public agenda

Regular Board Meeting

September 15, 2015 12:00 p.m.

Multipurpose Room, Education Centre 1221 8 Street SW, Calgary, AB

R-1: Mission |

Each student, in keeping with his or her individual abilities and gifts, will complete high school with a foundation of learning necessary to thrive in life, work and continued learning.

Conflict of Interest reminder: Trustees must disclose any potential pecuniary interest in any matter before the Board of Trustees, as set forth in the agenda as well as any pecuniary interest in any contract before the Board requiring the Board's approval and/or ratification.

Time	Topi	c	Who	Policy Ref	Attachment
12:00 p.m.	1	Call to Order, National Anthem and Welcome			
	2	Consideration/Approval of Agenda		GC-2	
	3	Results Focus			
15 mins	3.1	School Presentation - Taradale School	D. Yee	R-2	
	4	Operational Expectations			
15 mins	4.1	Extraordinary Monitoring Report Request	T. Hurdman		Page 4-1
10 mins	4.2	Student Travel Distance for Yellow School Bus Riders (The report is provided for information and no decision is required at this time.)	D. Stevenson		Page 4-16
	5	Matters Reserved for Board Action		GC-3	
Max 20 mins	6 Req	Public Comment [PDF] uirements as outlined in Board Meeting Procedures		GC-3.2	
	7	Consent Agenda	Board	GC-2.6	
	7.1	OE-2: Temporary Chief Superintendent Succession - Annual Monitoring (THAT the Board approves the Chief Superintendent is in compliance with the provisions of policy OE-2.		B/CSR-5	(Sept. 8/15) Page 5-1-A

Time	Topi	С	Who	Policy Ref	Attachment
	7.2	Items Provided for Board Information			
		7.2.1 Chief Superintendent's Update		OE-8	Page 7-1
		7.2.2 Construction Projects Status Report		OE-8, 12	Page 7-5
	8	In-Camera Session			
3:00 p.m.	9	Adjournment			
	Deb	rief	Trustees	GC-2.3	

Notice |

This public Board meeting will be recorded & posted online. Media may also attend these meetings. You may appear in media coverage.

Archives will be available for a period of two years. Information is collected under the authority of the School Act and the Freedom of Information and Protection of Privacy Act section 33(c) for the purpose of informing the public.

For questions or concerns, please contact:

Office of the Corporate Secretary at corpsec@cbe.ab.ca.



report to Board of Trustees

Extraordinary Monitoring Report Request

Date

September 15, 2015

Meeting Type

Regular Meeting, Public Agenda

To

Board of Trustees

From

Trina Hurdman

Trustee, Wards 6 and 7

Purpose

Decision

Governance Policy Reference Governance Culture Governance Policies

OE-3: Treatment of Owners

1 | Recommendation

THAT the Board of Trustees directs the Chief Superintendent to provide to the Board, at its October 6, 2015 Regular Meeting, a monitoring report regarding OE-3: Treatment of Owners, with specific reference to subsection 3.3 (b), which reads "Maintain an organizational culture that reasonably includes people in decisions that affect them," in relation to the decision to significantly change charter transportation service levels for regular and alternative programs and the decision to eliminate the Calgary Transit rebate.

2 | Background

The Board of Trustees of the Calgary Board of Education governs through policy. The model adopted by the Board is the Coherent Governance® model which, as stated in the Preface to the board-approved governance policies:

"... will enable us, the elected Board of Trustees, to effectively lead, direct, inspire and control the outcomes and operations of the district through a set of very carefully crafted policy statements and effective monitoring of them."

This is further clarified in the following excerpts from two CBE Board policies (emphasis added):

GC-1: Board Purpose

The Board of Trustees represents, leads and serves the organization's owners – the citizens of Calgary – and holds itself accountable to them by committing to



act in the best interests of the Calgary Board of Education and by ensuring that all Board and organization action is consistent with law and the Board's policies.

The Board's purpose is to ensure that the organization achieves the results described in the Board's Results policies and that it operates according to the values expressed in the Board's Operational Expectations policies.

B/CSR-3: Staff Accountability

The Chief Superintendent is responsible for all matters related to the day-to-day operation of the organization, within the values expressed by the Board in policy.

The following explanation of the role of Operational Expectations policies (OEs) as part of this governance model is also provided in the Glossary of Terms from the preface to the Board's Governance Policies:

"OPERATIONAL EXPECTATIONS: These policies define both the nonnegotiable expectations and the clear boundaries within which the Chief Superintendent and staff must operate. They articulate the actions and decisions the Board would find either absolutely necessary or totally unacceptable."

There are 12 Operational Expectations policies, the third of which is Treatment of Owners. The preamble to this policy states that "The Chief Superintendent shall maintain an organizational culture that treats all organization owners with respect, dignity and courtesy."

Subsection 3.3(b) of this policy states that, "The Chief Superintendent will maintain an organizational culture that reasonably includes people in decisions that affect them."

The following is the Board approved Reasonable Interpretation of the preamble and policy statement:

Respect to mean the diverse perspectives of owners are valued.

Dignity to mean the perspectives of owners are considered with serious intent.

Courtesy to mean the interactions with owners are characterized by civility and helpfulness.

Reasonably includes people in decisions that affect them to mean those owners most directly impacted by decisions are provided with an appropriate opportunity to provide feedback to the decision-making process.

Ensuring that Board policies are being complied with is essential as demonstrated by two excerpts from "Boards That Matter: Building Blocks for Implementing Coherent Governance® and Policy Governance®" by Linda J. Dawson and Randy Quinn.

"Monitoring OE policies is one of the board's most important functions, one to which it committed in its job description. The board has delegated substantial



authority to the CEO to do his or her job without board interference or approvals. The trade-off is for the board to gain solid evidence that the CEO's actions and decisions, and those made by any part of the organization, are within the parameters of the policies."

"The board has opportunity to monitor any policy at any time there is need to do so. When criticisms are levelled, sometimes the board's logical course of action may be to monitor the relevant policy, and let the resulting decisions about whether conditions are compliant answer the criticism. The judgment of the board should be not whether any staff action was the "right" action or not, but whether the action was based on a reasonable interpretation of and is compliant with the board's policy."

3 | Analysis

The following is a timeline of information that was sent to parents regarding transportation since February 2015, as well as an administrative response to concerns raised regarding the lack of consultation with the public.

In February, schools sent out a letter to parents regarding a transportation survey (Appendix I). Part of the letter did state that, "Your responses may initiate change in our business model or simply confirm we are doing things right." However, informing families that there is the possibility of a future change is not the same as involving them in the actual decision-making process.

On May 7, 2015, the CBE posted the results of the survey on the CBE website, introducing it with the sentence,

"In February, the CBE released a survey to obtain feedback from our families about their experiences with transportation on yellow school buses and Calgary Transit to and from school." Again, this survey was intended to obtain feedback and perhaps identify challenges within the system, but not to ask for possible solutions as part of the decision making process. While the last question of the survey was, "Is there anything that you would like to share with us?", at no point did the survey ask for input regarding any possible changes to transportation. The survey questions and results can be found in Appendix II.

In a response to concerns regarding the lack of community involvement in the transportation decision sent on May 19, 2015, the CBE administration provided the following response on June 2, 2015:

"While the planned changes will impact families, our current service delivery model is not sustainable within the existing funding model. We are therefore obligated to balance the budget and steward our resources to best meet the needs of all users. The proposed changes will permit a more standardized and equitable service level for all riders. We have tried to minimize those impacted." The full response can be found in Appendix III.



At the end of May/beginning of June, information regarding changes to transportation was communicated to parents (Appendix IV). The only reference to congregated stops was, "All CBE routes, with the exception of complex learning needs will move to congregated stops. Congregated stops mean fewer stops per route and decreased ride times for students." No mention was made of increasing the maximum walk limit to bus stops.

On June 22, 2015 another update was sent out to parents (Appendix V) which included the announcement of the reduction in fees.

4 | Conclusion

In order for the Board of Trustees to monitor compliance of any policy, a report prepared by Administration must be provided that either provides evidence of compliance (and then trustees will vote as to whether the evidence is sufficient to demonstrate compliance) or non-compliance (in which case information is provided by Administration regarding the plan to come back into compliance).

Appendix I: February 2015 Letter to Parents re: Transportation Survey

Appendix II: Survey Questions and Results

Appendix III: Administration Response to Trustee Question re: Community Involvement

Appendix IV: Information to Parents re: Changes to Transportation Appendix V: June 22, 2015 Update to Parents re: Transportation





Transportation Services

1221 - 8th St SW, Calgary AB T2R 0L4

t | 403-817-7433

f | 403-237-5089

email | transportation@cbe.ab.ca

February 2015

Dear Parents,

The Calgary Board of Education, Transportation Services, is seeking your feedback. We have put together a short survey regarding your interactions with our Service Providers and Transportation staff during this 2014/2015 school year. The purpose of the survey is to see what we are doing right and what areas need improvement. The survey will take only a few minutes to complete. To access the survey please enter this link into your web browser https://www.surveymonkey.com/s/5K3973T

The survey will be available online from February 2-16th. Once the survey closes we will review the data collected. Your responses may initiate change in our business model or simply confirm we are doing things right. As the end user of transportation, you are in a unique position to share your thoughts.

Your experiences are very important to CBE Transportation. We want to hear from you and appreciate the time and effort you take to complete this survey.

Darlene Unruh

Director

Planning & Transportation

EC All Principal

Area Directors



Transportation Survey Results

Question #1: Who is your service provider?

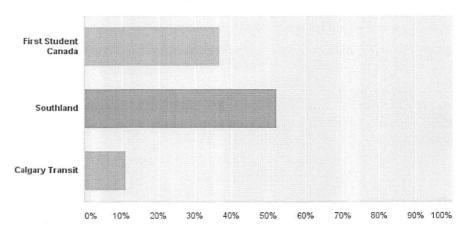
Reponses: Answered: 2,421 Skipped: 93

First Student Canada: 35%Southland Transportation: 55%

Calgary Transit: 15%

Q1 Who is your service provider?

Answered: 2,421 Skipped: 93



Question #2: How satisfied are you with service provided by the carriers, generally?

