## expense | monthly tracking report

claimant | Johnson, Naomi

position | Chief Superintendent of Schools

level | Superintendent

reporting period | July 1 to August 31, 2013

date of report | October 15, 2013



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Travel to Alberta School Boards Association Spring General Meeting	07/01/2013	Mileage reimbursement for travel from Calgary to Red Deer and back.	\$147.00	travel	BUS mileage
Meeting held at Bonterra Trattoria Restaurant	07/03/2013	Lunch meeting with three Calgary Board of Education Employees, one non CBE employee.	\$94.00	hospitality	BUS food/non alcoholic beverage
College of Alberta School Superintendents (CASS)	07/10/2013	Annual Membership Renewal	\$1,054.94	other disclosed	membership, due, fees
Tablet-Telus	07/11/2013	Monthly service plan	\$21.00	other disclosed	telecom/tablet
Alberta School Boards Association	07/15/2013	Spring General Meeting 2013 - Red Deer	\$603.75	other disclosed	PD course or registration fee
Cell phone - Bell Mobility	07/17/2013	Monthly service plan	\$61.75	other disclosed	telecom/cell phone
Tablet-Telus	08/11/2013	Monthly service plan	\$184.56	other disclosed	telecom/tablet
Cell phone - Bell Mobility	08/17/2013	Monthly service plan	\$65.44	other disclosed	telecom/cell phone
Incorrect Charge by Union Bank Hotel in Edmonton	08/22/2013	Refund receipt given as a result of incorrect Charge by Union Bank Hotel	\$163.43	travel	BUS accommodation



# Kilometre Travel Log



Directions: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

Section 1: Yo	ur Employee Infor	mation				To be completed	by Employee
Employee ID:	*	First Name:	Nao	mi	Last Name:	Johnson	
Section 2: Tri	p Details: . purpose beginning	and ending locati	ons, an	d distance of each tr	p on a separate	To be completed row	d by Employee
Date DD-MM-YY	Purpose	for Trip	Time to	Trip Starts From		rip Enas At	Distance in km
02/06/2013	ASBA Spr	ing AGN		Calgary, Alberta	F	ed Deer, Alberta	147
04/06/2013	ASBA Son	ing AGN		Red Deer, Alberta	į.	Calgary, Alberta	147
			_				
	and the second s						T
	Number of the state of the stat	manna mara				www.	
i i i i i i i i i i i i i i i i i i i				ower and the second			-
The total week	ly km must be enter	ed into the times	heet in	PeopleSoft.		Total Kilometres	294
Section 3:	iust create a PDF cop				To be comple	ted by Employee	and Approver
Employee Signature:	Original signed by	N. Johnson		Time Approver Na	me:* P	at Cochrane	
Employee Pho	ne:*	80 St		Time Approver Si	gnature: (	iginal signed by P	. Cochrane
Date DD-MM-YY	06/06/20	Time App Phone:	rover	The state of the s	Da	te DD-MM-YY:"	KG (13
management of per- protection provisions	is collected under the auth sonnel and for the delivery of s of FOIP. If you have any of information, please contact	f vanous Human Reso uestions about the FO	P Act Die	grams at the Calgary Boar base access http://www.coe	c of Equation, It wi	be treated in accordance	e with the povers

BONTERRA TRATIURIA Thank you!

)⊖ labie #Panty **4** synax: 5 1⊒:20 00/03/10

> Sub Total: 80.00 GET : 4 st Sub Total: 04 HB

795 13.17 TOTAL: 84.00

Please chore is for reservations at (4/3/ 2E2-5480). (2.200k a Swalla) function or party assill

Visit us on the www.bonterra.ca CCJ# 55000522RT0001 0032 Server: ()

Server: (#200) Rec: 25 07/03/13 13.18, Swiped T: 20 ierm: 1

TRANSACTION RECORD

Tran. #: 15400 MasterCard Pre-Auth Purchase

Amount \$84.00

Tips 10.00

TOTAL : 94.00

APPROVED 152053 00-001 152053 BONTERS1/BONTERC1 513001001025 Lryotce #: 2013/07/03-13:20:52

Cardnolder will pay above amount to card issuer pursuant to cardnolder agreement

y Original signed by N. Johnson

Cardno/dér Signature

#### College of Alberta School Superintendents (CASS) Membership Renewal



### LEADERSHIP EXCELLENCE FOR WORLD-CLASS PUBLIC EDUCATIONS

Dispersion Dispersion

Date: 07/10/2013 - 09:46 AM

Orger Complete

Your proof has been received. Print this page to save the order information.



