

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the "Board") held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, November 12, 2019 at 12:00 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee M. Dennis, Chair
Trustee A. Adams
Trustee M. Bradshaw
Trustee L. Davis
Trustee R. Hehr (arrived at 12:47 p.m.)
Trustee J. Hrdlicka
Trustee T. Hurdman

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. K. Fenney, General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Pitman, Superintendent, School Improvement
Dr. D. Yee, Acting Superintendent, School Improvement
Ms. T. Minor, Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. B. Cocking, Alberta Teachers' Association, Local 38
Ms. L. Kinsman, Elementary School Principals' Association
Ms. J. Macdonald, Senior High School Principals' Association
Ms. N. McCutcheon, Principals' Association for Adolescent Learners
Ms. L. Robb, Calgary Board of Education Staff Association
Ms. M. Sawatzky, Principals' Association for Adolescent Learners

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Dennis called the meeting to order on the link at 12:00 p.m. and O Canada was led by the Grade 9 Band students from Captain Nichola Goddard School. The Chair called for a recess to assemble in the Multipurpose Room. On behalf of the Board of Trustees, Trustee Adams expressed appreciation to the Band students and their teacher Ms. Thesen for the performance. The Chair called for a short recess for people to reassemble in the Multipurpose Room.



Chair Dennis acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Dennis acknowledged and welcomed staff, public members and representatives from the aforementioned organizations.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

Ms. Minor, Corporate Secretary, noted a request was made for the addition of Item 4, Chief Superintendent's Remarks, and the remaining agenda items were to be renumbered accordingly.

MOVED by Trustee Davis:

THAT the Board of Trustees approves the agenda for the Regular Meeting of November 12, 2019 as submitted, subject to the change noted above.

The motion was

CARRIED UNANIMOUSLY.

Absent: Trustee Hehr

3 | **AWARDS AND RECOGNITIONS**

There were none.

4 | **CHIEF SUPERINTENDENT'S REMARKS**

Chief Superintendent Usih noted that National Métis Week is held annually in November, in the week surrounding Louis Riel Day. Louis Riel Day is observed to remember and honour his leadership and bravery in leading the Métis people of western Canada during the Red River and North-West Resistance.

The Métis are one of three constitutionally recognized groups of Indigenous people in Canada whose ancestral roots are a combination of European and Indigenous. The Métis have a distinct culture and language as well as a shared history and many kin relations.

5 | **RESULTS FOCUS**

5.1 **Captain Nichola Goddard School Presentation**

Ms. T. Martin, Area 2 Education Director, introduced the school presentation noting that Captain Nichola Goddard School is one of the largest middle schools in the CBE, with a population last year well exceeding 1,000 students and this year, with a grade reconfiguration to a 6-9 school, it has a student population of approximately 850. Ms.



Martin introduced the presenters, as follows: Principal R. Bushell, Ms. K. Mok, Grade 6 Learning Leader, and students Clara, Ari and Aryan.

The live presentation, aided by a video production, highlighted the teaching and learning of Language Arts at Captain Nichola Goddard School and how teachers used data to inform planning, teaching and next steps with students in the area of writing. The presenters depicted the intentional and collaborative efforts that occurred among teachers and students to calibrate their work, which resulted in noticeable improvement in students' writing ability.

On behalf of the Board of Trustees, Trustee Adams expressed appreciation for the school presentation.

6 | OPERATIONAL EXPECTATIONS

There were no reports.

7 | PUBLIC COMMENT

There were no public comments.

8 | MATTERS RESERVED FOR BOARD ACTION

8.1 CBE Boundary Adjustment – Haskayne Area Structure Plan, part of Belvedere Area Structure Plan, and the remainder of the West Macleod Area Structure Plan

Superintendent Breton provided highlights of the contents of the report. The areas the Calgary Board of Education is requesting for inclusion within its jurisdictional boundary are the entire area of the Haskayne Area Structure Plan (ASP), part of the Belvedere ASP, and the remainder of the West Macleod ASP.

Administration responded to trustee questions on matters including: the history of Lynx Ridge and why it is not included in this annexation; and predictions for servicing needs of the students in these communities.