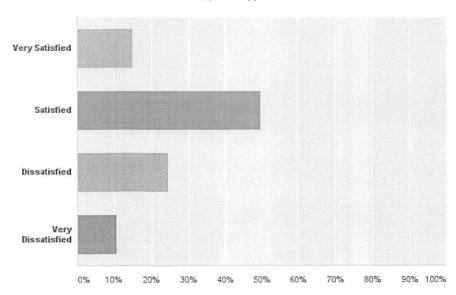
Reponses: Answered: 2,512 Skipped: 2

Very Satisfied: 15%Satisfied: 50%Dissatisfied: 25%Very Dissatisfied: 10%

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Q2 How satisfied are you with service provided by the carriers, generally?

Answered: 2,512 Skipped: 2



Question #3: How satisfied are you with the service from the CBE Transportation Department, generally?

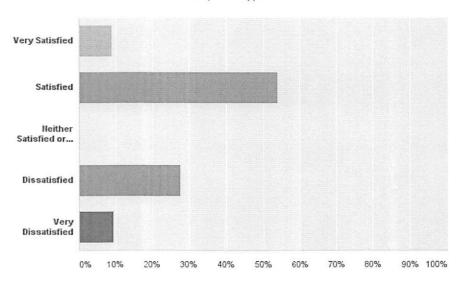
Reponses: Answered: 2,416 Skipped: 98

Very Satisfied: 10%Satisfied: 55%Dissatisfied: 25%Very Dissatisfied: 10%



Q3 How satisfied are you with the service from the CBE Transportation Department generally?

Answered: 2,416 Skipped: 98



Question #4: How do you feel about the value that you receive for transportation service at \$1.83/day?

Reponses: Answered: 2,416 Skipped: 98

Very Satisfied: 15%Satisfied: 35%

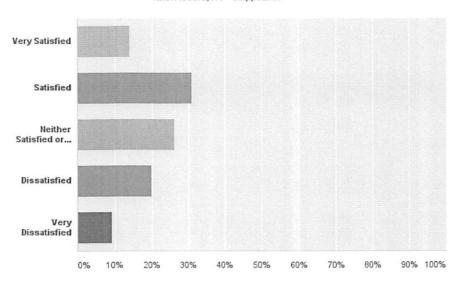
Neither Satisfied or Dissatisfied: 25%

Dissatisfied: 20%Very Dissatisfied: 10%



Q4 How do you feel about the value that you receive for transportation service at \$1.83 per day?

Answered: 2,416 Skipped: 98



Question #5: What school does your child attend?

Reponses: Answered: 2175 Skipped: 339

Question #6: What program does your child attend?

Reponses: Answered: 2,421 Skipped: 93

Regular Program: 43%French Immersion: 26%Spanish Bilingual: 11%

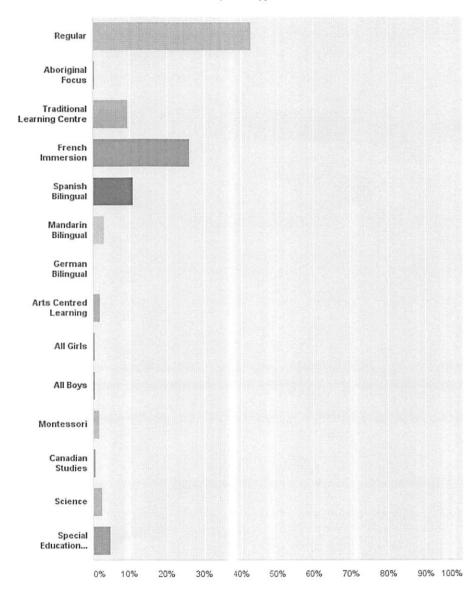
■ TLC: 10%

Other Programs: 10%



Q6 What program does your child attend?

Answered: 2,098 Skipped: 416



Question #7: What route is your child on?

Reponses: Answered: 1938 Skipped: 576



Question #8: Is there anything you would like to share with us?

The following is a breakdown of themes from the feedback we received:

- Route design (985 responses)
 - Routes are too long
 - Stop location is not convenient
 - Buses are too crowded
- Service delays (919 responses)
- Bus driver (678 responses)
 - The bus driver is valued and appreciated
 - When the bus driver changes there is a negative impact on service
 - The bus driver is not meeting expectations
 - Pay drivers more to attract more drivers
- Fees (200 responses)
 - The fee is too expensive for the service we receive
 - I would pay more for better service
 - Payment is due with the contract in June, but cheques are not cashed until October
 - The rebate process is inconvenient and slow
- Communication issues (159 responses)
 - Delays are not being communicated accurately or in a timely manner
 - Complaints are not being addressed in a timely manner
 - Dispatch is not able to effectively communicate with bus drivers
- Student management (58 responses)
 - Student behaviour is not being addressed by the driver
 - The bus driver manages the students well
 - Bus drivers require more training in student management
- Vehicle maintenance (45 responses)



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ADMINISTRATION RESPONSE:

While the planned changes will impact families, our current service delivery model is not sustainable within the existing funding model. We are therefore obligated to balance the budget and steward our resources to best meet the needs of all users. The proposed changes will permit a more standardized and equitable service level for all riders. We have tried to minimize those impacted:

- There are no changes for students with complex learning needs
- Eliminating routes with less than 15 riders will impact 105 students on seven buses
- Increasing middle school transit use will impact 250 students on five buses
- Moving to congregated stops for all programs will impact 2,500 students on 50 buses
- Aligning school hours to permit bus partnerships will impact 1,155 students on 21 buses.

It is projected that 11,143 students will utilize City Transit next year. During this school year, 65% of transit riders accessed their rebate via the school. However, it must be said that the actual number of eligible students who take transit remains undeterminable. Students who apply for transit eligibility may never actually access transit, or may access it for only a portion of the year. The 65% quoted assumes students rode the bus every month throughout the year.



Transportation Services

1221 - 8th St SW, Calgary AB T2R 0L4 t | 403-817-7433

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email | transportation@cbe.ab.ca

Transportation for 2015-16

Online Registration

As of June 1, 2015, parents can register their child(ren) for yellow school bus transportation for regular and alternative programs online using their My CBE Account at www.cbe.ab.ca/fees.

In order to help us with route planning and development, registrations must be received, either online or in paper form, by June 25, 2015. Fee payment is not due until September. Parents can cancel their registration before September 30, 2015 with no penalty.

Registrations received after June 25, 2015 impact route design and bus stop locations, and can result in delays to service in September.

Changes to Transportation for 2015-16

A number of changes have been implemented to improve CBE Transportation Services for the 2015-16 school year.

- Effective August 2015 Zonar GPS tracking system will be installed and active on all yellow school buses providing parents, students, schools, service providers and transportation services the ability to track both buses and students while using the service
- The CBE is no longer offering rebates on Calgary Transit passes. Parents are still able to claim bus passes on their income tax
- Routes with low ridership (less than 15 riders) will be partnered with existing routes. Routes not impacted by this change include kindergarten and complex learning needs
- More students in Grades 7-9 will use Calgary Transit instead of a yellow school bus. Parents will be notified if this change impacts their child(ren)'s school in June 2015
- All CBE routes, with the exception of complex learning needs, will move to congregated stops. Congregated stops mean fewer stops per route and decreased ride times for students
- Some schools may be required to adjust their start and end time by up to 10 minutes in order to accommodate these changes
- The Expression of Interest for School Bus Transportation for Conditional Riders form has been discontinued. The Conditional Rider School Bus Transportation registration form will only be available mid-September once the forms of all eligible riders have been processed
- Transportation Services will be making changes to the bus stop change request process. Details will be announced in September.

2015-16 Bus Routes

Your child's route will be available from your child(ren)'s school three days before the start of the 2015-16 school year: August 12 for modified calendar schools and August 27 for traditional calendar schools.

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Transportation Services 1221 – 8 St S.W. Calgary, AB T2R 0L4

June 22, 2015

Dear Parents/Guardians,

Re: Yellow School Bus Transporation Reminders

Thank you to everyone who has already submitted their registration for yellow school bus transportation for the 2015-16 school year.

Registrations due June 25

We need completed registrations by June 25 in order that Transportation Services may begin planning for bus routes for September.

The easiest way to register is online through your My CBE Account. You can access your account from our website www.cbe.ab.ca/fees. If you haven't already created an account you can easily sign-up using the same email address the school has on file for your family.

If you are unable to register online, paper forms can be found on the CBE website www.cbe.ab.ca/forms or at your child(ren)'s school.

Please register online or complete the paper registration form and return it to the school as soon as convenient, but **no later than June 25, 2015.**

New fees for 2015-16

The CBE Board of Trustees have passed the 2015-16 CBE Operating Budget and fees for the next school year have now been finalized. We are pleased to inform you that transportation fees will be reduced by \$30 to \$300 for all students taking yellow school bus to school.

Payments are due in September. If you have already paid or submitted a cheque based on the previous fee, the CBE will be issuing refunds in the fall. More details will be communicated in September.

New GPS technology to be introduced in September

One of the things we heard from the transportation survey conducted earlier this year was the frustration felt by many families over the lack of communication and inability to know where the bus is and when a bus would be late. To help alleviate this concern, beginning this fall the CBE will be introducing new GPS technology to help schools and parents track yellow school buses. Students will also be provided with a new bus pass in September that will help to monitor when students enter and exit the bus. We will be providing more details in mid-September as we roll-out the new system.

.../2

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reminder |

All transportation registrations are due by June 25, 2015

Payments are due in September 2015

Cheque payments must be dated for Sept.1, 2015 and include the **student's name** and **CBE ID number**

contact |

Transportation Services 403-817-7433
Transportation@cbe.ab.ca

Bus Routes available in August

Your child(ren)'s route will be available from their school three days before the start of the 2015-16 school year: August 12 for modified calendar schools and August 27 for traditional calendar schools.

Should you require further information, please contact Transportation Services at transportation@cbe.ab.ca or call at 403-817-7433.