Order ID:

Billing Intermation

Payment: MasterCard

Name: Naom. Johnson

Jurisdiction: Caigary Board of Education

Address: 1221 8 Street SW

City: Calgary

Province: A5

Postal Code: TZR 014

Country: Canaga (CA)

£mail:

Extra Information: Memoers Full Name: Naomi Johnson

Qty.	Name
:	CASS 2013 Requiated Membership Renewa
	CASS Hemoerania ID
	Junisa-Coom/Understation/Laurenv Board of Education

Product ID	Price	Total
CASSZ013REGF	1.004.70	5 1.004.70
	Sub Total	\$ 1,004.70

Sales Tax

Total

5 50.24

5 1.054.94



Sitebulion:360
Advanced Web Site Design & SEC

#### GOE-CALGARY BOARD OF EDUCATION

BILL DATE : 11-Jul-13 PAGE 39 of 51

CLIENT Nº: BILL Nº :



#### INDIVIDUAL DETAIL

NAOMI JOHNSON OFFICE OF THE CHIEF

Current Charges - Detail				
Monthly Service Plans Jul 12 to Aug 11				
Service Plan Name			Total	
Cost Assure for Tablets		-	20.00	
Total				\$ 20.00
Data and Other Services				
Service	Total	Event	Total	
	Events	Type		
Data Usage - Mobile High Speed		MB	0.00	
Total				\$ 0.00
Value Added Services				
Service			Total	
Detailed Billing \$0 (Jul 12 to Aug 11)			Free	
Total				\$ 0.00
Taxes			Total	
GST			1.00	
Total				\$ 1.00
	Total Cu	rrent Charge	s to	\$ 21.00



1200, 9925 - 109 Street Edmonton, Alberta T5K 2J8 Phone 1,780,482,7311 Fax: 1,780,482,5659

www.asba.ab.ca Email:

BILL TO:

Calgary School District No. 19 1221 - 8 St SW Calgary AB T2R 0L4

## INVOICE

NUMBER

DATE

July 15, 2013

FREIGHT G.S.T.

TOTAL DUE

28.75

\$600.75

Customer Number	P.O. NUMBER		TERMS	
			Due on Receipt	
DESCRIPTION		REQ.	UNIT	EXTENDED PRICE
prinç General Meeting 2013		•	575.0(	575.0
menoee(s) Johnson				
		1		
		i.		
			Total Property Constitution	
		W. C.	00.70	
			<u> </u>	
			NET AMOUNT	575.0



Bill Date: July 17, 2013 NAOMI JOHNSON

Mobile Ref.

Office Chief Superintendant

Account #

Next Bill Date: August 17, 2013

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#### CURRENT CHARGES for .

Monthly char	ges billed to Aug 16, 2013				FOR YOUR INFORMAT	TION
Corporate Share	plan 30-10 36M		\$30.00		Discount Summary	
iess 33.339	& Promotional Discount		10.00	20.00	Total discounts	\$92.50
includes:	3 Way Calling				Total this month	\$92.50
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Call Forwarding				Usage Summary	min: sec
	Call Waiting				· Weekday	355:58
250 Anytime mir	5 <b>3</b> 56			0.00	Weekend	123:56
Emailé Internet E			\$45.00	0.00	Weeknight	42:19
	% Promotional Discount		-15.00	30.00	Total time used	522:13
Bell to Bell Callin	n 10 - Mor		\$10,00		Event Summary	
	% Promotional Discount			0.00	Total Events	223
1633 100.00	5 to 1 To 1 Mottories Discours		<u>-10.00</u>	0.00	Total this month	\$0.50
	e Unimté. Nights & W <b>kná</b> s		\$10.00		Packet Plan Usage Su	ımmary
iess 100.00	% Promotional Discount		-10.00	0.00	Total megabytes	12.7186
Sharing Feature			\$5,00		Total this month	\$0.00
	& Promotional Discount		-3.50	1.50		
Travel text saver			\$10.00			
	% Promotional Discount		-10.00	0.00		
	All the second second second second			U. U.		
	& Call Display Bundle		\$12.00			
iess 100.00	% Promotional Discount		-12.00	0.00		
6pm to 8pm Call	ıng		\$7.00			
less 100.00	0% Promotional Discount		<u>-7.00</u>	0.00		
Text Messaging	250 - Share		\$5.00			
iess 100:00	% Promotional Discount		-5.00	0.00		
\$1/MB US Data			\$10.00		- a - a-	
	% Promotional Discount			0.00		
1000 100.00	on isomononal bisocone		10.00	0.00		
US Roaming SO.	25/min			0.00		
Usage and lo	ng distance				ger to regulate the and a second of	148 2 0 2
250 Anytime mir	nutes Local Calling					
@\$.00/mint	nte	mmisec		0.00		
100	BlackBerry 1GB Data Usage					
@\$.00/MB		MB		0.00		
	e Unlmtd. Nights & Wikhds Unlin	nited Usage				
@\$.00/minu		min:sec		0.00		
	ing Unlimited Usage			20,020		
	3					

Bill Date: July 17, 2013

NAOMI

JOHNSON

Mobile Ref.

