site plan for parking layout

Revisions: Date Description

Site Legend

- Existing Footprint
- Proposed Footprint
- Proposed Parking
- Proposed Driveway
- Proposed Access
- Proposed Utility
- Proposed Retention
- Proposed Stormwater
- Proposed Landscaping
- Proposed Security
- Proposed Fencing
- Proposed Signage
- Proposed Lighting
- Proposed Other



Plot 1 | 2763,
Block 97,
Lot 31MSR

SITE PLAN



CBE Panorama K-4

133D Panatella Rise N.W.



Issued for Client Review

JUNE 09, 2014

SITE PLAN
Scale - 1:400



report to Board of Trustees

Roster for Second Vice-Chair

Date	September 9, 2014
Meeting Type	Regular Meeting, Public Agenda
To	Board of Trustees
From	Janice R. Barkway Corporate Secretary
Purpose	Decision
Governance Policy Reference	Governance Culture GC-4: Officers' Roles

1 | Recommendation

THAT the Board of Trustees approves the roster for Second Vice-Chair for the period of September 2014 through August 2015 as follows:

- September/October 2014 Lynn Ferguson
- November/December 2014 Pamela King
- January/February 2015 Trina Hurdman
- March/April 2015 Sheila Taylor
- May/June 2015 Amber Stewart
- July/August 2015 As Available

2 | Background

The Board of Trustees' Board Meeting Procedures require that a second Vice-Chair be appointed on a rotating roster basis, every two months. During the months of July and August a Trustee will be designated as an on call Trustee to assist the Chair and/or Vice-Chair. The roster was not completed at the Organizational Meeting, as the September/October, 2014 term was appointed at the October 2013 Organizational Meeting. This roster needs to be amended and updated, as it must exclude the Chair and Vice-Chair. Therefore, Vice-Chair Hehr cannot serve as second Vice-Chair for September/October.