Thank you,

Darlene Unruh, Director Planning & Transportation



report to Board of Trustees

Student Travel Distance for Yellow School Bus Riders

Date Se

September 15, 2015

Meeting Type

Regular Meeting, Public Agenda

То

Board of Trustees

From

David Stevenson,

Chief Superintendent of Schools

Purpose

Information

Originator

Frank Coppinger, Superintendent Facilities and Environmental Services

Governance Policy Reference AR6091- Student Admissions and School Choice 9(2)

AR6095 - Student Transportation

OE-5: Financial Planning

OE-11: Learning Environment/Treatment of Students

Resource Person(s)

Carrie Edwards, Director, Planning & Transportation Darlene Unruh, Director, Area II Brad Grundy, Chief Financial Officer Marla Martin-Esposito, Chief Communications Officer

1 | Recommendation

This report is being provided for information to the Board. No decision is required at this time.

2 | Issue

Due to transportation service level adjustments for the 2015-16 school year, some elementary and junior high school students riding yellow school buses are exceeding a travel distance from home to the bus stop of 1.6 km and 1.8 km respectively.

3 | Background

The CBE has a complex transportation system with over 38,000 students being transported to school daily. Of those, 25,000 students enrolled in regular and alternative programs ride yellow school buses served by 745 routes. The remaining students access Calgary Transit, as well as taxis and some smaller yellow buses for students with complex learning needs. Adding to this complexity, we have a funding gap between the amount we receive from the province and the costs of providing these services. That funding gap is covered by the fees that are charged for transportation services.

Every dollar received from the province to support student transportation plus the transportation revenue generated from fees is allocated fully and directly to support transportation services. As a metro school board the CBE is allocated transportation funding for eligible students who live a distance greater than 2.4 km from their designated school. Historically, the CBE has provided transportation to students enrolled in regular and alternative programs with a travel distance to access a yellow school bus stop that has ranged from 1.4 km to 7 km depending on the program. The longer distances were predominantly for students using yellow school buses to access single site alternative programs in the city.

In February 2015, the CBE conducted a Transportation Survey to collect information and feedback from our parents and schools related to their students' transportation experiences with our service providers and the CBE Transportation Department. Although the survey was not designed to address the issue of travel distances and congregated stops, it helped inform Administration in its decisions. In addition to the themes of student management, communication and service provision by our bus carriers, route design emerged as a significant concern. In particular, feedback was received that routes/ride times were too long, stop locations were not convenient and buses were overcrowded on some routes.

On March 26, 2015, the previous Alberta government tabled Budget 2015 with the promise of ensuring long-term financial stability for Alberta and reducing the government's reliance on non-renewable resource revenue.

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As a result, the transportation grant provided to the CBE was decreased. Administration was faced with balancing the costs associated with transportation services within the funding available from student fees and provincial transportation grants. Planning for changes to service levels began.

With the subsequent election held in May 2015 and the change in provincial leadership, the government restored funding to 2014-15 levels which partially covered the funding gap.

To address the remaining funding gap this year Administration made some adjustments to service levels. It is always a delicate balance between how much we need to charge parents in fees and the transportation service levels we are able to deliver to cover the funding gap. The following changes in transportation services were identified in the June 2015-16 Budget Report delivered at the public Board of Trustees meeting on June 18, 2015:

- The CBE will no longer provide rebates for students who take Calgary transit to school. Parents may claim the cost of Calgary Transit on their personal income tax return.
- Routes with ridership with fewer than 15 students will be partnered with existing routes.
- Continue the transition of middle school students from yellow school bus transportation to Calgary Transit.
- Congregated stops will be established for all alternative and regular programs.
- The start and end times of certain schools will be adjusted to accommodate route partnerships with other schools.
- There are no changes to complex learning needs routes.

With the exception of distance alignment for all alternative and regular program students on yellow school buses to congregated stops as of September 2015, all transportation service changes outlined above will continue.

It was determined that the walk limit to schools of 1.6 km to 1.8 km be utilized when establishing travel distances for congregated stops for Kindergarten to Grade 9 students accessing yellow school buses. This is still well below the provincial guideline of 2.4 km. This congregated stop model aligns the distance students are required to travel to a bus stop with the maximum distance students walk to school. For elementary school students, this means an increase of 200 metres more than last year.

Congregated stops have been utilized in the Calgary Board of Education since 2008 for some programs. They reduced ride times for students

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because buses make fewer stops along the route and they decreased the number of buses and routes required which lowers transportation costs.

One of the challenges in planning for congregated stops is that some communities only have a few students accessing yellow school bus service for a particular school or program. In these situations, every effort is made to adhere to the 1.6 and 1.8 km guidelines. However, some students in elementary and junior high school are accessing stops beyond those distances, sometimes in adjacent communities.

Had the CBE continued to provide the same level of service in 2015-16 as it did for students in 2014-15, transportation fees for yellow school bus services would have increased from \$330 to \$451, an increase of \$121. Feedback received from the public during the budget process indicated a lack of support for fee increases. Administration chose to maintain the fee at \$330. This required adjustment in our service level in order to balance the transportation budget. The service level changes this year were implemented to:

- reduce travel times for students riding the bus
- reduce the total number of buses required to service our student population and
- provide a balanced Transportation budget.

In budgeting for transportation, the following revenue assumptions apply:

- All revenue from Alberta Education related to transportation is fully applied to the cost of services.
- Any Transportation Fee Reserve at the end of a fiscal year is applied to reduce fee levels in the next budget cycle.
- All transportation fees are fully applied to the cost of service.
- No instructional dollars are used to provide transportation services.

It is currently projected that there will be no Transportation Fee Stabilization Reserve available at the end of the 2014-15 fiscal year.

All decisions are informed by our values that students come first, learning is our central purpose and public education serves the common good. In making decisions, we want to ensure that no child is ever denied access and transportation to public education due to an inability to pay.

Throughout the transportation planning process, administration considered numerous factors including:

- Transportation funding from the province
- The cost of existing service delivery models for yellow buses
- Parent feedback from the Transportation Survey
- Ongoing parent feedback to the Transportation Department
- Public input to the 2011-12 Fee Review
- 2014-15 and 2015-16 Budget Feedback



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- Feedback from principals & schools
- Historical experience with congregated stops across our route network over the past 7 years.

In recognition of the restored transportation grant and the changes in service levels, Administration recommended a fee reduction to \$300. This reduction was undertaken in response to public feedback.

4 | Analysis

By the end of June CBE bus planners began creating routes and stops to align with the new service delivery model previously explained. As of August 20, 2015 we had 19,812 students out of a projected 25,000 bus eligible students registered for yellow bus service. We continue to receive registrations daily. We would like to acknowledge the many parents who have submitted their registrations.

Registrations typically continue to be submitted well into September. As part of the planning process, CBE Transportation processes the registration, reviews bus routes and stops and adjusts accordingly. This is standard practice every year. Changes to bus routes and stops are ongoing throughout the fall.

The implementation of the new service delivery model has resulted in 589 or 3% of students registered to date for yellow school bus service having safe and accessible bus stop locations that are beyond a travel distance of 1.6 km and 1.8 km for elementary and junior high students respectively. Some parents expressed concerns about these travel distances. We have heard those concerns.

In response to the concerns the Transportation Department has begun to redesign routes and add buses as required to bring alignment with travel distances of 1.6 km and 1.8 km for elementary and junior high school students on yellow school buses. As we plan safe and accessible bus stop locations, there may be slight variances in these distances for some students. This will be completed by mid-October 2015.

5 | Financial Impact:

The financial impact of the changes to the service levels mentioned previously will be known once all student registrations have been received and final routes have been planned.



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It is anticipated that additional routes will be required as a result of the analysis of student travel distances and the adjustment of existing routes. The final financial impact is not reasonably quantifiable at this time.

Administration will monitor transportation costs and the overall transportation net deficit or surplus position. Should additional funding be required, the CBE will look to the following sources:

- Cost savings within the transportation program
- Any available Transportation Fee Stabilization Reserve funds
- Operating reserves funds
- Cost savings within the CBE operating budget

If a request for additional funds is needed, it will be brought forward with the fall financial update. There are no plans to increase the transportation fee for 2015-16.

Historically, as seen in Attachment I, final year-end results vary from budget projections due to the complexities of the operations of the program.

6 | Implementation Consequences

Changes are underway and by mid-October eligible students riding yellow school buses will be accessing stops in alignment with travel distances of 1.6 km and 1.8 km for elementary and junior high schools. As we plan safe and accessible bus stop locations, there may be slight variances in these distances for some students.

Due to the interconnected nature of planning bus routes and stops, all CBE routes may be considered for reconfiguration. Consequently, any student's existing yellow bus route, bus stop location and ride time may be affected.

The CBE Transportation Department is working with parents and schools to have outstanding bussing contracts submitted by Friday September 25, 2015. We need this information to ensure changes reflect the most current number of yellow bus riders and plan for the least amount of disruption to existing riders.

These changes represent a one year solution. The CBE will continue to be challenged to balance the cost of transportation with the level of fees and service expectations (i.e. ride times and travel distances to bus stops) within the current provincial government funding model. CBE administration is committed to working with all stakeholders in the development of a sustainable, long term transportation strategy.



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7 | Conclusion

Administration has heard concerns from parents regarding travel distances to congregated yellow school bus stops. For elementary and junior high students who ride yellow school buses, we will bring travel distances from home to the bus stop in alignment as outlined in this report.

We have started the process to modify routes and adjust bus stop locations. We will communicate changes to schools as they occur and provide route maps for schools to distribute to parents.

It is anticipated that these changes will be completed by mid-October.

As always we will continue to monitor the routes throughout the fall, make adjustments as necessary and communicate any changes to schools and parents.

DAVID STEVENSON

CHIEF SUPERINTENDENT OF SCHOOLS

Levenso

Attachment I: Transportation Summary

GLOSSARY - Developed by the Board of Trustees

Board: Board of Trustees

Governance Culture: The Board defined its own work and how it will be carried out. These policies clearly state the expectations the Board has for individual and collective behaviour.

Board/Chief Superintendent Relationship: The Board defined in policy how authority is delegated to its only point of connection – the Chief Superintendent – and how the Chief Superintendent's performance will be evaluated.

Operational Expectations: These policies define both the nonnegotiable expectations and the clear boundaries within which the Chief Superintendent and staff must operate. They articulate the actions and decisions the Board would find either absolutely necessary or totally unacceptable.

Results: These are our statements of outcomes for each student in our district. The Results policies become the Chief Superintendent's and the organization's performance targets and form the basis for judging organization and Chief Superintendent performance.