MOVED by Trustee Bradshaw:

THAT the Board of Trustees authorizes the Chair to correspond with the Minister of Education, as per Attachment I of the report.

In debate of the motion, a trustee commented that urban development of these areas is occurring, and by the directive of the Ministry of Education warrants the school jurisdictional boundary change.

Chair Dennis called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Hehr



9 | **CONSENT AGENDA**

9.1 **Items Provided for Board Approval**

The Chair stated that the items on the consent agenda are approved with the agenda as follows:

8.1.1 OE-4: Treatment of Employees – Annual Monitoring

THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-4: Treatment of Employees.

8.1.2 Minutes of the Regular Meetings held October 8, 2019 and October 22, 2019

THAT the Board of Trustees approves the minutes as submitted.

9.2 **Item Provided for Board Information**

9.2.1 Chief Superintendent's Update

Chair Dennis noted that the Board would meet in camera following the public portion of the meeting to discuss two land and two strategic governance matters. She noted the next public meeting of the Board is scheduled for Tuesday, November 26, 2019.

Recessed: 12:32 p.m.

Reconvened: 12:47 p.m. Trustee Hehr joined the meeting.

10 | **IN-CAMERA SESSION**

Motion to Move In-Camera

MOVED by Trustee Adams:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, November 12, 2019, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Hehr:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.



The motion was
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Adams:

1. **THAT the Board of Trustees approves the sale of the Erlton Centre property to the City of Calgary; and**
2. **THAT the Board of Trustees authorizes the Chair to correspond with the Minister of Education pertaining to transfer of this school property to the City of Calgary.**

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Davis:

THAT the Board of Trustees authorizes the Chair to correspond with the Minister of Education as discussed in camera.

The motion was
CARRIED.

In favour: Trustee Adams
Trustee Bradshaw
Trustee Davis
Trustee Dennis
Trustee Hehr
Trustee Hurdman
Opposed: Trustee Hrdlicka

11 | **ADJOURNMENT**

MOVED by Trustee Hurdman:

THAT on adjournment, the meeting adjourns to the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.

The meeting adjourned at 4:40 p.m.



Chair Dennis reconvened the November 12, 2019 Regular Meeting of the Board of Trustees on Wednesday, November 13, 2019 at 9:15 a.m. in Room T224 of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta

MEETING ATTENDANCE

Board of Trustees:

Trustee M. Dennis, Chair
Trustee A. Adams
Trustee L. Davis (departed at 9:45 a.m., rejoined the meeting at 11:45 a.m.)
Trustee R. Hehr
Trustee J. Hrdlicka (arrived at 9:16 a.m.)
Trustee T. Hurdman

Absent

Trustee M. Bradshaw

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. K. Fenney, General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Dr. D. Yee, Acting Superintendent, School Improvement
Ms. T. Minor, Corporate Secretary

Motion to Move In-Camera

MOVED by Trustee Hehr:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, November 12, 2019, reconvened on November 13, 2019, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY

Absent: Trustee Hrdlicka

Motion to Revert to Public Meeting

MOVED by Trustee Hrdlicka:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.



Adjournment

MOVED by Trustee Hrdlicka:

THAT on adjournment, the meeting adjourns to the call of the Chair to reconvene the public portion of the November 12, 2019 Regular Meeting on Thursday, November 14, 2019, commencing at 4:00 p.m.

The motion was
CARRIED UNANIMOUSLY.

The meeting adjourned at 12:57 p.m.

Chair Dennis reconvened the November 12, 2019 Regular Meeting of the Board of Trustees on Thursday, November 14, 2019 at 4.00 p.m. in the Multipurpose Room of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta

MEETING ATTENDANCE

Board of Trustees:

Trustee M. Dennis, Chair
Trustee A. Adams
Trustee M. Bradshaw
Trustee L. Davis
Trustee R. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. K. Fenney, General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Pitman, Superintendent, School Improvement
Dr. D. Yee, Acting Superintendent, School Improvement
Ms. T. Minor, Corporate Secretary (departed at 4:30 p.m.)
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. T. Killam, Canadian Union of Public Employees, Local 40
Ms. L. Robb, Calgary Board of Education Staff Association

Chair Dennis stated that recently the Board of Trustees received a briefing from Administration on the CBE's 2019-20 budget planning and in keeping with the Board's governance policy OE-5:



Financial Planning, the Board felt it imperative to reconvene Tuesday's public Board meeting to facilitate Administration presenting an updated budget-planning assumptions report.