Office Chief Superintendant

Total current charges

Account #

Next Bill Date: August 17, 2013

\$61.75

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CURRENT CHARGES for	icontinued	9
@\$.00/minute	mm:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to B	Bell Mobiliny	
@\$.00/minute	minisec	0.00
Service zone		
@S.00/MB	ME	0.00
Picture/video messaging	event	0.50
Travel text saver Unlimited Incoming Messag	165	
	event	0.00
Text Messaging 250 · Share inc.: Messages		
	events	0.00
Text Messaging 250 - Share Unlimited incom	ning Messages	
	events	0.00
Long distance		6.79
Taxes		
657		2.96

GOE-CALGARY BOARD OF EDUCATION

BILL DATE : 11-Aug-13 PAGE 39 of 51 CLIENT N°: BILL N°:



# NAOMI JOHNSON OFFICE OF THE CHIEF Current Charges - Detail

Monthly Service Plans Aug 12 to Sep 11				
Service Plan Name			Total	
Cost Assure for Tablets			20.00	
Total				\$ 20.00
Data and Other Services				
Service	Total Events	Event Type	Total	
Data Usage - Mobile High Speed		MB	0.00	
CAN to Int'l Text Msg - Sent		Msg	0.00	
Roaming Txt Msg - Received		Msg	1.20	
US 1X Data Roaming Total		MB _	162,36	\$ 163.56
Value Added Services			,	
Service			Total	
Detailed Billing \$0 (Aug 12 to Sep 11)			Free	
Total				\$ 0.00
Taxes			Total	
GST			1.00	
Total				\$ 1.00
	Total Cu	rrent Charg	es	\$ 184.56



Bill Date: August 17, 2013 JOHNSON NAOMI

Mobile Ref.

Office Chief Superintendant

Account #

1300of 1862

Next Bill Date: September 17, 2013

#### CURRENT CHARGES for

Monthly charg	jes billed to Sep 16, 2013				FOR YOUR INFORMAT	rion
Corporate Share	pian 30-10 36M		\$30.00		Discount Summary	
iess 33,33%	Promotional Discount		-10.00	20.00	Total discounts	\$92.50
includes:	3 Way Calling				Total this month	\$92.50
molades.	Call Forwarding				Usage Summary	min:sec
	Call Waiting				Weekday	161:41
250 Anvtime min				0.00	Weekend	75:17
Email® internet B			\$45.00	0.00	Weeknight	14:46
	Promotional Discount		-15.00	30.00	Total time used	251:44
Bell to Bell Calling	10 - Mob		\$10.00		Event Summary	
Principle - Statement William Pr	% Promotional Discount		-10.00	0.00	Total Events	104
10 <del>10 10</del> 10 10 10 10 10 10 10 10 10 10 10 10 10				0.00	Total this month	<b>\$</b> 0. <b>7</b> 5
	e Linimtd. Nights & Wknas		\$10.00		Packet Plan Usage St	ımmary
iess 100,00	% Promotional Discount		-10.00	0.00	Total megabytes	45.6291
Snaring Feature			\$5.00		Total this montri	\$0.00
	Promotional Discount		-3.50	1.50		
Travel text saver			\$10.00			
	% Promotional Discount			5.05		
1655 100.00	76 FTOTHOTIONAL DISCOUNT		10.90	0.00		
Message Centre	& Call Display Bundle		\$12.00			
iess 100.00	% Promotional Discount		-12.00	0.00		
6pm to 8pm Calin	ng		\$7.00			
iess 100.00	% Promotional Discount		<u>-7.00</u>	0.00		
Text Messaging :	250 - Share		\$5.00			
iess 100.00	% Promotional Discount		-5.00	0.00		
S1/MB US Data			\$10.00			
	% Promotional Discount		-10.00	0.00		
US Roaming \$0.2			-10.00	0.00		
				0.00		
Usage and lor						
	utes Local Calling					
@\$.00/minu		minisec		0.00		
	lackBerry 1GB Data Usage			1.21		
@\$.00/MB		MB		0.00		
	e Unimid. Nights & Wknds Uni	A The State of the				
@\$.00/minu		min:sec		0.00		
6pm to 8pm Call	ng Unlimited Usage					

Bill Date: August 17, 2013

NAOMI

JOHNSON

Mobile Ref.

Office Chief Superintendant

Account #

Next Bill Date: September 17, 2013

1301 of 1862

nts 0.00 nts 0.00 2.24 4.25 3.60
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UNION BANK INV 10053 JASPER AVENUE EDMONTON DE TSJISS 780-423-3600

Merchant IU: Term ID: Cierk IU:

Ref #: 835

MASTERCARD Entry Nethod: Namual 18-18-18 15:45:44 Inv R:

Refund

ADDITUC

lota!

Batch#: 800218 163,43

l agree to pay above total amount according to card issuer agreement (herchant agreement if credit vocater). Retain this copy for statement

Original signed by Hotel Personel

Merchani Signature

Customer Cop.