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Transportation summary (in \$ thousands)

prepared Sept 9, 2015

by Corporate Planning & Reporting and Corporate Revenue

Add to / (use of) transportation reserve	2,816	865	(1,390)	(1,425)	
Total expenses	37,760	37,849	40,815	44,117	42,904
Uncollectible accts	-	229	382	281	407
Waivers	-	-	-	810	815
Transportation services	35,158	35,407	38,173	40,253	38,949
Central admin	1,528	881	977	1,383	1,343
Busing aides	1,074	1,332	1,283	1,390	1,390
Salaries & benefits					
Total funding _	40,576	38,714	39,425	42,692	42,904
Fees	8,928	6,223	6,713	9,448	8,149
Government grants	31,648	32,491	32,712	33,244	34,755
	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Actuals</u>	<u>2013-14</u> <u>Actuals</u>	<u>2014-15</u> <u>Budget</u>	<u>2015-16</u> <u>Budge</u>



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Balance of transportation reserve, end of					
year	2,816	3,681	2,291	866	-
	(Note 1 + 2)	(Note 2)	(Note 2)	(Note 3)	
Transportation Fees - Charter Buses (per	student)				
Kindergarter	215	215	215	330	300
Elementary	295	295	295	330	300
Junior High	335	295	295	330	300

Note 1

In the 2011-12 year, Fees revenue included the cost of Calgary Transit passes (\$1.8 million) along with an offsetting expense. This accounting practice was discontinued in 2012-13.

Fees revenue was reported on a cash basis in 2011-12. Unpaid fees were not sent to collections until the next year and as such, we did not have a reasonable estimate of the bad debts expense for that year.

Note 2

Actual results are presented with fees net of waived amounts and no corresponding waiver expense

Note 3

In the third quarter, the projected draw on transportation reserves was adjusted and it is anticipated that there will be no amounts remaining in the reserve at the end of 2014-15.

Source: Audited year-end financial statements and Board-approved budget documents



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operational expectations monitoring report

OE-2: Temporary Chief Superintendent Succession

Monitoring report for the school year 2014-2015

Report date: September, 8, 2015 Resubmitted: September 15, 2015

BOARD OF TRUSTEES ACTION

With respect to OE-2: Temporary Chief Superintendent Succession, the Board of Trustees:

- □ approves that the Chief Superintendent is in compliance with the provisions of this policy.
- ☐ Finds the evidence to be compliant with noted exceptions
- ☐ Finds evidence to be not compliant

report to Board of Trustees

Chief Superintendent's Update

Date September 15, 2015

Meeting Type Regular Meeting, Public Agenda

To Board of Trustees

From David Stevenson,

Chief Superintendent of Schools

Purpose Information

Governance Policy | Operational Expectations

Reference OE-8: Communication With and Support for the Board

1 | Recommendation

This report is being provided for the information of the Board. No decision is required at this time.

2 | Issue

As the Board of Trustees' chief executive officer, the Chief Superintendent is accountable for meeting the expectations set by the Board. These expectations are stated in Results and Operational Expectations policies.

OE-8: Communication With and Support for the Board requires that "the Board is supported in its work and is fully and adequately informed about matters relating to Board work and significant organizational concern." With other reports submitted to the Board of Trustees, this update meets the requirement of OE-8 for the provision of information in a timely, simple and concise form.

Personalize Learning

Women's Shelter - Alberta Education

Alberta Education has provided an increase in funding to support hiring an additional staff member in response to the increasing number and complexity of cases for students and families experiencing domestic violence. Since 2005, our monthly average of families supported has increase from 50 to 150. Staff works collaboratively with Calgary Police Services, Calgary Region Child and Family Services, the seven Calgary shelters, in both the Calgary Board of Education and Calgary Catholic School District, to support students and their families to continue their education.

Community Outreach of pediatrics and psychiatry in education "COPE" iPad

The University of Calgary has now approved the expanded COPE iPad project with Dr. McLellan doing behavioral consultations with students in two CBE schools. Dr. McLellan will be doing face-to-face initial consultations and behavioral modification program planning with parents and school staff for students with behavior concerns. Two to four follow up consultations will take placing using new iPad Telehealth technology.

<u>All in for Youth – United Way | Introduction to Cook Apprentice at SAIT's Culinary Campus</u>

Since May, 2015 eight CBE students have been participating in the Introduction to Cook Apprentice program at Southern Alberta Institute of Technology's (SAIT) Culinary Campus. The United Way's *All in for Youth Initiative* and SAIT have sponsored this exploratory program which provides an opportunity for students to pursue their passion for culinary arts while also encouraging the students to complete high school.

Participants in the program were identified by their schools for being at-risk of not graduating for reasons ranging from learning challenges to personal and socio-economic disadvantages. All students demonstrated an interest or aptitude in culinary arts prior to starting the program. The students learn cooking techniques, knife skills, food safety and first aid from SAIT chef instructors. When the course concludes, students will have the opportunity to apprentice in restaurants throughout the city.

On Wednesday, July 15, the students were visited by six of Calgary's leading chefs. The chefs talked with the students about working in the industry and offered them the opportunity to apply for apprenticeships in their restaurants after the classroom portion of the program wraps up. Connecting the students to adult role models in the industry can be critical for the future success of the students.



2 | 4

Build Professional Capital

Supporting New Principals

The beginning of the school year is an important time for principals. It is essential to begin the year with a clear vision and plan developed with the end in mind. First and second year principals were provided with an article and various resources related to entry plans last June. On Tuesday, August 25th, the first meeting of New Principals was held. These leaders came together to discuss and share ideas from their entry plans. As well, representatives of the HR department came to answer questions. The meeting ended with a *meet and greet* with senior leadership. Chief Superintendent Stevenson introduced the senior leaders, shared an inspiring message, and offered his congratulations to these new school leaders.

Supporting Financial Management Practices.

School Financial Management, together with Revenue & Treasury, is offering a new workshop: *Handling Fees - Basics* for those Administrative Assistants and Bookkeepers new to the role or new to the CBE. This workshop was created based on recommendations from the School Financial Management Review and feedback from the Area Lunch & Learns Network to offer hands-on training prior to school start up and into September. The response has been very positive. School Financial Management will continue to host the Area Lunch & Learn Network this coming school year along with offering additional finance sessions that will support schools with their financial accountabilities.

Steward Our Resources

Trustee By-election costs

We have now received the invoice from The City of Calgary for the costs to run the 2015 by-election in Wards 11 and 13. The estimate received from the city prior to the election provided a range from \$140,000 to a maximum of \$170,000. The total actual cost was \$168,745.55. These costs included such expenses as rental facilities, advertising, printing, courier/postage, office supplies and election staff salaries. Of the eligible public school electors, the turnout was 4.97% or 3.147 voters.

Alternative Program Proposal

Two separate alternative program proposals were recently received and reviewed by CBE. An alternative program proposal was received on April 30, 2015 titled "West Calgary Spanish and Science School". Another alternative program proposal was received on June 15, 2015 titled "Financial Literacy". Both proposals were carefully considered under the guidelines established by



3 | 4

Alberta Education, within the *School Act* and under those processes established by the Calgary Board of Education.

Administration has determined that both proposals do not meet the requirements of an alternative program as established by section 21(1) of the *Alberta School Act*.

This decision has been communicated in writing to the applicants.

DAVID STEVENSON

CHIEF SUPERINTENDENT OF SCHOOLS

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report to Board of Trustees

Construction Projects Status Report

Date September 15, 2015

Meeting Type Regular Meeting, Public Agenda

To Board of Trustees

From David Stevenson,

Chief Superintendent of Schools

Purpose Information

Originator Frank J. Coppinger, Superintendent, Facilities & Environmental Services

Governance Policy Operational Expectations
Reference OE-8: Communication V

OE-8: Communication With and Support for the Board

OE-12: Facilities

Resource Person(s) | Eugene Heeger, Director, Design & Property Development

Robert Ashley, Manager, Design Services

1 | Recommendation

It is recommended:

 This report is being provided for information for the Board. No decision is required at this time.

2 | Issue

The Chief Superintendent is required to provide the Board of Trustees with an update regarding the status of new and replacement facilities under development or construction.

3 | Background

Following the demolition of the old Ernest Manning High School, the National Sport School was moved temporarily into leased office accommodation at Calgary Olympic Park. On September 26, 2012, the Alberta Government approved provincial funding of \$3 million for the National Sport School on the condition that the Calgary Board of Education (CBE) funds an additional \$6 million for a total project value of \$9 million. The proposed new National Sport School at Canada Olympic Park is on hold, subject to funds being raised to enable a construction start in 2015. Discussions have recommenced with WinSport on potential funding strategies and options.

On July 7, 2012, the Alberta Government approved provincial funding for the Booth Centre modernization for Chinook Learning Services. In June 2013, significant damage occurred to the building as a result of the Calgary floods. Engineering and insurance assessments have been finalized. Meetings have been held with the Alberta Government (Justice, Infrastructure and Education) and the Calgary Municipal Land Corporation to review different concepts for the potential redevelopment of Booth Centre site with a private developer. Discussions are ongoing.

On May 1, 2013, the Alberta Government announced the approval of six new schools for the CBE as part of Building Alberta Schools Construction Program (BASCP). This was the fourth phase of a Provincial alternative procurement program. The six schools included the North East High School, two middle schools located in Royal Oak and Saddle Ridge and three K-4 schools located in Copperfield, Evanston and New Brighton.

On January 21, 2014, the Alberta Government announced the approval of four major modernizations for the CBE. The four projects are: Christine Meikle School – A New Replacement, Harold W Riley School – An Aboriginal Family School Modernization, Jack James High School – A Modernization and Bowness High School - A Modernization.

On February 10, 2014, the Alberta Government announced the approval of six new schools for the CBE as part of the Provincial Government's commitment to build 50 new schools. The six schools include three K-4 schools located in Auburn Bay, Panorama and Tuscany and three middle schools located in Evergreen, McKenzie Towne and New Brighton-Copperfield.

On February 12, 2014, the Alberta Government advised that CBE's request for capital funding to rebuild Elbow Park School had been approved by the Flood Relief Ministerial Task Force.