Chair Dennis welcomed representatives from the aforementioned organizations, staff and members of the public.

MOVED by Trustee Hurdman:

THAT the agenda for the Regular Meeting of November 12, 2019, reconvened on November 14, 2019, be amended by the addition of Item 6.1 Budget Assumptions Report – Fall 2019 Update.

The motion was
CARRIED UNANIMOUSLY.

6.1 Budget Assumptions Report (BAR) – Fall 2019 Update

Chief Superintendent Usih noted the Board received the Budget Assumptions Report in the spring of 2019 and approved the budget based on the assumption that funding from the government would remain the same. On October 24, 2019 the provincial budget was released and the CBE announced a minimum \$32 million budget gap. As the funding change is being implemented mid-year, this translates into a need to find the equivalent of \$48 million in analyzed costs to generate the \$32 million in savings over the remainder of the 2019-20 school year. Highlights were made of the strategies proposed to balance the budget mid-year, as depicted on pages 5-5 and 5-6 of the report. Superintendent Grundy pointed out that a correction to the report was required on page 5-4, under the Fall Budget Update 2019-20, the category for the \$29M should read "Enrolment and Other Funding Changes".

Trustees posed questions on budget assumptions on matters including: the number of teachers affected by the elimination of grants for the class size initiative and the classroom improvement fund; when the Resource Allocation Method (RAM) will be rolled out to principals; when staffing impacts will be known; what the deadline is for budget submission to Alberta Education; aspects of the new funding framework that the government is working on; provincial bargaining with the Alberta Teachers Association and what the potential impacts may be to the CBE; ministerial approval that was granted for the 2009 Education Centre lease agreement and related contractual obligations; school commissioning expenditures the CBE covers that are not funded by Alberta Education or Alberta Infrastructure; CBE use of reserves to best meet the educational needs of students; the per-student funding amount that CBE receives; circumstances surrounding budget projections and how the actuals can vary from the assumptions; and the CBE's projections for many years being within 1% of the overall system budget.

Administration responded to trustee questions about the six strategies for balancing the budget mid-year, including: clarification of the staff positions to leave central office and the roles they will move into; mitigation of potential risks to the organization; how community partnerships in support of our most vulnerable students may be impacted; aspects of temporary positions within the CBE; reductions made to service units in order to minimize the impacts on student learning, and examples of how discretionary cutbacks were made over the past few years; clarification of what makes up the \$25 million currently in our capital budget, anticipated needs that would draw from



that balance, and what capital projects are funded by Alberta Education and/or Infrastructure; impacts on future commissioning and operating costs of new schools; pressures on deferred maintenance costs; clarification of the *Education Act* in relation to adjusting fees part-way through the school year; the current transportation deficit and how it has trended over the past four years; how fees for Instructional Supplies and Materials is prohibited under the *Education Act*; the effects of the increase made to the Fee Replacement Grant; the unknowns, including potential service level changes, that may arise from a new funding framework; feedback from the transportation engagement held with our stakeholders; the potential increase in applications for fee waivers; anticipation for use of reserves; concerns and challenges in relation to a deficit budget being prohibited by Alberta Education; and the impacts envisioned with revising equity funding.

Comments shared by some trustees were that the adjustments as proposed will have an impact on student learning, it will have a concerning impact on staff, and that it is clear Administration is working extremely hard to protect students, for which trustees were grateful.

Chair Dennis provided closing comments, noting that the challenge and the conversation that needs to take place with Alberta Education is what the K-12 experience is to look like in our province and how do we educate and equip students to lead fulfilling lives.

She pointed out that the next public meeting is scheduled for Tuesday, November 26, 2019.

Chair Dennis declared the meeting adjourned at 5:48 p.m.