On March 11, 2014, the Alberta Government also advised that Elbow Park School was eligible for flood mitigation funding up to \$2.5 million. The new school will be built on the original site and will incorporate flood mitigation in the design. On March 13, 2015, the Alberta Government advised that the CBE's request for flood mitigation funding had been approved.



On March 11, 2014, the Alberta Government advised that Rideau Park School was eligible for flood mitigation funding up to \$2.5 million. These funds will be used to implement measures that will better protect the school infrastructure to ensure that the facility is able to withstand future flood events. On March 13, 2015, the Alberta Government advised that CBE's request for flood mitigation funding had been approved.

In June 2014, the Provincial Government announced that they would not be pursuing the BASCP school package, that was originally announced in May 2013, and that these new schools, with the exception of the North East High School, would be handed over to the CBE for development and construction.

On September 22, 2014, the Provincial Government announced a \$30.6 million investment for four starter schools in Calgary. These schools will be located in West Springs/Cougar Ridge (middle school), Cranston (middle school), Saddle Ridge (elementary school) and Aspen Woods (elementary school). In addition \$2.8 million of funding has been approved for the supply and installation of modular classrooms for Westgate School and \$1.0 million for the design development of the new high school in South East Calgary.

On October 8, 2014, the Provincial Government announced Phase 3 of a consolidated advancement of education capital projects. The new projects for the CBE included the design of schools located in Martindale and Silverado (elementary schools) and Springbank Hill/Discovery Ridge (elementary/middle school). In addition, the designs of two major modernization projects at Lord Beaverbrook and James Fowler High Schools were approved.

In November 2014, Alberta Education granted the CBE flexibility regarding the use of modular classroom capital originally intended for Westgate School. A revised plan has been developed to install additional modular units to the Glenmeadows School, which is scheduled to be returned from a charter school use to the CBE in September 2016.

On February 19, 2015, the Provincial Government advised the CBE that the four starter schools announced in September 2014 would proceed as full build-out developments, subject to the CBE committing to completing the middle schools by December 2016 and the elementary schools by September 2016.

On March 31, 2015, the Premier announced that the Province was proceeding ahead with the construction of the Phase 3 schools announced in 2014. They included four new schools and two modernization projects.

On May 24, 2015, Premier Rachel Notley announced appointment of David Eggen as the Minister of Education and Brian Mason as the Minister of Infrastructure and Transportation.



4 | Analysis

Information on the current status of the projects under development and being administered by the CBE and Alberta Infrastructure is provided in **Attachment I.**

The locations of the various new school and modernization capital projects under development are shown in **Attachment II**.

The following fifteen Project Steering Committees have been setup for the twenty four school projects being managed by CBE Administration:

- Aboriginal Learning Centre
- Christine Meikle School
- Bowness HS
- Jack James HS
- Elbow Park ES
- Evergreen MS (Bundle 1)
- Panorama Hills ES, Tuscany ES, Auburn Bay ES, McKenzie Towne MS and New Brighton-Copperfield MS (Bundles 2 and 3)
- Royal Oak and Saddle Ridge MS (Bundle 4)
- Evanston ES (Bundle 5)
- Copperfield and New Brighton ES (Bundle 6)
- West Springs and Cranston Starter MS (Bundle 7)
- Saddle Ridge and Aspen Woods Starter K-4 School (Bundle 8)
- Springbank Hill/Discovery Ridge K-9 (Bundle 10)
- Martindale and Silverado ES (Bundle 11)
- Seton High School.

These Steering Committees are scheduled to meet on a monthly basis. Individual project management committees meet on a more frequent basis.

The status of the BASCP North East High School, being managed by Alberta Infrastructure, is provided in **Attachment I.**

The Province also recently announced their approval of a modernization project at Sir William Van Horne High School, which is currently leased to Westmount Charter School.

Modular Classrooms

Administration submitted the 2015/16 Modular Classroom Plan, which was approved by the Board on October 14, 2014, to the Province for approval. This request included 28 modular classrooms in eleven CBE schools. On January 22, 2015, the Province advised that 19 modular classrooms were approved.

Details of these new modular units are provided in Attachment III.



A map showing the locations of the modular receiving schools is shown in **Attachment IV.**

An internal project team has been set up to administer the roll-out and installation of these modular classrooms.

Photos of the commencement of construction work are shown on Attachment V.

5 | Conclusion

This report provides the current update on the status of new and modernized CBE facilities under development or construction by the Calgary Board of Education and Alberta Infrastructure.

It is provided to the Board of Trustees as monitoring information in compliance with Operational Expectation 8: Communication With and Support for the Board.

DAVID STEVENSON

CHIEF SUPERINTENDENT OF SCHOOLS

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ATTACHMENTS

Attachment I: New/Modernized Facilities Construction Status

Attachment III: Project Location Map

Attachment III: New Modular Classrooms

Attachment IV: Modular Classrooms Location Map. Attachment V: Project Photos

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NEW/MODERNIZED FACILITY CONSTRUCTION STATUS September 2015				
Building	Orig. Open Date	Rev. Open Date	Notes/Comments	
1.National Sport School	Dec -14	TBD	The National Sport School is currently located in leased premises at Canada Olympic Park. Planning for the permanent school at Canada Olympic Park started in 2009 and has progressed to design stage. Design brief is complete. Comments sent to consultants for final revisions. Development Permit conditions are under review, a response has been submitted to the City. Until a source of capital funding is secured, no further architectural or engineering work will be completed. Discussions have commenced with WinSport on potential funding strategies, and with the City on progressing the Development Permit approval application extension.	
2. Booth Centre (Chinook Learning Services) Capacity 675 students	Mar -14	TBD	Booth Centre modernization for Chinook Learning Services central location was approved for provincial funding on July 7, 2012. Prime Consultants were appointed through a request for proposal process on July 23, 2012. Alberta Infrastructure has provided technical documentation on the existing facility. Schematic design and functional space layouts have been finalized.	
			Different concepts are being assessed for the potential redevelopment of the site with the Calgary Municipal Land Corporation and developers. Discussions are ongoing. An Expression of Interest (EOI) proposal call was issued to developers in January 2015. Following the review of EOI submissions, four developers will be invited to submit RFPs.	
		An educational program charrette was held in June to determine the functional program needs and requirements. A Draft Vision Statement has been prepared by Learning Services. The Land Use Re-designation Application is being prepared for submission to the City.		
3. Evanston School Fall-16 Grades K-4 Capacity 600 students		Project handed over to the CBE to develop and construct in June 2014. Sahuri + Partners Architecture Inc. appointed as Prime Consultant. Steering Committee set up. Working drawings were prepared for a fixed price lump sum tender. Tenders were issued November 2014 and closed in December 2014. Altus Group was appointed as Project Manager. The Development Permit was approved by the City. On January 29, Alberta Infrastructure approved the construction contract award. An Open House was held on February 25, 2015, at the Education Centre.		
			A Letter of Award was issued to APM Construction Services Ltd. and mobilization and construction commenced on April 14, 2015 following the issuing of a partial Building Permit by the City. Excavations and foundations are complete with masonry being installed to the gymnasium. Site services are completed. An erosion and sedimentation control audit has been successfully undertaken. Construction is on schedule. The full Building Permit has been approved.	
4. Peter Lougheed School (Saddle Ridge School) Grades 5 – 9 Capacity 900 students	Fall-16		Project handed over to the CBE to develop and construct in June 2014. Gibbs Gage Architects appointed as Prime Consultant. Steering Committee set up. Working drawings were prepared for a fixed price lump sum tender. Tenders were issued November 2014 and closed in December 2014. Pivotal Projects was appointed as Project Manager. The Development Permit was approved by the City. An Open House was held on February 25, 2015, at the Education Centre.	

Orig. Rev.
Building Open Open Notes/Comments
Date Date

A Letter of Award was issued to LEAR Construction Management Ltd. and mobilization and construction commenced in mid-March 2015.

Site piling and foundations are complete. Structural steel is 60% complete.

Construction is on schedule. The full Building Permit has been approved.

 Copperfield School Grades K-4 Capacity 600 students Fall-16

Project handed over to the CBE to develop and construct in June 2014. Group 2 Architecture appointed as Prime Consultant. Steering Committee set up. Working drawings were prepared for a fixed price lump sum tender. Tenders were issued November 2014 and closed in December 2014. Pivotal Projects was appointed as Project Manager. The Development Permit was approved by the City. On January 29, Alberta Infrastructure approved the construction contract award. An Open House was held on February 25, 2015, at the Education Centre.

A Letter of Award was issued to Tribuild Contracting (Calgary) Ltd. and mobilization and construction commencing in mid-March 2015.

Site piling and foundations are complete. Deep services are 95% complete.

Masonry work has commenced in the Gym area. Steel delivery has been delayed but the contractor is committed to expediting the steel erection. Construction is currently about 3 weeks behind schedule. The full Building Permit has been approved.

6. New Brighton School Grades K-4 Capacity 600 students

Fall-16

Project handed over to the CBE to develop and construct in June 2014. Group 2 Architecture appointed as Prime Consultant. Steering Committee set up. Working drawings were prepared for a fixed price lump sum tender. Tenders were issued November 2014 and closed in December 2014. Pivotal Projects was appointed as Project Manager. The Development Permit was approved by the City. On January 29, Alberta Infrastructure approved the construction contract award. An Open House was held on February 25, 2015, at the Education Centre.

A Letter of Award was issued to Tribuild Contracting (Calgary) Ltd. and mobilization and construction commenced in mid-March 2015.

Site piling and foundations are complete. Deep services are complete. Masonry is progressing however bad weather has hampered progress. Structural steel is 90% complete. Q-deck is being installed and is 50% complete. Construction is on schedule. The full Building Permit has been approved.

7. William D. Pratt School (Royal Oak/Rocky Ridge School) Grades 5 – 9 Capacity 900 students Fall-16

Project handed over to the CBE to develop and construct in June 2014. Gibbs Gage Architects appointed as Prime Consultant. Steering Committee set up. Working drawings were prepared for a fixed price lump sum tender. Tenders were issued in November 2014 and closed in December 2014. Pivotal Projects was appointed as Project Manager. The Development Permit was approved by the City. An Open House was held on February 25, 2015, at the Education Centre.

A Letter of Award was issued to LEAR Construction Management Ltd. and mobilization and construction commenced in mid-March 2015.

	Orig.	Rev.	
	Orig.	Kev.	
Building	Open	Open	Notes/Comments
	Date	Date	

Site piling and foundations are complete. Slabs on grades are being poured. Structural steel columns and beams are onsite. The contractor is developing a new schedule to ensure compliance to the agreed schedule. The full Building Permit has been approved.

8. Nelson Mandela High School (Northeast High School) Grades 10 – 12 Capacity 1800 students Fall-16

School approved for Provincial funding May 1, 2013, as part of BASCP using the Design/Build delivery process, with the CBE to look after maintenance. Bridging Consultants worked with CBE to develop the site layout and floor plans for the proponent RFP. Gibbs Gage Architects and the Bird Construction team were the successful design build proponents.

Alberta Education approved an increase in capacity of the school to 1800 students. Construction has commenced and continues as scheduled on site. Furniture, fixtures and equipment fit-up and commissioning will commence after the school is turned over to the CBE in Summer 2016. Two successful open houses were held in April and September 2014.

9. Harold W. Riley School Aboriginal Learning Centre Sep -16

Harold W. Riley modernization for the Aboriginal Learning Centre was announced January 21, 2014. A provincial pre-design charrette was held on November 25 and 26, 2013 as part of a Value Management exercise to gather support for the project. The Provincial kick-off meeting occurred February 25, 2014. The Leblond Partnership has been selected as Prime Consultant.

The design process has been completed. Pivotal Projects Incorporated has been selected as Project Managers. Public engagement and open house held on June 18 and September 17, 2014. Development Permit application submitted in August 2014. Working drawings were finalized for tender, which was scheduled for mid-January 2015. Hazmat abatement work has been completed.

Following the tender reviews by Alberta Infrastructure and the recommendation approval by Trustees, Everest Construction Management Ltd. was awarded the construction contract in mid-April 2015. Mobilization and construction has commenced on site. Demolition has been completed and the full Building Permit has been approved. A number of unforeseen structural issues have been identified as a result of the demolition work and these are being dealt with by the team on site. Construction is currently three weeks behind schedule.

10. Christine Meikle School (Replacement school)

Dec -16

Christine Meikle School replacement for students with complex learning needs was announced January 21, 2014. This new school located on a greenfield site will combine attributes of both educational and health care facilities to address the special needs of the students. A provincial program charrette was held on February 12, 2014 as part of a Value Management exercise to gather information on the project. The Provincial kick-off meeting occurred February 25, 2014.

Marshall Tittemore Architects has been selected as Prime Consultant. Resource Planning Group has been retained to complete the functional program for the project. Stantec Consulting Ltd. has been selected as Project Manager. Public engagement and open house held on June 19, August 6 and September 17, 2014. Development Permit application submitted in September 2014.

Building	Orig. Open	Rev. Open	Notes/Comments
	Date	Date	

A Statement of Claim has been registered by a group of residents who are opposed to the development. No judgment has been made by the courts. Design development has been completed. Working drawings were finalized for tender, which was scheduled for mid-January 2015. Tenders closed on March 19, 2015.

Following the tender reviews by Alberta Infrastructure and the recommendation approved by Trustees, Starcraft Construction Ltd. was awarded the construction contract in mid-April 2015. Mobilization and construction has commenced on site. The full Building Permit has been approved. Foundations to the south wing are completed. Structural steel delivery and erection is scheduled for commencement. Construction remains on schedule.

11. Bowness High School Modernization

Sep -16 Dec-16

Modernization of Bowness HS was announced January 21, 2014. The modernization will update the spaces to meet the current and future needs of the students. The Provincial kick-off meeting occurred February 25, 2014. BKDI Architects has been selected as Prime Consultant. The design process is underway. MHPM Project Managers Inc. has been selected as Project Manager. Public engagement and open house held on June 18, August 6 and September 17, 2014. Development Permit application submitted in August 2014. On October 1, 2014, Alberta Infrastructure approved the appointment of Chandos Construction Ltd. as the Construction Manager. Working drawings have been prepared for sequential tendering, which will commence at the end of January 2015. A Design Development Cost Report has been completed and submitted to Alberta Infrastructure for staged Tender Approval reviews. The first tender package was released in March 2015, and approved for award.

Tender Package #2 (Remaining Scope) was submitted to Alberta Infrastructure in Mid-April 2015 for approval to proceed to tender. A partial Permit for Demolition was received from the City in mid-April and construction demolition activities have been completed.

Processing of contract awards for Tender Package #2 took longer than forecast and this may extend the construction schedule. The full Building Permit has been approved.

12. Jack James High School Modernization

Sep -16

Modernization of Jack James High School was announced January 21, 2014. The modernization will update the spaces to meet the current and future needs of the students. The Provincial kick-off meeting occurred February 25, 2014. Dialog Alberta Architecture has been selected as Prime Consultant. The design process in underway. Turnbull Construction Services Ltd. Has been selected as Project Manager. Public engagement and open house held on June 18, August 6 and September 17, 2014.

Development Permit application was submitted in August 2014 and approved by the City in December 2014. On October 1, 2014, Alberta Infrastructure approved the appointment of Carbon Constructors Inc. as the Construction Manager. Working drawings have been completed and sequential tendering has commenced since the end of January 2015. A Design Development Cost Report has been completed.

	Orig.	Rev.	
Building	Open	Open	Notes/Comments
	Date	Date	

Alberta Infrastructure has reviewed and approved the Tender Documents and Cost Report. The first Bid Package for work has been approved for award by Alberta Infrastructure. Construction mobilization has commenced.

A second Bid Package (balance of work) was approved by Alberta Infrastructure and the Trustees and awarded to the Construction Manager in mid-April. A full Building Permit has been issued and mobilization and construction activities have commenced. Construction remains on schedule and the first program area will be ready for occupancy at the commencement of the new school year.

13. Marshall Springs School (Evergreen School) Grades 5 - 9 Capacity 900 students Sep -16 Mar-17

The new Middle school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Zeidler Partnership Architects has been selected as Bridging Consultant. The design process is completed. Public engagement and open house held on June 18, August 6 and September 17, 2014. Development Permit application submitted in August 2014.

Design-Build proposal documents have been issued and contractor proposals were received and assessed in February 2015. The Design-Build responses were unsatisfactory and over budget. The Design Team will finalize a new set of working drawings and lump sum Tender Documents were issued in August 2015.

14. Tuscany School Grades K-4 Capacity 600 students Sep -16

The new K-4 school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014 Group 2 Architecture has been selected as Bridging Consultant. The design process is completed. Public engagement and open house held on June 18, 2014. The Development Permit application was submitted in August 2014 and was approved by the City. Design-Build proposal documents have been issued and contractor proposals will be received and assessed in February 2015.

The Design-Build responses were unsatisfactory and over budget. The Design Team has finalized a new set of working drawings and lump sum Tender Documents were issued in March 2015.

Tender closed in early April 2015. After tender reviews and approvals by Alberta Infrastructure and the Trustees, a Letter of Award has been issued to Everest Construction Management Ltd. Mobilization and construction has commenced. Site grading and piling complete. Grade beam excavating and forming. Tree protection plan resubmitted to the City. A full Building Permit has been approved.

15. Panorama School Grades K-4 Capacity 600 students Sep -16

The new K-4 school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014.

The Development Permit application was submitted in August 2014 and was approved by the City. Design-Build proposal documents have been issued and contractor proposals will be received and assessed in February 2015.

	Onin	Devi		
	Orig.	Rev.		
Building	Open	Open	Notes/Comments	
	Date	Date		

The Design-Build responses were unsatisfactory and over budget. The Design Team has finalized a new set of working drawings and lump sum Tender Documents were issued in March 2015.

Tender closed in early April 2015. After tender reviews and approval by Alberta Infrastructure and the Trustees, a Letter of Award has been issued to Westcor Construction. Mobilization and construction has commenced. A full Building Permit has been approved.

16. Auburn Bay School Grades K-4 Capacity 600 students Sep -16

The new K-4 school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014.

Development Permit application submitted in August 2014 was approved by the City. Design-Build proposal documents have been issued and contractor proposals will be received and assessed in February 2015.

The Design-Build responses were unsatisfactory and over budget. The Design Team has finalized a new set of working drawings and lump sum Tender Documents were issued in March 2015.

Tender closed in early April 2015. After tender reviews and approvals by Alberta Infrastructure and the Trustees, a Letter of Award has been issued to Starcraft Construction Ltd. Mobilization and construction has commenced. Site grading and piling complete. Forming and casting grade beams. Good schedule progress. A full Building Permit has been approved.

17. McKenzie Highlands School (McKenzie Towne School) Grades 5 - 9 Capacity 900 students Sep -16 Dec -16

The new Middle school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014. The Development Permit application was submitted in August 2014 and was approved by the City. Design-Build proposal documents have been issued and contractor proposals will be received and assessed in February 2015.

The Design-Build responses were unsatisfactory and over budget. The Design Team will finalize a new set of working drawings and lump sum Tender Documents will be issued in May 2015 for award and commencement of construction by July 2015. After tender approvals by Alberta Infrastructure and the Board, a Letter of Award was issued to Maple Reinders. Mobilization and construction has commenced. A partial Building permit has been issued.

Building	Orig. Open	Rev. Open	Notes/Comments
	Date	Date	

18. Dr. Martha Cohen School (New Brighton-Copperfield School) Grades 5 - 9 Capacity 900 students Sep -16 Dec -16

The new Middle school was announced February 10, 2014, as part of the Provincial government's commitment to build 50 new schools. The Provincial kick-off meeting occurred February 25, 2014. Group 2 Architecture has been selected as Bridging Consultant. The design process is underway. Public engagement and open house held on June 18, 2014. The Development Permit application was submitted in August 2014 and was approved by the City. Design-Build proposal documents have been issued and contractor proposals will be received and assessed in February 2015.

The Design-Build responses were unsatisfactory and over budget. The Design Team will finalize a new set of working drawings and lump sum Tender Documents were issued in May 2015 for award and commencement of construction by July 2015. After tender approvals by Alberta Infrastructure and the Board, a Letter of Award was issued to Maple Reinders. Mobilization and construction has commenced. A partial Building permit has been issued.

19. Elbow Park School (Replacement school)

Dec -16

The June 2013 flood caused significant structural damage to the existing Elbow Park School due to differential settlement. As a result, a replacement of the Elbow Park School was approved by the Provincial government on February 12, 2014. The Provincial kick-off meeting occurred on February 25, 2014. Gibbs Gage Architects were selected as the Prime Consultant. The new school will meet current building standards including barrier free access and will address flood mitigation in the design. The library will reflect the original aesthetic design.

The first information meeting with the community was held on April 2, 2014. The consultant team led by Gibbs Gage Architects and advised by Donald Luxton & Associates and MMP Engineering recommended the preservation of the North, West and East exterior walls along with a partial preservation of the South facade, while demolishing the remainder of the school.

This design concept for the Elbow Park Replacement School was presented to the public on July 3, 2014. Comments received were consistently favorable. A new and modern school is planned to be constructed within the historic walls, with a new brick veneer and glass curtain wall gymnasium addition to the South. The new roofs are to emulate the original sloped roofs between the historic facades, while the new addition will have a flat roof with clerestory lighting over the central ancillary spaces.

In June 2014, Duke Evans Inc. was retained as the Project Manager. Due to the nature of this project a Construction Management construction procurement process is to be followed to meet the phased schedule of activities. The Schematic Design Report has been completed and has been approved by Alberta Infrastructure. A Development Permit application has been approved. On October 1, 2014, Alberta Infrastructure approved the appointment of Stuart Olson Construction Ltd. as the Construction Manager.

The first Tender Package for the specialist foundation work, demolition and structural wall stabilization was retendered and has been awarded. The balance of the work has been tendered. Hazmat abatement work has been completed.

CALGARY BOARD OF EDUCATION

NEW/MODERNIZED FACILITY CONSTRUCTION STATUS September 2015				
Building	Orig. Open Date	Rev. Open Date	Notes/Comments	
			Demolition work continues as planned. Tender Package 2 (balance of work) has been approved for award by Alberta Infrastructure. Construction is proceeding as planned and is currently on schedule.	
20. Rideau Park School (Flood mitigation)	TBD		Rideau Park School was approved for flood mitigation funding on March 11, 2014. Engineering Consultants have been appointed to commence flood mitigation design. Options are being assessed and it is anticipated that construction of this work will commence in the 1Q 2016.	
21. West Springs/ Cougar Ridge School Grades 5 – 9 Capacity 900 students	Jan - 17		A new starter middle school was announced September 22, 2014, as part of the Provincial government's commitment to build four starter schools. On October 8, 2014, the Province committed to the immediate planning of the final school design. Riddell Kurczaba Architects was appointed to commence planning and design. Steering Committee Meetings have commenced and Schematic Design options have been developed for phasing the construction build-out.	
			On February 19, 2015, full build-out was approved. Detailed Design and Tender Documents have been prepared for a Tender issued in June 2015. An Open House was held on February 25, 2015, at the Education Centre.	
			Following tender reviews and approvals by Alberta Infrastructure and the Board, a Letter of Award was issued to Chandos Construction Ltd. Mobilization and construction has commenced. A partial Building permit has been issued.	
22. Cranston School Grades 5 - 9 Capacity 900 students	Jan -17		A new starter middle school was announced September 22, 2014, as part of the Provincial government's commitment to build four starter schools. On October 8, 2014, the Province committed to the immediate planning of the final school design. Riddell Kurczaba Architects was appointed to commence planning and design. Steering Committee meetings have commenced and schematic design options have been developed for phasing the construction build-out.	
			On February 19, 2015, full build-out was approved. Detailed Design and Tender Documents has been prepared for a Tender issue in June 2015. An Open House was held on February 25, 2015, at the Education Centre.	
			After tender reviews and approvals by Alberta Infrastructure and the Board, a Letter of Award was issued to Delnor Construction Ltd. Mobilization and construction has commenced. A partial Building permit has been issued.	
23. Saddle Ridge School Grades K-4 Capacity 600 students	Jan -17		A new starter elementary school was announced September 22, 2014, as part of the Provincial government's commitment to build four starter schools. On October 8, 2014, the Province committed to the immediate planning of the final school design. Manasc Isaac Architects was appointed to commence planning	

school design. Manasc Isaac Architects was appointed to commence planning and design. Steering Committee meetings have commenced and schematic design options have been developed for phasing the construction build-out.

On February 19, 2015, full build-out was approved. Detailed Design and Tender Documents have been prepared for a Tender issue in June 2015.

Building	Orig. Open	Rev. Open	Notes/Comments
	Date	Date	

An Open House was held on February 25, 2015, at the Education Centre.

After tender reviews and approvals by Alberta Infrastructure and the Board, a Letter of Award was issued to Bird Construction Group. Mobilization commenced at end of August. Awaiting approval for a Building Permit.

24. Aspen Woods School Grades K-4 Capacity 600 students Jan-17

A new starter elementary school was announced September 22, 2014, as part of the Provincial government's commitment to build four starter schools. On October 8, 2014, the Province committed to the immediate planning of the final school design. Manasc Isaac Architects was appointed to commence planning and design. Steering Committee meetings have commenced and schematic design options have been developed for phasing the construction build-out.

On February 19, 2015, full build-out was approved. Detailed Design and Tender Documents have been prepared for a Tender issue by June 2015. An Open House was held on February 25, 2015, at the Education Centre.

The project is currently out to tender and will close on September 1, 2015. Following review and approvals by Alberta Infrastructure and the Board, a contract will be awarded. Mobilization and construction should commence by end September 2015. Awaiting approval for a Building Permit.

25. Glenmeadows School Grades K-6 Extension

Sep -16

The original plan to place eight modular units on the Westgate School site (Provincial approval September 22, 2014) has been changed to a revised plan to install six modular units (five classrooms and a washroom) at the Glenmeadows School site.

A Development Permit application has been made to the City. A meeting with the Glenmeadows Community Association was held on January 12, 2015. The City has advised the CBE that an Appeal has been lodged against the issuance of the Development Permit. The Hearing is scheduled for mid-September.

26. Southeast High School Grades 10 -12 Capacity 1800 students

Sep-18

The Province announced the design development funding for the new high school on September 22, 2014. Proposals for a prime consultant have been assessed. Gibbs Gage Architects was appointed on February 10, 2015, to commence Design Development Services. Site investigation studies have commenced. Steering Committee Meetings have commenced. CTS Programs have been identified.

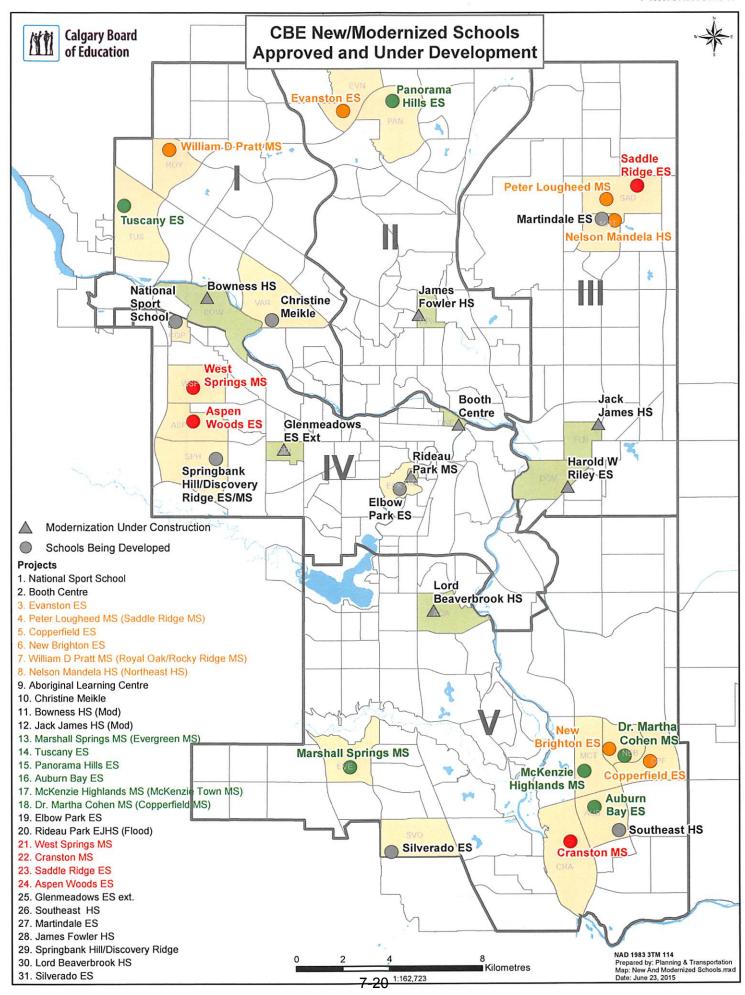
A schematic concept has been developed and a Development Permit application is to be submitted to the City in late September 2015

27. Martindale School Grades K-6 Capacity 600 students Sep - 17

On October 8, 2014, the Province committed to the immediate planning and design of the elementary school. Request for Proposals were issued for design services and proposals were reviewed in December 2014.

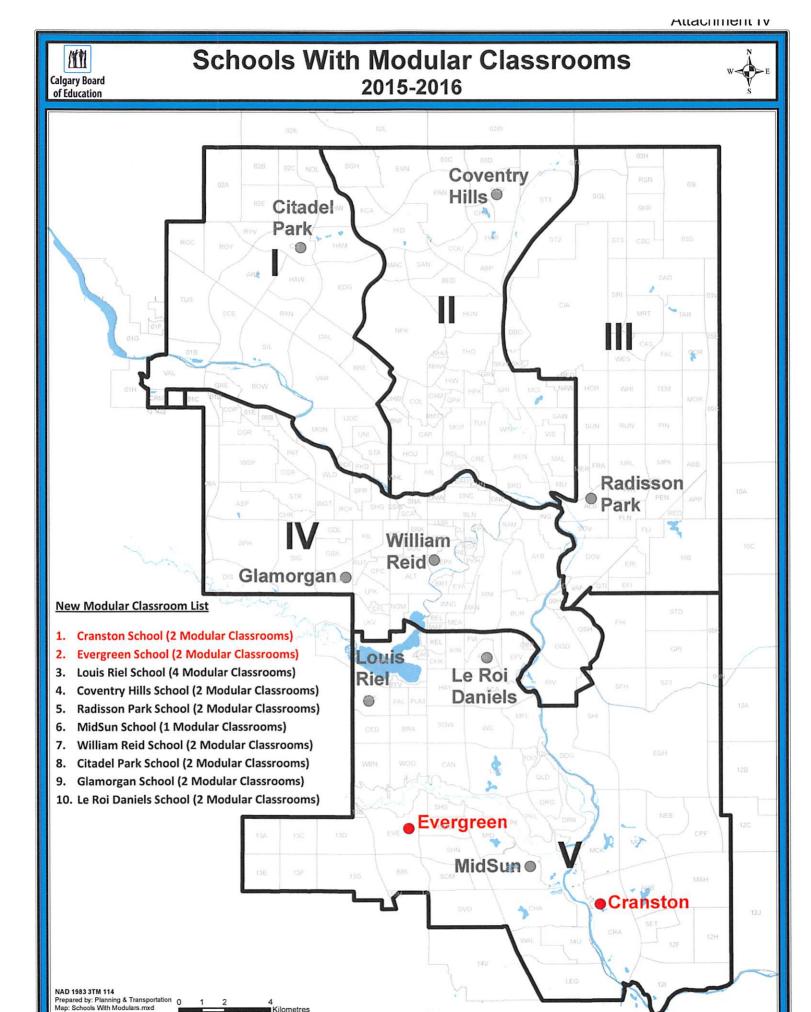
Design Services Contract was awarded to Sahuri + Partners Architecture Inc. Steering Committee Meetings have commenced. Schematic Designs have been developed.

September 2015			
Building	Orig. Open Date	Rev. Open Date	Notes/Comments
28. James Fowler High School Modernization	Sep - 17	Sep-18	On October 8, 2014, the Province committed to the immediate planning and development of design scope of the high school modernization. Onsite inspections and program assessments are being undertaken with the Province to determine an agreed scope of work. An RFP for Design Services and Design Consultants has been prepared and is to be issued to the marketplace. Appointments are expected to be made in September.
29. Springbank Hill/ Discovery Ridge School Grades K-9 Capacity 900 students	Sep - 17		On October 8, 2014, the Province committed to the immediate planning and design of the elementary/middle school. Request for Proposals have been issued for design services and proposals were reviewed in December 2014. Design Services Contract was awarded to CEI Architecture Planning Interiors. Steering Committee Meetings have commenced. Schematic Designs have been developed.
30. Lord Beaverbrook High School Modernization	Sep - 17	Sep-18	On October 8, 2014, the Province committed to the immediate planning and development of design scope of the high school modernization. Onsite inspections and program assessments are being undertaken with the Province to determine an agreed scope of work. An RFP for Design Services and Design Consultants has been prepared and is to be issued to the marketplace. Appointments are expected to be made in September.
31. Silverado School Grades K-4 Capacity 600 students	Sep - 17		On October 8, 2014, the Province committed to the immediate planning and design of the elementary school. Tenders were issued November 2014 and proposals were reviewed in December 2014. Design Services Contract was awarded to Sahuri + Partners Architecture Inc. Steering Committee Meetings have commenced. Schematic Designs have been developed.



CALGARY BOARD OF EDUCATION NEW MODULAR CLASSROOM CONSTRUCTION STATUS September 2015

School	Orig. Open Date	Rev. Open Date	Notes/Comments
1. Cranston ES (k-4)	Sep-15		Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. Alberta Infrastructure is to organize the supply of the modular units and their installation by the P3 contractor. Modular installation complete, minor deficiencies to be addressed. Waiting on final inspection for occupancy permit.
2.Marshall Springs (Evergreen ES (k-4))	Sep-15		Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. Alberta Infrastructure is to organize the supply of the modular units and their installation by the P3 contractor. Modular installation complete, minor deficiencies to be addressed. Waiting on final inspection for occupancy permit.
3. Louis Riel E/MS (k-9)	Sep-15		Four of the six modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. CBE Administration is arranging for the supply and installation of these modular units. Modular installation almost complete, stairs and ramp work are being completed. Minor deficiencies to be addressed. Waiting on final inspection for occupancy permit.
4. Coventry Hills ES (k-3)I	Sep -15	Mid Sep	Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. CBE Administration is arranging for the supply and installation of these modular units. These modulars are to be completed by mid- September. Principal has been notified to initiate backup plan.
5. Radisson Park ES (k-5)	Sep-15	Late Sep	Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. CBE Administration is arranging for the supply and installation of these modular units. These modulars are to be completed by late September. Principal has been notified to initiate backup plan.
6. MidSun MS (5-9)	Sep -15		One of the two modular classrooms requested in the 2015/16 Modular Classroom Plan has been approved. CBE Administration is arranging for the supply and installation of this modular unit. Modular installation complete, minor deficiencies to be addressed. Waiting on final inspection for occupancy permit.
7. William Reid ES (k-4)	Sep -15		Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. CBE Administration is arranging for the supply and installation of these modular units. Modular installation complete, minor deficiencies to be addressed. Waiting on final inspection for occupancy permit.
8. Citadel Park ES (k-4)	Sep -15	Early Sep	Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. CBE Administration is arranging for the supply and installation of these modular units. These modulars are to be completed early September. Principal has been notified to initiate backup plan.
9. Glamorgan E/MS (k-9)	Sept -15		Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. CBE Administration is arranging for the supply and installation of these modular units. Modular installation complete, minor deficiencies to be addressed. Waiting on final inspection for occupancy permit.
10. Le Roi Daniels ES (k-4)	Sept -15		Two modular classrooms requested in the 2015/16 Modular Classroom Plan have been approved. CBE Administration is arranging for the supply and installation of these modular units. Modular installation complete, minor deficiencies to be addressed. Waiting on final inspection for occupancy permit.



7-22

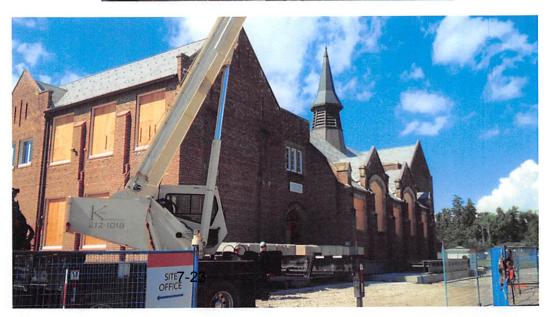
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Elbow Park School

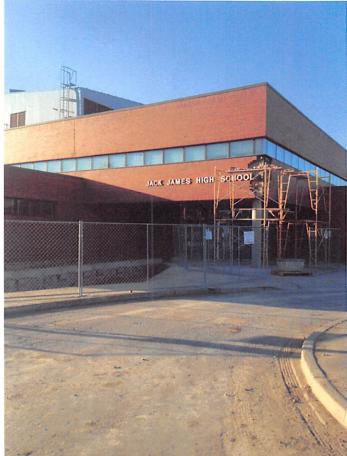


Carbon Fibre status in Library \rightarrow



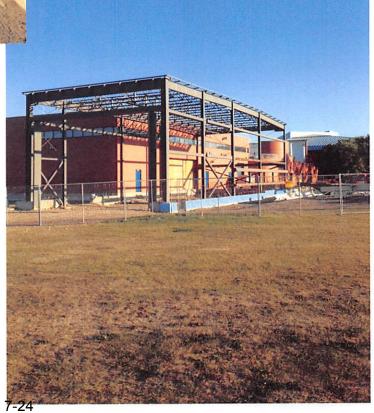


Jack James High School



← Child play area

BTS looking North →

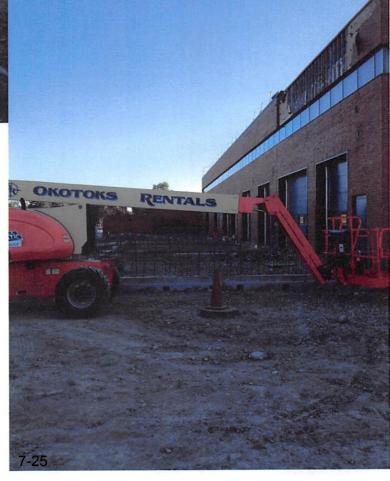


Jack James High School

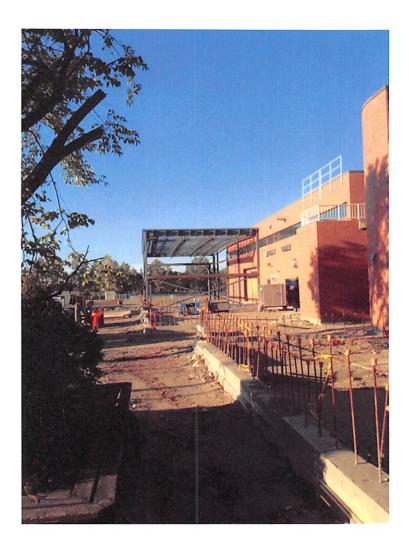


←Auto Body looking South



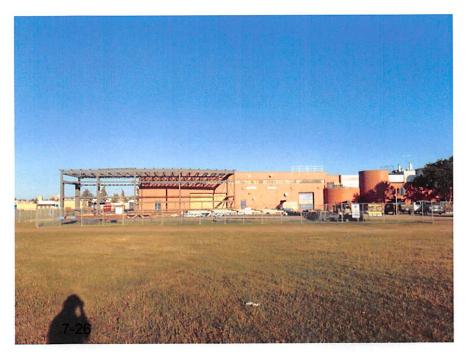


Jack James High School



 \leftarrow BTS & Horticultural looking South

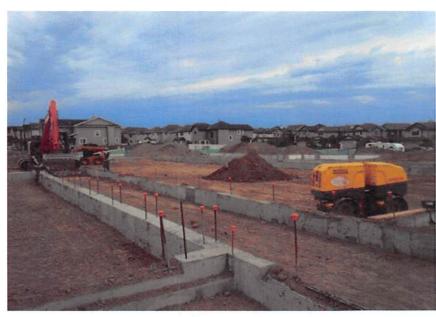
BTS & Horticultural looking West \rightarrow



Evanston School







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Evanston School





